



**DESERT HEALTHCARE DISTRICT
BOARD MEETING
Board of Directors
July 28, 2020
5:30 P.M.**

In accordance with the current State of Emergency and the Governor’s Executive Order N- 25-20, of March 12, 2020, revised on March 18, 2020, teleconferencing will be used by the Board members and appropriate staff members during this meeting. In lieu of attending the meeting in person, members of the public will be able to participate by webinar by using the following link:

**<https://us02web.zoom.us/j/82572317874?pwd=SHd6elpVcExLbitFL2tObUIQNHEvdz09>
Password: 419583**

Participants will need to download the Zoom app on their devices. Members of the public may also be able to participate by telephone, using the follow dial in information:

Dial in #: **(669) 900-6833** To Listen and Address the Board when called upon:

**Webinar ID: 825 7231 7874
Password: 419583**

If you are unable to use the 669 area code (San Jose), dial (877) 304-9269 – Passcode: 594808#

You may also email ahayles@dhcd.org with your public comment no later than 4 p.m., Tuesday, 07/28.

<i>Page(s)</i>	AGENDA <i>Any item on the agenda may result in Board Action</i>	<i>Item Type</i>
	A. CALL TO ORDER – President De Lara Roll Call ____Director Shorr____ Director Zendle, MD____ Director PerezGil____ Director Rogers, RN____ Director Matthews____ Vice-President/Secretary Borja____ President De Lara	
	B. PLEDGE OF ALLEGIANCE	
1-3	C. APPROVAL OF AGENDA	Action
	D. PUBLIC COMMENT At this time, comments from the audience may be made on items <i>not</i> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	E. CONSENT AGENDA All Consent Agenda item(s) listed below are considered routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	Action



	1. BOARD MINUTES	
4	a. Closed Session of the Board of Directors – June 19, 2020	
5-14	b. Board of Directors Meeting – June 23, 2020	
	2. FINANCIALS	
15-37	a. Approval of the June 2020 Financial Statements – F&A Approved July 14, 2020	
	3. LAS PALMAS MEDICAL PLAZA	
38-39	a. Las Palmas Medical Plaza – Common Area Restroom Remodel - \$22,000 Estimate	
	F. DESERT HEALTHCARE DISTRICT CEO REPORT	
	– Conrado E. Bárzaga, MD	
40-41	1. California Special Districts Association (CSDA) Certification	Information
42-43	2. Local Area Formation Commission (LAFCO) 2020 Special District Selection Committee Elections	Information
	3. Local Area Formation Commission (LAFCO) Municipal Services Review (MSR) Update	Information
	4. Association of California Healthcare Districts (ACHD) Annual “Virtual” Conference – September 23-25	Information
	5. Special Meeting of the Board Study Session on FY 20-21 Grant-making Process – August 25	Information
	6. Special Meeting of the Board – Board and Communications Workshop with Rauch Communications – September 23	Information
	G. DESERT REGIONAL MEDICAL CENTER CEO REPORT	Information
	– Michele Finney, CEO	
	H. DESERT REGIONAL MEDICAL CENTER GOVERNING BOARD OF DIRECTORS REPORT – Director Les Zendle, MD, and Director Carole Rogers, RN	Information
	I. 1. PROGRAM COMMITTEE – Chair/Director Evett Perez Gil, Vice-President Karen Borja, and Director Carol Rogers, RN	
44-48	1. Draft Meeting Minutes – July 14, 2020	Information
49-66	2. Funding Requests	Information
67	3. Grants Payment Schedule	Information
68-70	4. Consideration to approve \$500,000 from FY 20-21 Grant Budget to the Foundation to further Advance the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Strategic Focus Area: Healthcare Infrastructure and Services	Action
	a. Expanding Racial Diversity in the Health Profession Workforce - \$100,000	
	b. Access to Healthcare Strategies - \$400,000 Long-term comprehensive strategies to advancing the District’s role in addressing the healthcare needs of the Black communities in the Coachella Valley	Information



a. Collaborative Efforts

2. FINANCE, LEGAL, ADMINISTRATION & REAL ESTATE COMMITTEE – Chair/Treasurer Mark Matthews, President Leticia De Lara, and Director Arthur Shorr

71-72 1. Meeting Minutes – July 14, 2020 Information

3. STRATEGIC PLANNING COMMITTEE – Chair/President Les Zendle, MD, President De Lara, and Director Arthur Shorr

73-75 1. Meeting Minutes – July 14, 2020 Information

76-77 2. Community Health Needs Assessment and Health Improvement Plan Update Information

J. OLD BUSINESS

78-79 1. 2020 Census – Coachella Valley Update Information

80 2. Production and Publication of the District’s History Book – Update Information

81-88 3. Consideration to approve Lift to Rise Economic Protection Plan and Support Fund Budget Modification for Grant #1080 **Action**

K. NEW BUSINESS

89 1. Consideration to approve the Amendment to CEO Employment Agreement increasing his annual salary by 5% and extending the term to July 31, 2023 **Action**

L. LEGAL

M. IMMEDIATE ISSUES AND COMMENTS

N. ADJOURNMENT

If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 323-6110 at least 24 hours prior to the meeting.



**DESERT HEALTHCARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MEETING MINUTES
June 19, 2020**

Directors Present	District Staff Present	Absent
President Leticia De Lara Vice-President/Secretary Karen Borja Treasurer Mark Matthews Director Carole Rogers, RN Director Evett PerezGil Director Les Zendle, MD Director Arthur Shorr	Conrado E. Bázaga, MD, CEO <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order	President De Lara called the meeting to order at 5:30 p.m.	
Roll Call	Legal Counsel, Jeff Scott called the roll with all Directors present.	
B. Approval of Agenda	President De Lara asked for a motion to approve the agenda.	
C. Public Comment	No public comment.	
D. Convene to Closed Session of the Desert Healthcare District Board of Directors 1. PURSUANT TO GOVERNMENT CODE 54957: Public Employee Evaluation pursuant to Government Code 54957 Title: Chief Executive Officer		
E. Reconvene to Open Session of the Desert Healthcare District Board of Directors		
F. Report After Closed Session	The Board in closed session discussed the review of the CEO's self-evaluation with no action taken.	
G. Adjournment	President De Lara adjourned the meeting at 5:30 p.m.	Audio recording available on the website at http://dhcd.org/Agenda-Board-of-Directors

ATTEST: _____
 Karen Borja, Vice-President/Secretary
 Desert Healthcare District Board of Directors



**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
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Directors Present – Video Conference	District Staff Present – Video Conference	Absent
President Leticia De Lara Vice-President/Secretary Karen Borja Treasurer Mark Matthews Director Carole Rogers, RN Director Evett PerezGil Director Les Zendle, MD Director Arthur Shorr	Conrado E. Bázquez, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Will Dean, Marketing and Communications Director Alejandro Espinoza, Program Officer and Outreach Director Eric Taylor, Accounting Manager Meghan Kane, Programs and Research Analyst Vanessa Smith, Special Projects and Program Manager Erica Huskey, Administrative and Program Assistant Andrea S. Hayles, Clerk of the Board <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	President De Lara called the meeting to order at 5:41 p.m. The Clerk of the Board called the roll with all Directors' present except Director Rogers who joined the meeting at 6 p.m. due to technical issues.	
B. Pledge of Allegiance	President De Lara asked those in attendance to join in the Pledge of Allegiance.	
C. Approval of Agenda	Conrado Bázquez, MD, CEO, explained his request to pull agenda item F.6. from the CEO Report, which will be presented to the Program Committee for a recommendation of approval to the Board.	#20-80 MOTION WAS MADE by Director Matthews and seconded by Director Shorr to approve the agenda removing item F.6. from the CEO Report. Motion passed unanimously. AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers,

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	<p>President De Lara asked for a motion to approve the agenda with the modification.</p>	<p>Director PerezGil, Director Zendle, and Director Shorr NOES – 0 ABSENT – 0</p>
<p>D. Public Comment</p>	<p>Maribel Nunez, California Partnership, thanked the District for their support and shared some of the restructuring of the organization while adjusting to COVID-19.</p> <p>Public comments supporting the District advancing its role in addressing the healthcare needs of Black communities in the Coachella Valley were provided by the following: Deiter Crawford, Desert Highland Gateway Resident; Elizabeth Romero, Indio Resident; and Christopher Montgomery, Medical Student.</p>	
<p>Consent Agenda</p> <p>1. BOARD MINUTES</p> <p> a. Board of Directors Meeting – May 26, 2020</p> <p> b. Closed Session of the Board of Directors – May 26, 2020</p> <p>2. FINANCIALS</p> <p> a. Approval of the May 2020 Financial Statements – F&A Approved June 9, 2020</p> <p>3. LAS PALMAS MEDICAL PLAZA</p> <p> a. Las Palmas Medical Plaza - Addendum to Lease Agreements for Rent Deferral</p> <p> b. Las Palmas Medical Plaza – Lease Renewal Suite 1W 102-103 – Quest Diagnostics</p>	<p>Vice-President Borja pulled items 4a and 4e requesting changing “they” to she/her for 4a and 4e.</p> <p>President De Lara pulled item 4f requesting an explanation to the Board from legal counsel.</p> <p>Jeff Scott, Legal Counsel, described item 4f for Board actions and decisions, explaining that a member’s abstention from a vote affirms the vote for the action or a vote in favor of most of the quorum. A quorum would not</p>	<p>#20-81 MOTION WAS MADE by Director Zendle and seconded by Director Matthews to approve the consent agenda with modifications to 4a and 4e.</p> <p>Motion passed unanimously.</p> <p>AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers, Director PerezGil, Director Zendle, and Director Shorr</p> <p>NOES – 0 ABSENT – 0</p>

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<p>4. BOARD AND STAFF COMMUNICATIONS AND POLICIES</p> <ul style="list-style-type: none"> a. Policy #PROC-1 – Purpose of Board Policies & Adoption/Amendment of Policies b. Policy #BOD-01 – Swearing in of Board Members c. Policy #BOD-02 – Election & Appointment and Duties of Board Officers d. Policy #BOD-04 – Attendance at Meetings e. Policy #BOD-05 – Basis of Authority f. Policy #BOD-11 – Board Actions and Decisions g. Policy #FIN-01 – Financial Operations h. Policy #FIN-02 – Authorized Check Signers, Number of Signers, Dollar Limit for Signers, Transfer of Funds i. Policy #FIN-03 – Statement of investment Policy j. Resolution #20-04 for FY 20-21 Investment Policy k. Policy #FIN-04 – Budget Preparation l. Policy #FIN-05 – Credit Card Usage <ul style="list-style-type: none"> a. 2020 Employee Handbook 	<p>count for a Director outside of the District.</p> <p>President De Lara asked for a motion to approve the consent agenda with the modifications to 4a and 4e.</p>	
<p>F. Desert Healthcare District CEO Report</p> <ul style="list-style-type: none"> 1. Local Area Formation Commission (LAFCO) Municipal Services Review (MSR) Update 	<p>Conrado E. Bázquez, MD, CEO, explained the Local Area Formation Commission (LAFCO) Municipal Services Review (MSR) postponement due to COVID with an administrative draft expected</p>	

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<p>2. Consideration to appoint the CEO to Lift to Rise’s Core Leadership Team of Connect Capital, working with the Lincoln Land Policy Institute Center for Community Investment funded by the Robert Wood Johnson Foundation</p> <p>3. COVID-19 Funding Update</p> <p>4. Community Health Needs Assessment and Health Improvement Plan Update</p>	<p>at the end of June, and a public draft review to follow.</p> <p>Dr. Bárzaga, CEO, described the Lift to Rise Core Leadership Team of the Connect Capital initiative to assist, attract, and advance funding of the rent burden in Coachella Valley, collaborating with the Riverside County Housing Authority and the Riverside Economic Development Agency.</p> <p>Public Comments were made by the following: Greg Rodriguez, Public Policy Advisor, Office of Supervisor Perez, explained his work with Lift to Rise’s housing community action network (CAN), and having the District CEO on board would be vital to their work.</p> <p>Heather Vaikona, President & CEO, Lift to Rise, explained the dozens of partners, including the county and the importance of healthcare lens with the District’s involvement.</p> <p>Dr. Bárzaga, CEO, described the COVID-19 funding allocations to date as illustrated in the spreadsheet.</p> <p>Dr. Bárzaga, CEO, explained Health Assessment and Research for Communities (HARC) work and</p>	<p>#20-82 MOTION WAS MADE by Director Rogers and seconded by Director PerezGil to approve the CEO’s appointment to Lift to Rise’ Core Leadership Team of Connect Capital, working with the Lincoln Land Policy Institute Center for Community Investment funded by the Robert Wood Johnson Foundation.</p> <p>Motion passed unanimously.</p> <p>AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers, Director PerezGil, Director Zendle, and Director Shorr</p> <p>NOES – 0</p> <p>ABSENT – 0</p>
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<p>G. Desert Regional Medical Center CEO Report</p>	<p>Michele Finney, CEO, Desert Care Network, Desert Regional Medical Center, provided an update explaining the passing of Frank Ercoli, MD, Trauma Surgeon, Desert Regional Medical Center, and the low number of COVID-19 patients with 12% of the inpatient census with the same patterns at John F. Kennedy (JFK) Memorial Hospital. The only service that has not reopened is the inpatient pediatric service. The medical staff has been working to reopen the services on July 6; however, if the increase in numbers continues, the date may change. The emergency department room renovation and expansion inspections are forthcoming and should open shortly. Desert Regional Medical Center received its approval from the Family Medicine Regional Review Board for insourcing the family medicine program under the Desert Regional Medical Center sponsorship. The resident slots were increased from 24 to 30, and the first 2 years are filled with start of the academic training the first of July.</p>	
<p>H.1. Program Committee</p> <ol style="list-style-type: none"> 1. Draft Meeting Minutes – June 09, 2020 2. Funding Requests 3. Grant Payment Schedule 	<p>Director PerezGil provided an overview of the Program Committee meeting, which includes the funding requests, grant payment schedule, and the Regional Access Project</p>	

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<p>4. Regional Access Project Foundation Collaborative Update</p> <p>5. Consideration to approve Grant # 1124 University of California, Riverside (UCR) – COVID-19 Testing and Public Health Education for Farm Working Communities in the Eastern Coachella Valley – \$149,976</p>	<p>(RAP) Foundation collaborative.</p> <p>Donna Craig, Chief Program Officer, provided an overview of the University of California Riverside COVID-19 testing and public health education for farm working communities in the eastern Coachella Valley.</p> <p>Public Comments was made by the following: Diane Vines, Adjunct Nursing Faculty, California State University San Bernardino Palm Desert Campus, provided remarks on behalf of the nursing students in support of the grant.</p> <p>Ann Cheney, Ph.D., University of California Riverside, School of Medicine, Department of Social Medicine and Population Health, explained the collaboration with other students, farmer workers, their families, and Riverside County Public Health.</p>	<p>#20-84 MOTION WAS MADE by Vice-President Borja and seconded by Director Matthews to approve Grant # 1124 University of California, Riverside (UCR) – COVID-19 Testing and Public Health Education for Farm Working Communities in the Eastern Coachella Valley – \$149,976 Motion passed unanimously. AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers, Director PerezGil, Director Zendle, and Director Shorr NOES – 0 ABSENT – 0</p>
<p>H.2. F&A</p> <p>1. Meeting Minutes – June 09, 2020</p> <p>2. Service Agreement Addendum Communications Consultants Inc. – Board & CEO Roles and Relationships Workshops, NTE \$44,400</p>	<p>Director Matthews described the F&A meeting minutes, outlining the service agreement addendum with Rauch Communication Consultants for Board development.</p>	<p>#20-85 MOTION WAS MADE by Director Zendle and seconded by Director Shorr to approve Service Agreement Addendum - Rauch Communications Consultants Inc. – Board & CEO Roles and Relationships Workshops,</p>

