



DESERT HEALTHCARE DISTRICT
Regular Meeting
Program Committee Agenda
February 8, 2011
10:00 a.m.

District Board Room, 2nd Floor, Jerry Stergios Bldg., 1140 N. Indian Canyon Dr., Palm Springs, CA

<i>Page(s)</i>		<i>Item Type</i>
	1. CALL TO ORDER – Director Rubenstein, Chair	
	a. Welcome new community member, Allen Howe	
1	2. APPROVAL OF AGENDA	Action
	3. PUBLIC COMMENT	
2	4. APPROVAL OF MINUTES	Action
	a. January 11, 2011	
	5. GRANTS	
5	a. Grant Administration Report	Information
8	b. Pending grant requests for consideration	Action
10	1. Grant #636 Hidden Harvest: <i>Fresh & Healthy</i> - \$183,632	
23	2. Grant # 637 FIND Food Bank: <i>12 months Food Distribution within District</i> - \$275,249	
	c. No-cost grant extensions:	Action
35	1. Grant # 270 CVEP/Pathways to Success	
40	2. Grant # 455 CVAG – Public Health Nurse	
51	d. Pending Grants Under Review & Discussions with CBOs	
	6. OLD BUSINESS	Information
	a. Update on Board grant approvals	
	7. COMMITTEE MEMBERS COMMENTS	
	8. STAFF COMMENTS	
	9. ADJOURNMENT	

**DESERT HEALTHCARE DISTRICT
PROGRAM COMMITTEE
MEETING MINUTES
January 11, 2011**

Attendance:

Members

Director Sidney Rubenstein, DDS – Chair
Director Glen Grayman, MD

Staff

Donna Craig, Chief Program Officer
Tricia Wheeler, Program Manager

Committee Members

Bev Greer, Administrator, Stroke Recovery Center
Robert Taylor, Superior Court Judge (retired)
Kim McNulty, Project Manager, CVEP
Mitch Nieman, Community Member
Elizabeth Toledo, Program Manager, Building Healthy Communities
Matthew Keane, PA-C, ICON

Absent Committee members

Guests

Bob Acbee, VP, LifeStream
Diane Eklund, MD/VP, LifeStream
Sharon Collins, Grant Writer, LifeStream
Gary Jeandron, Coachella Valley Health Collaborative
Allen Howe, Assistant to the City Manger, City of Cathedral City
Dan Bass, ED, Jewish Family Services of the Desert
Ken Katz, Grant Writer, Jewish Family Services of the Desert
Nikki Vallee, O'Bayley Communications

CALL TO ORDER

The meeting was called to order at 10:01a.m. by Chairman Rubenstein.

Chairman Rubenstein updated the Committee on the 2011 Board of Director appointments, noting Mark Matthews is President of the Board and Michael Solomon, MD is Treasurer. Director Solomon will now be on the Finance Committee, and Director Glen Grayman joins the Program Committee.

Chairman Rubenstein welcomed Director Grayman, informing the Committee of Director Grayman's previous history on the Committee and the expertise he brings not only as a previous Committee member, but also as a member of the Board of Directors and as a retired ER Physician.

Chairman Rubenstein welcomed the newest Committee member, Matthew Keane, PA-C, as a community representative.

APPROVAL OF AGENDA

A Motion was made by Committee member Taylor and seconded by Committee member McNulty to approve the agenda. Motion was approved.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

A Motion was made by Committee member Taylor and seconded by Committee member McNulty to approve the minutes of December 14, 2011 as submitted. Motion was approved.

GRANTS

a. Grant administration reports

Members received the latest update of current active grants.

b. Pending requests for consideration

ID#630. The Committee reviewed a request for \$250,000 from LifeStream Blood Bank to support Expansion of Rare Blood Library. A Motion was made by Committee member McNulty and seconded by Committee member Taylor to recommend approval of this request to the Board. Motion was approved.

Representatives from LifeStream presented their request as written in the grant application. The Committee requested LifeStream provide to the Board of Directors the specific information upon how the percentage of District Residents to be tested was determined.

ID#631. The Committee reviewed a request for \$10,000 from the California State University San Bernardino/Coachella Valley Health Collaborative to support CVHC Physical Fitness Website Development. A Motion was made by Committee member Keane and seconded by Committee member Taylor to recommend approval of this request to the Board. Motion was approved.

Representing the CVHC, Gary Jeandron gave a demonstration of the proposed website. The website is to be utilized in a community wide fitness challenge, to begin February 2011. This demonstration will also be given to the Board of Directors.

ID#632. The Committee reviewed a request for \$44,905 from Jewish Family Services of the Desert to support KidsFirst School-based Counseling Program. A Motion was made by Committee member Taylor and seconded by Committee member Toldeo to recommend approval of this request to the Board. Motion was approved.

Representing JFSOD, Dan Bass explained that the services provided to the students by his agency are more extensive than what a traditional school guidance counselor provides. These services are more extensive in both scope and duration, and are provided by licensed clinical workers. The cost for these services is \$40-50/hour.

