



**DESERT HEALTHCARE FOUNDATION  
BOARD MEETING  
Board of Directors  
September 22, 2020  
6:30 P.M.**

**Immediately Following the Adjournment of the Desert Healthcare District Board Meeting**

**In accordance with the current State of Emergency and the Governor’s Executive Order N- 25-20, of March 12, 2020, revised on March 18, 2020, teleconferencing will be used by the Board members and appropriate staff members during this meeting. In lieu of attending the meeting in person, members of the public will be able to participate by webinar by using the following link:**

**<https://us02web.zoom.us/j/83695030870?pwd=REZlb2VFZDVYUG4xNVFpcEVnbmJCZz09>  
Password: 205984**

**Participants will need to download the Zoom app on their devices. Members of the public may also be able to participate by telephone, using the follow dial in information:**

**Dial in #: (669) 900-6833 To Listen and Address the Board when called upon:  
Webinar ID: 836 9503 0870  
Password: 205984**

**You may also email [ahayles@dhcd.org](mailto:ahayles@dhcd.org) with your public comment no later than 4 p.m., Tuesday, 09/22.**

<b>Page(s)</b>	<b>AGENDA</b>	<b>Item Type</b>
	<i>Any item on the agenda may result in Board Action</i>	
	<b>A. CALL TO ORDER – President De Lara</b> Roll Call ____Director Shorr____Director Zendle, MD____Director PerezGil____ Director Rogers, RN____ Director Matthews____ Vice-President/Secretary Borja____President De Lara	
<b>1-2</b>	<b>B. APPROVAL OF AGENDA</b>	<b>Action</b>
	<b>C. PUBLIC COMMENT</b> At this time, comments from the audience may be made on items <u>not</u> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Foundation. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	

		<b>Action</b>
	<b>D. CONSENT AGENDA</b>	
	All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	
3-7	1. BOARD MINUTES	
	a. Board of Directors Meeting – July 28, 2020	
8-16	2. FINANCIALS	
	a. Approval of the July and August 2020 Financial Statements – F&A Approved September 08, 2020	
	<b>E. DESERT HEALTHCARE FOUNDATION CEO REPORT –</b>	
	Conrado E. Bázquez, MD, CEO	
17-18	1. Environmental Health in the Eastern Coachella Valley – Emergency Response Communication Plan Update	Information
19-21	2. Oasis Mobile Home Park – Water Arsenic Challenges	Information
	<b>F. 1. PROGRAM COMMITTEE – Chair Evett PerezGil, Vice-President Karen Borja, and Director Carole Rogers</b>	
22-24	1. Draft Meeting Minutes – September 08, 2020	Information
25	2. Grant Payment Schedule	Information
	3. Advancing the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Strategic Focus Area: Healthcare Infrastructure and Services	Information
	a. Request for Proposals (RFP) – Access to Healthcare Strategies - \$500,000	
	b. Expanding Racial Diversity in the Health Profession Workforce - \$100,000	
	<b>2. FINANCE, LEGAL, ADMINISTRATION, &amp; REAL ESTATE COMMITTEE – Chair/Treasurer Mark Matthews, President Leticia De Lara, and Director Arthur Shorr</b>	
26	1. Draft Meeting Minutes – September 08, 2020	Information
	<b>G. HOMELESSNESS INITIATIVE</b>	
27-33	1. Coachella Valley Association of Governments (CVAG) Homelessness Committee – Coachella Valley Homeless Engagement & Action Response Team (CVHEART) Subcommittee Updates	Information
34-36	2. Summer Cooling Centers Update	Information
	<b>H. ADJOURNMENT</b>	



**DESERT HEALTHCARE FOUNDATION  
BOARD OF DIRECTORS MEETING MINUTES  
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Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Leticia De Lara Vice-President/Secretary Karen Borja Treasurer Mark Matthews Director Carole Rogers Director Evett PerezGil Director Les Zendle, MD Director Arthur Shorr	Conrado E. Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Will Dean, Marketing and Communications Director Alejandro Espinoza, Program Officer and Outreach Director Eric Taylor, Accounting Manager Meghan Kane, Programs and Research Analyst Vanessa Smith, Special Projects and Program Manager Erica Huskey, Administrative and Programs Assistant Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President De Lara called the meeting to order at 8:01 p.m.  The Clerk of the Board called the roll with all Directors' present.	
<b>B. Approval of Agenda</b>	President De Lara asked for a motion to approve the agenda.	<b>#18-57 MOTION WAS MADE by Director Shorr seconded by Director Zendle to approve the agenda. Motion passed unanimously. AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers, Director PerezGil, Director Zendle, and Director Shorr NOES – 0 ABSENT</b>
<b>C. Public Comment</b>	There was no public comment for items not listed on the agenda.	



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<p><b>D. Consent Agenda</b></p> <p><b>1. BOARD MINUTES</b></p> <p><b>a. Board of Directors Meeting – June 23, 2020</b></p> <p><b>2. FINANCIALS</b></p> <p><b>a. Approval of the June 2020 Financial Statements – F&amp;A Approved July 14, 2020</b></p>	<p>President De Lara asked for a motion to approve the consent agenda.</p>	<p><b>#18-58 MOTION WAS MADE by Director Matthews seconded by Director Shorr approve the consent agenda. Motion passed unanimously. AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers, Director PerezGil, Director Zendle, and Director Shorr NOES – 0 ABSENT</b></p>
<p><b>E. Desert Healthcare Foundation CEO Report</b></p> <p><b>1. Environmental Health in the Eastern Coachella Valley – Emergency Response Communication Plan Update</b></p> <p><b>2. AB 617 South Coast Air Quality Management District Community Steering Committee Reassignment</b></p>	<p>Dr. Bázquez, CEO, described last year’s fire in the Thermal/Mecca area and additional background on the request of the residents for the District to assist. CONCUR, Inc. is assisting with an emergency communications plan in the eastern Coachella Valley, and a draft briefing paper is underway to include several stakeholders.</p> <p>Dr. Bázquez, CEO, described AB 617 to address environmental justice, outlining the background of the assembly bill. The Board appointed President De Lara to represent the District on the steering committee, the committee is drafting a charter, there are some challenges with obtaining stipends for community members, and</p>	



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	<p>the desire of the community for the charter to include Brown Act requirements.</p> <p>President De Lara explained that Vice-President Borja will now represent the District on the steering committee as the issues are in her zone boundaries. President De Lara will serve as an alternate.</p>	
<p><b>F.1. Program Committee</b></p> <ol style="list-style-type: none"> <li><b>1. Draft Meeting Minutes – July 14, 2020</b></li> <li><b>2. Grant Payment Schedule</b></li> <li><b>3. Consideration to accept the \$500,000 from the District to the Foundation for FY 20-21 Grant Budget to further Advance the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Strategic Focus Area: Healthcare Infrastructure and Services</b> <ol style="list-style-type: none"> <li><b>a. Expanding Racial Diversity in the Health Profession Workforce - \$100,000</b></li> <li><b>b. Access to Healthcare Strategies - \$400,000</b></li> </ol> </li> </ol>	<p>Director PerezGil provided an overview of the meeting minutes and the grant payment schedule.</p> <p>Donna Craig, Chief Program Officer, explained that the agenda item is a formal acceptance from the District to the Foundation to move and grow the initiative.</p>	<p><b>#18-59 MOTION WAS MADE by Director Matthews seconded by Director Shorr to accept the \$500,000 from the District to the Foundation for FY 20-21 Grant Budget to further Advance the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Strategic Focus Area: Healthcare Infrastructure and Services. Motion passed unanimously. AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers, Director PerezGil, Director Zendle, and Director Shorr NOES – 0 ABSENT</b></p>



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<p><b>F.2. F&amp;A Committee</b></p> <p><b>1. Draft Meeting Minutes – July 14, 2020</b></p>	<p>Director Matthews described the minutes of the July 14, F&amp;A Committee meeting.</p>	
<p><b>G. Homelessness Initiative</b></p> <p><b>1. Consideration to approve a budget modification for Grant #1034 – City of Palm Springs Matching Grant for the Mental Health Housing Crisis Team and Wrap Around Services</b></p> <p><b>2. Summer Cooling Centers Update</b></p>	<p>Donna Craig, Chief Program Officer, described the letter from David Ready, City Manager, City of Palm Springs, concerning COVID-19 and the negative financial impacts; thus, requesting a budget modification for the mental health housing crisis team and wrap-around services.</p> <p>Greg Rodriguez, Public Policy Advisor, Office of Supervisor Perez, explained that the county is working with Dr. Chang, Riverside University Health Systems (RUHS), for a long-term commitment to regionalize the outreach teams and access other sources of revenue.</p> <p>Greg Rodriguez, Public Policy Advisor, Office of Supervisor Perez, described the updates for the cooling centers and linking people experiencing homelessness to services. Over 600 persons are housed, with Project Room Key, other collaborations</p>	<p><b>#18-60 MOTION WAS MADE by Director Rogers seconded by Director Rogers to approve a budget modification for Grant #1034 – City of Palm Springs Matching Grant for the Mental Health Housing Crisis Team and Wrap Around Services Motion passed unanimously.</b></p> <p><b>AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers, Director PerezGil, Director Zendle, and Director Shorr</b></p> <p><b>NOES – 0</b></p> <p><b>ABSENT</b></p>