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<p>H.3. Board and Staff & Communications Policy Committee</p> <p>1. Meeting Minutes – June 17</p>	<p>President De Lara described the minutes of the most recent Board and Staff & Communications meeting, explaining the policies approved in the consent agenda.</p>	<p>NTE \$44,400 Motion passed unanimously. AYES – 7 President De Lara, Vice-President Borja, Director Matthews, Director Rogers, Director PerezGil, Director Zendle, and Director Shorr NOES – 0 ABSENT – 0</p>
<p>I. Old Business</p> <p>1. Coachella Valley Association of Governments (CVAG) – CV Link Update</p>	<p>Dr. Bárzaga, CEO, highlighted the CV Link report explaining that a new mile is complete with a plan for 20 miles in 2020.</p> <p>Erica Felci, Governmental Projects Manager, Coachella Valley Association of Governments (CVAG) expressed appreciation to the District as they work through the contract and groundbreaking in 2020.</p>	
<p>J. New Business</p> <p>1. Report of the Closed Session of the Board of Directors – June 19, 2020</p>	<p>Jeff Scott, Legal Counsel, explained that the Board is continuing to evaluate the Chief Executive Officer.</p>	
<p>K. Legal</p>	<p>Jeff Scott, Legal Counsel, outlined the governors’ budget and account for the stimulus funding from the federal government, and approximately \$14M in cuts on July 1. Medicare and Managed Care rates are reduced by 1.5%, and there</p>	

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	<p>are no cuts to healthcare from federal funds.</p>	
<p>L. Immediate Issues and Comments</p>	<p>Director Matthews requested that the meeting is adjourned in honor of Dr. Frank Ercoli, Trauma Surgeon, Desert Regional Medical Center.</p> <p>Director Zendle explained item F.6. that was removed from the agenda, everyone’s concern with the health disparities in Black and Latino communities, and the dedicated effort for funding. The District should carefully move forward, realizing the history in the past with the District, listen to the needs from those communities, develop a plan for presenting to the Board, and possibly a study session since it is a complicated and troublesome matter.</p> <p>Vice-President Borja suggested communication about the census, which is necessary with the highest corporated city in the census rates, such as Cathedral City at 56%, Desert Hot Springs with 54%, and every other city in the Valley is under those percentages which links to Medicare and Medi-Cal, reminding everyone to complete the census and encouraging the District to commence communication around the census as it relates to individuals and families healthcare. Funding is</p>	

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	<p>committed to communities based on the census count and is important to our communities.</p> <p>Director Rogers supports the staff with any endeavors in the District’s work. She is a member of the Lift to Rise core leadership team with the housing community action network (CAN) and would like to be acknowledged as a District representative on that committee. President De Lara acknowledged Director Roger’s role as the designated member of the housing CAN for the District.</p>	
<p>M. Adjournment</p>	<p>President De Lara adjourned the meeting at 6:58 p.m. in honor of Frank Ercoli, MD, Trauma Surgeon, Desert Regional Medical Center.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
 Karen Borja, Vice-President/Secretary
 Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

DESERT HEALTHCARE DISTRICT
JUNE 2020 FINANCIAL STATEMENTS
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**DESERT HEALTHCARE DISTRICT
YEAR TO DATE VARIANCE ANALYSIS
ACTUAL VS BUDGET
TWELVE MONTHS ENDED JUNE 30, 2020**

Preliminary

Scope: \$25,000 Variance per Statement of Operations Summary

Account	YTD		Over(Under)	Explanation
	Actual	Budget	Budget	
4000 - Income	\$ 9,568,170	\$ 8,232,756	\$ 1,335,414	Higher interest income (net) from FRF investments \$899k; higher property tax revenues \$430k; unbudgeted grant contributions \$50k; lower CalFresh grant income \$44k
5000 - Direct Expenses	\$ 939,705	\$ 1,224,143	\$ (284,438)	Lower wage related expenses \$178k due to open positions; lower Board related expenses \$61k; lower health insurance related expenses \$32k; lower retirement related expenses \$18k; higher education expenses \$5k
6445 - LPMP Expense	\$ 957,680	\$ 1,138,740	\$ (181,060)	Lower landscaping expenses \$164k; lower depreciation expenses \$14k; lower utilities expenses \$13k; higher insurance expenses \$10k; higher security expenses \$10k; lower marketing expenses \$9k; lower repair expenses \$4k; higher professional fees expense \$3k
6500 - Professional Fees Expense	\$ 576,950	\$ 1,184,976	\$ (608,026)	Lower Professional Services \$508k; lower PR & Communications \$37k; lower Legal \$63k
7000 - Grants Expense	\$ 3,174,326	\$ 3,600,504	\$ (426,178)	Budget of \$3.5 Million for fiscal year is amortized straight-line over 12-month fiscal year.
Las Palmas Medical Plaza - Net	\$ 260,153	\$ 85,510	\$ 174,643	LPMP expenses lower \$181k; LPMP revenue lower \$6k

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2019 through June 2020

	MONTH			TOTAL		
	Jun 20	Budget	\$ Over Budget	Jul '19 - Jun 20	Budget	\$ Over Budget
Preliminary						
Income						
4000 · Income	1,095,031	686,063	408,968	9,568,170	8,232,756	1,335,414
4500 · LPMP Income	185,501	102,500	83,001	1,217,833	1,224,250	(6,417)
4501 · Miscellaneous Income	750	950	(200)	9,000	11,400	(2,400)
Total Income	1,281,282	789,513	491,769	10,795,003	9,468,406	1,326,597
Expense						
5000 · Direct Expenses	86,283	147,538	(61,255)	939,705	1,224,143	(284,438)
6000 · General & Administrative Exp	50,740	43,082	7,658	498,376	516,984	(18,608)
6325 · CEO Discretionary Fund	0	417	(417)	4,297	5,004	(707)
6445 · LPMP Expenses	69,361	82,395	(13,034)	957,680	1,138,740	(181,060)
6500 · Professional Fees Expense	26,831	98,748	(71,917)	576,950	1,184,976	(608,026)
6700 · Trust Expenses	10,456	10,709	(253)	133,069	131,730	1,339
Total Expense	243,671	382,889	(139,218)	3,110,070	4,201,610	(1,091,540)
7000 · Grants Expense	160,622	300,042	(139,420)	3,174,326	3,600,504	(426,178)
Net Income	876,989	106,582	770,407	4,510,618	1,666,292	2,844,326

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2019 through June 2020

Preliminary	MONTH			TOTAL		
	Jun 20	Budget	\$ Over Budget	Jul '19 - Jun 20	Budget	\$ Over Budget
Income						
4000 · Income						
4010 · Property Tax Revenues	991,678	561,355	430,323	7,166,583	6,736,260	430,323
4025 · Contributions	0	0	0	50,000	0	50,000
4200 · Interest Income						
4220 · Interest Income (FRF)	173,823	106,250	67,573	1,231,421	1,275,000	(43,579)
9999-1 · Unrealized gain(loss) on invest	(77,865)	8,333	(86,198)	1,042,096	99,996	942,100
Total 4200 · Interest Income	95,958	114,583	(18,625)	2,273,517	1,374,996	898,521
4300 · DHC Recoveries	1,749	1,750	(1)	21,149	21,000	149
4400 · Grant Income	5,646	8,375	(2,729)	56,921	100,500	(43,579)
Total 4000 · Income	1,095,031	686,063	408,968	9,568,170	8,232,756	1,335,414
4500 · LPMP Income	185,501	102,500	83,001	1,217,833	1,224,250	(6,417)
4501 · Miscellaneous Income	750	950	(200)	9,000	11,400	(2,400)
Total Income	1,281,282	789,513	491,769	10,795,003	9,468,406	1,326,597
Expense						
5000 · Direct Expenses						
5100 · Administration Expense						
5110 · Wages Expense	88,963	132,000	(43,037)	871,950	1,118,230	(246,280)
5111 · Allocation to LPMP - Payroll	(5,085)	(5,084)	(1)	(61,020)	(61,008)	(12)
5112 · Vacation/Sick/Holiday Expense	5,842	7,500	(1,658)	125,448	90,000	35,448
5114 · Allocation to Foundation	(25,473)	(25,473)	0	(305,676)	(305,676)	0
5115 · Allocation to NEOPB	(5,646)	(7,289)	1,643	(53,793)	(87,468)	33,675
5119 · Allocation to RSS/CVHIP-DHCF	(1,842)	(2,382)	540	(21,591)	(28,584)	6,993
5120 · Payroll Tax Expense	6,240	10,098	(3,858)	77,800	85,546	(7,746)
5130 · Health Insurance Expense						
5131 · Premiums Expense	9,266	13,012	(3,746)	133,374	151,350	(17,976)
5135 · Reimb./Co-Payments Expense	0	2,250	(2,250)	12,462	27,000	(14,538)
Total 5130 · Health Insurance Expense	9,266	15,262	(5,996)	145,836	178,350	(32,514)
5140 · Workers Comp. Expense	1,307	1,078	229	12,146	11,742	404
5145 · Retirement Plan Expense						
5146 · Retirement Plan - Forfeiture	0	0	0	(17,366)	0	(17,366)
5145 · Retirement Plan Expense - Other	7,438	8,711	(1,273)	64,173	65,607	(1,434)
Total 5145 · Retirement Plan Expense	7,438	8,711	(1,273)	46,807	65,607	(18,800)
5160 · Education Expense	(1,798)	625	(2,423)	12,686	7,500	5,186
Total 5100 · Administration Expense	79,212	135,046	(55,834)	850,593	1,074,239	(223,646)
5200 · Board Expenses						
5210 · Healthcare Benefits Expense	(285)	5,834	(6,119)	43,314	70,008	(26,694)
5230 · Meeting Expense	25	1,667	(1,642)	12,796	20,004	(7,208)
5235 · Director Stipend Expense	7,020	4,200	2,820	26,690	50,400	(23,710)
5240 · Catering Expense	245	583	(338)	5,070	6,996	(1,926)
5250 · Mileage Reimbursement Expense	66	208	(142)	1,242	2,496	(1,254)
Total 5200 · Board Expenses	7,071	12,492	(5,421)	89,112	149,904	(60,792)
Total 5000 · Direct Expenses	86,283	147,538	(61,255)	939,705	1,224,143	(284,438)

Desert Healthcare District
Cumulative Profit & Loss Budget vs. Actual
 July 2019 through June 2020

Preliminary	MONTH			TOTAL		
	Jun 20	Budget	\$ Over Budget	Jul '19 - Jun 20	Budget	\$ Over Budget
6000 · General & Administrative Exp						
6110 · Payroll fees Expense	174	208	(34)	2,079	2,496	(417)
6120 · Bank and Investment Fees Exp	9,679	9,833	(154)	112,974	117,996	(5,022)
6125 · Depreciation Expense	0	1,250	(1,250)	7,973	15,000	(7,027)
6126 · Depreciation-Solar Parking lot	15,072	15,072	0	180,864	180,864	0
6130 · Dues and Membership Expense	1,364	2,500	(1,136)	37,079	30,000	7,079
6200 · Insurance Expense	1,753	1,500	253	21,486	18,000	3,486
6300 · Minor Equipment Expense	0	42	(42)	0	504	(504)
6305 · Auto Allowance & Mileage Exp	462	600	(138)	4,618	7,200	(2,582)
6306 · Staff- Auto Mileage reimb	224	500	(276)	5,211	6,000	(789)
6309 · Personnel Expense	499	83	416	11,322	996	10,326
6310 · Miscellaneous Expense	0	42	(42)	83	504	(421)
6311 · Cell Phone Expense	371	776	(405)	5,148	9,312	(4,164)
6312 · Wellness Park Expenses	0	83	(83)	0	996	(996)
6315 · Security Monitoring Expense	0	42	(42)	432	504	(72)
6340 · Postage Expense	0	417	(417)	1,506	5,004	(3,498)
6350 · Copier Rental/Fees Expense	394	458	(64)	4,442	5,496	(1,054)
6351 · Travel Expense	270	917	(647)	18,646	11,004	7,642
6352 · Meals & Entertainment Exp	911	583	328	8,887	6,996	1,891
6355 · Computer Services Expense	18,185	3,775	14,410	39,730	45,300	(5,570)
6360 · Supplies Expense	993	1,667	(674)	24,874	20,004	4,870
6380 · LAFCO Assessment Expense	153	1,667	(1,514)	1,836	20,004	(18,168)
6400 · East Valley Office	236	1,067	(831)	9,186	12,804	(3,618)
Total 6000 · General & Administrative Exp	50,740	43,082	7,658	498,376	516,984	(18,608)
6325 · CEO Discretionary Fund	0	417	(417)	4,297	5,004	(707)
6445 · LPMP Expenses	69,361	82,395	(13,034)	957,680	1,138,740	(181,060)
6500 · Professional Fees Expense						
6516 · Professional Services Expense	(2,175)	70,000	(72,175)	331,727	840,000	(508,273)
6520 · Annual Audit Fee Expense	1,563	1,540	23	18,756	18,480	276
6530 · PR/Communications/Website	5,460	7,208	(1,748)	49,593	86,496	(36,903)
6560 · Legal Expense	21,983	20,000	1,983	176,874	240,000	(63,126)
Total 6500 · Professional Fees Expense	26,831	98,748	(71,917)	576,950	1,184,976	(608,026)
6700 · Trust Expenses						
6711 · Disability Admin. Fee Expense	0	0	0	0	3,222	(3,222)
6720 · Pension Plans Expense						
6721 · Legal Expense	0	167	(167)	0	2,004	(2,004)
6725 · RPP Pension Expense	10,000	10,000	0	120,000	120,000	0
6728 · Pension Audit Fee Expense	456	542	(86)	13,069	6,504	6,565
Total 6700 · Trust Expenses	10,456	10,709	(253)	133,069	131,730	1,339
Total Expense Before Grants	243,671	382,889	(139,218)	3,110,070	4,201,610	(1,091,540)
7000 · Grants Expense						
7010 · Major Grant Awards Expense	154,976	291,667	(136,691)	3,117,405	3,500,004	(382,599)
7027 · Grant Exp - NEOPB	5,646	8,375	(2,729)	56,921	100,500	(43,579)
Total 7000 · Grants Expense	160,622	300,042	(139,420)	3,174,326	3,600,504	(426,178)
Net Income	876,989	106,582	770,407	4,510,618	1,666,292	2,844,326

Las Palmas Medical Plaza
Cumulative Profit & Loss Budget vs. Actual
July 2019 through June 2020

Preliminary	TOTAL					
	Jun 20	Budget	\$ Over Budget	Jul '19 - Jun 20	Budget	\$ Over Budget
Income						
4500 · LPMP Income						
4505 · Rental Income	133,925	73,500	60,425	878,648	879,450	(802)
4510 · CAM Income	51,576	28,900	22,676	339,185	344,400	(5,215)
4513 · Misc. Income	0	100	(100)	0	400	(400)
Total 4500 · LPMP Income	185,501	102,500	83,001	1,217,833	1,224,250	(6,417)
Expense						
6445 · LPMP Expenses						
6420 · Insurance Expense	1,879	1,083	796	22,548	12,996	9,552
6425 · Building - Depreciation Expense	21,700	21,667	33	258,456	260,004	(1,548)
6426 · Tenant Improvements -Dep Exp	15,728	17,083	(1,355)	192,934	204,996	(12,062)
6427 · HVAC Maintenance Expense	3,429	1,333	2,096	13,866	15,996	(2,130)
6428 · Roof Repairs Expense	0	208	(208)	0	2,496	(2,496)
6431 · Building -Interior Expense	0	833	(833)	1,600	9,996	(8,396)
6432 · Plumbing -Interior Expense	6,980	333	6,647	14,490	3,996	10,494
6433 · Plumbing -Exterior Expense	0	208	(208)	0	2,496	(2,496)
6434 · Allocation Internal Prop. Mgmt	5,085	5,084	1	61,020	61,008	12
6435 · Bank Charges	1,072	1,042	30	13,220	12,504	716
6437 · Utilities -Vacant Units Expense	120	208	(88)	839	2,496	(1,657)
6439 · Deferred Maintenance Repairs Ex	1,550	500	1,050	14,190	6,000	8,190
6440 · Professional Fees Expense	10,117	10,472	(355)	128,904	125,664	3,240
6441 · Legal Expense	0	83	(83)	0	996	(996)
6458 · Elevators - R & M Expense	1,294	1,000	294	9,605	12,000	(2,395)
6460 · Exterminating Service Expense	380	417	(37)	2,695	5,004	(2,309)
6463 · Landscaping Expense	(23,600)	833	(24,433)	(3,758)	159,996	(163,754)
6467 · Lighting Expense	0	833	(833)	2,250	9,996	(7,746)
6468 · General Maintenance Expense	0	83	(83)	0	996	(996)
6471 · Marketing-Advertising	3,578	1,417	2,161	7,674	17,004	(9,330)
6475 · Property Taxes Expense	6,000	6,008	(8)	72,000	72,096	(96)
6476 · Signage Expense	0	125	(125)	497	1,500	(1,003)
6480 · Rubbish Removal Medical Waste E	1,513	1,442	71	18,548	17,304	1,244
6481 · Rubbish Removal Expense	2,227	2,250	(23)	26,724	27,000	(276)
6482 · Utilities/Electricity/Exterior	450	625	(175)	5,307	7,500	(2,193)
6484 · Utilities - Water (Exterior)	501	708	(207)	5,380	8,496	(3,116)
6485 · Security Expenses	9,350	6,417	2,933	87,061	77,004	10,057
6490 · Miscellaneous Expense	8	100	(92)	1,630	1,200	430
6445 · LPMP Expenses	69,361	82,395	(13,034)	957,680	1,138,740	(181,060)
Net Income	116,140	20,105	96,035	260,153	85,510	174,643