OLD BUSINESS

a. Chairman Rubenstein informed the Committee that at the December 21, 2011 meeting of the Board of Directors the following grants were approved as recommended by the Committee:

1. Grant # 624 Palm Springs Unified School District: *Nutrition Education & Physical Activity For School Children* - \$803,626 for 3 ½ years
2. Grant # 625 Stroke Recovery Center: *Core Operating Support for Stroke Recovery Program* - \$369,066 for 2 years
3. Cost Grant Extension
 - a. Grant #154 City of Cathedral City: utilization of \$102,000 from unexpended grant funds to purchase and install shade structures for the exercise equipment at the Walking Track

b. Chairman Rubenstein informed the Committee that the second Program Committee Member candidate, Allen Howe, will be interviewed by the Board of Directors at the January 25, 2011 meeting.

COMMITTEE MEMBER COMMENTS

None

STAFF COMMENTS

None.

Adjournment

The meeting was adjourned at 11:25a.m.

Grant Admin Report

Grants with open balances by disposition date

3 February 2011

Request	Organization/ Project Title	Grant Amount	Project Term	Paid / Balance
<u>February 2007</u>				
ID#154	City of Cathedral City <i>Cathedral City Soccer Field Park/Walking Fitness Track</i>	\$350,408	3/1/2007- 7/31/2010	\$315,367 \$35,041
<u>April 2009</u>				
ID#370	Health Assessment Resource Center <i>HARC Community Health Monitor 2010</i>	\$600,000	6/1/2009- 6/30/2012	\$480,000 \$120,000
<u>June 2009</u>				
ID#430	Desert Women for Equality <i>"We Care" Free Mammogram Program</i>	\$100,000	6/1/2009- 12/31/2010	\$96,155 \$3,845
<u>July 2009</u>				
ID#455	Coachella Valley Association of Governments <i>Desert Resource Center Nurse's Station</i>	\$184,300	11/1/2009- 2/28/2011	\$165,872 \$18,428
<u>September 2009</u>				
ID#481	Coachella Valley Economic Partnership <i>Healthcare Industry Council 2009-2011</i>	\$311,552	10/1/2009- 9/30/2011	\$210,297 \$101,255
<u>October 2009</u>				
ID#488	Alzheimer's Association <i>Latino Healthcare Project</i>	\$71,000	11/1/2009- 4/30/2011	\$31,950 \$39,050
ID#495	Coachella Valley Economic Partnership <i>Pathways to Success: Mentors Advising Students in Healthcare Related Majors</i>	\$105,000	10/19/2009- 10/19/2011	\$70,875 \$34,125
ID#489	Desert Community College District <i>NAEYC Accreditation Facilitation Project</i>	\$79,050	10/2/2009- 6/30/2011	\$71,144 \$7,906
ID#505	Regional Access Project Foundation <i>TAP-Technical Assistance Program</i>	\$72,500	11/1/2009- 10/31/2010	\$28,075 \$44,425
<u>November 2009</u>				
ID#502	Desert ARC <i>DesertArc Transportation Program for Adults with Developmental Disabilities</i>	\$68,544	1/4/2010- 7/4/2012	\$26,757 \$41,787
<u>January 2010</u>				
ID#526	Desert AIDS Project (D.A.P.) <i>Desert AIDS Project's Dental Clinic -- Dental Hygienist</i>	\$48,100	3/1/2010- 2/28/2011	\$43,288 \$4,812

Request	Organization/ Project Title	Grant Amount	Project Term	Paid / Balance
ID#518	Shelter From The Storm Inc <i>Desert Hot Springs Outreach Advocacy</i>	\$56,250	2/1/2010- 2/1/2013	\$16,874 \$39,376
<u>March 2010</u>				
ID#545	United Cerebral Palsy of the Inland Empire <i>Palm Springs Community Integration Program</i>	\$26,008	4/1/2010- 3/30/2011	\$23,407 \$2,601
<u>April 2010</u>				
ID#551	ACT for MS <i>Act for MS Enhanced Strength Training, Flexibility and Circulation Improvement</i>	\$134,580	5/1/2010- 6/30/2011	\$121,122 \$13,458
ID#560	Regional Access Project Foundation <i>HEALNet Initiative</i>	\$343,363	5/1/2010- 4/30/2012	\$154,513 \$188,850
<u>May 2010</u>				
ID#563	Family Services of the Desert <i>Gap Funding for mental health services in Desert Hot Springs</i>	\$128,137	6/1/2010- 5/31/2011	\$86,493 \$41,644
ID#562	Jewish Family Service of San Diego <i>Desert Horizon Transitional Housing</i>	\$40,198	6/1/2010- 5/31/2011	\$27,134 \$13,065
<u>June 2010</u>				
ID#569	Christopher's Clubhouse Inc. <i>Training and certification of volunteer instructors through the radKIDS Personal Empowerment and Safety Education Program.</i>	\$8,620	7/1/2010- 12/30/2011	\$7,758 \$862
<u>July 2010</u>				
ID#572	Angel View Crippled Children's Foundation, Inc. <i>Angel View Low-Wage Healthcare Worker Life Improvement Pilot Program</i>	\$132,000	10/1/2010- 9/30/2012	\$29,700 \$102,300
ID#582	Palm Springs Unified School District <i>Project Running: Reducing the Risk: Emphasizing Improved Health through Physical Fitness, Nutrition Education and Lifestyle Choices</i>	\$28,225	8/30/2010- 5/13/2011	\$8,468 \$19,758
<u>September 2010</u>				
ID#596	Desert Cancer Foundation <i>Comprehensive Healthcare Assistance Project</i>	\$200,000	9/1/2010- 8/31/2011	\$90,000 \$110,000
ID#592	TEST <i>County Flu Shot Clinic</i>	\$1	10/1/2010- 9/30/2011	\$0 \$1
ID#581	Visiting Nurse Association of the Inland Counties <i>Point-of-care technology for the VNAIC Hospice multidisciplinary care team</i>	\$116,623	10/1/2010- 9/30/2011	\$0 \$116,623