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	with the cooling centers for transfers, and an action plan for permanent supportive housing.	
<b>H. Old Business</b>		
<b>1. Coachella Valley Information Place (CVHIP) – Analytics and Trends</b>	Alejandro Espinoza, Program Officer and Outreach Director, described the marketing campaign for the Coachella Valley Information Place (CVHIP), outlining the increase in users from March and April at approximately 750 encounters per month.	
<b>I. Adjournment</b>	President De Lara adjourned the meeting at 8:54 p.m.	<b>Audio recording available on the website at <a href="https://www.dhcd.org/Agendas-and-Documents">https://www.dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_

Karen Borja, Vice-President/Secretary  
Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*

**DESERT HEALTHCARE FOUNDATION**  
**JULY / AUGUST 2020 FINANCIAL STATEMENTS**  
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Schedule of Grants					



**Desert Healthcare Foundation**  
**Profit & Loss Budget vs. Actual**  
 July through August 2020

	MONTH			MONTH			TOTAL		
	Jul 20	Budget	\$ Over Budget	Aug 20	Budget	\$ Over Budget	Jul - Aug 20	Budget	\$ Over Budget
<b>Income</b>									
4000 · Gifts and Contributions	10	2,500	(2,490)	50,010	2,500	47,510	50,020	5,000	45,020
4003 · Grants	0	100,000	(100,000)	500,000	100,000	400,000	500,000	200,000	300,000
4116 · Bequests - Frederick Lowe	3,709	5,417	(1,708)	10,852	5,417	5,435	14,561	10,834	3,727
4130 · Misc. Income	0	83	(83)	0	83	(83)	0	166	(166)
8015 · Investment Interest Income	14,313	8,333	5,980	18,838	8,333	10,505	33,151	16,666	16,485
8030 · Change in Value of CRT's	0	500	(500)	0	500	(500)	0	1,000	(1,000)
8040 · Restr. Unrealized Gain/(Loss)	103,276	4,167	99,109	27,278	4,167	23,111	130,554	8,334	122,220
<b>Total Income</b>	<b>121,308</b>	<b>121,000</b>	<b>308</b>	<b>606,978</b>	<b>121,000</b>	<b>485,978</b>	<b>728,286</b>	<b>242,000</b>	<b>486,286</b>
<b>Expense</b>									
5001 · Accounting Services Expense	958	667	291	958	667	291	1,916	1,334	582
5035 · Dues & Memberships Expense	0	42	(42)	0	42	(42)	0	84	(84)
5057 · Investment Fees Expense	3,514	2,500	1,014	4,391	2,500	1,891	7,905	5,000	2,905
5065 · Legal Costs Ongoing Expense	0	83	(83)	0	83	(83)	0	166	(166)
5101 · DHCD-Exp Alloc Wages& benefits	24,392	21,844	2,548	24,392	21,844	2,548	48,784	43,688	5,096
5106 · Marketing & Communications	10	3,958	(3,948)	0	3,958	(3,958)	10	7,916	(7,906)
5110 · Other Expenses	348	417	(69)	345	417	(72)	693	834	(141)
5115 · Postage & Shipping Expense	0	8	(8)	0	8	(8)	0	16	(16)
5120 · Professional Fees Expense	0	83	(83)	0	83	(83)	0	166	(166)
5210 · RSS Jr - Overhead Allocation	0	0	0	0	0	0	0	0	0
8051 · Major grant expense	0	83,333	(83,333)	550,000	83,333	466,667	550,000	166,666	383,334
8052 · Grant Expense - Collective/Mini	0	27,500	(27,500)	0	27,500	(27,500)	0	55,000	(55,000)
8053 · Grant Expense - RSS Jr	0	0	0	0	0	0	0	0	0
<b>Total Expense Before Social Services</b>	<b>29,222</b>	<b>140,435</b>	<b>(111,213)</b>	<b>580,086</b>	<b>140,435</b>	<b>439,651</b>	<b>609,308</b>	<b>280,870</b>	<b>328,438</b>
5054 · Social Services Fund	12,000	5,000	7,000	0	5,000	(5,000)	12,000	10,000	2,000
<b>Net Income</b>	<b>80,086</b>	<b>(24,435)</b>	<b>104,521</b>	<b>26,892</b>	<b>(24,435)</b>	<b>51,327</b>	<b>106,978</b>	<b>(48,870)</b>	<b>155,848</b>

**Desert Healthcare Foundation**  
**Balance Sheet**  
As of August 31, 2020

		Aug 31, 20
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
100 · CASH		
150 · Petty Cash		200
151 · Checking - Union Bank 7611		1,467,885
<b>Total Checking/Savings</b>		<b>1,468,085</b>
321 · Accounts Receivable - Other		50,000
<b>Other Current Assets</b>		
476-486 · INVESTMENTS		
477 · Morgan Stanley-Investments		
477.2 · Unrealized Gain/(Loss)		224,424
477 · Morgan Stanley-Investments - Other		3,042,248
<b>Total 477 · Morgan Stanley-Investments</b>		<b>3,266,672</b>
486 · Merrill Lynch		
486.1 · Merrill Lynch Unrealized Gain		356,110
486 · Merrill Lynch - Other		1,719,562
<b>Total 486 · Merrill Lynch</b>		<b>2,075,672</b>
<b>Total 476-486 · INVESTMENTS</b>		<b>5,342,344</b>
500 · CONTRIBUTIONS -RCVB -CRTS		
515 · Contrib RCVB-Pressler CRT		61,277
530 · Contrib RCVB-Guerts CRT		126,022
<b>Total 500 · CONTRIBUTIONS -RCVB -CRTS</b>		<b>187,299</b>
601 · Prepaid Payables		6,083
<b>Total Other Current Assets</b>		<b>5,535,725</b>
<b>TOTAL ASSETS</b>		<b>7,053,810</b>

**Desert Healthcare Foundation**  
**Balance Sheet**  
As of August 31, 2020

		Aug 31, 20
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
	1000 · Accounts Payable	7,955
	1052 · Account payable-DHCD Exp Alloc	131,425
	<b>Total Accounts Payable</b>	<b>139,379</b>
<b>Other Current Liabilities</b>		
	2185 · Deferred Revenue	50,000
	2190 · Current - Grants payable	3,176,944
	<b>Total Other Current Liabilities</b>	<b>3,226,944</b>
	<b>Total Current Liabilities</b>	<b>3,366,323</b>
<b>Long Term Liabilities</b>		
	2186 · Grants payable	1,600,000
	<b>Total Liabilities</b>	<b>4,966,323</b>
<b>Equity</b>		
	3900 · Retained Earnings	1,980,510
	Net Income	106,977
	<b>Total Equity</b>	<b>2,087,487</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>7,053,810</b>

**DESERT HEALTHCARE FOUNDATION**  
**BALANCE SHEET 8/31/20**  
**ALLOCATION OF MAJOR CATEGORIES/LIABILITIES**

		T/B	GENERAL Fund	Restricted Funds	Trusts
<b>ASSETS</b>					
150	Petty Cash	200	200	-	-
151	Checking - Union Bank 7611*	1,467,885	1,286,783	181,102	-
<b>Total 100 · CASH - UNRESTRICTED</b>		<b>1,468,085</b>	<b>1,286,983</b>	<b>181,102</b>	<b>-</b>
Accounts Receivable					
321	Accounts Receivable - Other	50,000	-	50,000	-
<b>Total Accounts Receivable</b>		<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>
477 · Invt-Morgan Stanley					
477.2	Unrealized Gain	224,424	224,424	-	-
477	Invt-Morgan Stanley	3,042,248	-	3,042,248	-
<b>Total 477 · Invt-Morgan Stanley</b>		<b>3,266,672</b>	<b>224,424</b>	<b>3,042,248</b>	<b>-</b>
6441	486.1 · Merrill Lynch Unrealized Gain	356,110	356,110	-	-
	486 · Merrill Lynch	1,719,562	165,968	1,553,594	-
<b>Total 486 · Merrill Lynch</b>		<b>2,075,672</b>	<b>522,078</b>	<b>1,553,594</b>	<b>-</b>
	515 · Contrib RCVB-Pressler CRT	61,277	-	-	61,277
	530 · Contrib RCVB-Guerts CRT	126,022	-	-	126,022
	601 - Prepaid payables	6,083	6,083	-	-
<b>Total Current Assets</b>		<b>7,053,810</b>	<b>2,039,568</b>	<b>4,826,943</b>	<b>187,299</b>
<b>TOTAL ASSETS</b>		<b>7,053,810</b>	<b>2,039,568</b>	<b>4,826,943</b>	<b>187,299</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
Current Liabilities					
Accounts Payable					
1000	Accounts Payable	7,955	7,955	-	-
1052	Account Payable - DHCD - Alloc Expenses	131,425	131,425	-	-
2185	Deferred Revenue	50,000	-	50,000	-
2190	Grants Payable - Current Portion	3,176,944	-	3,176,944	-
<b>Total Current Liabilities</b>		<b>3,366,323</b>	<b>139,379</b>	<b>3,226,944</b>	<b>-</b>
2186	Grant Payable - Long Term	1,600,000	-	1,600,000	-
<b>Total Liabilities</b>		<b>4,966,323</b>	<b>139,379</b>	<b>4,826,944</b>	<b>-</b>
<b>Equity</b>					
3900	Retained Earnings	1,980,510	1,793,211	-	187,299
Net Income		106,977	106,977	-	-
<b>Total Equity</b>		<b>2,087,487</b>	<b>1,900,188</b>	<b>-</b>	<b>187,299</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>7,053,810</b>	<b>2,039,568</b>	<b>4,826,944</b>	<b>187,299</b>
* Restricted funds include Summer Survival Homeless Fund (\$16,722), Donations (\$25,000) and Accounts Payable					