Desert Healthcare District
Balance Sheet
As of June 30, 2020

			Jun 30, 20
Preliminary			
ASSETS			
Current Assets			
Checking/Savings			
		1000 · CHECKING CASH ACCOUNTS	3,092,499
		1100 · INVESTMENT ACCOUNTS	58,887,967
Total Checking/Savings			61,980,466
Accounts Receivable			92,983
Other Current Assets			
		1204.1 · Rent Receivable-Deferred COVID	128,774
		1270 · Prepaid Insurance -Ongoing	65,786
		1279 · Pre-Paid Fees	7,500
		1281 · NEOPB Receivable	5,646
		1295 · Property Tax Receivable	158,685
Total Other Current Assets			366,391
Total Current Assets			62,439,841
Fixed Assets			
		1300 · FIXED ASSETS	4,913,164
		1335-00 · ACC DEPR	(2,021,717)
		1400 · LPMP Assets	6,867,595
Total Fixed Assets			9,759,042
Other Assets			
		1700 · OTHER ASSETS	2,867,136
TOTAL ASSETS			75,066,019
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			

Desert Healthcare District
Balance Sheet
As of June 30, 2020

			Jun 30, 20
		Accounts Payable	
		2000 · Accounts Payable	35,114
		2001 · LPMP Accounts Payable	6,120
		Total Accounts Payable	41,234
		Other Current Liabilities	
		2002 · LPMP Property Taxes	1,076
		2003 · Prepaid Rents	14,767
		2006 · Unearned income	1,749
		2101 · *Payroll Liabilities	9,685
		2131 · Grant Awards Payable	4,348,631
		2133 · Accrued Accounts Payable	129,550
		2141 · Accrued Vacation Time	48,184
		2190 · Investment Fees Payable	20,401
		Total Other Current Liabilities	4,574,043
		Total Current Liabilities	4,615,277
		Long Term Liabilities	
		2170 · RPP - Pension Liability	3,515,623
		2171 · RPP-Deferred Inflows-Resources	1,643,743
		2280 · Long-Term Disability	40,626
		2281 · Grants Payable - Long-term	5,400,000
		2286 · Retirement BOD Medical Liabilit	70,815
		2290 · LPMP Security Deposits	61,962
		Total Long Term Liabilities	10,732,769
		Total Liabilities	15,348,045
		Equity	
		3900 · *Retained Earnings	55,207,356
		Net Income	4,510,618
		Total Equity	59,717,974
		TOTAL LIABILITIES & EQUITY	75,066,019

Desert Healthcare District
Balance Sheet
As of June 30, 2020

			Jun 30, 20
Preliminary			
ASSETS			
Current Assets			
Checking/Savings			
1000 · CHECKING CASH ACCOUNTS			
		1010 · Union Bank - Checking	2,809,657
		1046 · Las Palmas Medical Plaza	282,342
		1047 · Petty Cash	500
Total 1000 · CHECKING CASH ACCOUNTS			3,092,499
1100 · INVESTMENT ACCOUNTS			
		1130 · Facility Replacement Fund	57,451,230
		1135 · Unrealized Gain(Loss) FRF	1,436,737
Total 1100 · INVESTMENT ACCOUNTS			58,887,967
Total Checking/Savings			61,980,466
Accounts Receivable			
1201 · Accounts Receivable			
		1204 · LPMP Accounts Receivable	7,387
		1205 · Misc. Accounts Receivable	3,859
		1211 · A-R Foundation - Exp Allocation	81,738
Total Accounts Receivable			92,984
Other Current Assets			
		1204.1 · Rent Receivable-Deferred COVID	128,774
		1270 · Prepaid Insurance -Ongoing	65,786
		1279 · Pre-Paid Fees	7,500
		1281 · NEOPB Receivable	5,646
		1295 · Property Tax Receivable	158,685
Total Other Current Assets			366,391
Total Current Assets			62,439,841
Fixed Assets			
1300 · FIXED ASSETS			
		1310 · Computer Equipment	94,034
		1315 · Computer Software	68,770
		1320 · Furniture and Fixtures	33,254

Desert Healthcare District
Balance Sheet
As of June 30, 2020

		Jun 30, 20
	1325 · Offsite Improvements	300,849
	1331 · DRMC - Parking lot	4,416,257
	Total 1300 · FIXED ASSETS	4,913,164
	1335-00 · ACC DEPR	
	1335 · Accumulated Depreciation	(210,452)
	1336 · Acc. Software Depreciation	(68,770)
	1337 · Accum Deprec- Solar Parking Lot	(1,597,803)
	1338 · Accum Deprec - LPMP Parking Lot	(144,692)
	Total 1335-00 · ACC DEPR	(2,021,717)
	1400 · LPMP Assets	
	1401 · Building	8,705,680
	1402 · Land	2,165,300
	1403 · Tenant Improvements -New	2,168,677
	1404 · Tenant Improvements - CIP	129,550
	1406 · Building Improvements	
	1406.1 · LPMP-Replace Parking Lot	676,484
	1406.2 · Building Improvements-CIP	46,891
	1406 · Building Improvements - Other	1,559,534
	Total 1406 · Building Improvements	2,282,909
	1407 · Building Equipment Improvements	364,891
	1409 · Accumulated Depreciation	
	1410 · Accum. Depreciation	(7,409,060)
	1412 · T I Accumulated Dep.-New	(1,540,352)
	Total 1409 · Accumulated Depreciation	(8,949,412)
	Total 1400 · LPMP Assets	6,867,595
	Total Fixed Assets	9,759,042
	Other Assets	
	1700 · OTHER ASSETS	
	1731 · Wellness Park	1,693,800
	1740 · RPP-Deferred Outflows-Resources	1,159,189
	1741 · OPEB-Deferrred Outflows-Resourc	14,147
	Total Other Assets	2,867,136
	TOTAL ASSETS	75,066,019

Desert Healthcare District
Balance Sheet
As of June 30, 2020

		Jun 30, 20
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
	2000 · Accounts Payable	35,114
	2001 · LPMP Accounts Payable	6,120
	Total Accounts Payable	41,234
Other Current Liabilities		
	2002 · LPMP Property Taxes	1,076
	2003 · Prepaid Rents	14,767
	2006 · Unearned income	1,749
	2101 · *Payroll Liabilities	9,685
	2131 · Grant Awards Payable	4,348,631
	2133 · Accrued Accounts Payable	129,550
	2141 · Accrued Vacation Time	48,184
	2190 · Investment Fees Payable	20,401
	Total Other Current Liabilities	4,574,043
	Total Current Liabilities	4,615,277
Long Term Liabilities		
	2170 · RPP - Pension Liability	3,515,623
	2171 · RPP-Deferred Inflows-Resources	1,643,743
	2280 · Long-Term Disability	40,626
	2281 · Grants Payable - Long-term	5,400,000
	2286 · Retirement BOD Medical Liabilit	70,815
	2290 · LPMP Security Deposits	61,962
	Total Long Term Liabilities	10,732,769
	Total Liabilities	15,348,046
Equity		
	3900 · *Retained Earnings	55,207,356
	Net Income	4,510,618
	Total Equity	59,717,974
TOTAL LIABILITIES & EQUITY		75,066,020

Desert Healthcare District
A/R Aging Summary
As of June 30, 2020

Preliminary	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	COMMENT
Cohen Musch Thomas Medical Group	0	4,261	0	0	0	4,261	Slow pay
Desert Healthcare Foundation-	27,315	27,042	0	27,380	0	81,738	Due from Foundation
Mark Matthews	(315)	1,924	0	0	0	1,609	Director Premiums
Peter Jamieson, M.D.	0	3,116	0	0	0	3,116	Slow pay
Quest Diagnostics Incorporated	0	10	0	0	0	10	Underpaid
Sovereign	750	750	0	750	0	2,250	Slow pay
TOTAL	34,702	30,152	0	28,130	0	92,983	

Desert Healthcare District
Deposit Detail
June 2020

Preliminary			
Type	Date	Name	Amount
Deposit	06/01/2020		1,224,134
		Riverside County Treasurer-Property Tax	(1,224,134)
TOTAL			(1,224,134)
Deposit	06/02/2020		5,680
Payment	06/02/2020	Mark Matthews	(5,680)
TOTAL			(5,680)
Deposit	06/02/2020		1,749
		T-Mobile	(1,749)
TOTAL			(1,749)
Deposit	06/03/2020		1,887
		Riverside County Treasurer-Property Tax	(1,887)
TOTAL			(1,887)
Deposit	06/08/2020		1,463,730
		Riverside County Treasurer-Property Tax	(1,463,730)
TOTAL			(1,463,730)
Deposit	06/16/2020		750
Payment	06/16/2020	Sovereign	(750)
TOTAL			(750)
Deposit	06/17/2020		6,075
		Riverside County Treasurer-Property Tax	(6,075)
TOTAL			(6,075)
Deposit	06/25/2020		10,217

Desert Healthcare District
Deposit Detail
June 2020

Type	Date	Name	Amount
		Riverside County Treasurer-CalFresh	(10,217)
TOTAL			(10,217)
Deposit	06/25/2020		25,000
		Riverside County Treasurer-First 5 CHNA Contribution	(25,000)
TOTAL			(25,000)
Deposit	06/29/2020		41
		Riverside County Treasurer-Property Tax	(41)
TOTAL			(41)
Deposit	06/30/2020		3,206
		Riverside County Treasurer-CalFresh	(3,206)
TOTAL			(3,206)
Deposit	06/30/2020		135
		Miscellaneous-Premium Refund	(135)
TOTAL			(135)
Deposit	06/30/2020		1,749
		T-Mobile	(1,749)
TOTAL			(1,749)
		TOTAL	2,744,353

**DESERT HEALTHCARE DISTRICT
PROPERTY TAX RECEIPTS FY 2019 - 2020
RECEIPTS - TWELVE MONTHS ENDED JUNE 30, 2020**

	FY 2018-2019 Projected/Actual					FY 2019-2020 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Budget %	Budget \$	Act %	Actual Receipts	Variance
July	2.5%	\$ 165,105	1.3%	\$ 87,106	\$ (77,998)	2.5%	\$ 168,407	0.0%	\$ -	\$ (168,407)
Aug	1.6%	\$ 105,667	1.3%	\$ 88,674	\$ (16,993)	1.6%	\$ 107,780	3.1%	\$ 207,292	\$ 99,512
Sep	2.6%	\$ 171,709	2.4%	\$ 155,626	\$ (16,083)	2.6%	\$ 175,143	0.0%	\$ -	\$ (175,143)
Oct	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	2.4%	\$ 158,895	\$ 158,895
Nov	0.4%	\$ 26,417	0.0%	\$ -	\$ (26,417)	0.4%	\$ 26,945	0.0%	\$ -	\$ (26,945)
Dec	16.9%	\$ 1,116,106	17.8%	\$ 1,177,161	\$ 61,054	16.9%	\$ 1,138,429	18.2%	\$ 1,222,723	\$ 84,294
Jan	31.9%	\$ 2,106,733	19.7%	\$ 1,299,278	\$ (807,456)	31.9%	\$ 2,148,868	33.1%	\$ 2,228,697	\$ 79,829
Feb	0.0%	\$ -	13.9%	\$ 918,846	\$ 918,846	0.0%	\$ -	1.0%	\$ 69,468	\$ 69,468
Mar	0.3%	\$ 19,813	0.7%	\$ 44,532	\$ 24,719	0.3%	\$ 20,209	1.1%	\$ 71,486	\$ 51,277
Apr	5.5%	\$ 363,230	5.9%	\$ 392,745	\$ 29,515	5.5%	\$ 370,495	6.0%	\$ 405,506	\$ 35,012
May	19.9%	\$ 1,314,232	20.3%	\$ 1,341,271	\$ 27,039	19.9%	\$ 1,340,517	1.5%	\$ 101,619	\$ (1,238,897)
June	18.4%	\$ 1,215,169	22.3%	\$ 1,470,000	\$ 254,830	18.4%	\$ 1,239,473	40.0%	\$ 2,695,867	\$ 1,456,394
Total	100%	\$ 6,604,180	105.6%	\$ 6,975,238	\$ 371,058	100.00%	\$ 6,736,264	106.3%	\$ 7,161,553	\$ 425,289

Las Palmas Medical Plaza
Deposit Detail - LPMP
June 2020

Preliminary			
Type	Date	Name	Amount
Deposit	06/01/2020		3,854
Payment	06/01/2020	Quest Diagnostics Incorporated	(3,854)
TOTAL			(3,854)
Deposit	06/02/2020		2,177
Payment	06/02/2020	Desert Oasis Healthcare Medical Group	(2,177)
TOTAL			(2,177)
Deposit	06/02/2020		3,570
Payment	06/02/2020	Desert Family Medical Center	(3,570)
TOTAL			(3,570)
Deposit	06/04/2020		27,149
Payment	06/04/2020	Derakhsh Fozouni, M.D.	(5,969)
Payment	06/04/2020	Pathway Pharmaceuticals, Inc.	(2,296)
Payment	06/04/2020	Ramy Awad, M.D.	(3,246)
Payment	06/04/2020	Palmtree Clinical Research	(6,582)
Payment	06/04/2020	Aijaz Hashmi, M.D., Inc.	(2,803)
Payment	06/04/2020	Brad A. Wolfson, M.D.	(3,354)
Payment	06/04/2020	Cure Cardiovascular Consultants	(2,898)
TOTAL			(27,149)
Deposit	06/16/2020		5,235

**Las Palmas Medical Plaza
Deposit Detail - LPMP
June 2020**

Type	Date	Name	Amount
Payment	06/16/2020	Steven Gundry, M.D.	(5,235)
TOTAL			(5,235)
Deposit	06/23/2020		4,774
Payment	06/23/2020	Laboratory Corporation of America	(4,774)
TOTAL			(4,774)
Deposit	06/25/2020		2,177
Payment	06/25/2020	Desert Oasis Healthcare Medical Group	(2,177)
TOTAL			(2,177)
Deposit	06/30/2020		5,235
Payment	06/30/2020	Steven Gundry, M.D.	(5,235)
TOTAL			(5,235)
Deposit	06/30/2020		7,741
Payment	06/30/2020	Hassan Bencheqroun, M.D.	(5,161)
Payment	06/30/2020	Hassan Bencheqroun, M.D.	(2,580)
TOTAL			(7,741)
		TOTAL	61,914