Request	Organization/ Project Title	Grant Amount	Project Term	Paid / Balance
<u>October 2010</u>				
ID#608	Cielo Vista Charter <i>Soaring to Change the Community</i>	\$259,726	11/1/2010- 10/31/2011	\$116,564 \$143,163
ID#607	Family YMCA of the Desert <i>Y Be Fit Director</i>	\$25,861	8/30/2010- 6/30/2011	\$11,638 \$14,224
<u>November 2010</u>				
ID#619	Pegasus Riding Academy <i>Riding for Recovery</i>	\$56,128	12/1/2010- 11/30/2011	\$12,629 \$43,499
<u>December 2010</u>				
ID#624	Palm Springs Unified School District <i>Nutrition Education & Physical Activity for School Children</i>	\$803,626	1/3/2011- 6/30/2014	\$0 \$803,626
ID#625	Stroke Recovery Center <i>Core Operating Support</i>	\$369,066	1/1/2011- 12/31/2012	\$83,040 \$286,026
<u>January 2011</u>				
ID#630	Blood Bank of San Bernardino and Riverside Counties Inc <i>Expanding Capacity at the Local Rare Blood Library</i>	\$250,000	3/1/2011- 2/29/2012	\$0 \$250,000
ID#631	California State University, San Bernardino <i>CVHC Physical Fitness Website</i>	\$10,000	1/24/2011- 2/28/2011	\$0 \$10,000
ID#632	Jewish Family Service of the Desert <i>KidsFirst</i>	\$44,905	1/3/2011- 12/30/2011	\$0 \$44,905
Grand Totals (31 items)		<u>\$5,023,771</u>		



February 8, 2011

To: Program Committee

Re. Revised Food Program Grants to replace \$5,000 quarterly mini grants – Hidden Harvest (approximate \$183,635) and FIND Food Bank (approximate \$275,249) Total District dollars to be reallocated to Hidden Harvest and FIND Food Bank - \$458,884 for 12 months (3/1/2011 through 2/29/2012)

Present: Since 2008 the Desert Healthcare District has made quarterly food assistance grants of \$5,000 to approximately 19 organizations. The funds have been used for many types of procurements, such as grocery store purchases; purchases at FIND; and other venues, such as Morrison Food Management.

Proposed: Staff has been in discussions with Hidden Harvest, FIND Food Bank, and Bridges of Hope – the three major food banks/pantries/distributors of food that serve approximately 110 agencies – to bring forward conceptual ideas for the reallocation of the District's food assistance resources for distribution of nutritious food to agencies that serve District residents. Formal applications were requested from Hidden Harvest and FIND and are in the committee packet.

Benefits for reallocating District food assistance grant funds.

- The District's original intent in food assistance grants was to address the food insecurity and hunger relief crisis. This is the expertise of FIND and Hidden Harvest.
- Better and consistent nutritional quality of food is available
- Streamlined process for deliveries and pickups
 - Half of the 19 organizations that the District gives food assistance grants to are current clients of FIND and/or Hidden Harvest
- Streamlined process for types of food offerings

- True collaborative effort – joint purchasing power
- Leverage of funds for matching grants both to the District and east valley
- Enables consistency of food availability
- Know the audience
- Better monitoring and oversight of receiving agencies
- More concentrated data collection
- Capability for FIND to sign more clients up for Cal-Fresh and WIC

Topics for discussion:

1. Agencies receiving funds that are not food pantries – how should their needs be addressed?

- Angel View – patient care meals
- Stroke Recovery – patient care meals
- Senior centers (Mizell, Joslyn) – Meals on Wheels
- Desert ARC – working client meals
- Jewish Family Service of the Desert – grocery assistance

2. Food pantries/organizations that purchase food from FIND but not with District resources

3. Bridges of Hope Operation Food Bag – enables District residents to purchase food at a low cost – Further discussion for possible District food assistance reallocation contingent on Program Committee input and Board recommendation.