**Desert Healthcare Foundation**  
**Deposit Detail**  
 July through August 2020

Type	Date	Name	Account	Amount
Deposit	07/21/2020		151 · Checking - Union Bank 7611	3,709
		American Society of Composers	4116 · Bequests - Frederick Lowe	(3,709)
TOTAL				(3,709)
Deposit	07/24/2020		151 · Checking - Union Bank 7611	10
		Misc.	4000 · Gifts and Contributions	(10)
TOTAL				(10)
Deposit	08/20/2020		151 · Checking - Union Bank 7611	10,852
		American Society of Composers	4116 · Bequests - Frederick Lowe	(10,852)
TOTAL				(10,852)
Deposit	08/26/2020		151 · Checking - Union Bank 7611	10
		Misc.	4000 · Gifts and Contributions	(10)
TOTAL				(10)
Deposit	08/28/2020		151 · Checking - Union Bank 7611	50,000
Payment	08/28/2020	Inland Empire Health Plan	1499 · Undeposited Funds	(50,000)
TOTAL				(50,000)
Deposit	08/31/2020		151 · Checking - Union Bank 7611	500,000
Payment	08/31/2020	Desert Healthcare Dist.	1499 · Undeposited Funds	(500,000)
TOTAL				(500,000)
			<b>Total</b>	<b>564,581</b>

**Desert Healthcare Foundation**  
**Check Register**  
As of August 31, 2020

Type	Date	Num	Name	Amount
<b>100 · CASH</b>				
<b>151 · Checking - Union Bank 7611</b>				
Bill Pmt -Check	07/13/2020	5064	KESQ Newschannel 3	(950)
Bill Pmt -Check	07/13/2020	5065	KUNA-FM	(695)
Bill Pmt -Check	07/13/2020	5066	KUNA-TV Telemundo 15	(1,225)
Bill Pmt -Check	07/14/2020	ACH07142020	CONCUR, INC.	(15,850)
Bill Pmt -Check	07/21/2020	5067	Cardmember Services	(20)
Bill Pmt -Check	07/21/2020	5068	Desert Regional Medical Ctr Aux	(6,000)
Bill Pmt -Check	07/21/2020	5069	Galilee Center	(7,500)
Bill Pmt -Check	07/24/2020	5070	Desert Regional Medical Ctr Aux	(6,000)
Check	07/27/2020		Bank Service Charge	(348)
Bill Pmt -Check	08/05/2020	5071	KESQ Newschannel 3	(750)
Bill Pmt -Check	08/05/2020	5072	KUNA-FM	(775)
Bill Pmt -Check	08/05/2020	5073	KUNA-TV Telemundo 15	(1,300)
Bill Pmt -Check	08/07/2020	5074	Lund & Guttry LLP	(1,500)
Bill Pmt -Check	08/20/2020	5075	Angel View Inc.	(22,500)
Bill Pmt -Check	08/20/2020	5076	BPOE Lodge 1905	(1,472)
Bill Pmt -Check	08/20/2020	5077	KUNA-FM	(550)
Bill Pmt -Check	08/20/2020	5078	KUNA-TV Telemundo 15	(1,575)
Bill Pmt -Check	08/20/2020	5079	Lund & Guttry LLP	(3,500)
Bill Pmt -Check	08/20/2020	5080-VOID	United Methodist Church of Palm Springs	0
Check	08/25/2020		Bank Service Charge	(345)
Bill Pmt -Check	08/27/2020	5081	John F. Kennedy Memorial Foundation	(22,500)
<b>TOTAL</b>				<b>(95,355)</b>

**Desert Healthcare Foundation**  
**Details for credit card Expenditures**  
**Credit card purchases - June 2020 - Paid July 2020**

Number of credit cards held by Foundation personnel - 2

Credit Card Limit - \$5,000

Credit Card Holders:

Conrado Bárzaga - Chief Executive Officer

Chris Christensen - Chief Administration Officer

Routine types of charges:

Office Supplies, Dues for membership, Supplies for Projects, Programs, etc.

Year	Statement		Expense Type	Amount	Purpose
	Month Charged	Total Charges			
		\$ 20.00			
<b>Chris' Statement:</b>					
2020	June	\$ 20.00	Foundation		
			5106	\$ 10.00	Desert Sun subscription June
			5106	\$ 10.00	Desert Sun subscription July
				<u>\$ 20.00</u>	

DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
August 31, 2020							
TWELVE MONTHS ENDED JUNE 30, 2021							
A/C 2190 and A/C 2186-Long term			6/30/2020	New Grants	Total Paid	8/31/2020	
Grant ID Nos.	Name		Open	Current Yr	July-June	Open	
			BALANCE	2020-2021		BALANCE	
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF		\$ 110,105		\$ 7,708	\$ 102,397	HP-cvHIP
BOD - 04/24/18	Behavioral Health Initiative Collective Fund		\$ 1,952,000		\$ -	\$ 1,952,000	Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services		\$ 919,801		\$ -	\$ 919,801	Avery Trust
BOD - 5/28/19 BOD (#993)	Galilee Center - Emergency Services		\$ 7,500		\$ 7,500	\$ -	
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund		\$ 711,383		\$ 6,169	\$ 705,214	Homelessness
F&A - 06/11/19	\$300k Grant Funding Commitment FY18-19 - \$225k Balance		\$ 119,156		\$ 45,000	\$ 74,156	EV Funding
BOD - 9/26/17; 10/23/18; 09/24/19 (#1025)	RSS Funds-From Investment Funds & DHCD Grants		\$ 174,279		\$ 903	\$ 173,376	RSS
F&A - 06/09/20	\$300k Grant Funding Commitment FY19-20		\$ 300,000		\$ -	\$ 300,000	
BOD - 07/28/20 (#1134)	DHCD/IEHP - Addressing the Healthcare Needs of Black Communities			\$ 550,000	\$ -	\$ 550,000	
<b>TOTAL GRANTS</b>			<b>\$ 4,294,223</b>	<b>\$ 550,000</b>	<b>\$ 67,280</b>	<b>\$ 4,776,944</b>	
<b>Summary: As of 6/30/2020</b>							
Health Portal (CVHIP):	\$ 102,397				A/C 2190	\$ 3,176,944	
Ready Set Swim	\$ 173,376				A/C 2186	\$ 1,600,000	
West Valley Homelessness Initiative	\$ 705,214				Total	\$ 4,776,944	
Behavioral Health Initiative Collective Fund	\$ 1,952,000				Diff	\$ (0)	
Avery Trust - Pulmonary Services	\$ 919,801						
Galilee Center - Emergency Services	\$ -						
\$300k East Valley Grant Funding - \$225k Balance	\$ 74,156						
\$300k Grant Funding Commitment FY19-20	\$ 300,000						
Healthcare Needs of Black Communities	\$ 550,000						
<b>Total</b>	<b>\$ 4,776,944</b>						
<b>Amts available/remaining for Grant/Programs - FY 2020-21:</b>			<b>FY21 Grant Budget</b>		<b>Social Services Fund #5054</b>		
<b>Amount budgeted 2020-2021</b>		\$ 1,330,000	\$ 1,000,000		Budget	\$ 60,000	
<b>Amount granted year to date</b>		\$ (550,000)	\$ 330,000		DRMC Auxiliary	\$ (12,000)	\$ (12,000) Spent YTD
Mini Grants:					<b>Balance Available</b>	\$ 48,000	
Net adj - Grants not used:							
Contribution from IEHP		\$ 50,000					
<b>Balance available for Grants/Programs</b>		<b>\$ 830,000</b>					





**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: September 22, 2020  
To: Board of Directors  
Subject: Environmental Health in the Eastern Coachella Valley Update

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**Staff Recommendation:** Informational item only.