Desert Healthcare District
Check Register
As of June 30, 2020

Preliminary				
Type	Date	Num	Name	Amount
1000 · CHECKING CASH ACCOUNTS				
1010 · Union Bank - Checking				
Bill Pmt -Check	06/02/2020	16009	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	06/02/2020	16010	Graphtek Interactive	(38)
Bill Pmt -Check	06/02/2020	16011	Image Source	(82)
Bill Pmt -Check	06/02/2020	16012	Jeff Crider	(4,760)
Bill Pmt -Check	06/02/2020	16013	Leticia De Lara	(1,155)
Bill Pmt -Check	06/02/2020	16014	Pitney Bowes Global Financial Services	(264)
Bill Pmt -Check	06/02/2020	16015	Rauch Communication Consultants	(12,172)
Bill Pmt -Check	06/02/2020	16016	Ready Refresh	(50)
Bill Pmt -Check	06/02/2020	16017	Regional Access Project Foundation	(2,000)
Bill Pmt -Check	06/02/2020	16018	So.Cal Computer Shop	(810)
Bill Pmt -Check	06/02/2020	16019	UPS	(238)
Bill Pmt -Check	06/02/2020	16020	Verizon Wireless	(604)
Bill Pmt -Check	06/02/2020	16021	Zendle, Les-	(315)
Bill Pmt -Check	06/03/2020	16022	Lund & Guttry LLP	(3,500)
Check	06/05/2020	Auto Pay	Calif. Public Employees'Retirement System	(12,025)
Liability Check	06/11/2020		QuickBooks Payroll Service	(39,611)
Bill Pmt -Check	06/11/2020	16023	Blackbaud, Inc.	(16,400)
Bill Pmt -Check	06/11/2020	16025	Desert Cancer Foundation	(67,500)
Bill Pmt -Check	06/11/2020	16026	First Bankcard (Union Bank)	(552)
Bill Pmt -Check	06/11/2020	16027	Grantmakers Concerned With Immigrants	(150,000)
Bill Pmt -Check	06/11/2020	16028	HARC, INC.	(13,831)
Bill Pmt -Check	06/11/2020	16029	Image Source	(120)
Bill Pmt -Check	06/11/2020	16030	IntelliCorp Records, Inc.	(40)
Bill Pmt -Check	06/11/2020	16031	Lift To Rise	(500,000)
Bill Pmt -Check	06/11/2020	16032	Mangus Accountancy Group, A.P.C.	(500)
Bill Pmt -Check	06/11/2020	16033	Olive Crest Treatment Center, Inc.	(22,500)

Desert Healthcare District
Check Register
As of June 30, 2020

Type	Date	Num	Name	Amount
Bill Pmt -Check	06/11/2020	16034	Reynaldo J. Carreón M.D. Foundation	(5,000)
Bill Pmt -Check	06/11/2020	16035	Staples Credit Plan	(299)
Bill Pmt -Check	06/11/2020	16036	State Compensation Insurance Fund	(619)
Bill Pmt -Check	06/11/2020	16037	Xerox Financial Services	(394)
Bill Pmt -Check	06/16/2020	16038	Time Warner Cable	(247)
Bill Pmt -Check	06/16/2020	16039	Tri-Star Risk Management-VOID	0
Bill Pmt -Check	06/16/2020	16040	Tri-Star Risk Management	(688)
Liability Check	06/25/2020		QuickBooks Payroll Service	(39,642)
Check	06/25/2020		Bank Service Charge	(679)
Bill Pmt -Check	06/25/2020	16041	CoPower Employers' Benefits Alliance	(2,151)
Bill Pmt -Check	06/25/2020	16042	CV Strategies	(7,660)
Bill Pmt -Check	06/25/2020	16043	Evet PerezGil	(945)
Bill Pmt -Check	06/25/2020	16044	Frazier Pest Control, Inc.	(30)
Bill Pmt -Check	06/25/2020	16045	Principal Life Insurance Co.	(1,575)
Bill Pmt -Check	06/25/2020	16046	Ready Refresh	(50)
Bill Pmt -Check	06/25/2020	16047	Regional Access Project Foundation	(2,236)
Bill Pmt -Check	06/25/2020	16048	So.Cal Computer Shop	(663)
Check	06/28/2020	Auto Pay	Principal Financial Group-	(815)
Check	06/28/2020	Auto Pay	Principal Financial Group-	(850)
Bill Pmt -Check	06/30/2020	16024	CVAG	(1,670,000)
Bill Pmt -Check	06/30/2020	16049	Chris Christensen	(37)
Bill Pmt -Check	06/30/2020	16050	Donna Den Bleyker.	(101)
Bill Pmt -Check	06/30/2020	16051	Image Source	(147)
Bill Pmt -Check	06/30/2020	16052	Karen Borja	(2,059)
Bill Pmt -Check	06/30/2020	16053	Leticia De Lara	(630)
Bill Pmt -Check	06/30/2020	16054	Verizon Wireless	(604)
Bill Pmt -Check	06/30/2020	16055	Zendle, Les-	(420)
Bill Pmt -Check	06/30/2020	16056	Andrea S. Hayles-	(87)
TOTAL				(2,587,724)

Desert Healthcare District
Details for credit card Expenditures
Credit card purchases - May 2020 - Paid June 2020

Number of credit cards held by District personnel -2

Credit Card Limit - \$7,000

Credit Card Holders:

Conrado Bárzaga - Chief Executive Officer

Chris Christensen - Chief Administration Officer

Routine types of charges:

Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items

Statement			Expense Type	Amount	Purpose	Description	Participants
Year	Month Charged	Total Charges					
		\$ (896.40)					
Chris' Statement:							
2020	May	\$ 551.60	District				
			GL	Dollar	Descr		
			6360	\$ 54.99	Zoom Videoconference/Webinar Expense		
			6355	\$ 306.53	Premiere Global Services		
			6360	\$ 190.08	Intuit-Envelopes for Checks		
				<u>\$ 551.60</u>			
Conrado's Statement:							
2020	May	\$ (1,448.00)	District				
			GL	Dollar	Descr		
			5160	(\$1,798.00)	Refund of GIH Annual Conference - Conrado & Donna		
			6130	\$ 350.00	Guidestar Pro Subscription Access (Monthly)		
				<u>\$ (1,448.00)</u>			

**Las Palmas Medical Plaza
Check Register
As of June 30, 2020**

Preliminary					
Type	Date	Num	Name	Amount	
1000 - CHECKING CASH ACCOUNTS					
1046 - Las Palmas Medical Plaza					
Bill Pmt -Check	06/02/2020	10188	Desert Water Agency	(381)	
Bill Pmt -Check	06/02/2020	10189	Imperial Security	(3,400)	
Bill Pmt -Check	06/02/2020	10190	Palm Springs Disposal Services Inc	(2,227)	
Bill Pmt -Check	06/02/2020	10191	Stericycle, Inc.	(1,514)	
Bill Pmt -Check	06/11/2020	10193	Desert Air Conditioning Inc.	(3,429)	
Bill Pmt -Check	06/11/2020	10194	Frazier Pest Control, Inc.	(175)	
Bill Pmt -Check	06/11/2020	10195	Imperial Security	(3,570)	
Bill Pmt -Check	06/11/2020	10196	INPRO-EMS Construction	(13,149)	
Bill Pmt -Check	06/16/2020	10197	Elena Adina Peterson	(2,800)	
Bill Pmt -Check	06/16/2020	10198	Frazier Pest Control, Inc.	(175)	
Bill Pmt -Check	06/16/2020	10199	Frontier Communications	(224)	
Bill Pmt -Check	06/16/2020	10200	Southern California Edison	(570)	
Bill Pmt -Check	06/25/2020	10201	Imperial Security	(1,700)	
Check	06/25/2020		Bank Service Charge	(1,072)	
Bill Pmt -Check	06/26/2020	10202	INPRO-EMS Construction	(11,297)	
Bill Pmt -Check	06/30/2020	10203	Desert Water Agency	(501)	
Bill Pmt -Check	06/30/2020	10204	Imperial Security	(1,700)	
Bill Pmt -Check	06/30/2020	10206	CBRE, Inc.	(3,578)	
TOTAL				(51,462)	



Chief Administration Officer's Report

July 14, 2020

Staff continues the yearend audit work with Lund & Guttry. The end of year field work is scheduled to begin August 3, 2020 for the fiscal year ending June 30, 2020.

Staff is currently working to develop a bid package for the landscaping project at the Las Palmas Medical Plaza. Anticipated bids will be presented for consideration of approval at the September F&A Committee meeting.

Las Palmas Medical Plaza - Property Management:

Occupancy:

See attached unit rental status report.

97.9% currently occupied –

Total annual rent including CAM fees is **\$1,251,084**.

Leasing Activity:

Leasing activity has been slow due to the COVID-19 virus. Rob Wenthold, the broker staff is working with, indicated prospective tenants are apprehensive during this period of time. However, he has a potential interested party who may be submitting a LOI soon for 2W-107.

Tenants who have requested rent relief due to the COVID-19 health crisis have received their respective lease addenda. Deferred rent for each tenant is now being billed on a pro-rated basis over the remaining life of their lease.

Las Palmas Medical Plaza

Unit Rental Status

As of July 1, 2020

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly CAM	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To									
											\$ 0.62		
3W, 101	Available when Cohen, Musch relocates to 1W, 105-106					1,656	3.36%						
2W, 107	Vacant					1,024	2.07%						
Total - Vacancies						1,024	2.07%	Currently excludes 3W, 101					
Total Suites-33 - 31 Suites Occupied		\$59,043.50				49,356	97.9%	\$ 75,444.37	\$ 905,332.44	\$ 1.56	\$ 28,812.64	\$ 104,257.01	\$ 1,251,084.12
Summary - All Units													
			Occupied	48,332	97.9%								
			Vacant	1,024	2.1%								
			Pending	0	0%								
			Total	49,356	100%								



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: July 28, 2020
To: Board of Directors
Subject: Remodel Common Area Restrooms at Las Palmas Medical Plaza –
Estimated Cost \$22,000

Staff Recommendation: Consideration to approve the remodel of common area restrooms at the Las Palmas Medical Plaza – Estimated Cost \$22,000

Background:

- The District owns and operates the Las Palmas Medical Plaza.
- The common area restrooms are decades old and have incurred repairs over the years.
- The restrooms are in need of upgrades and are presently not in compliance with ADA requirements.
- There are 4 restrooms: 2 men's and 2 women's on the east and west sides of the Plaza.
- The remodel will change the makeup of the restrooms to be Unisex and will be ADA compliant.
- The remodel will include Med-Tech flooring, which is prominent in medical facilities and is excellent for repelling microorganisms.
- The estimated cost to complete each restroom remodel totaling \$5,506 per restroom is included for your review. Total estimated cost for 4 restrooms - \$22,000.
- Remodel work is to be completed by INPRO, the current property management company for the Las Palmas Medical Plaza.
- At the July 14, 2020 Finance & Administration Committee meeting, the Committee approved the request and recommended forwarding to the Board for consideration of approval.
- Staff recommends approval of the remodel of the restrooms at the Las Palmas Medical Plaza.

Fiscal Impact:

The estimated cost of \$22,000 is included in the Capital Improvements of the FY20-21 Annual Budget.

(949)280-9948
 Dan George
 362 Hamilton
 Costa Mesa, CA 92627

Date	Estimate #
6/25/2020	1124

Name / Address
Desert Health Care District 1140 N. Indian Canyon Drive Palm Springs, CA 92262

Project

Description	Qty	Rate	Total
Re-model common area restroom: This estimate includes all labor and materials for one restroom: Demo partitions counter and fixtures - Haul all debris to landfill Reconfigure plumbing for ADA accessibility Install new ADA standard toilet upgraded for power flush. Install new vanity counter, sink fixture and mirror to meet ADA requirements. Install new Med-Tec flooring Re-paint walls Install new door hardware to set up occupancy lock Patch and replace wall tile as needed.			
		700.00	700.00
		650.00	650.00
		680.00	680.00
		1,260.00	1,260.00
		1,600.00	1,600.00
		250.00	250.00
		216.00	216.00
		150.00	150.00
		Total	\$5,506.00

Special District Leadership Foundation

The Special District Leadership Foundation (SDLF) was formed to provide certification, accreditation and recognition programs to special district elected officials and staff.



All SDLF programs are dedicated to promoting excellence in special district governance and operations throughout California.

District Transparency Certificate of Excellence

July 2020 – September 2023

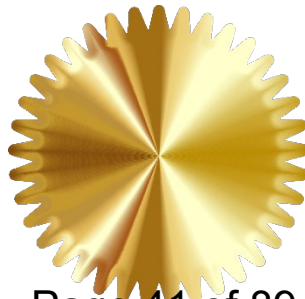
The Special District Leadership Foundation is proud to present this
District Transparency Certificate of Excellence to

Desert Healthcare District

In recognition of the district's completion of all transparency program requirements
designed to promote transparency in their operations and governance
to the public and other stakeholders.



David Aranda, SDLF Board President



Page 41 of 89



Neil McCormick, SDLF Chief Executive Officer



July 14, 2020

via Electronic Mail

To: Presiding Officers (c/o Clerks) and General Managers of Independent Special Districts in Riverside County

Re: Results of 2020 Special District Selection Committee Elections

As you are aware, over the past several months we have been conducting ballot proceedings on behalf of the Special District Selection Committee. The Committee was charged with making appointments to the Local Agency Formation Commission (LAFCO). The purpose of this notice is to announce the results of the election pursuant to Government Code Section 56332(f)(6).

This year's election was held by electronic mail balloting for purposes of filling the expiring terms for the Regular Special District Commissioner for Eastern County, and the Alternate At-Large Special District Commissioner.

Thirty-one (31) ballots were returned, exceeding the quorum requirement of twenty-nine (29) ballots required for quorum. The 50% plus one threshold of first place votes was seventeen (17) based on the 31 ballots cast. The threshold of 50% plus one first place votes for ballots cast was met for the Regular Commissioner. However, the threshold was not met for the Alternate Commissioner. After applying the ranked voting process adopted by the Special District Selection Committee in 2016, the Alternate Commissioner position still failed to achieve the 50% plus one threshold for ballots cast. Therefore, the nomination and balloting process for the Alternate At Large Commissioner will have to start over. We expect to commence that process within the next two weeks.

The winning candidate for the Regular Special District Commissioner for Eastern County is shown below in bold, with all votes cast for each candidate.

LAFCO Special District Member (Eastern County):

<u>Candidate</u>	<u>First Place Votes</u>
Nancy Wright (Mission Springs Water District)	20
Debra Canero (Valley Sanitary District)	7
Karen Borja (Desert Healthcare District)	3

The candidates for the Alternate At-Large Special District Commissioner are shown below, with all First-Place votes for each candidate after applying the ranked voting criteria.