STAFF RECOMMENDATION: *to forward to the Board for approval the consideration to approve the requests from Hidden Harvest and FIND Food Bank to replace the manner in which the current food assistance program is administered.*

Achievement Building – Request Summary

Hidden Harvest Corporation, Grant #636

Tel: (760)398-8183
85-711 Peter Rabbit Lane
P.O. Box 266 (mailing)
Coachella, CA 92236
<http://www.hiddenharvest.org>

Contact:

Christy Porter
Tel: (760)398-8183
christy@hiddenharvest.org

Historical (approved Requests)

Grant Year	Project Title	Grant Amount	Type	Disposition Date	Fund
2009	Hidden Harvest - Door to Door	\$5,000	Food Assistance	9/14/2009	Grant budget
2009	Hidden Harvest - Door to Door	\$5,000	Food Assistance	12/3/2009	Grant budget
2009	Hidden Harvest Door 2 Door	\$5,000	Food Assistance	1/25/2010	Grant budget
2009	Door 2 Door	\$5,000	Food Assistance	4/12/2010	Grant budget
2010	Hidden Harvest Door 2 Door	\$5,000	Food Assistance	8/20/2010	Grant budget

About the Organization

Organization Type: Direct Service Provider\Other

Background:

Hidden Harvest's twofold mission has not changed since Day One: 1) To infuse the emergency food system of eastern Riverside County with fresh and healthy produce by gleaning farmers' fields, collecting unwanted or unsold produce from area packing houses and other means necessary to adequately serve our client agencies with fresh product and,
2) To provide meaningful (i.e. living wage) employment opportunity for the working poor by hiring them to harvest produce left behind in farmers' fields or packing houses.

When HH was founded in 2001, about 27% of all crops nationally were left behind in the fields. The reasons for this varied, but the primary reason was usually fluctuating market price or cosmetic imperfections that made the product unattractive to the fussy American consumer. Increasingly, agriculture has become a 21st century science, and farmers and their equipment have become more and more efficient -- wasting fewer natural resources, planting more effectively and (sadly for HH and our clients) harvesting a greater percentage of their crops. The United States Department of

Agriculture has not measured field waste since 1997, so we have only anecdotal testimony and our eyewitness accounts to confirm the decline of gleaning opportunities. We still harvest a significant amount of the produce we distribute each year through our own paid crews -- in 2009 that was over 25%, or over 320,00 pounds. Thus far, in 2010 (through October 31) 38% of produce we distributed was gleaned by Hidden Harvest crews (428,469 pounds. Another 39% was local produce "rescued" by HH staff from cold storage packing houses (443,159 pounds). We sometimes have loads of produce through the California Association of Food Banks available to us for free, or a small charge (a few cents per pound) and the cost of freight. In 2010, we have brought in 23% of our produce through the CAFB system, or 267,000 pounds.

Since 2007 Hidden Harvest has provided over 2,263,350 pounds of fresh, local produce to agencies within the District. Over 49% of the 45,495 people served by Hidden Harvest each month reside within the DHCD or are served by agencies within the District. 66% of all Hidden Harvest deliveries of produce are within the District, which means that 66% of our budget for refrigeration, driver' salary, truck leases, go toward produce deliveries west of Cook St.

Proposal

Type of Request: *Hunger relief & food insecurity\Food assistance & distribution*

Strategic Plan Link: *GOAL #1: Promote healthy behaviors throughout District\1.1 - Reduce & prevent obesity*

Project Title: *Hidden Harvest's Fresh and Healthy*

Total Project Cost: *\$312,465*

Requested from DHCD: *\$183,632*

Length of Project: *12 months*

Start Date: *1/3/2011*

End Date: *12/30/2011*

Project Description:

We are seeking funding to support the steady stream of fresh, healthy produce and their deliveries that we have been making for nine years within the District. We will continue our seniors markets in Palm Springs, Desert Hot Springs, and Cathedral City and our Healthy Fairs. We will continue our several times weekly deliveries to the agencies we currently serve, including Food Now, The Well in the Desert, Salvation Army and Bridges of Hope. We will be delivering more produce to FIND than we have in past years as they are 1) now out of their inadequate space in Cathedral City, where they did not ever have room to receive produce and 2) they now have their coolers up and running in their new facility. Early on in their new facility, they did not have the coolers going. We have made arrangements with FIND to deliver about 100% more produce to them, with each pallet shrink-wrapped and marked for specific agencies. This marking will assure that smaller agencies of FIND's (within the District) to whom HH does not deliver, will have access to more produce.

DHCD funds would also support our Citrus Rescue program, since four of the six participating cities are within the District.