**Updates:**

**CONCUR: Air Quality Emergency Communication Plan**

- On October 14, 2019, an illegal fire in Thermal was reported in the news that severely impacted the eastern Coachella valley for several weeks.
- At the District Board meeting on October 22, 2019. Thermal residents and school officials provided public comment on the impact the illegal mulch fire. As a result, staff was instructed to identify and recommend possible solutions to the problem.
- At the District Board meeting on February 25, 2020, the Board approved a service agreement with CONCUR, Inc, to develop an air quality emergency communication plan, which will include input from local organizations and residents.
- Since the approval of the service agreement, CONCUR, Inc has been successful in connecting with key stakeholders at the federal, state, and local level to gather information on the Thermal fires, tribal land use issues, and current emergency response procedures. Those key stakeholders include:
  - Congressman Raul Ruiz
  - United States Environmental Protection Agency
  - Bureau of Indian Affairs
  - California Air Resources Board
  - California Environmental Protection Agency
  - South Coast Air Quality Management District
  - Riverside County Department of Environmental Health
  - Torres-Martinez Environmental Protection Agency
- CONCUR, Inc is in the final stages of drafting a briefing paper with information gathered from various meetings and research. The briefing paper will include:
  - Eastern Coachella Valley environmental justice issues
  - Chronology of the Thermal fires
  - Tribal land use and jurisdiction problems
  - The breakdown in communication and response
  - Initial list of key stakeholder entities and potential representatives
- The briefing paper will be disseminated in coordination with the Office of Congressman Raul Ruiz and the Desert Healthcare District.

- The next step will be to convene a series of six collaborative meetings with key stakeholders with the objective of establishing a clear problem statement, improving communication amongst agencies and other collaborative members, identifying proactive steps to reduce risk of toxic waste burning, and developing an agreed upon emergency communication plan.

**Public Health Institute (PHI): Coachella Valley Air Quality and Health Analysis**

- At the January 23, 2020 Board of Directors meeting a two-year project proposal by the Public Health Institute was presented and approved to gather and analyze data on air quality and health concerns in the Coachella Valley.
- The project included five goals:
  1. Conducting a sample survey of 250 permanent residents in the Coachella Valley for asthma and cardiovascular disease, with oversampling of vulnerable communities in the Eastern portion of the Valley.  
**Update:** PHI has consulted with a statistician to re-examine their sample size assumptions and to design a survey which would oversample vulnerable populations. To increase the precision of their estimates and allow for non-response, the sample size target will more likely be around 700 participants. Due to the COVID-19 pandemic, PHI is reevaluating their methodology of administering the survey.
  2. An analysis of currently available asthma hospitalization and emergency room data.  
**Update:** PHI has completed a preliminary analysis of hospitalization and emergency room visits for the Coachella Valley by ZIP code, including diagnoses of asthma, COPD, bronchitis, pneumonia, heart disease, and myocardial infarction. They have produced age-specific rates (<18 yrs. and 18+ years), and gender-specific rates, and overall age-adjusted rates, and have computed rates for California as a whole for comparison.
  3. An analysis will be undertaken of available air pollution data on PM2.5, PM10, and ozone in DHDF areas.  
**Update:** PHI have completed an inventory of the air monitoring sites, monitored pollutants, and years of data available for the Coachella Valley. This list includes government regulatory monitors and monitoring done on Native American lands.
  4. Coachella Valley source apportionment using filter sampling to quantify the proportion of samples coming from each chemically distinctive PM2.5 source, collected by season.  
**Update:** PHI project partner, Berkeley Air Monitoring Group, has completed a draft Coachella Source Apportionment Monitoring Plan. This work will improve our understanding of the sources of particulate matter Coachella Valley residents are exposed to, which will aid in proposing practical policy solutions. Two gravimetric samplers will be installed at a local ambient air monitoring station.
  5. Producing a white paper summarizing policy options to mitigate sources and reduce exposures.  
**Update:** In progress

**Fiscal Impact:**

CONCUR: NTE \$191,573 – Board approved allocation from the \$1M Avery Trust Funds.  
 PHI: NTE \$250,000 – Board approved allocation from the \$1M Avery Trust Funds



Date: September 22, 2020  
To: Board of Directors  
Subject: Staff Report – Oasis Mobile Home Park Drinking Water Issues Update

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**Staff Recommendation:** Information only

**Background:**

- In 2018 voters in Coachella Valley approved the expansion of Desert Healthcare District, which increased the size of the District from 515 square miles to 2,275 square miles to include the entire Coachella Valley region. The expansion aimed at expanding access to healthcare services by the underserved population in Eastern Coachella Valley that suffers from a higher than average prevalence of preventable diseases.
- This expansion did not include an expansion of the District’s tax revenue base. However, the District committed \$6million over 20 years (\$300,000/year) to support efforts in the expanded area. In June 2020, the District made its grantmaking funds available to organizations in the newly expanded area without previous funding restrictions.
- In September 2019, the U.S. Environmental Protection Agency (EPA) issued a violation notice to the owner of Oasis Mobile Home Park (Oasis MHP), a Torres-Martinez tribal member-owned MHP located on allottee land, because the main drinking water source contained extremely high arsenic levels that may cause adverse health effects to individuals who consumed it.
- Oasis MHP has a water system not connected to Coachella Valley Water District (CVWD) infrastructure.
- Simultaneously, an emergency order was provided to the owner from the EPA to provide at least one gallon of clean drinking water to each resident until such time that the main drinking water source complies with EPA regulations.
- Residents complained that MHP managers had denied them access to that water.
- In October 2019, residents of the Oasis MHP attended the District’s board meeting and asked for our help.
- Subsequently, the board approved Grant #104 to Riverside Community Housing Corporation for \$15,844 to provide drinking water to Oasis MHP.
- The District’s grant provided support to supplement drinking water for families by purchasing drinking water from the Coachella Valley Water District to ensure that the requirements as set forth by the U.S. EPA were met. The drinking water was hauled in a 1,000-gallon portable water tank by CVWD staff daily, set directly in front of the mobile home park so that individuals may walk up to the water tank and fill up their water containers.

- The District grant was matched by Riverside County, dollar for dollar to ensure that there was water available for an extended amount of time if necessary.
- Additionally, the District approved Grant #1036 to Pueblo Unido CDC. The \$50,000 core operation grant intends to support Pueblo Unido's efforts in ECV to collaborate and organize community members, provide capacity-building workshops, and implement point-of-use water filtration systems.

### **Oasis MHP is again in the news.**

- Oasis Mobile Home Park (Oasis MHP) is again in the news.  
<https://www.desertsun.com/story/news/environment/2020/09/12/oasis-mobile-home-park-once-again-found-have-arsenic-its-water/5770984002/>
- On Friday, September 11, the EPA, once again, served Oasis MHP management with an emergency order compelling them to provide residents an alternative source of safe drinking water. The order mandates that park owners must provide at least one free gallon of drinking water per day per resident, hire an outside consultant to identify fixes to the water treatment system and increase the frequency of water quality sampling.

### **Analysis**

- Oasis MHP has a water system not connected to CVWD infrastructure. MHP owners rely on an on-site well that frequently exhibits high levels of arsenic.
- Arsenic is a naturally occurring chemical that is present in certain geologic formations. It can seep into groundwater pulled up by wells.
- Long-term exposure to arsenic from drinking water and food can cause cancer and skin lesions. It has also been associated with cardiovascular disease and diabetes. In utero and early childhood exposure has been linked to negative impacts on cognitive development and increased deaths in young adults.
- The Safe Drinking Water Act (SDWA) of the Public Health Act, is the principal federal law in the United States intended to ensure safe drinking water for the public. Pursuant to the act, the EPA is required to set standards for drinking water quality and oversee all states, localities, and water suppliers that implement the standards.
- The SDWA does not apply to bottled water, which is regulated by the FDA.
- The EPA sets legal limits on over 90 contaminants in drinking water. The legal limit for a contaminant reflects the level that protects human health and that water systems can achieve using the best available technology.
- EPA rules also set water-testing schedules and methods that water systems must follow.
- EPA sets the arsenic standard for drinking water at 10 ppb (or 0.010 parts per million). This protects consumers from the effects of long-term, chronic exposure to arsenic.
- According to The Desert Sun, the most recent sampling found arsenic concentrations in Oasis' water were between 78 and 90 ppb.
- There are between 1,200 – 1,900 residents in the Oasis MHP. This MHP is notorious for its water violations and other abuses. It is frequently in the news, and despite federal actions, conditions remain deplorable for its residents.
- However notorious, Oasis MHP is not unique.