Results of 2020 Special District Selection Committee Elections

July 14, 2020

Page Two

LAFCO Alternate Special District Member (At-Large)

<u>Candidate</u>	<u>First Place Votes</u>
Arthur Schorr (Desert Healthcare District)	5
Dale Qualm (Temecula Public Cemetery)	1
Scott Sear (Valley Sanitary District)	2
Steve A. Pastor (Lake Hemet Municipal Water District)	11
Robert Stockton (Western Municipal Water District)	15
Danny J. Martin (Rancho California Water District)	4
Karen Alexander (Northwest Mosquito & Vector Control District)	2

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Gary Thompson
Executive Officer



**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
July 14, 2020**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Chair Evett PerezGil Vice-President Karen Borja Director Carole Rogers, RN Nicolas Behrman, Community Member Allen Howe, Community Member	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Donna Craig, Chief Program Officer Will Dean, Marketing and Communications Director Alejandro Espinoza, Program Officer and Director of Outreach Meghan Kane, Programs and Research Analyst Erica Huskey, Administrative and Programs Assistant Andrea S. Hayles, Clerk of the Board	Luciano Crespo, Community Member Thomas Thetford, Community Member

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	The meeting was called to order at 12:04 p.m. by Chair PerezGil.	
II. Approval of Agenda	Chair PerezGil asked for a motion to approve the agenda.	Moved and seconded by Director Rogers and Vice-President Borja to approve the agenda. Motion passed unanimously.
III. Meeting Minutes 1. June 09, 2020	Chair PerezGil asked for a motion to approve the June 09, 2020 meeting minutes.	Moved and seconded by Director Rogers and Vice-President Borja to approve the June 09, 2020 meeting minutes. Motion passed unanimously.
IV. Public Comment	There was no public comment	
V. Old Business 1. Funding Requests 2. Grant Payment Schedule	Donna Craig, Chief Program Officer, described the funding requests outlined in the packet and explained that since the fiscal year has ended the grant-making has been revised to coincide with the five new Board-approved strategic areas – healthcare infrastructure behavioral health, homelessness, vital human services to people with chronic conditions, and economic protection, recovery,	

**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
July 14, 2020**

	<p>and food security. The grant guidelines are under revision, and the new grantee webpage will be discussed later in the meeting.</p> <p>Director Rogers inquired on Alianza’s grant request and the completion of the audited financials. Ms. Craig explained that the engagement letter with the auditing firm is executed, and since this is Alianza’s first audit, it may take time for completion with the possibility in mid-August.</p>	
<p>VI. New Business</p> <p>1. Consideration to approve \$500,000 from FY 20-21 Grant Budget to further Advance the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Strategic Focus Area: Healthcare Infrastructure and Services</p> <p>a. Expanding Racial Diversity in the Health Profession Workforce - \$100,000</p> <p>b. Access to Healthcare Strategies - \$400,000</p>	<p>Conrado E. Bárzaga, MD, CEO, explained that the item was presented at the June Board Meeting; however, the Board requested that the Program Committee discuss and forward to the Board for approval. Dr. Bárzaga described the challenges in Black communities of the Coachella Valley, illustrating the District’s past work and contributions to the Desert Highland Gateway Community. The \$400,000 would address competitive bidding to access healthcare strategies, and the \$100,000 would be toward a scholarship fund to support black students pursuing careers in the field of healthcare.</p> <p>Dr. Bárzaga discussed with the committee and provided an</p>	<p>Moved and seconded by Community Member Howe and Director Rogers to approve a \$500,000 allocation from the FY20-21 Grant Budget to further Advance the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley – Strategic Focus Area: Healthcare Infrastructure and Services and forward to the Board for approval.</p> <p>Motion passed unanimously.</p>

**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
July 14, 2020**

	<p>overview of the map illustrating the black communities throughout the Coachella Valley.</p> <p>Public Comment: Maribel Nunez, Inland Equity Partnership, formerly California Partnership, supports the Districts investments in black communities and addressing racial equity.</p> <p>Vice-President Borja requested additional information related to Desert Highland Gateway Estates, such as the Desert Hot Springs Health and Wellness Center resources and investments in black communities of Desert Hot Springs, and whether the Health and Wellness Center extends its services to Desert Highland Gateway Estate residents. Additionally, the demographics of federally qualified health centers providing services in those communities, and if they require support in the future reaching out to those areas. Other opportunities could be available for collaboration with the City of Palm Springs or other agencies to possibly match the \$100,000 scholarship fund.</p> <p>Dr. Bárzaga, CEO, explained that a partnership with the Desert AIDS Project (DAP) isn't feasible given the current stigma with HIV/AIDS in Desert Highland Gateway Estates. The community tends to reject or</p>	
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DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
July 14, 2020

<p>2. Long-term comprehensive strategies</p> <p>a. Collaborative Efforts</p> <p>3. FY 20-21 Grantmaking Process</p> <p>a. Redesigning the webpage for grantmaking processes</p> <p>b. Promoting Equity, Diversity & Inclusion (DEI) through Grantmaking</p>	<p>embrace some healthcare organizations providing services.</p> <p>Donna Craig, Chief Program Officer, explained that the Strategic Planning Committee will meet this afternoon to discuss long-term strategies; however, Inland Empire Health Plan (IEHP) has large role of commencing the strategies, and a new community health needs assessment is necessary for the requests such as, having the area designated as food desert for a grocery store in the vicinity or a health clinic.</p> <p>Dr. Bárzaga, CEO, explained the long-term solution are resources with a collective contribution of funders, cities, employers, and a template to start by working with IEHP.</p> <p>Dr. Bárzaga, CEO, explained that to streamline the grantmaking process, modifications to the website are in place, which will provide better guidance in the process with transparency.</p> <p>Will Dean, Marketing and Communications Director, provided an overview of the new grantmaking process web layout and sharing the proposed website design with a go-live date of August 1.</p> <p>Dr. Bárzaga, CEO, described Proposition 209, the Affirmative</p>	
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DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE MEETING
MEETING MINUTES
July 14, 2020

	Action Initiative, related to equity, diversity, and inclusion. New legislation is underway to amend and possibly reverse the Proposition that may likely move forward.	
VII. Committee Members Comments	Director Rogers inquired on unexpended grant funds, such as the Mizell Center’s 2-year grant with \$38k remaining in the grant, also inquiring on the deliverables. Donna Craig, Chief Program Officer, provided an overview of the grants line item, explaining that most of the grants in question are closed.	
V. Adjournment	Chair PerezGil adjourned the meeting at 1:12 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
Evet PerezGil, Chair/Director
Program Committee

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board

FUNDING REQUESTS UPDATE for July 2020 (please see July updates in this color)

Information only – status update of new letters of interest and pending applications

Grant funding for the 2019-2020 fiscal year ending June 30, 2020, has officially closed. New grantmaking guidelines, as approved by the Desert Healthcare District and Foundation Board on May 26 in response to the COVID-19 pandemic, will be published soon on the website. The new grant-funding period begins August 1, 2020.

- The five (5) strategic focus areas for FY 2020-2021 are:**
- 1. Healthcare Infrastructure and Services**
 - 2. Behavioral Health/Mental Health**
 - 3. Homelessness**
 - 4. Vital Human Services to People with Chronic Conditions**
 - 5. Economic Protection, Recovery, and Food Security**

PLEASE NOTE: Due to the COVID-19 pandemic, some LOI's and Applications have been put on hold and/or suspended due to the fact that many of the requesting organizations have temporarily closed as mandated by state, county and local governments.

Letters of Interest					
Agency	Staff Notes	Status & Staff Notes	Funding Allocation	Strategic Plan Focus Area FY 2019-2020	Strategic Focus Areas FY 2020-2021
Grassroots Junior Tennis	LOI MINI GRANT – stage 1 - \$5,000 for low-income children to receive 8 months of tennis lessons with a healthy eating/active living curriculum	LOI sent back for republishing as budget needs to be completed before processing Grassroots has hired a grant writer who will assist with the mini grant application. Most likely the mini grant will be delayed until the	District	Healthy Eating/Active Living	

		next cohort begins in the fall.			
El Sol Neighborhood Educational Center	LOI received requesting \$400,000 over a 3-year period to build out their Vida Vibrante Diabetes Management Program. The program utilizes trained Community Health Workers to provide diabetes education, practical disease prevention strategies and to assist participants in the management of their disease.	<p>DHCD previously funded the start up of this program, Vida Vibrante, with a 2-year grant in 2013 for \$314,000. The final report of the grant stated the following about program sustainability: After the initial investment, the project/program is to be financially sustained by (from the grant application):</p> <p><i>As a pioneer in Promotores de Salud we envision being able to sustain the efforts of this program upon completion of funding. Vida Vibrante will be incorporated into El Sol's ongoing community-based health education services. The fund development plan includes targeting both foundation and</i></p>		Access to Primary Care & Behavioral Health Care	

		<p><i>individual major donors, with the goal of securing \$1,500,000 in additional funding in three (3) years and to diversify the funding portfolio.—El Sol has begun conversations with other partners (e.g. Healthy Families America) to take advantage of prevention resources that are included in the Affordable Care Act.</i></p> <p><i>Will the project/program be financially sustained in the manner described above? Explain: El Sol is in conversations with several local funders and health care systems (Borrego Health) in order to examine the possibility of continued funding also at the State level exploring opportunities in how throughout the ACA</i></p>			
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		<p><i>can support reimbursement fees for CHWs on Diabetes. El Sol is coordinating a presentation on Diabetes VV to the University on New Mexico and waiting on further conversation with CDC on popular education on Diabetes. The evaluation results from this project will serve as evidence for grant proposals.</i></p> <p>The Grants Team will be scheduling a meeting to discuss the LOI, the 2013 grant's financial sustainability plan, and collaborative opportunities to partner with organizations (Eisenhower Health, Riverside Chronic Diabetes Collaborative, Borrego Clinicas, VIM, IEHP, Desert Oasis Healthcare, & Kaiser) who offer free</p>			
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		<p>diabetes education and management classes.</p> <p>UPDATE: The grants team will be meeting with El Sol on 2/13.</p> <p>The grants team met with the El Sol team and it was determined that the diabetes LOI would be dropped and replaced with Mental Health Community Health Workers introducing the PEARLS program to the Coachella Valley (see below)</p>			
El Sol Neighborhood	<p>Concept paper received for \$445,321 over a three-year period to introduce CHW introducing the PEARLS (Program to Encourage Active and Rewarding Lives)</p>	<p>PEARLS is a community-based treatment program designed to reduce depression in physically impaired and socially isolated people.</p> <p>Staff is researching the opportunity for a PEARLS collaboration with the two senior centers (Mizell and Joclyn) who have submitted individual</p>		<p>Access to Behavioral Health Care services</p>	<p>Behavioral Health/Mental Health</p>

		<p>grant requests that indicate similar wellness goals and objectives.</p> <p>June UPDATE: due to the COVID-19 pandemic this collaboration attempt with El Sol, CHW's and the two senior centers is on hold pending when normal operations resume for all.</p>			
Mizell Senior Center	LOI received requesting funding of \$163,348 to support the start-up a case management program.	<p>Before launching Stage 2 – the application- staff will be inviting Mizell to a roundtable discussion regarding offering the PEARLS program in the case management program.</p> <p>June UPDATE: due to the COVID-19 pandemic this collaboration attempt with El Sol, CHW's and the two senior centers is on hold pending when normal operations resume for all.</p>		Access to Primary Care & Behavioral Health Care services	Behavioral Health/Mental Health

Joslyn Center	LOI received requesting \$124,121 for <u>continued</u> funding support of the agency's Wellness Center Program and associated programs.	<p>Before launching Stage 2 – the application – staff will be inviting Joclyn to a roundtable discussion in incorporating a PEARLS track in their Wellness Center programs.</p> <p>June UPDATE: due to the COVID-19 pandemic this collaboration attempt with El Sol, CHW's and the two senior centers is on hold pending when normal operations resume for all.</p>		Access to Primary Care & Behavioral Health Care services	Behavioral Health/Mental Health
Loma Linda University Children's Hospital	LOI received requesting \$519,472 to financially sustain the Pediatric Clinic in Indio - \$400,000 for medical staff and \$119,472 for requisite equipment.	<p>Staff concerns and observations: LLU Indio Clinic does not anticipate revenue stability until year 4 of operation, which will be the result of patient volumes. Patient volumes are at 1,500 annually now but need to reach 18,000 annual visits. Operations show a current \$886,397 annual deficit.</p>	District	Access to primary care and behavioral health care	Healthcare Infrastructure and Services

		<p>Chief Administration Officer's review of the audited financials: The audit looked okay for June 30, 2018. It is concerning the operations of the Indio Clinic show a deficit of almost \$900,000.</p> <p>The LLU SACHS (Social Action Corp Health System) Indio Pediatric Clinic is a Federally Qualified Health Center (FQHC), receiving federal HRSA funding.</p> <p>Next step: Site visit is scheduled for December 9, 2019. Site visit was conducted by Grant Team who met with LLU's fundraising staff, the Division Chief of General Pediatrics, and the Assistant VP of Ambulatory Services. The clinic is underutilized with one full time physician. The Division Chief is</p>			
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		<p>actively recruiting for two more pediatricians. The clinic offers general pediatric services, pediatric dentistry and special services. The next goal is to build out the Urgent Care, that, according to LLU, will not be covered under SACHS.</p> <p>DHCD Staff is working on a Pediatric Collaborative concept that could include local pediatric partners, such as, UCR, Borrego, Clinicas, IEHP, VIM (who refers children under 18 to LLU), and the 3 school districts. Staff will introduce the concept to LLU to further determine other funding opportunities.</p> <p>Waiting for the following information from LLU Finance Dept:</p>			
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		<p>the clinic's operating finances; future projections for the clinic; assessment of the clinic's sustainability</p> <p>June update: In March Staff received a revenue & expense report for the Indio clinic; however the time period covered was from 7/1/18 – 6/30/19. Staff asked for a current report as well as a 2nd request for the clinic's future projections and assessment of sustainability. LLU staff member said he follow through. To date: nothing has been received.</p> <p>At the May BOD meeting, DRMC CEO Michelle Finney reported an agreement with LLU Faculty Medical Group was made to assume pediatric hospitalist services</p>			
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		<p>beginning July 1, 2020. This will help with access to pediatric facilities and pediatric subspecialists. This agreement will most likely have a positive impact on the Indio clinic as the clinic should see an increase in volume as a result of LLU physicians interacting with patients/families in the hospital. The LLUH group will also have responsibility for newborns, hence the potential for follow up with a pediatrician at the Indio clinic for outpatient services. (Linda Evans – source)</p> <p>July update: no new updates; however, CSUSB's Street Medicine Nursing Students Program will be reaching out to possibly establish a partnership</p>			
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		opportunity for their student nurses that are studying to be Pediatric Nurses.			
Habitat for Humanity	LOI received requesting \$90,000 for support for Housing Insecurity Prevention Program	The LOI has not yet been reviewed by the grants team. However, this program takes a multi-faceted approach to reduce low-income households' housing and financial insecurity risks. July update: The LOI was reviewed by the grants team and it was determined that the request for funding did not align with the District's mission – essentially Habitat For Humanity was requesting funds for housing repairs, providing household appliances, and landscaping and painting of homes. However, the organization will, through a mini grant, request	District	Homelessness	Behavioral Health/Mental Health

		funding to support salary costs for their resource connection person - the Client Services Coordinator. This person will also be trained on CVHIP.			
Alianza Coachella Valley	LOI received requesting \$50,000 for capacity building support	The DHCD Grants team virtually met with the Alianza team. The organization recently separated from their fiscal sponsor as of 2/1/20. Alianza does not have audited financials. Staff offered, and Alianza accepted, the District's new policy to pay for an organization to have an audit conducted. Alianza is working with outside consultants to build up the capacity of their new nonprofit status. Alianza has withdrawn this application and will submit a mini grant for technology devices. When the audit is completed, it is planned for Alizana	District/Foundation		Economic Protection, Recovery, Food Security

		<p>to submit another LOI for core operating support in partnership with the District's 5 new strategic areas.</p> <p>July update: The audit engagement letter with Lund and Guttry has been executed and the process has begun to conduct a complete audit for Alianza.</p>			
<p>EASTERN COACHELLA VALLEY FUNDING OPPORTUNITY REQUESTS: (NTE \$50,000 for core operating support for access to primary healthcare and behavioral health care)</p>	<p>Stage 1 – Letters of Interest received from:</p> <ul style="list-style-type: none"> ABC Recovery Center - \$50,000 renovation of sober living facilities 	<ul style="list-style-type: none"> ABC: Grant team met with ABC Recovery on December 4th to discuss the LOI and next steps. ABC Recovery was made aware of the District hold on capital grants. It was suggested that ABC Recovery apply for funding in guidance of integrating their outdated 	Foundation	Access to Primary Care and Behavioral Health Care	Behavioral Health/Mental Health