The specific challenge and/or opportunity to be addressed:

Our overriding objective has never been a shy one -- it has been to drastically change (and continuously upgrade) what emergency food looks like in the Coachella Valley by flooding the system with fresh, healthy and local (when at all possible) vegetables and fruits. We are nine years into a systems change that has not only changed the kinds and quality of foods that are available within the food bank/soup kitchen system, but substantially changed how and when that food is delivered to agencies that serve

the needy. We worked with logistics experts (retired owners of a Tulsa trucking firm who advised us pro bono) to help us map our deliveries to take the best advantage of our resources such as trucks, drivers' time, fuel, etc.

We mapped our routes based on days and hours of service of our agencies so that our refrigerated deliveries were specifically targeted to reach them when they need them most, i.e. in advance of their days of service. And we have built satellite coolers in several agencies to decrease the number of times HH must drive to Desert Hot Springs or Palm Springs each week and increase the amount of produce these agencies can receive at any one time.

Core know-how as it pertains to this request:

We ARE the produce people. Hidden Harvest enters its tenth year of operations in 2011 -- and will reach a remarkable benchmark for an agency run by only four full-time personnel. Early in 2011, we will surpass the "ten million pounds 'rescued' " mark -- and that is not just ANY ten million pounds. Every single pound is produce and was gleaned or otherwise "rescued" and given a second life by Hidden Harvest to meet the nutrition needs of the poorest of our neighbors.

Past Achievements as they relate to this request:

Currently Hidden Harvest serves over 45,000 people each month in eastern Riverside County with our fresh produce. Of those, over 23,000 live in the District's jurisdiction, west of Cook Street (see attached HH "Served by Zip Code" chart). The 23,000 people served in the District (via our client agencies) include the homeless, those affected by HIV-AIDS, women and children seeking safe shelter from abusers, children in the school district, children in low income childcare programs and others.

Also among those served are approximately 1,000 low income seniors through our own free "Senior Farmers' Markets" twice a month. These markets came into being in February, 2009 after the shocking findings of a report from the UCLA Public Policy Institute. Researchers found that fully 50% of seniors over 65 and living alone in Riverside County (across the economic spectrum, there was no means testing by income in this study) could not pay these basic expenses and still afford to feed themselves adequately. Because Hidden Harvest staff is small and nimble, we adjust HH programs to demographic changes, economic downturns or research findings quickly to be of better and more compassionate service.

Hidden Harvest also operates a monthly "Healthy Fair" within the District. This is a free farmer's market style produce set up, held at Agua Caliente Elementary School in Cathedral City. With promotion to parents by the school's administrative staff prior to each Healthy Fair, over 300 families (representing about 1410 people) show up each month and take home an average of 18 pounds of produce. This is a very low income school where 95% of the 700+ students qualify for a free lunch.

What other organizations have improved their capacity in this manner?

Hidden Harvest is the only produce rescue organization in the nation that hires the working poor to harvest produce to give away to anti-hunger organizations (according to National Public Radio, People Magazine, USA Today and other media outlets who have reported on HH and could find no other examples). Many other anti-hunger groups around the nation, and professional produce companies obviously, make targeted delivery of product, including produce, a part of their service to their clients to insure that produce arrives in the freshest condition and on the specific days of service. Earlier on in our history, HH committed to free, refrigerated delivery to our client agencies. They were just too small and too financially strapped to be able to come to Coachella and pick up their produce and even if they could, they did not have adequate cold storage at their facility to hold the fruits and vegetables. Delivery (drivers, refrigerated trucks, insurance, fuel, maintenance) is one of the most significant expenses in any business. We had pro bono assistance developing our delivery strategy from retired trucking executives and followed the example of Los Angeles Food Bank, the Arizona Association of Food Banks, and

especially the Austin Food Bank and the OC Food Bank. Targeted deliveries increases the number of agencies you can serve, the amount each agency can handle, dramatically increases the freshness of the product when it reaches the individual client, and is economically efficient.

Future Program Sustainability:

As everyone knows, the recession and its subsequent slow -- and jobless -- recovery has increased the need for our product and services and decreased donations. HH is fortunate to have a generous Board of Directors who are passionate about our cause, and as mentioned above, continue to cover our administrative rate (and more). Contributions and grant monies have been down but they are picking up. We continue an unrelieved effort to write grants and count The California Endowment, Weingart Foundation and The San Bernardino and Riverside County Community Foundations as new funders this year. We have a USDA food security grant on the horizon for spring.

And we have our commercial ornamental date palm grove on our property in Coachella about two years away from harvesting. Once the trees grow another 24 months, they will be viable for sale to commercial and residential landscape companies. We have 380 palms currently.

Results and Approach:

(What will the District get for its investment?)

Capacity – A description of current capacity and how this project/program will improve current capacity: Our current capacity was described above. This grant will allow us to smooth the flow of produce over twelve months, reduce the arc of the highs, or certainly lifting the arc of the lower produce months.

The specific benefits and/or tangible effects to be achieved:

A primary objective is to maintain our current level and quality of service to those to whom we deliver within the District and to provide a 100% increase in pounds of produce to FIND (now that they are able to accept these) for smaller agencies who frequent FIND each week or month. HH serves 65 different agencies, of which FIND is one. FIND themselves serves nearly 100, so there are many small client agencies of FIND that are within the District.