### **A complex challenge.**

- According to community estimates, there are approximately 15,000 residents living in mobile home parks in the unincorporated Eastern Coachella Valley.
- These MHPs are located in an area designated for agricultural use, therefore many lack accesses to an infrastructure commonly found in lands designated for urban development.
- The natural and the built environments conspire against the quality of life of the residents in unincorporated Eastern Coachella Valley, many of which are farmworkers.
- Air quality is notoriously poor. Access to basic infrastructure is limited. Drinking water, sanitation, paved roads, and electrical infrastructure, paired with crumbling homes, create poor living conditions for nearly 15,000 of our residents.
- There are about 1,000 units in the MHPs that need replacement.
- MHP are equipped with inadequate systems. They depend on small water systems and septic systems that do not meet state requirements for water quality as they exceed the maximum contaminant levels of arsenic and fluoride.
- The families residing in the MHPs are often exploited and taken advantage of because of their personal circumstances.
- These conditions may create distrust amongst MHP residents due to years of struggle to have clean potable water, and other services.

### **Infrastructure development**

- Local organizations, including DHCD grantee, Pueblo Unido CDC, are working with CDWD and MHP homeowners to design a water infrastructure to supply safe and clean drinking water to the vicinity where Oasis MHP is located.
- There is a water infrastructure project in its engineering phase that is working on the design of a water pipeline extension along Pierce Street to 70<sup>th</sup> Avenue.
- This project would provide 350 connections (households), benefitting 1,775-2,500 MHP residents.
- This is thanks to a \$2million grant from the State Water Board.
- The engineering phase is expected to be completed by May 2021. It will take about seven (7) years to complete (build out) this expansion of the infrastructure.
- CDWD is also expanding the main pipeline by 66<sup>th</sup> Avenue in Thermal and will expand to Mecca, on Harrison Road (west of Oasis MHP) along 70<sup>th</sup> Avenue to connect with Pierce.
- Additionally, under the same grant, Pueblo Unido CDC is leading plans to extend sanitation infrastructure that may benefit over 2,000 residents in the vicinity. The engineering phase of this project is expected to be completed by January 2021.
- Staff recommendation to the District at this time is to deepen its knowledge about the challenges that for years have impacted unincorporated Eastern Coachella Valley residents and explore how to become a thought partner with the County, other special districts, and local social actors to envision permanent solutions to improve the health and quality of life of this important group of District residents.

### **Fiscal Impact:**

N/A



**DESERT HEALTHCARE FOUNDATION  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
September 08, 2020**

**Directors & Community Members Present via Video Conference**

**District Staff Present via Video Conference**

**Absent**

Chair, Evett PerezGil Vice-President Karen Borja Director Carole Rogers, RN Nicolas Behrman, Community Member Luciano Crespo, Community Member Allen Howe, Community Member Thomas Thetford, Community Member	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, CAO Donna Craig, Chief Program Officer Alejandro Espinoza, Program Officer and Director of Outreach Eric Taylor, Accounting Manager Meghan Kane, Programs and Research Analyst Vanessa Smith, Special Projects and Programs Manager Erica Huskey, Administrative and Program Assistant Andrea S. Hayles, Clerk of the Board	
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AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	The meeting was called to order at 12:20 p.m. by Chair PerezGil.	
<b>II. Approval of Agenda</b>	Chair PerezGil asked for a motion to approve the agenda.	<b>Moved and seconded by Vice-President Borja and Community Member Howe to approve the agenda. Motion passed unanimously.</b>
<b>III. Meeting Minutes</b> 1. July 14, 2020	Chair PerezGil asked for a motion to approve the July 14, 2020 minutes.	<b>Moved and seconded by Director Rogers and Vice-President Borja to approve the July 14, 2020 minutes. Motion passed unanimously.</b>
<b>IV. Public Comment</b>	There was no public comment.	
<b>V. New Business</b>	There was no new business.	
<b>VI. Old Business</b>		
1. <b>Homelessness Initiative</b>	Conrado Bázquez, MD, CEO, explained that the next Coachella Valley Homeless Engagement & Action Response Team (CVHEART) Subcommittee meeting is on 09/09, and additional information will be available at the next meeting.	
2. <b>Behavioral Health Initiative</b>	Dr. Bázquez, explained the Senior Program Officer position and the	

**DESERT HEALTHCARE FOUNDATION  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
September 08, 2020**

<p><b>a. EVALCORPS Research and Consulting Proposal for Behavioral Health Consulting Services</b></p>	<p>challenges beginning with COVID-19. While staff continues the search, in the interim, staff recommends hiring EVALCORP for the implementation of the Behavioral Health Plan. The Committee inquired on the multiple candidates that have been interviewed with staff explaining the additional challenges of the interviewed candidates.</p>	
<p><b>3. Advancing the District's Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley</b> <b>a. Request for Proposals (RFP) – Access to Healthcare</b> <b>b. Expanding Racial Diversity in the Health Profession Workforce</b></p>	<p>Donna Craig, Chief Program Officer, explained that the Request for Proposals (RFP) for advancing the District's role in addressing the healthcare needs of black communities in the Coachella Valley is a work in progress with various drafts and completion by the end of the month. The health professional workforce section has a draft concept paper component from One Future Coachella Valley that will be discussed in the coming week.</p> <p>Vice-President Borja inquired on, prior to the release of the RFP, to determine the nonprofits that may require financial assistance with financial audits.</p> <p>Dr. Bárzaga, CEO, explained that one portion of funding is for the scholarships and the other for health professions. The Foundation will review the organization's capacity to assess the entities, and if the agencies have an interest, they should inquire about the support of</p>	

**DESERT HEALTHCARE FOUNDATION  
PROGRAM COMMITTEE MEETING  
MEETING MINUTES  
September 08, 2020**

<p><b>4. Grant Payment Schedule</b></p>	<p>financial audits. The Foundation is also seeking established healthcare providers with sustainability and capacity for access points in those communities.</p> <p>Chair PerezGil inquired on separating the communities such as Golden Sands, the Santiago Village Mobile Home Park and the Coyote Run area, with Dr. Bárzaga explaining that the Foundation cannot segregate the communities, but if there are other individuals coming from neighboring communities, it would be unfair to decline services to those communities.</p> <p>Donna Craig, Chief Program Officer, explained that the grant payment schedule is a summary of the grants and their payments.</p> <p>Vice-President Borja inquired on the amount expended for the Avery Trust with Chris Christensen, CAO, describing the \$81k expended to date.</p>	
<p><b>VII. Committee Member Comments</b></p>	<p>There were no committee member comments.</p>	
<p><b>VIII. Adjournment</b></p>	<p>Chair PerezGil adjourned the meeting at 12:39 p.m.</p>	<p><b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b></p>

ATTEST: \_\_\_\_\_  
Evelt PerezGil, Chair/Director Program Committee

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*



DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
August 31, 2020							
TWELVE MONTHS ENDED JUNE 30, 2021							
A/C 2190 and A/C 2186-Long term			6/30/2020	New Grants	Total Paid	8/31/2020	
Grant ID Nos.	Name		Open	Current Yr	July-June	Open	
			BALANCE	2020-2021		BALANCE	
Health Portal	Remaining Collective Funds-Mayor's Race & DHCF		\$ 110,105		\$ 7,708	\$ 102,397	HP-cvHIP
BOD - 04/24/18	Behavioral Health Initiative Collective Fund		\$ 1,952,000		\$ -	\$ 1,952,000	Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services		\$ 919,801		\$ -	\$ 919,801	Avery Trust
BOD - 5/28/19 BOD (#993)	Galilee Center - Emergency Services		\$ 7,500		\$ 7,500	\$ -	
BOD - 6/25/19 BOD (#1006)	DHCD - Homelessness Initiative Collective Fund		\$ 711,383		\$ 6,169	\$ 705,214	Homelessness
F&A - 06/11/19	\$300k Grant Funding Commitment FY18-19 - \$225k Balance		\$ 119,156		\$ 45,000	\$ 74,156	EV Funding
BOD - 9/26/17; 10/23/18; 09/24/19 (#1025)	RSS Funds-From Investment Funds & DHCD Grants		\$ 174,279		\$ 903	\$ 173,376	RSS
F&A - 06/09/20	\$300k Grant Funding Commitment FY19-20		\$ 300,000		\$ -	\$ 300,000	
BOD - 07/28/20 (#1134)	DHCD/IEHP - Addressing the Healthcare Needs of Black Communities			\$ 550,000	\$ -	\$ 550,000	
<b>TOTAL GRANTS</b>			<b>\$ 4,294,223</b>	<b>\$ 550,000</b>	<b>\$ 67,280</b>	<b>\$ 4,776,944</b>	
<b>Summary: As of 6/30/2020</b>							
Health Portal (CVHIP):	\$	102,397			A/C 2190	\$ 3,176,944	
Ready Set Swim	\$	173,376			A/C 2186	\$ 1,600,000	
West Valley Homelessness Initiative	\$	705,214			<b>Total</b>	<b>\$ 4,776,944</b>	
Behavioral Health Initiative Collective Fund	\$	1,952,000			Diff	\$ (0)	
Avery Trust - Pulmonary Services	\$	919,801					
Galilee Center - Emergency Services	\$	-					
\$300k East Valley Grant Funding - \$225k Balance	\$	74,156					
\$300k Grant Funding Commitment FY19-20	\$	300,000					
Healthcare Needs of Black Communities	\$	550,000					
<b>Total</b>	<b>\$</b>	<b>4,776,944</b>					
<b>Amts available/remaining for Grant/Programs - FY 2020-21:</b>			<b>FY21 Grant Budget</b>		<b>Social Services Fund #5054</b>		
<b>Amount budgeted 2020-2021</b>		\$ 1,330,000	\$ 1,000,000		Budget	\$ 60,000	
<b>Amount granted year to date</b>		\$ (550,000)	\$ 330,000		DRMC Auxiliary	\$ (12,000)	\$ (12,000) Spent YTD
Mini Grants:					<b>Balance Available</b>	\$ 48,000	
Net adj - Grants not used:							
Contribution from IEHP		\$ 50,000					
<b>Balance available for Grants/Programs</b>		<b>\$ 830,000</b>					