		<p>EMR system with others so that outcome studies and quality improvement would be sustained. Stage 2—the application—has been generated and is planned to be presented at the February 2020 Program Committee meeting.</p> <p>JUNE Update: ABC Recovery has submitted their application for support for substance abuse counselors and clinical director. However, upon review, the application needs more</p>			
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	<ul style="list-style-type: none"> Clinicas De Salud Del Pueblo, Inc. - \$50,000 to support Outreach and Education Dept. (peer patient educators and Certified Enrollment Counselors). 	<p>work and is being revised. Expect to be presented at the July Program Committee meeting.</p> <p>July update: due to an illness of the Development Director the application is still in process</p> <ul style="list-style-type: none"> JUNE UPDATE:- Stage 2 has been generated and Clinicas anticipates presented the grant application to the Program committee at the July meeting. <p>July update: application has not yet been received.</p>		<p>Access to Primary Care and Behavioral Health Care</p>	<p>Healthcare Infrastructure and Services</p>
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	<ul style="list-style-type: none"> Cal State University SB Palm Desert Campus- \$50,000 to support Street Medicine Nursing Students Program 	<ul style="list-style-type: none"> This program is currently being fully funded by Caldwell-Weiss Trust, operated through Morgan-Stanley. The request from the Foundation has a start date of 9/1/120. Staff will set up a site visit; however, this request will not be processed until Fiscal Year 20/21 when new Eastern Coachella Valley funds have been allocated in the budget. <p>JUNE UPDATE: site visit has been delayed due to COVID-19. A Zoom meeting is</p>		<p>Access to Primary Care and Behavioral Health Care/Homelessness</p>	<p>Homelessness</p>
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		<p>scheduled in mid June. July update: Zoom meeting held and Stage 2 – the application – has been generated.</p>			
Pending Applications					
Grantee	Staff Notes	Status			
None to date					
UCR SOM	\$149,976 to support COVID-19 testing for the farm working communities in the Eastern Coachella Valley	<p>This request is on the June 9th Program Committee agenda for review and consideration of approval. APPROVED AT JUNE 23, 2020 BOARD MEETING</p>	District	Access to Primary Care and Behavioral Health Care	

DESERT HEALTHCARE DISTRICT						
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE						
As of 5/31/20						
TWELVE MONTHS ENDED JUNE 30, 2020						
Grant ID Nos.	Name	Approved Grants - Prior Yrs	Current Yr 2019-2020	6/30/2019 Bal Fwd/New	Total Paid July-June	Open BALANCE
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000		\$ 10,000,000	\$ 1,670,000	\$ 8,330,000
2015-876-BOD-6-23-15	Arrowhead Neuroscience Fndtn-NeuroInterventional & NeuroCritical Care Fellowship 2 Yr	\$ 373,540		\$ 37,354	\$ 27,522	\$ 9,832
	Unexpended funds of Grant #876 (\$9,832.32 10% Retention)					\$ (9,832)
2016-927-BOD-12-20-16	SafeHouse of the Desert - "What's Up" Crisis Texting Application - 3 Yr	\$ 679,357		\$ 169,839	\$ 144,945	\$ 24,895
	Unexpended funds Grant #927					\$ (24,895)
2017-938-BOD-07-25-17	Mizell Senior Center - A Matter of Balance Phase 2 - 2 Yr	\$ 400,300		\$ 40,030	\$ 2,077	\$ 37,953
	Unexpended funds of Grant #938 (\$37,953 10% Retention)				\$ -	\$ (37,953)
2018-960-BOD-02-27-18	Desert Cancer Foundation - Patient Assistance and Suzanne Jackson Breast Cancer	\$ 200,000		\$ 20,000	\$ 20,000	\$ -
2018-967-BOD-05-22-18	The City of DHS-Public Safety Emergency Response Program - Purchase AEDs	\$ 30,000		\$ 3,000	\$ 710	\$ 2,290
	Unexpended funds of Grant #967 (\$2,290.34 10% Retention)				\$ -	\$ (2,290)
2018-974-BOD-09-25-18	HARC - 2019 Coachella Valley Community Health Survey - 2 Yr	\$ 399,979		\$ 219,989	\$ 179,990	\$ 39,999
2018-980-BOD-10-23-18	Joslyn Wellness Senior Behavioral Health Services Program - 1 Yr	\$ 112,050		\$ 11,205	\$ 11,205	\$ -
2018-981-BOD-10-23-18	Desert Arc Healthcare Program - 1 Yr	\$ 164,738		\$ 16,474	\$ 16,474	\$ (0)
2018-979-BOD-11-27-18	FIND Food Bank - Healthy Food First/Pathways Out of Hunger - 1 Yr	\$ 396,345		\$ 217,989	\$ 171,513	\$ 46,476
	Unexpended funds Grant #979					\$ (39,633)
	Invoiced Grantee for over payment					\$ (6,843)
2019-985-BOD-03-26-19	Coachella Valley Volunteers in Medicine - Primary Healthcare & Support Services - 1 Yr	\$ 121,500		\$ 66,825	\$ 54,675	\$ 12,150
2019-986-BOD-05-28-19	Ronald McDonald House Charities - Temporary Housing & Family Support Services - 1 Yr	\$ 200,000		\$ 200,000	\$ 180,000	\$ 20,000
2019-997-BOD-05-28-19	Martha's Village & Kitchen - Homeless Housing With Wrap Around Services - 1 Yr	\$ 200,896		\$ 110,493	\$ 90,403	\$ 20,090
2019-989-BOD-05-28-19	Pegasus Riding Academy - Cover the Hard Costs of Pegasus Clients - 1 Yr	\$ 109,534		\$ 60,244	\$ 49,290	\$ 10,954
2019-994-BOD-05-28-19	One Future Coachella Valley - Mental Health College & Career Pathway Development - 2 Yr	\$ 700,000		\$ 621,250	\$ 236,250	\$ 385,000
2019-995-BOD-05-28-19	One Future Coachella Valley - HCC Summer Intern at DHCD/F & FIND Food Bank	\$ 14,628		\$ 1,463	\$ 1,463	\$ -
2019-1000-BOD-05-28-19	Voices for Children - Court Appointed Special Advocate Program - 1 Yr	\$ 24,000		\$ 13,200	\$ 10,800	\$ 2,400
2019-1006-BOD-06-25-19	Desert Healthcare Foundation - Homelessness Initiative Collective Fund	\$ 1,000,000		\$ 1,000,000	\$ 1,000,000	\$ -
2019-1017-BOD-09-24-19	Jewish Family Services - Case Management Services for Homeless Prevention - 1 Yr		\$ 90,000	\$ 90,000	\$ 81,000	\$ 9,000
2019-1025-BOD-09-24-19	Desert Healthcare Foundation - Ready Set Swim - 1 Yr		\$ 200,000	\$ 200,000	\$ 200,000	\$ -
2019-1023-BOD-10-22-19	CVRM - Transportation for Seniors & Homeless Hospital Discharge Referrals - 1 Yr		\$ 216,200	\$ 216,200	\$ 97,290	\$ 118,910
2019-1021-BOD-11-26-19	Neuro Vitality Center - Community Based Adult Services Program - 6 Months		\$ 143,787	\$ 143,787	\$ 64,704	\$ 79,083
2020-1045-BOD-03-24-20	FIND Food Bank - Ending Hunger Today, Tomorrow, and for a Lifetime - 1 Yr		\$ 401,380	\$ 401,380	\$ 90,311	\$ 311,069
2020-1080-BOD-03-24-20	Lift To Rise - Coachella Valley Economic Protection Plan and Support Fund		\$ 100,000	\$ 100,000	\$ 100,000	\$ -
2020-1063-BOD-03-24-20	AIDS Assistance Program - Food Voucher Program		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1072-BOD-03-24-20	Cathedral Center - CCSC Operating Funding to Continue Essential Services		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1066-BOD-03-24-20	Hope Through Housing Foundation - COVID-19 Emergency Response & Resilience Fund		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1078-BOD-03-24-20	Mizell Senior Center - Meals On Wheels Program - 3 Months		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1077-BOD-03-24-20	Cove Communities Senior Association - Joslyn Center Nutrition Programs - 3 Months		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1065-BOD-03-24-20	Well in the Desert - Saving Lives - 3 Months		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1095-BOD-03-24-20	Desert Arc - COVID-19 Enclave Employment Essential Workers - 2 Months		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1101-BOD-03-24-20	United Cerebral Palsy Of The Inland Empire - Essential In-Home Respite Care - 2 Months		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1104-BOD-03-24-20	Alianza Coachella Valley - COVID-19 Emergency Relief - 2 Months		\$ 10,000	\$ 10,000	\$ 10,000	\$ -
2020-1113-BOD-03-24-20	Hanson House Foundation, Inc. - COVID-19 Response - 2 Months		\$ 5,000	\$ 5,000	\$ 5,000	\$ -
2020-1121-BOD-03-24-20	Family Services Of The Desert, Inc. - Emergency Food Assistance - 2 Months		\$ 5,000	\$ 5,000	\$ 5,000	\$ -
2020-1086-BOD-04-03-20	Borrego Community Health Foundation - To purchase COVID-19 Virus Pandemic Test Kits		\$ 350,000	\$ 350,000	\$ 350,000	\$ -
2020-1081-BOD-04-13-20	Clinicas De Salud Del Pueblo - COVID-19 Support - 9 Months		\$ 150,000	\$ 150,000	\$ 150,000	\$ -
2020-1083-BOD-04-13-20	Desert AIDS Project - COVID-19 Triage Clinic - 9 Months		\$ 150,000	\$ 150,000	\$ 150,000	\$ -
2020-1084-BOD-04-13-20	Borrego Community Health Foundation - Response to COVID-19 - 9 Months		\$ 150,000	\$ 150,000	\$ 150,000	\$ -
2020-1080-BOD-05-26-20 EXT	Lift To Rise - Coachella Valley Economic Protection Plan and Support Fund Extension		\$ 500,000	\$ 500,000	\$ 500,000	\$ -
2020-XXXX-BOD-05-26-20	Grantmakers Concerned With Immigrants and Refugees Support of CV Residents		\$ 150,000	\$ 150,000	\$ 150,000	\$ -
2020-XXXX-BOD-05-26-20	Coachella Valley Volunteers In Medicine - Response to COVID-19		\$ 150,000	\$ 150,000	\$ -	\$ 150,000
2020-1085-BOD-05-26-20	Olive Crest Treatment Center - General Support for Mental Health Services		\$ 50,000	\$ 50,000	\$ 22,500	\$ 27,500
2020-1057-BOD-05-26-20	Desert Cancer Foundation - Patient Assistance Program		\$ 150,000	\$ 150,000	\$ 67,500	\$ 82,500
2020-1124-BOD-06-23-20	Regents of UCR - COVID-19 Testing & Health Education for Eastern Valley - 5 Months		\$ 149,976	\$ 149,976	\$ -	\$ 149,976
TOTAL GRANTS		\$ 15,126,867	\$ 3,201,343	\$ 16,010,698	\$ 6,140,621	\$ 9,748,631
Amts available/remaining for Grant/Programs - FY 2019-20:						
Amount budgeted 2019-2020			\$ 3,500,000		G/L Balance:	6/30/2020
Amount granted through June 30, 2020:			\$ (3,201,343)		2131	\$ 4,348,631
Mini Grants:	1009; 1015; 1019; 1016; 1039; 1031; 1051; 1089		\$ (37,508)		2281	\$ 5,400,000
Net adj - Grants not used: 967; 876; 938; 979; 927			\$ 121,446		Total	\$ 9,748,631
Matching external grant contributions			\$ 50,000		Difference - Rdg	\$ 0
Balance available for Grants/Programs			\$ 432,595			



Date: July 28, 2020

To: Board of Directors

Subject: Advancing the District's Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley

Background:

- Health inequities among racial minorities are pronounced, persistent, and pervasive. Racism may be one cause of these inequities as studies find that individuals who report experiencing racism exhibit worse health than people who do not report it.
- The Desert Healthcare District acknowledges this. On June 3, 2020, the District released a statement against racism, oppression and inequality in all of its forms, and in solidarity with the black community, especially in light of recent deaths of black Americans in the hands of law enforcement.
- To make progress, we have to shift the conditions that hold a problem in place. And doing this means building a healthcare system that focuses on equity and inclusion, a healthcare system that focuses on the needs of all our residents, including, and especially, the needs of our communities of color.
- To better understand these conditions, and to create a long-term plan to address it, the District commissioned a Community Health Needs Assessment (CHNA) and a 10-year Health Improvement Plan (HIP). This work is ongoing and expected to be completed in the first half of 2021.
- In 2014, the District supported a place-based initiative that included the historically black neighborhood of Desert Highland Gateway (DHG); a Community Health Assessment (DHG-CHA) was established, and the District supported the training of community members through a Loma Linda University and El Sol Community Health Worker (Promotores de Salud) Academy.
- This work led to the creation of a community advisory committee to guide and support the work of the community health workers and community members beyond the initial place-based intervention.
- This resulted in the development of a Collective Impact Community Model Plan for a second phase of the place-based intervention, which focused on five primary objectives:
 - Health Navigation Program
 - Low Cost Health Care Access

- Job Placement Programming
- At-Risk Youth Programming
- Vocational Training Resources
- The community has demonstrated the health and academic disparities faced by DHG students in comparison to their counterparts.
- The community established an African American Parent Advisory Council at the Palm Springs Unified School District and has continued to elevate facts about their community, including that its location keeps it isolated from accessing essential amenities such as grocery stores and healthcare services.
- But more resources are needed.

Recommended Response

- There is a \$1.5million allocation to address healthcare infrastructure and programs in the current fiscal year (2020-2021).
- Staff recommends allocating \$500,000 from this funding allocation to the Desert Healthcare Foundation to advance the District’s role in addressing the healthcare needs of black communities in the Coachella Valley.
- The allocation would include a \$400,000 fund to address **access to healthcare**, including but not limited to primary care, behavioral health, and navigation services; and a \$100,000 allocation toward a scholarship fund to **Expanding Racial Diversity in the Health Profession Workforce** by supporting black students pursuing health careers.
- Staff will pursue leveraging additional funds from other organizations.

Recommendation: To approve \$500,000 to be allocated to the Desert Healthcare Foundation to advance the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley.

Fiscal Impact: \$500,000 from the FY2020-2021 grantmaking budget.

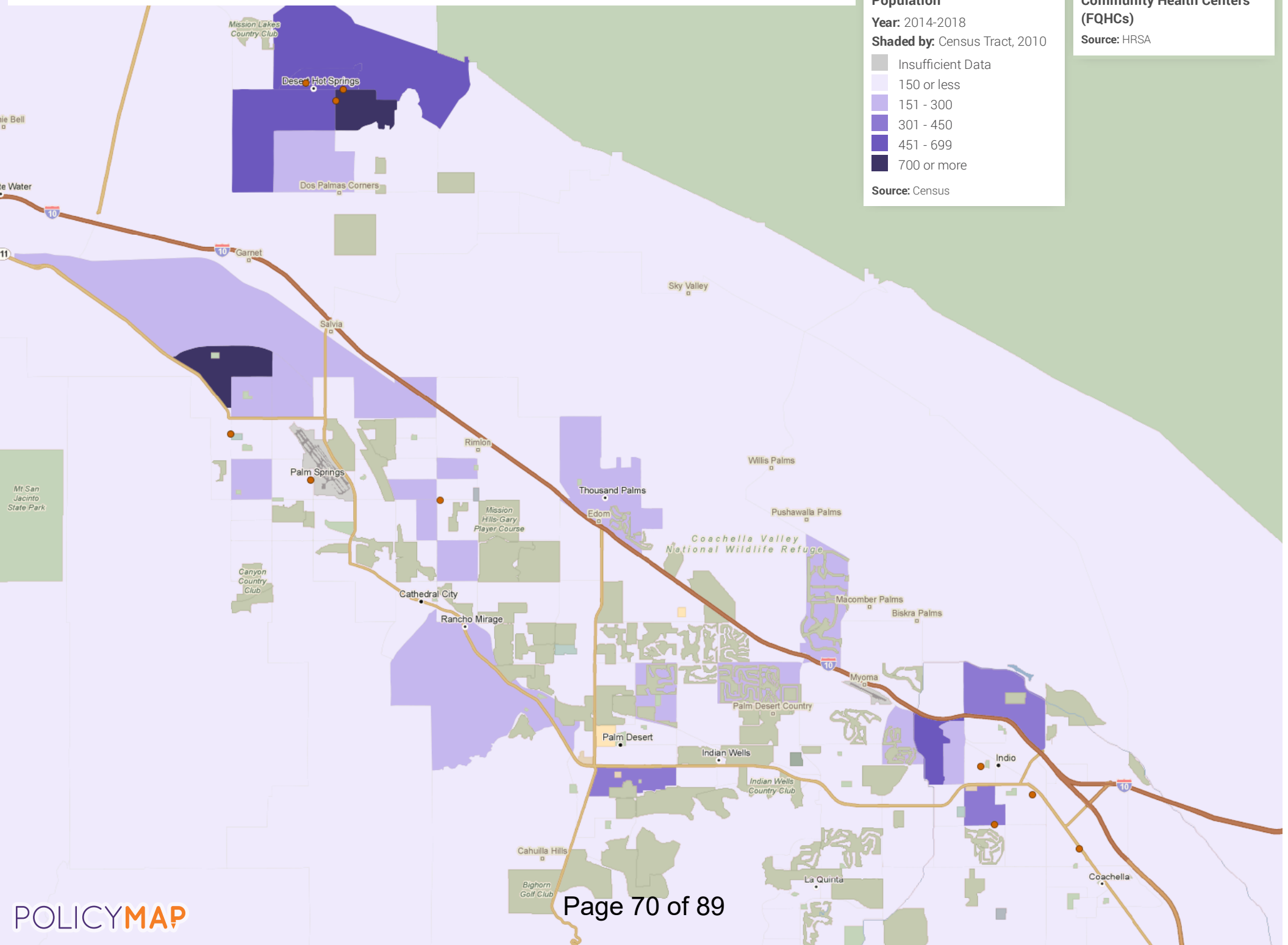
Estimated number of Black or African American people, between 2014-2018.

