Letter of Interest: Guidelines

∗ *Please note this document is for informational purposes only. All sections and corresponding questions must be answered through the DHCD grantee portal.*

Section #1: Organization Information

In this initial section basic information will be collected from the following two areas:

Organization

- Organization Name

- Organization Type

- Tax ID

- Address

- Website Address

- Brief description of the history and mission of the organization (200-words or less)

- Annual Organization Budget

Primary Contact

- First and Last Name
- Title
- Office and Mobile Phone Number
- Email Address

Section #2: Program/Project Information

In this section specific details on the proposed program/project will be requested for the following areas:

- Project Title

- Project Start and End Date

- Length of Program/Project (months)

- Requested Amount and Project Budget

- Background of the Program/Project and Community Need (300-word limit)

- Strategic Focus Areas (How do does your program/project align with the DHCD Strategic Areas) Please select one of the following:

  1. Healthcare Infrastructure and Services
     - Increase access to healthcare for traditionally underserved populations
     - Increase the number of mobile and portable medical units
     - Increase capacity to serve patients through telehealth technology

  2. Behavioral Health/Mental Health
     - Maintain the number of mental health urgent care facilities (Crisis Stabilization Units)
     - Increase tele-psych capacity to increase access to mental health services, aid in 5150s, and assist REACH & CREST teams
     - Increase number of educators that receive training/certification in Mental Health First Aid
     - Increase the number of college counselors to meet the standard of one counselor per 1,000 to 1,500 students
     - Increase the number of peer mental health educators

  3. Homelessness
     - Cooling centers
     - Case management/wraparound services
     - Community outreach

  4. Vital Human Services to People with Chronic Conditions
     - Strengthened organizational capacity
     - Increased levels of services to meet increased demand post-COVID-19
     - Support organizations undergoing organizational mergers
     - Increased number of case managers

5. Economic Protection, Recovery, and Food Security
   - Sustaining ongoing efforts by collaborative partners
   - Promoting community collaborations and regional work around these efforts
   - Increased case management at food pantries through measurable food security, self-sufficiency, and quality of diet

- Description of the program/project and the specific use of District grant funds and its alignment to the Strategic Focus Area.

- Geographical Area Served (Select the cities within the Coachella Valley where your program/project will be implemented)

- Description of the target population(s) who will benefit from the program/project (50-word limit)

- Age Group (Select the age group(s) served by the proposed program/project)

- Total number (unduplicated) of District Residents to be served.

Section #3: Diversity, Equity, and Inclusion

Diversity, equity, and inclusion is an important component of our efforts to advance health equity. We believe that when organizations have leaders in decision-making roles who mirror the identities, values, and interests of the communities they serve, there is a greater likelihood of the organization more effectively contributing to improved health outcomes.

- How does your organization address diversity, equity, and inclusion at the board and executive staff levels?

- If your organization is not currently addressing diversity, equity, and inclusion at the board and executive staff levels, please explain the barriers, such as knowledge, financial investment, capacity, etc., that are preventing you from doing so.