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE AND LEGAL COMMITTEE**  
**MEETING MINUTES**  
**September 08, 2020**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair/Treasurer Mark Matthews President Leticia De Lara Director Arthur Shorr	Conrado E. Bárzaga, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
<b>I. Call to Order</b>	Chair Matthews called the meeting to order at 4:30 p.m.	
<b>II. Approval of Agenda</b>	Chair Matthews asked for a motion to approve the Agenda.	<b>Moved Director Shorr and President De Lara to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	There was no public comment.	
<b>IV. Approval of Minutes</b>  1. Minutes – Meeting July 14, 2020	Chair Matthews asked for a motion to approve the minutes of the July 14, 2020 F&A Committee meeting.	<b>Moved and seconded Director Shorr and President De Lara to approve the July 14, 2020 meeting minutes. Motion passed unanimously.</b>
<b>V. CEO Report</b>	There was no CEO report.	
<b>VI. Financial Reports</b> 1. Financial Statements 2. Deposits 3. Check Register 4. Credit Card Expenditures 5. General Grants Schedule	Chair Matthews reviewed the July and August financial reports with the Committee.	<b>Moved and seconded Director Shorr and President De Lara to approve the July and August 2020 Foundation Financial Reports – items 1-5 and forward to the Board for approval. Motion passed unanimously.</b>
<b>VII. Other Matters</b>		
<b>VIII. Adjournment</b>	Chair Matthews adjourned the meeting at 4:32 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agendas-and-Documents">http://dhcd.org/Agendas-and-Documents</a></b>

ATTEST: \_\_\_\_\_  
 Mark Matthews, Chair/ Treasurer Finance & Administration Committee  
 Desert Healthcare Foundation Board of Directors  
*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*



**DESERT HEALTHCARE  
DISTRICT & FOUNDATION**

Date: September 22, 2020  
To: Board of Directors  
Subject: Staff Report – CVAG Homelessness Committee Updates

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**Staff Recommendation:** Information only

**Background:**

- Homelessness is strategic area identified by the Desert Healthcare District and Foundation in the 2017 Strategic Plan.
- DHCD/F has since allocated millions of dollars to support efforts to address the needs of people experiencing or at-risk of experiencing homelessness.
- DHCD/F partners with CVAG and participates with CVAG’s Homelessness Committee to provide guidance and coordination on regional activities to address homelessness.
- CV Housing First is a program based on national best practices that follows an integrated throughput from outreach to intake to temporary housing – all following the “housing first” principle that once someone no longer has to deal with the stress of living on the street, they are better equipped to tackle those issues that led to becoming homeless in the first place. This program has been managed by CVAG since 2017 and outsourced to Path of Life.
- Through a series of discussions this summer, CVAG’s Homeless Engagement and Action Response Team (CVHEART) ad hoc committee considered three options for a reorganization of the CV Housing First program:
  - (1) Extend the current contract with added oversight;
  - (2) Issue a Request for Proposals for a new contract;
  - (3) Operate the program in-house at CVAG.
- These options are presented in detail in the enclosed report, with additional budgetary analysis on the in-house operation as requested by the ad hoc committee.
- The in-house operation option was unanimously recommended at the September 8, 2020 ad hoc committee meeting.
- At the September 16 CVAG Homelessness Committee Meeting, the CVHEART ad hoc committee raised this recommendation to transition of the CV Housing First from outsourced program to an in-house operation. Which would save the region over \$230,000 per year. CVAG Homeless Committee voted 8 to 2 to recommend the in-house operations be approved by the CVAG Executive Committee
- CVAG Executive Committee meets on September 21, 2020.
- Enclosed, please find CVHEART Report on this recommendation.

**Fiscal Impact:**

N/A

Coachella Valley Association of Governments  
Homelessness Committee  
September 16, 2020



**Staff Report**

**Subject:** CV Housing First Options for 2021

**Contact:** Greg Rodriguez ([GRodrigu@rivco.org](mailto:GRodrigu@rivco.org)), Tom Cox ([tcox@cvag.org](mailto:tcox@cvag.org)) and Libby Carlson ([lcarlson@cvag.org](mailto:lcarlson@cvag.org))

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**Recommendation from the CV HEART ad hoc committee: Authorize the Executive Director to take the necessary steps to transition CV Housing First from an outsourced program to one operated by CVAG staff**

**Background:** CVAG has been a leading partner in regional homelessness services in Coachella Valley for over a decade. Throughout, the CVAG Homelessness and Executive Committees have consistently demonstrated a commitment to continuing and adapting these services to respond to changing needs of the community while being sensitive to not duplicating services offered by other providers in the desert.

CVAG has overseen CV Housing First since 2017, based on national best practices with proven success. The program follows an integrated throughput from outreach to intake to temporary housing – all following the “housing first” principle that once someone no longer has to deal with the stress of living on the street, they are better equipped to tackle those issues that led to becoming homeless in the first place. CV Housing First help is prioritized for unsheltered chronically homeless individuals and families, meeting a distinct need in the Coachella Valley. Outreach is conducted regularly in direct coordination with police officers to find and help the homeless people with whom they most frequently come into contact, which also helps reduce strain on stretched law enforcement resources and first responders. Intake is conducted at the Homeless Access Center, through which clients are referred to services that meet immediate needs and build self-sufficiency. Based on availability and the specific needs of each case, clients may also be placed in a crisis stabilization housing unit. This temporary placement creates a 30-to-90 day bridge between homelessness and longer-term housing, during which clients receive intensive case management and referrals to services like job training, medical care, substance abuse treatment, mental health care, and legal aid. Clients also receive help obtaining the documentation needed to obtain housing, benefits and employment.

In 2019, following a procurement process, the CVAG Executive Committee authorized a new one-year agreement with Path of Life. The term of this contract ends on December 31, 2020. Faced with the looming end date of the contract, CVAG staff sought direction and input on next steps from the CV HEART ad hoc committee, which has been working on options for formally structuring a regional homelessness collaborative. The ad hoc committee includes the following members:

- Dr. Conrado Bárzaga, Desert Healthcare District/Foundation
- Carole Rogers, Desert Healthcare District/Foundation

- Mayor Linda Evans, Tenet Healthcare
- Leticia DeLara, RAP Foundation
- Councilmember Mark Carnevale, City of Cathedral City
- Councilmember Jan Pye, City of Desert Hot Springs
- Mayor Pro Tem John Peña, City of La Quinta
- Councilmember Sabby Jonathan, City of Palm Desert
- Mayor Pro Tem Christy Holstege, City of Palm Springs
- Greg Rodriguez, Riverside County

Preventing a gap in services is the highest priority for CVAG staff and the ad hoc members. The end of the contract also presents an opportunity to further refine the CV Housing First program to ensure that the day-to-day operations are meeting expectations of CVAG, its member jurisdictions and the community.

Through a series of discussions this summer, the ad hoc committee considered three options:

- (1) Extend the current contract with added oversight;
- (2) Issue a Request for Proposals for a new contract;
- (3) Operate the program in-house at CVAG.

These options are presented in detail below, with additional budgetary analysis on the in-house operation as requested by the ad hoc committee. The third option (in-house operation) was unanimously recommended at the September 8, 2020 ad hoc committee meeting.

*Option 1: Extend the Current Contract with Budgeted Oversight*

Path of Life has been a valued partner in the CV Housing First program since 2017, and has adjusted the program as requested by the CVAG Executive Committee. This includes incorporating emerging best practices, as well as implementing a new program design for 2020. Path of Life and CVAG have demonstrated considerable success with the program, which is making a difference in Coachella Valley. However, CVAG staff believes there have been some structural issues that have prevented it from achieving its full potential in terms of responsiveness, resourcefulness, and interagency collaboration. CVAG staff has worked intensively with Path of Life to attempt to address these issues, resulting in CVAG staff spending a significant amount of time and effort building relationships with local law enforcement and setting up/participating in joint outreach sessions throughout the Valley; making connections with other service providers to foster collaboration; and hands-on help arranging for and setting up the Homeless Access Center in Palm Springs. From January through July, CVAG estimates that it has spent more than \$50,000 in staff time — paid for from the CVAG general fund — working with Path of Life on these issues. (This is in addition to the direct reimbursement to Path of Life for its services.) However, there are limits on the influence that CVAG, as a government agency, can assert over another agency, even a contractor, from a legal standpoint. For example, CVAG does not have the ability to compel Path of Life to realign its organizational chart in a way that would address issues with outreach responsiveness or support a truly integrated program model. CVAG also cannot get involved with personnel issues that could possibly negatively impact program performance.