Black or African American Population
Year: 2014-2018
Shaded by: Census Tract, 2010

- Insufficient Data
- 150 or less
- 151 - 300
- 301 - 450
- 451 - 699
- 700 or more

Source: Census

Community Health Centers (FQHCs)
Source: HRSA





DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
July 14, 2020

Directors Present	District Staff Present	Absent
Chair/Treasurer Mark Matthews President Leticia De Lara, MPH Director Arthur Shorr	Conrado E. Bázquez, MD, Chief Executive Officer Chris Christensen, Chief Administration Officer Eric Taylor, Accounting Manager Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Matthews called the meeting to order at 3:41 p.m. due to technical difficulties.	
II. Approval of Agenda	Chair Matthews asked for a motion to approve the agenda.	Moved and seconded Director Shorr and President De Lara to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. F&A Minutes – Meeting June 09, 2020	Chair Matthews motioned to approve the June 09, 2020 minutes.	Moved and seconded by President De Lara and Director Shorr to approve the minutes.
V. CEO Report	There was no report.	
VI. Chief Financial Officer’s Report 1. LPMP Leasing Update	Chris Christensen, CAO, explained the amendments to the rent deferrals due to COVID-19, and finance is awaiting the amendments from 3 tenants. The auditors will commence their work remotely in the coming weeks, and the bids are forthcoming for the landscaping project.	
VII. Financial Reports 1. District and LPMP Financial Statements 2. Accounts Receivable Aging Summary 3. District – Deposits 4. District – Property Tax Receipts 5. LPMP Deposits	Chair Matthews reviewed and discussed the financials with the committee and Mr. Christensen explained the rent receivable deferral on the balance sheet, property tax receipts, and the grant payment schedule with nine	Moved and seconded by Director Shorr and President De Lara and to approve the June 2020 District Financial Reports - Items 1-10 and to forward to the Board for approval. Motion passed unanimously.

**DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND COMMITTEE
MEETING MINUTES
July 14, 2020**

<p>6. District – Check Register 7. Credit Card – Detail of Expenditures 8. LPMP – Check Register 9. Retirement Protection Plan Update 10. Grant Payment Schedule</p>	<p>recent disbursements in the retirement protection plan. Director Shorr suggested adding a format for new business of the month to illustrate the change in the retirement protection plan for each month.</p>	
<p>VIII. Other Matters</p> <p>1. Las Palmas Medical Plaza – Common Area Restroom Remodel – Estimated \$22,000</p>	<p>Chris Christensen, CAO, described the restroom remodel at the Las Palmas Medical Plaza. Although no other bids were solicited, InPro is the preferred vendor since they maintain the property maintenance, and they are familiar with the property.</p>	<p>Moved and seconded by President De Lara and Director Shorr and to approve Las Palmas Medical Plaza – Common Area Restroom Remodel – Estimated \$22,000 and forward to the Board for approval. Motion passed unanimously.</p>
<p>IV. Adjournment</p>	<p>Chair Matthews adjourned the meeting at 4:04 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
Mark Matthews, Chair/Treasurer Finance & Administration Committee
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board



**DESERT HEALTHCARE DISTRICT
STRATEGIC PLANNING COMMITTEE
MEETING MINUTES
July 14, 2020**

Directors Present via Video Conference	District Staff Present via Video Conference	Absent
Director/Chair Les Zendle, MD Vice-President Karen Borja Director Arthur Shorr	Conrado E Bárzaga, MD, CEO Chris Christensen, CAO Donna Craig, Chief Program Officer Meghan Kane, Programs and Research Analyst Andrea S. Hayles, Clerk to the Board	

AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Chair Zendle called the meeting to order at 4:32 p.m.	
II. Approval of Agenda	Chair Zendle asked for a motion to approve the Agenda.	It was moved by President De Lara and seconded by Director Shorr to approve the agenda. Motion passed unanimously.
III. Approval of the Minutes – May 13, 2020		It was moved by President De Lara and seconded by Director Shorr to approve the May 13, 2020 meeting minutes. Motion passed unanimously.
IV. Public Comment	There was no public comment.	
V. New Business 1. Advancing the District’s Role in Addressing the Healthcare Needs of Black Communities in the Coachella Valley a. Expanding Racial Diversity in the Health Profession Workforce b. Access to Healthcare Strategies 2. Long-term comprehensive strategies Collaborative Efforts	Conrado E. Bárazga, MD, CEO, described the District’s role in addressing the healthcare needs of the Black communities in Coachella Valley, outlining the implications of long-term strategies and collaborations related to advancing the healthcare needs in Desert Highland Gateway. The local healthcare agencies will be invited to address the needs and foster the collaboration for healthcare in the Desert Highland Gateway Estates area. The map illustrating the populations of black communities was described and discussed with the committee.	



**DESERT HEALTHCARE DISTRICT
STRATEGIC PLANNING COMMITTEE
MEETING MINUTES
July 14, 2020**

	<p>The committee also discussed factors to commence the long-term strategies, and a workshop may be necessary for inclusion in the strategic plan with funding and resource options. The District could have a 1-year plan instead or a 3- or 5-year plan and set priorities with a roadmap of strategies.</p>	
<p>V. Old Business 1. Community Health Needs Assessment and Health Improvement Plan</p>	<p>Meghan Kane, Program and Research Analyst, explained the delays with the community health needs assessment and health improvement plan due to COVID. Staff received the first draft in June with a second draft in the coming weeks while continuing to brainstorm ways to engage the community. The committee considered various directions, further discussing the buckets in the grantmaking recommendations of equity, fairness, transparency, and accountability – Healthcare Infrastructure, Behavioral Health, Homelessness, Vital Human Services to People with Chronic Conditions, and Economic Protection, Recovery and Food Security.</p> <p>Dr. Bárzaga suggests a special meeting before the Board Meeting to discuss improvements with further direction, decision-making, and focusing on specific buckets of the grantmaking recommendations. Since the District is dark in August, a</p>	

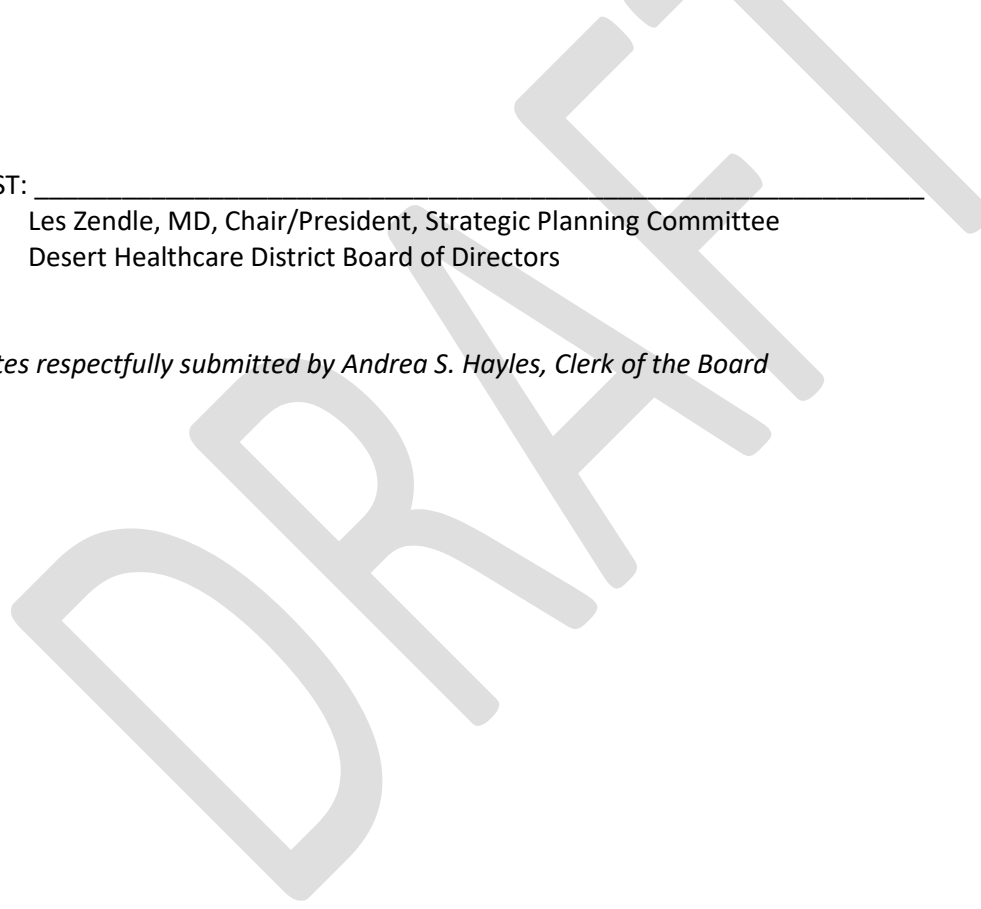


**DESERT HEALTHCARE DISTRICT
STRATEGIC PLANNING COMMITTEE
MEETING MINUTES
July 14, 2020**

	special meeting is a possibility to discuss the details of the grantmaking developments, such as the recommendations, or a meeting could occur in August and another in September.	
V. Adjournment	Chair Zendle adjourned the meeting at 5:54 p.m.	Audio recording available on the website at https://www.dhcd.org/Agendas-and-Documents

ATTEST: _____
Les Zendle, MD, Chair/President, Strategic Planning Committee
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board





DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: July 28, 2020
To: Board of Directors
Subject: Community Health Needs Assessment and Health Improvement Plan (CHNA/CHIP) Update

Background:

- Through an open RFP, the District selected HARC to complete the CHNA in January 2020. The RFP sought the following:
 - “Applicant will be responsible for the content layout, design, and research integrity of all data, with flexibility as determined by the DHCD/F.”
 - “Conduct research using an approach that ensures accurate, up-to-date, and ethical methods and materials.”
 - “Review, edit and take into consideration all DHCD/F staff and Board of Directors comments and concerns.”
 - “Develop a plan to make strong conclusions based on data collected and district residents’ input, incorporating a racial equity framework to show how needs are experienced by different groups.”
- HARC started working with DHCD in February 2020.
- In March 2020 an outbreak of SARS-CoV-2 (COVID-19) forced the entire Country to change business practices for most sectors, including public health and healthcare.
- On June 23, 2020, the Board of Directors were notified that due to this public health crisis, the staff made the decision to delay the completion of the CHNA/CHIP until March 2021.
- On July 14, 2020, staff informed the Strategic Planning Committee that the first draft of the CHNA report was received on June 17th and reviewed and edited thoroughly by staff.

Information:

- On July 16, HARC presented the District staff with the second draft of the CHNA.
- The staff provided written and verbal feedback to the entirety of the second draft.
- In addition to overall feedback, staff has requested HARC to further develop sections of the report including adding data to special populations (seniors, LGBTQIA+, Veterans, farmworkers, people of color, etc.) and gathering specific data on healthcare workforce gaps in the Coachella Valley.
- Staff and HARC are starting to identify safe, meaningful methods to engage the community this fall with financial incentives to ensure community participation.
- Throughout this process, staff has been facing some challenges, such as identifying and reconfiguring meaningful strategies to engage the community and finding Coachella Valley specific data sets.

- Staff has also provided support and facilitated access to data sets (e.g. IEHP, DCN).
- Staff has assisted HARC with community recruitment for the Community Advisory Council.
- HARC continues to refer to their own CV Community Health Monitor/Survey when having difficulties finding other resources.
- Staff continues to inform HARC about the District's intent and objectives of a community-driven, community-informed process, and specific data needs.
- Staff will keep the Board informed as we continue to work with HARC in hopes of overcoming these challenges.

Fiscal Impact:

- N/A.



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: July 28, 2020
 To: Board of Directors
 Subject: 2020 Census – Coachella Valley

Background:

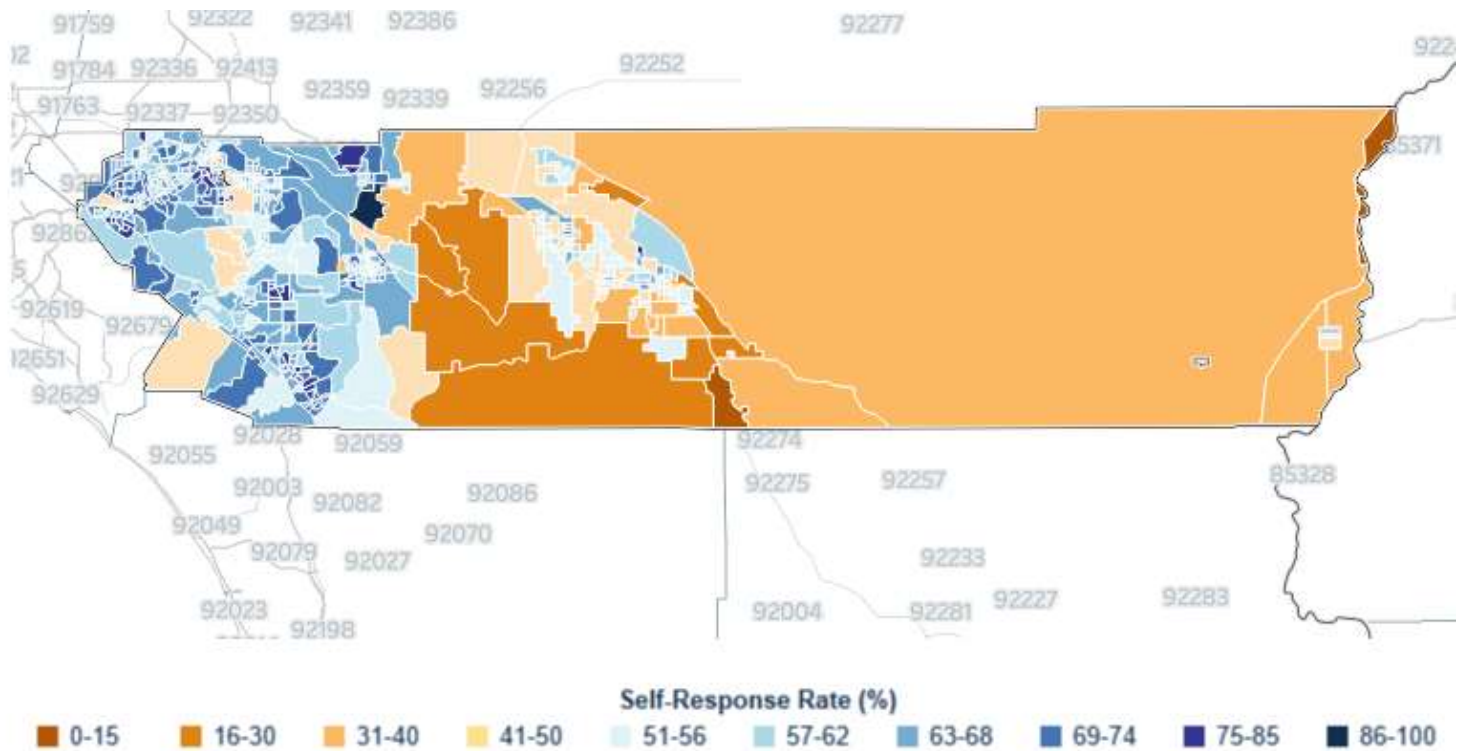
- Since summer of 2019, staff has participated in the Coachella Valley Regional Census table.

