



**DESERT HEALTHCARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
WORKSHOP MEETING MINUTES  
September 23, 2020**

<b>Directors Present</b>		<b>District Staff Present</b>	<b>Absent</b>
President Leticia De Lara Vice-President/Secretary Karen Borja Treasurer Mark Matthews Director Carole Rogers, RN Director Evett PerezGil Director Les Zendle, MD Director Arthur Shorr		Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	
<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>	
<b>A. Call to Order</b>	President De Lara called the meeting to order at 5:05 p.m.		
<b>Roll Call</b>	The Clerk of the Board called the roll with all Directors present.		
<b>B. Pledge of Allegiance</b>	President De Lara asked those in attendance to recite the Pledge of Allegiance.		
<b>C. Approval of Agenda</b>	President De Lara asked those in attendance to join in the Pledge of Allegiance.	<b>#20-95 MOTION WAS MADE by Director Zendle and seconded by Director Matthews to approve the agenda</b> <b>Motion passed unanimously.</b> <b>AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director PerezGil, Director Rogers, Director Zendle, and Director Shorr</b> <b>NOES – 0</b> <b>ABSENT – 0</b>	
<b>D. Public Comment</b>	There was no public comment.		
<b>E. Workshop and Training on Governance and Policies</b> <b>1. Facilitated workshop discussion on training and planning of governance and policy issues, Martin Rauch, President, Senior Consultant, Rauch Communication Consultants, Inc.</b>	Conrado Bárzaga, MD, CEO, provided an overview of the prior Workshop in January and the approved service agreement with Rauch Communications for meetings once per quarter.  Martin Rauch, President, Senior Consultant, Rauch Communications Consultants, commenced the meeting with a slide presentation		



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	<p>on Governance and Setting Clear Policy Direction. Mr. Rauch provided an overview of developing a workplan for progress on governance and setting clear policy direction. Good progress has been made, but there is a tendency to reopen old decisions. Progress and minimizing setbacks, recommending a more active approach to track progress every other month or every month, and clearly defining progress with separate governance changes from policy direction.</p> <p>In Mr. Rauch's judgement the District has a good Board that works together, and well within their scope with a continuous improvement process to become great by working towards a general approach to continuous Board improvement, reviewing the work plan from the last workshop, and a summary of the interviews.</p> <p>Training on best practices is good governance, such as identifying issues for the Board to deal with, including ideas from the self-assessment questions, sharing the results, and developing a list of current issues and a simple workplan. Reviewing and discussing policies will be brought to the Board next month, including discussing an outline with a proposed plan for continuous improvement. The Board and staff communications and policy committee should track progress and suggest changes with the Board President working with the CEO to</p>	
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	<p>track progress, a placeholder in the agenda every other meeting on the topic, a post Workshop meeting, integrating new materials into the existing workplan, conducting full board assessments with review, discussion, response, and quarterly workshops.</p> <p>The Board provided comments, such as a newly elected Board Member in December as Director Matthews retires from the Board, and orientations co-defined not just for new Directors.</p>	
<b>J. Adjournment</b>	President De Lara adjourned the meeting at 9:00 p.m.	<b>Audio recording available on the website at</b> <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a>

ATTEST: \_\_\_\_\_  
Karen Borja, Vice-President/Secretary  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*