CVAG staff is increasingly concerned about the amount of staff time involved with overseeing this contract. While it is possible to extend the contract with Path of Life for 2021, this option would continue to require substantial staff resources and it would not address the structural issues referenced above. For these reasons, the ad hoc committee did not support this option.

### *Option 2: Issue a Request for Proposals*

CVAG could issue a request for proposals (RFP) for a new program operator. If an RFP was issued in early October and proposals were reviewed in November, a recommendation could be presented to the Homelessness and Executive Committees in early December in order to transition the program and prevent a gap in services as of January 1, 2021.

While this timeline pencils out on paper, procurement for “housing first” homeless services in Coachella Valley has historically been more complicated and time consuming. For example, the last three RFP processes have either not resulted in a robust number of responses or resulted in responses that did not meet program needs. Furthermore, procurement for homeless services can be vulnerable to becoming politicized. Finally, there is no guarantee that another provider would come ready to deliver the type of services needed or the level of service and responsiveness expected. A new provider may also still require intensive staff oversight.

When this option was considered, the ad hoc committee expressed a strong preference for a program operator with solid knowledge of the local homeless services landscape, what’s being done already, and how a holistic CV Housing First program fits into the existing homelessness response network. In its review, there was general consensus among the ad hoc committee that this option was, unfortunately, less preferable than Option 3.

### *Option 3: Operate the Program In-House at CVAG*

Option 3 maintains the overall program goals and design, but cuts out the middle man. The significant amount of staff time already being spent on contract administration would be redirected toward running the program. This would give CVAG the ability to staff and operate the program in a way that meets the high level of service Coachella Valley deserves and expects, the ability to hold program staff accountable for performance, and the flexibility to adjust as needed. It would also give CVAG the ability to cultivate and deliver the positive inter-agency partnerships that are the hallmark of a strong and cost-effective regional homelessness response system, as well as help boost the local pool of experienced homeless services workers. Under this option, CVAG would continue the program as is, filling a unique service area and target population needed in Coachella Valley.

Under this proposal, CVAG would streamline operations. The CVAG-run program would be staffed by 4.25 full-time employees (as opposed to 9 budgeted under the current model), including 1.25 existing staff and 3 new positions. These new positions would be cross-trained by a seasoned leader in Coachella Valley homeless services on functions specifically aligned with the CV Housing First integrated program model – outreach, intake, case management, and data entry. Staff would be based in Coachella Valley, making effective and timely response more viable, as well as create the ability to build strong connections with existing local providers and resources. Additional program support would continue to be provided in-kind by the Executive Director, with all staff ultimately under his direction, as well as any team support or technical assistance offered through existing CVAG staff, CVAG’s contract with the County and the County’s Continuum of Care.

### *Additional Considerations*

This option is a shift in implementation only, with the overall program design unchanged. The ad hoc committee expressed unanimous support for Option 3 for reasons of cost effectiveness,

responsiveness, and ability to bolster the local homelessness response network. The ad hoc members saw this as a phased transition in order to prevent a gap in services: First, hire additional staffing and move the operations in-house; and then, explore the option of forming an independent entity like a Joint Powers Agreement or 501c3 to operate the program at some point in the future.

Over the course of the meetings, a number of questions were raised by ad hoc members which CVAG staff is addressing here:

- *Should CVAG take on the expanded role of direct service provider?*  
This is a policy direction that needs input from the CVAG Homelessness and Executive Committees. CVAG is already held accountable by its member jurisdictions for the performance and impact of CV Housing First as if it were operated directly by CVAG. By moving operations in-house, CVAG will have the ability to make changes as needed to meet expectations regarding responsiveness and reporting; bolster local capacity of homeless service delivery; and meet the high standard of performance that is expected. Moving forward, the program could be moved under the jurisdiction of a new JPA. Ultimately, this is a policy direction that needs input from the CVAG Homelessness and Executive Committees.
- *Would this put CVAG in competition with existing nonprofit service providers?*  
CV Housing First fills a specific gap in Coachella Valley's homelessness response system: a focus on unsheltered chronically homeless individuals and families, typically over the age of 60, using a housing first model that prioritizes the importance of a stable living situation in order to make progress toward addressing the underlying barriers to obtaining and sustaining housing over time. CVAG would continue the program as it is designed – working alongside existing service providers as partners, as opposed to competing with them.
- *Would in-house operations set a new expectation with member jurisdictions for responsiveness and lead to elected officials calling staff directly for quick turnaround time?*  
CVAG already regularly fields requests for help from elected officials, and does its best to route and follow up on those requests by passing them along to the contractor. In-house operations would improve the ability to respond effectively and quickly. CVAG would also work with the County to strengthen the "211 information" specifically for Coachella Valley, thereby leveraging an existing funded resource to increase local response capacity.
- *Under the "Operate the Program In-House at CVAG" option there are about 50% fewer staff than under the current outsourced program, but only about a 17% reduction in staffing costs. Why?*  
The simple fact is that government employees tend to cost more. However, these government jobs may also tend to attract a higher level of employee and create a level of stability not seen in other sectors. In addition, the proposed positions would be cross-trained in all facets of program operation, making for a highly skilled, versatile workforce that will help grow the local pool of experienced homeless services professionals. Furthermore, the relatively higher cost of government employees would be substantially offset by lower operational costs due to fewer employees in terms of supplies, phones, and travel.
- *What role would the Homelessness Committee play?*

It is envisioned that the Homelessness Committee would continue its current role in program accountability and oversight, and eventually transition focus to policy as implementation of the regional collaborative continues.

- *Would this increase strain on city-funded outreach teams or police?*  
No. In-house operation would continue to work with city resources as the program is currently designed.
- *What about creating a separate JPA focused on homelessness services?*  
The immediate goal is to prepare for the end of the existing contract in December 2020 and prevent a gap in services. The option of forming a JPA or similar structure could be explored with a program assessment presented as soon as spring 2021.
- *The program just changed last year. Will another change hurt the program or erode confidence?*  
This is not a change in programming. It is a change in how the program is implemented.

### **Next Steps**

If the Homelessness Committee supports the ad hoc committee recommendation, this recommendation will be presented to the CVAG Executive Committee at its September 21 meeting for possible approval. CVAG staff has already informed city managers that Option 3 could move forward, and staff will seek additional feedback if this option is approved.

CVAG staff has analyzed the timing of ramping up staffing and transferring the existing housing units from Path of Life to CVAG. CVAG staff anticipates that this work would begin immediately upon approval in order to have the transition complete by January 1, 2021.

**Fiscal Impact:** The CV Housing First program is funded by grants from Riverside County and contributions from member jurisdictions. CVAG staff is also actively pursuing additional grant funding to support the program.

CVAG staff has compared costs based on the existing program budget with estimated costs for in-house operation in order to provide a frame of reference, based on 12 crisis stabilization units for 12 months. Where the existing budget includes 9.0 full-time employees, the in-house proposal projects 4.25 full-time employees: 1.25 existing staff and 3 new positions. All staff would be cross-trained on functions specifically aligned with the CV Housing First integrated program model – outreach, intake, case management, and data entry.

Staff is providing the following analysis is provided with the following conditions:

- The existing budget includes the estimated cost CVAG currently incurs for overseeing contractor performance.
- The in-house estimate does not factor in potential cost savings from resource-sharing with the County as part of a regional collaborative partnership, or cost savings from leveraged partnerships with other program and service providers.
- The in-house estimate does not assume costs for any program adjustments, such as the addition of a mobile access center.



	Existing (Path of Life)	In House
Staff	\$423,264	\$352,061
Outreach <i>Program supplies</i>	\$8,400	\$8,400
Access Center <i>Support services, rapid resolution, and program supplies</i>	\$100,000	\$100,000
Crisis Stabilization Housing* <i>Rent, deposits, utilities, maintenance, furnishings</i>	\$215,978	\$215,978
Program Travel and Transportation <i>Outreach, case management, meetings</i>	\$72,000	\$36,000
Overhead/Admin Indirect	\$100,500	\$60,554
CVAG Oversight**	\$84,384	
<i>Total estimate based on existing</i>	<i>\$1,004,526</i>	<i>\$772,993***</i>

*\*Based on 12 units for 12 months.*

*\*\*Estimated staff time and overhead. Not a direct cost. Incurred from CVAG's General Fund.*

*\*\*\* All cost savings would be reinvested into the program.*

The proposed in-house operational budget would require hiring three new CVAG staff for program operation. As discussions with the County continue, the CV HEART ad hoc committee will work on collaborative, structural details including staffing and support.