We have always felt that free delivery to our agencies was a vital part of our program. As you are well aware, so many of these small food agencies are volunteer run and have small (if any) budgets for food purchase, must less delivery. At HH, we have always felt it was our responsibility to raise funds for deliveries for the organizations that lack our capacity, fundraising ability, generous board, etc.

Our increased attention to customer service and efficient delivery means we are spending more time actually inside the agencies--rather than just dropping off a few boxes of produce and running to the next location. The added contact pays off in greater cooperative relationships with volunteers and staff. We gain authority and credibility in this process, and are seeing more agencies turn to us for help and advice. In turn, we are privy to more information about local communities and their needs, i.e. those the District's dollars actually serve.

Milestones to be reached throughout program/project:

Total poundage has always been one way that agencies that serve the hungry measure success. We believe that is one measure for HH as well because all of our "pounds" are pounds of produce. In addition, another way we measure our success is in the number of varieties of produce we are able to offer our agencies during the year. And with this grant, a third measurement will be in how well we "smooth the produce gap", i.e. shave the peaks of produce during key seasons, or at least raise the

valley's floor. If funded, this proposal will help to provide a smoother flow of produce to District agencies during the those months when our fields are fallow and our packing houses empty. Some successes can be quantified by numbers; others are "soft" or sociological--but equally important. Here is one of these "soft" benefits: increased pride among the agencies. It's well known that food center staff and volunteers feel better about themselves when they can hand out high-quality food. With our fresh produce, we are allowing the agencies to supply a top-grade product. This is good for the morale of the food community in general. It increases everyone's motivation to keep doing a hard job.

Cost Implications – if there are increased costs associated with this project/program, how they are to be covered:

No, we are just doing what we always do - efficient and timely delivery of fresh produce.

Organizational change required to successfully implement the project/program:

The only staffing change is an increasing 3/4 time driver during the peak months - Dec-May, when fields are most plentiful and our "citrus rescue" is going full steam. Our citrus rescue is up by ove 100% in only its first month of the season.

Got Citrus? - Hidden Harvest's Citrus Rescue Project

The Coachella Valley is dotted with orange and yellow globes hanging from hundreds of thousands of citrus trees from Desert Hot Springs to Mecca. Despite Coachella having been known as the "Grapefruit Capital of the World" during the 1920-40s, most of the citrus trees we see today in the Coachella Valley were planted as landscaping plants, and the fruit is a little used by-product. The Riverside County Agricultural Extension Service's rough estimate puts the amount of unharvested citrus each season in the CV at over 3 million pounds.

Hidden Harvest's citrus "rescue" began like HH itself – as a practical response to the hunger and health needs of the low income people living in the Coachella Valley. Our citrus rescue was born four years ago with a brainstorming session at the City of Indian Wells. We were seeking a solution to recovering some of their residents' backyard fruit and the city was looking for an answer to the varmints that feast on the ripe citrus hanging from trees. We asked the city to set up a convenient drop-off somewhere on city property – a place where local residents could bring bags and boxes of the fruit from their trees that they didn't want or couldn't use. Indian Wells promoted the drop off bins (donated by Burrtec) and the location in their newsletter and HH promoted the effort through our media contacts. A Vitamin C movement – Got Citrus? – was born.

Through CVAG, Indian Wells challenged other cities in the Coachella Valley to participate and created a friendly rivalry in pounds collected by city. Now in our fourth year, six cities are participating, four of them in the DHCD. Hidden Harvest now makes our "citrus run" three days a week to all six cities. We have a full time driver just for citrus runs and citrus delivery to agencies from January through May. Each client agency receives lemons, oranges, tangerines, and grapefruit according to their needs and days of service.

In addition to the collection of citrus through the six city drop off locations (Waste Management provides the collection bins for citrus in DHS and PS), our designated citrus picking crews to harvest selected private groves and some resorts who have a large number of citrus trees all in one place. For three years, we have harvested all 250 trees at Rancho LaQuinta Country Club, trees at Mission Hills Country Club, Desert Princess, and others. We hire a crew of experienced citrus pickers for this, to guard against accidents, protect the trees and get the trees picked clean (often a stipulation by a home owner or resort since rats love the high fruit, all the fruit must go). In addition to our own HH trucks and staff on site for these large harvests, we also must rent forklifts and specialty ladders and make many trips to and from our facility as our trucks fill up again and again. In other words, the fruit is free but it is a costly venture to collect the fruit. (A breakdown of citrus costs is below.)