Information:

- As of July 20th, Coachella Valley is still behind western Riverside County. Please see below self-response rate numbers and a map to visually see how Coachella Valley compares to Western Riverside County.

	Self-Response Rate as of July 20 th
National	62.3%
California	63.4%
Riverside County	60.9%

City	Self-Response Rate as of July 20 th	Community (specific census tracts)	Self-Response Rate as of July 20 th
<i>Cathedral City</i>	57.1%	<i>Desert Edge (445.23)</i>	38.9%
<i>Coachella</i>	52.5%	<i>Indio Hills (452.28)</i>	59.6%
<i>Desert Hot Springs</i>	54.8%	<i>Mecca North Shore (456.12)</i>	34.3%
<i>Indian Wells</i>	43.7%	<i>Mecca - Desert sprawl (456.10)</i>	25.3%
<i>Indio</i>	48.9%	<i>Mecca - Main city (456.11)</i>	47.6%
<i>La Quinta</i>	49.7%	<i>Oasis (456.18)</i>	10.8%
<i>Palm Desert</i>	52.3%	<i>Sky Valley (472.02)</i>	28.7%
<i>Palm Springs</i>	50.8%	<i>Thermal Vista Santa Rosa (456.15)</i>	37.8%
<i>Rancho Mirage</i>	51.1%	<i>Thousand Palms (445.05)</i>	56.5%
<i>Twentynine Palms</i>	52.0%		



- Currently, staff are utilizing the District and Foundation’s social media platforms, webpage, and recent newsletter to disseminate current response rates of Coachella Valley, educate on the importance of the census to our community, and promote ways to complete the census and participate in upcoming events.
- Some of the ongoing challenges highlighted by the Coachella Valley Regional Table are as follows:
 - Residential fear about data utilization, safety, and anxiety around scams
 - Articulating messaging that resonates with residents on the importance of completing the census
 - Limited locations to disseminate material as many partner locations are closed
 - Difficulties reaching residents with no internet access, language barriers, and/or no computer/cell phone
- The self-response ends October 31st with nonresponse follow up beginning August 11th.

Fiscal Impact:

- N/A.



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: July 28, 2020
To: Board of Directors
Subject: District and Foundation History Book Project Update

Staff Recommendation: The research and writing phase of the Desert Healthcare District and Foundation history book is underway, with the writer presenting a first draft in June 2020, and the final draft to be published following graphic design and Spanish translation in early 2021. (Informational)

Background:

- As a part of ongoing efforts to increase awareness of the District and Foundation, the Board of Directors in September 2018 approved a communications and marketing plan that included publishing the District and Foundation’s history in book form and on the organization’s website, dhcd.org.
- Three research and writing proposals were submitted in the fall 2019 to the District. Author Jeff Crider of Palm Desert was selected and approved by the Board to proceed with the book project.
- Mr. Crider completed and submitted a draft in June. A review committee was formed (with staff input) to read the draft and provide feedback. The review committee consists of:
 - Mark Matthews (longest serving current Board Director)
 - Kay Hazen (former Director)
 - Sid Rubinstein (former Director)
 - Richard Grundy (former Director)
 - Conrado Barzaga (CEO)
 - Donna Craig (Chief Program Officer)
 - Chris Christensen (Chief Administration Officer)
 - Will Dean (Director of Communications and Marketing)
- With the feedback provided, Mr. Crider is conducting additional interviews that were suggested by the committee, revising the draft, and identifying photos for consideration. A second draft is expected for review by mid-August 2020.
- The initial publication date of October 2020 has been pushed forward in response to COVID-19 and to allow time to accommodate final revisions, graphic design, and Spanish translation for a larger book than initially anticipated. Completion of these phases is planned by January 2021 with publication in early 2021.
- The District staff recognizes the history book as a significant and accessible tool for marketing and raising awareness about the District and Foundation. As such, a book release event is being considered as a part of its promotion and online rollout. The new publication date in early 2021 hopefully would allow time for post-COVID-19 life and community gatherings like a book release event to resume.

Fiscal Impact:

Staff estimates the cost of the book project not to exceed \$45,000, which is covered in the 2019-2020 Communications and Marketing Budget.



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: July 28, 2020
To: Board of Directors
Subject: Grant #1080 LIFT TO RISE: *Coachella Valley Economic Protection Plan And Support Fund*

Staff Recommendation: Consideration to approve a modification to the approved cost-grant extension budget of \$500,000 by transferring \$400,000 from the line item budget category *DIRECT RENTAL ASSISTANCE* to budget categories directly related to *OPERATIONAL COSTS* (i.e. staffing costs, tech platform and communications support, data mapping and analysis and other indirect costs).

Background:

- From January 2020 to current day the world has become a very different place as coronavirus disease 2019 (COVID-19) has brought countries to a standstill, pushed hospital systems to the brink, and dragged the global economy into what may be the worst recession since World War II.¹
- February 3, 2020 the United States declared a Public Health Emergency²
- March 13, 2020 President Trump declared COVID-19 a national emergency³
- March 24, 2020 Desert Healthcare District Board of Directors approved an allocation of emergency funding to local nonprofits and healthcare providers in response to the COVID-19 pandemic
 - Lift To Rise was awarded \$100,000 in support of a Regional Economic Protection Plan (Plan 1) and Grant #1080 was approved.
- Lift To Rise launched a \$2 million rental assistance program for residents of the Coachella Valley most impacted by COVID-19. Since the launch LTR has leveraged the District's initial support of \$100,000 and raised additional funds, including \$13 million from the Riverside County Board of Supervisors.
- May 26, 2020 Desert Healthcare District Board of Directors approved an additional allocation of \$500,000 to Lift to Rise's Plan 2 of the Regional Economic Protection Plan for to be utilized for *direct rental assistance*. A cost-grant extension was approved to reflect the additional funds.

Current:

- Lift to Rise The direct rental assistance of Plan 2 of the Regional Economic Protection Plan, with the additional funds from the Desert Healthcare District and other significant partners (Riverside County included) has allowed LTR to provide much-needed financial assistance to Coachella Valley residents experiencing housing instability.
- However, the influx of this critical funding has created additional costs for LTR to “move the money out the door” in an efficient and expeditious manner.
- Hence, this grant modification request from Lift To Rise.

¹ AJMC Focus Blog July 3, 2020

² Ibid

³ Ibid

- Per Section 17 of the Desert Healthcare District's board and legal counsel-approved grant contract states, in part, as follows:

Changes or Modifications to the Use of DISTRICT Grant Funds

RECIPIENT shall submit to DISTRICT, in writing, any requests for proposed changes in the use of DISTRICT grant funds. DISTRICT must receive such requests at least thirty (30) days prior to the date the proposed changes are to be implemented and the proposed changes shall be subject to DISTRICT Board approval.

- Lift To Rise has submitted a formal request. Please see attached letter and revised budget.

Fiscal Impact: no fiscal impact as grant dollars had been awarded in FY 19/20.

LIFT TO RISE REQUEST FOR DESERT HEALTHCARE DISTRICT GRANT MODIFICATION

“One has to go adjusting on one side to adjust the other, because the most important thing is having a roof over your head. Although we eat badly or dress badly, the essential thing is the roof for children because they do not know anything yet.”

— Resident of the Eastern Coachella Valley

A roof over one’s head, as one Eastern Coachella Valley resident expressed, is the highest priority for families. Yet, families living well under the poverty level face an ongoing struggle to provide shelter for their families. This has been the case in our region for decades. The success of the tourism and farming sectors is based on an underpaid workforce. The COVID-19 shutdowns have compounded the financial insecurity of residents already facing extreme economic vulnerability. With the Desert Healthcare District’s significant support, Lift to Rise launched a \$2M rental assistance program for residents of the Coachella Valley most impacted by COVID-19. Since its launch, we have leveraged the District’s initial grant and support, along with that of other organizations who followed in your lead. The Riverside County Board of Supervisors made an additional \$13M investment in rental assistance for our sub-region. This investment is per-capita, the largest investment of rental assistance using CARES Act funding nationally. These additional funds have allowed us to provide much-needed financial assistance to Coachella Valley residents experiencing housing instability. However, the influx of this critical funding has created additional costs and necessitates this grant modification request.

Lift to Rise is requesting that \$400K of the approved \$500K cost grant extension (Grant #1080) be modified to backbone these additional operational expenses. These costs were unforeseen at the time of the original request due to the increase in rental assistance funding from other sources. The cost of implementing the program significantly exceeds the 5 percent administration fee provided by the County CARES and Desert Healthcare District funding. As a result of the recent growth, we forecast we will be \$300K over budget. This request for additional funding to cover the administrative support will also be made to other funders. Not only do we have more funds to distribute, but the funds are going to more households than we originally believed possible, creating the need for additional staffing. We had initially estimated the average household would require \$3,500 in support, but the cost is actually \$2,100 per household. Lift to Rise must have the appropriate staffing so that all clients can be served in a timely and professional manner.

This work is incredibly labor intense as we work around the clock to support thousands of local residents facing extreme economic and personal stress: we average one message per minute from local residents and during the open application window each month – an average of 1,000 applications every 36 hours.

Our budget modification request centers on our need for additional operating support to cover the increased costs of running such a large program at scale. The cost of providing the service comprehensively exceeds the administration fee and we are augmenting this shortfall through

additional fundraising. Our actual administrative cost is incredibly low as the bulk of our costs are allocated to direct costs such as technology and communications, resource coordinators to support and verify applications and additional accounting and finance support to manage an incredibly large pool of public resource.

We are thrilled to be able to continue to aggregate such a large volume of direct relief for residents. Just today we were able to confirm an additional significant seven figure allocation of resources, but again this funding does not cover the whole costs of implementing the relief and we have already absorbed the bulk of our own costs in our COVID 19 work across the past 4 months. We heavily relied on our own reserves and absorbed 100% of our own costs to operate the Economic Protection Plan's Support Fund and 100% of funds raised went directly to residents in the form of emergency cash relief.

That work built the momentum and trust that led to the even greater pool of funds we have aggregated for rental assistance. The support of organizations like the Desert Healthcare District & Foundation are crucial to our ongoing success in meeting this moment with significant economic relief for tens of thousands of Coachella Valley residents.

As the scope of the program has expanded, so have the following costs:

- Staffing and other hard costs due to LTR's extensive data analysis to inform future learnings
- Communication and technical expenses associated with a larger program
- Additional staffing and case management to meet increasing resident demand
- Additional staffing to process distributions for an increased number of households

We anticipate this program will continue to grow as the need will undoubtedly continue to rise. Families already struggling prior to the pandemic are now in even more critical financial straits. Residents who have never been unemployed suddenly find themselves in that position and unable to pay the rent. Every day, we continue to receive inquiries and commitments from municipalities and organizations who want to join us in the mission to keep Coachella Valley families housed during this difficult time.

We must position ourselves for further growth and be prepared to continue to lead this collective rental assistance effort. This unprecedented crisis requires an unprecedented response from the dynamic Lift to Rise coalition of community builders. Together, we have built a rental assistance funding program that has surpassed our initial expectations, due in large part to the early support and leadership of the Desert Healthcare District. Although operational costs have increased, it is our responsibility to continue to grow and operate this program. Lift to Rise asks for the assistance of the Desert Healthcare District to help us keep affected Coachella Valley families in their homes by approving this grant budget modification request.

**Line Item Budget
Operational Costs**

PROGRAM OPERATIONS		Total Program/Project Budget	Funds from Other Sources Detail on sheet 3	Amount Requested from DHCD
Total Staffing Costs Detail on sheet 2		408950	138380	270570
Equipment (itemize)				
1	Computers	9000	4500	4500
2				0
3				0
4				0
Supplies (itemize)				
1	Office	3200	1600	1600
2	Meeting	5500	2750	2750
3	Misc	2000	1000	1000
4			0	0
Printing/Duplication		8000	4000	4000
Mailing/Postage		750	375	375
Travel/Mileage		6800	3400	3400
Education/Training		7500	3750	3750
Office/Rent/Mortgage		7800	3900	3900
Telephone/Fax/Internet		8400	4200	4200
Utilities		0	0	0
Insurance		2750	1375	1375
Other facility costs not described above (itemize)				
1				0
2				0
3				0
4				0
Other program costs not described above (itemize)				
1	Tech platform support	30000	18000	12000
2	Communication support	33000	19800	13200
3	Data mapping and analysis, data clea	38400	20330	18070
5	Bookkkeeping, payment processing	50700	3390	47310
6	Partner org support	82500	49500	33000
7	Direct rental assisanace	1250000	1242500	75000
Total Program Budget				
		13,205,250.00	12,705,250.00	500,000.00

Line Item Budget Staffing Costs

Staff Salaries		Annual Salary	% of Time Allocated to Program	Actual Program Salary	Amount of Salary Paid by DHCD Grant
Employee Position/Title					
1	Volunteer Management	69800	0.5	34900	20940
2	Project Managementr	114300	0.5	57150	34290
3	Verification Lead	76200	0.5	38100	22860
4	5 Resource Coordinators	228800	0.5	114400	68640
5	Landlord Lead	62400	0.5	31200	18720
6	Landlord Coordinator	62400	0.5	31200	18720
7	Admin (Half FTE)	30000	0.5	15000	9000
8	Report Writing	48000	0.5	24000	14400
Total Employee Benefits		691900		345950	207570
Enter this amount in Section 1;Staffing Costs				Total ›	415140
Budget Narrative	Includes benefits for permanent, full time employees				
Budget Narrative	Please describe in detail the employee benefits including the percentage and salary used for calculation.				
Professional Services / Consultants		Hourly Rate	Hours/Week	Monthly Fee	Fees Paid by DHCD Grant
Company and Staff Title					
1	Legal (HR and Counsel)			1500	9000
2	CPA	150	15	9000	54000
3					
4					
5					
Enter this amount in Section 1;Staffing Costs				Total ›	63000

**Line Item Budget
Staffing Costs**

Budget Narrative	<p>Please describe in detail the scope of work for each professional service/consultant on this grant.</p>
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Line Item Budget Other Program Funds

Other funding received (actual or projected) SPECIFIC to this program/project		Amount
Fees		12000000
Donations		
Grants (List Organizations)		
	1	
	2	
	3	
	4	
Fundraising (describe nature of fundraiser)		
	1	
	2	
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)		
	1	
	2	
	3	
	4	
Total funding in addition to DHCD request		12000000
Budget Narrative	<p>Our revenue is based on serving 5000 households at an average of \$2,500/household</p>	

**2020 AMENDMENT TO THE CHIEF EXECUTIVE OFFICER
EMPLOYMENT AGREEMENT**

The Employment Agreement dated June 11, 2019, between Desert Health District (“District”) and Conrado E. Barzaga, M.D. (“Employee”), is hereby amended as follows:

1. The term of Employee’s agreement in Section 2. is extended an additional two-years to end on July 31, 2023.
2. Employee’s annual salary in Section 3. of \$215,000 is increased five percent, effective July 31, 2020, to \$225,750.
3. All other terms and conditions of the June 11, 2019, Chief Executive Officer Employment Agreement and are restated and shall remain in full force and effect.
3. The effective date of this Amendment is July 28, 2020.

“Employee”:

“District”:

By _____
Conrado E. Barzaga, M.D,
Chief Executive Officer

By _____
Leticia De Lara, MPA
President, Board of Directors