Should the CVAG Committees support the ad hoc committee recommendation to move the operations in-house, the authorized steps would include an adjustment to CVAG's 2020/2021 Fiscal Year Budget, approved in June 2020, to incorporate the funding of three new full-time positions at the following staffing levels:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Program Assistant II – CV Housing First	49,884	52,378	54,997	57,747	60,634	62,150
Assistant – CV Housing First	45,136	47,393	49,763	52,251	54,864	56,236
Assistant – CV Housing First	45,136	47,393	49,763	52,251	54,864	56,236

Finally, while this estimate projects an overall reduced cost, the difference would be reinvested into services provided, such as acquiring and maintaining additional crisis stabilization units. The CVAG member contribution request would continue at current levels.



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: September 22, 2020  
To: Board of Directors  
Subject: Staff Report – Cooling Centers in Coachella Valley

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**Staff Recommendation:** Information only

**Background:**

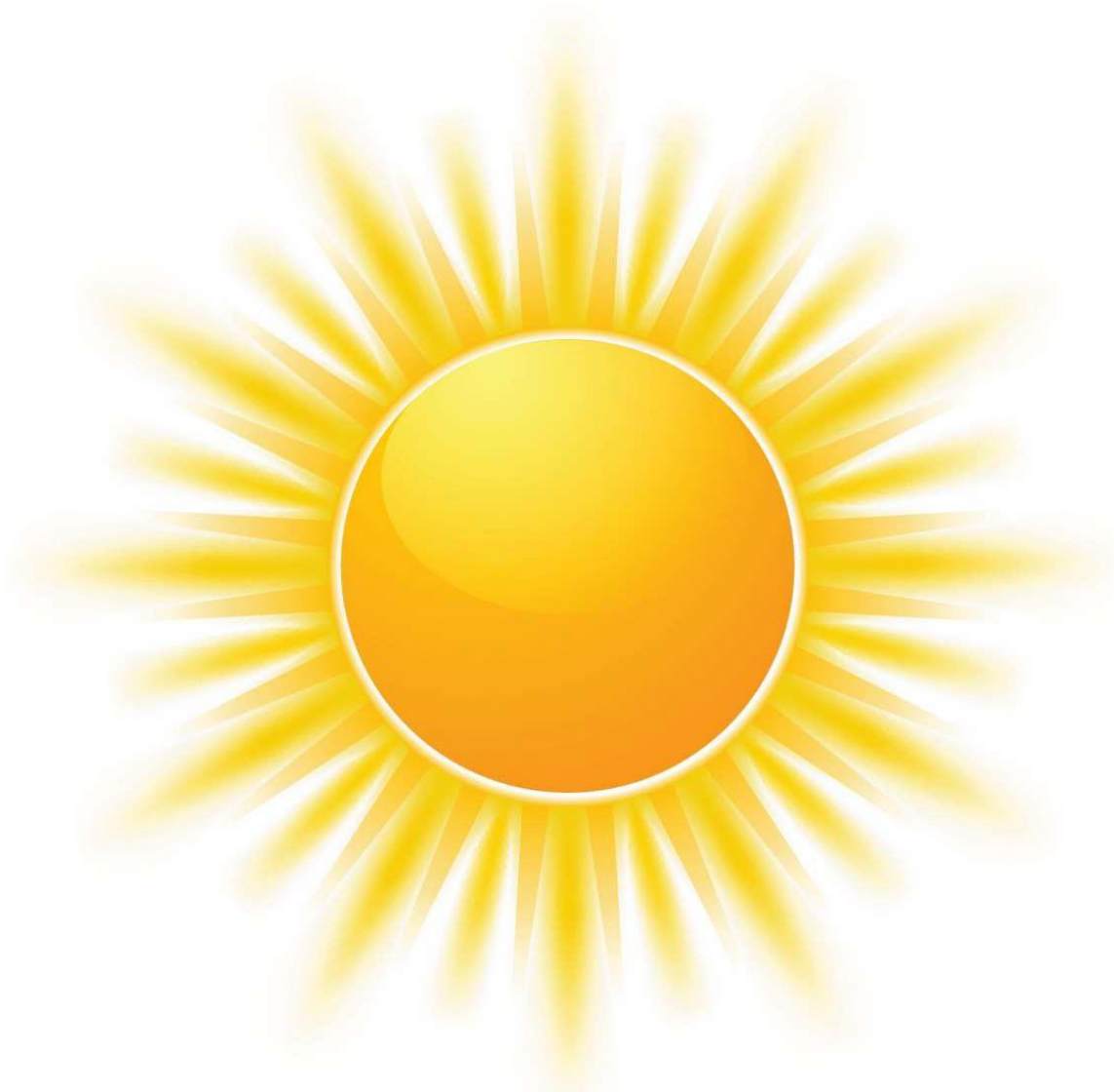
- Homelessness is strategic area identified by the Desert Healthcare District and Foundation in the 2017 Strategic Plan.
- DHCD/F has since allocated millions of dollars to support efforts to address the needs of people experiencing or at-risk of experiencing homelessness.
- There are ten cooling centers located within the DHCD/F boundaries, operated by a variety of organizations.
- Three of the centers operate overnight. These are the cooling centers at United Methodist Church in Palm Springs, the Elks Lodge in Cathedral City, and the Word of Life Fellowship in Desert Hot Springs.
- At the July meeting the Board approved \$20,000 to support utilities for overnight cooling centers at the request from Greg Rodriguez, Riverside County/CVHEART.
- DHCD/F has paid the utility bills for the cooling centers at United Methodist Church in Palm Springs (\$2,485 for electricity July and August) and at the Elks Lodge in Cathedral City (\$5,300 for electricity July and August)
- Enclosed, please find a list of current cooling centers, listed by Riverside County.

**Fiscal Impact:**

N/A



# Community Action Partnership Cool Centers



**For Cool Center locations, hours and tips on how to protect yourself from heat related illnesses, please contact:**

County of Riverside Community Action Partnership  
2038 Iowa Avenue, Suite B-102, Riverside, CA 92507

Phone: 951-955-4900 TTY: 951-955-5126

FAX: 951-955-9089

[www.capriverside.org](http://www.capriverside.org)

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<b><u>Cooling Center</u></b>	<b><u>Location</u></b>	<b><u>City &amp; Zip</u></b>	<b><u>Hours of Operation</u></b>	<b><u>Phone Number</u></b>	<b><u>Cross Streets</u></b>
The Cathedral City Cool Center (Elks Lodge)	67491 E Palm Canyon Dr	Cathedral City 92234	Mon-Sun 4:00 PM – 7:00 AM <i>(overnight)</i>	760-895-7816	E Palm Canyon Dr & Cree Rd
The Palm Springs Cool Center (United Methodist Church)	1555 E Alejo Rd	Palm Springs 92262	Mon-Sun 3:00 PM - 7:00 AM <i>(overnight)</i>	760-895-0744	E Alejo Rd & N Sunrise Way
Desert Hot Springs Cool Center (Word of Life Fellowship)	66290 Estrella Ave	Desert Hot Springs 92240	Mon-Sun 4:00 PM – 7:00 AM <i>(overnight)</i>	760-636-8171	Estrella Ave & Cactus Dr
Coachella Senior Center	1540 7th St	Coachella 92236	Mon-Fri 11:00 AM - 2:00 PM	760-398-0104	7th at Orchard
Coachella Valley Rescue Mission	84110 Manila Ave	Indio 92201	Mon-Sun 8:00 AM - 5:00 PM	760-851-2160	Manila & Luzon St
Martha's Village & Kitchen	83791 Date Ave	Indio 92201	Mon-Sun 9:00 AM - 4:30 PM	760-347-4741	Date Ave & Calhoun St
Indio Senior Center <i>*Seniors only</i>	45-700 Aladdin St	Indio 92201	Mon-Fri 12:30 PM - 5:00 PM	760-391-4170	Aladdin at Shadow Palm
La Quinta Wellness Center	78-450 Avenida La Fonda	La Quinta 92253	Mon-Fri 9:00 AM - 4:00 PM	760-564-0096	Calle Tampico at La Quinta Public Library
James O. Jessie Desert Highland Unity Center <i>*Water distribution only</i>	480 W. Tramview Road	Palm Springs 92262	Mon-Fri 9:00 AM - 5:00 PM	760-323-8271	N. Indian Canyon Dr. & Tramview
Well in the Desert	441 S. Calle Encilia	Palm Springs 92262	Mon-Sun 7:30 AM - 6:00 PM	760-656-8905	Between Ramon & Saturnino Road

Hours of operations are subject to change and some centers may accept pets. Please call the Cool Center for more information.