In many ways, our "Got Citrus?" program is almost too successful. Nothing Hidden Harvest has ever done has captivated the public like citrus rescue. Hidden Harvest's appeal to many is that it "rescues" of saves healthy food from being wasted. But not everyone in the Coachella Valley is aware of how large the agriculture industry is in the eastern CV. Everyone who lives here is aware of that the landscaped is covered with citrus trees, and everyone it seems, was bothered by the waste. Hidden Harvest is getting more calls to harvest, and the cities' drop off sites are busier than they have ever been. With new and vigorous promotions by some of the cities, especially Palm Springs and Rancho Mirage, citrus donations are nearly triple in early 2011 over 2010. Dozens of volunteers make this increase possible for us to handle. Fruit is off-loaded at the city sites from the rolling bins to our large 4x4' bins and returned to our facility. Staff and volunteers roll the fruit down a wooden incline table (built by our foreman for this purpose) and the fruit's leaves and stems are removed and it is packed into thousands of boxes. Boxes

are the only way that agencies can receive fruit. None of them (except FIND) have the capacity to receive the large bins.

Our challenge at Hidden Harvest, as with all of our produce recovery, is managing the flow so that we provide a steady stream of product to our 60+ client agencies, but not deliver so much at any one time that they can't distribute it to their individual clients before it spoils. We are seeking supplemental funding for our citrus rescue through this proposal to DHCD. As we mentioned earlier, the fruit may be free, but getting it off the trees at the right time (when it is ripe, but not too ripe or gnawed on by animals), destemed (in accordance with the USDA's citrus quarantine that is still in effect), boxed and delivered is a costly undertaking. It is still exponentially cheaper than buying citrus for agencies and much better than throwing the fruit in the land fill, but does cost money.

An unanticipated outcome of the "Got Citrus?" program has been the good will from the community and the raising of awareness of the problem of hunger and other needs of the poor that comes with that increased awareness. The popularity of the citrus program and the many trips through the desert cities our trucks emblazoned with our colorful logo, continue to draw attention to the issue of hunger locally. Nothing Hidden Harvest has ever done has created more interest, enthusiasm or good will.

Below you will find a statistical snapshot of citrus recovery and it's growth over the past two years. The numbers in red are for only one month of 2011!!

Year	Palm Springs	Cathedral City	Rancho Mirage	Palm Desert	Indian Wells	La Quinta	All Other Sources	TOTAL
2008	No data							
2009	12,000	n/a	14,000	23,400	42,800	n/a	99,250	
2010	9,450	5,870	51,700	41,250	36,975	8,400	233,250	
2011 Jan ONLY	21,600	10,505	13,200	12,500	12,600	6,800	77,000	
	43,050	16,375	78,900	77,150	92,375	15,200	409,500	732,550

Line Item Budget - Sheet 1 Operational Costs

Approved budgets are the basis for reporting all grant expenditures. Line items may not be added or changed without grant amendment. Prior authorization is required for transferring funds (<10%) between existing line items. Describe budget narrative in cell B38. You may insert rows or create additional worksheets if more space is needed to fully describe your budget.

PROGRAM OPERATIONS		Total Program Budget	Funds from Other Sources Detail on sheet 3	Amount Requested from DHCD
Total Labor Costs	Detail on sheet 2	\$ 119,920	\$ 30,773	\$ 89,147
Equipment (itemize)				
1	Trucks Leases & Insurance	\$ 48,965	\$ 24,480	\$ 24,485
2	Fuel & Oil	\$ 21,000	\$ 6,000	\$ 15,000
3	Equipment Repairs & Maint.	\$ 15,000	\$ 7,500	\$ 7,500
4		0		
Supplies (itemize)				
1	Propane - Forklift fuel	\$ 2,500	\$ 1,250	\$ 1,250
2	Packing Materials - boxes, bags, etc	\$ 2,500	\$ 1,250	\$ 1,250
3	Produce purchases - CAFB	\$ 45,000	\$ 22,500	\$ 22,500
4		0		
Printing/Duplication		0		
Mailing/Postage/Delivery		0		
Travel		0		
Education/Training		0		
Facilities (Detail)				
	Office/Rent/Mortgage	0		
	Meeting Room Rental	0		
	Telephone/Fax/Internet	0		
	Utilities	0		
	Insurance	0		
	Maintenance/Janitorial	0		
	Other Facility costs (itemize)			
1	refrigeration	\$ 18,000	\$ 8,000	\$ 10,000
2		0		
3		0		
4		0		
Other Program Costs not described above (itemize)				
1	Citrus Rescue Project	\$ 20,000	\$ 7,500	\$ 12,500
2		0		
3		0		
4		0		
Total Program Budget		\$ 292,885	\$ 109,253	\$ 183,632

Line Item Budget - Sheet 1 Operational Costs

Budget Narrative

The items listed in the Total Program Budget column are SOME categories from our annual cost of produce budget and reflect the same categories from our original budget for this grant. Section 3 - Emp. Salaries: By way of additional clarification, 50% of the Asst. Director's time falls under the cost of produce. (dispatch, agency relations, etc.) All admin. costs other than cost of produce are covered by the Board of Director's contributions. All other items seem to be self explanatory. There is a separate cost analysis for the Citrus Rescue Project attached to Citrus narrative.

**Line Item Budget
Sheet 2 - Labor Costs**

Staff Salaries					
Employee Position/Title		Annual Salary	% of Time Allocated to Program	Actual Program Salary	Amount of Salary Paid by DHCD Grant
1	Driver-agency deliv. & warehse	\$ 31,200	66%	\$ 20,592	\$ 20,592
2	Driver - citrus recovery	\$ 18,720	66%	\$ 12,355	\$ 12,355
3	Field Labor	\$ 30,000	66%	\$ 19,800	\$ 19,800
4	Assistant Director	\$ 40,000	66%	\$ 26,400	\$ 26,400
5	Employee Benefits and Taxes	\$ 38,700			\$ 10,000
6					
7					
8					
<i>Enter this amount in Section 1, Employee Salaries</i>				Total >	\$ 89,147

Budget Narrative	Regarding the Asst. Dir. Salary - 80% of A.D. time is spent on "Cost of Produce" vs Admin, or \$40,000. 66% of our efforts in Cost of Prod. are spent in the District, therefore we are requesting \$26,400, which is 66% of the 80%!
-------------------------	---

Consultants/Contractors					
Consultant/Contractor Name		Hourly Rate	Hours/Week	Monthly Fee	Amount of Salary Paid by DHCD Grant
1					
2					
3					
4					
5					
6					
7					
8					
<i>Enter this amount in Section 1, Professional Services/Consultants</i>				Total >	0

Budget Narrative	Fully describe costs listed above in this cell (B24).
-------------------------	---

Line Item Budget - Other Program Funds

Funding for this program received from other sources			Amount
Fees			
Donations			\$ 185,000
Grants (List Organizations)			
	1	Regional Access Project Foundation	\$ 107,000
	2	Union Pacific	\$ 15,000
	3	City of Indian Wells	\$ 10,000
	4	Rabobank	\$ 10,000
Fundraising (describe nature of fundraiser)			
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)			
	1	Joe Smilow/annual commitment	\$ 20,000
	2	Hidden Harvest Board of Dir./annual commitment	\$ 120,000
	3		
	4		
Total funding in addition to DHCD request			\$ 467,000
Budget Narrative	<p>Everything in Program Income (\$467,000) is committed. We do on-going grant writing and fundraising throughout the year. Total anticipated revenue for F/Y '11 is \$623,480. There are grant proposals pending that total another \$180,000.</p>		

Desert Healthcare District
Program Committee
Grant Application Evaluation Form
(Achievement Building)

ORGANIZATION: Hidden Harvest

COMMITTEE MEMBER:

GRANT #: 636

DATE:

PROJECT TITLE: Hidden Harvest's Fresh and Healthy

RESULTS BUYING:

1. Will new/added capacity lead to results in at least one of the four areas: reduced cost, increased revenue, increased results, or decreased time to get results?

1 2 3 4 5

2. Is relationship clear between project results and gains anticipated for participants with this new/added capacity?

1 2 3 4 5

Comments:

CHANCE AT RESULTS:

1. Do the characteristics of new staff or consultants clearly contribute to the project success?

1 2 3 4 5

2. Is there a clear commitment to implementing critical organization changes?

1 2 3 4 5

3. Is the description of three to four steps and related achievements predictive of success?

1 2 3 4 5

Comments:

Desert Healthcare District
Program Committee
Grant Application Evaluation Form
(Achievement Building)

BEST USE OF \$

1. Are the requested funds to create new or added capacity reasonable?

1 2 3 4 5

2. Is it clear what our funds are paying for and how these contribute to the organization's ability to achieve new or added capacity?

1 2 3 4 5

3. If operating costs increase, is it clear how these costs will be covered?

1 2 3 4 5

Comments:

Achievement Building – Request Summary

FIND Food Bank, Grant #637

Tel: (760) 775-3663
Fax: (760) 775-0252
P.O. Box 10080
Indio, CA 92202
www.findfoodbank.com

Contact:

Lisa Houston
Tel: (760) 775-3663
Fax: (760) 775-0252
lhouston@findfoodbank.org

Historical (approved Requests)

Grant Year	Project Title	Grant Amount	Type	Disposition Date	Fund
2000	purchase a cargo van	\$25,000	Grant	10/17/2000	Grant budget
2003	Hunger's Hope for the Coachella Valley	\$40,000	Grant	11/18/2003	Grant budget
2007	Capital Fund Raising Campaign	\$1,700,000	Grant	9/25/2007	Grant budget
2007	SUMMER FOOD PROGRAM	\$2,500	Grant	6/18/2008	Grant budget
2008	Desert Kids Summer Food Program	\$5,000	Food Assistance	4/8/2009	
2009	Emergency Food Distribution	\$5,000	Food Assistance	2/9/2010	Grant budget
2009	Desert Childrens Summer Feeding Program	\$5,000	Food Assistance	6/1/2010	Grant budget
2010	Healthy Alternative Initiative in conjunction with Hunger Action Month	\$5,000	Food Assistance	11/8/2010	Grant budget

About the Organization

Organization Type: Direct Service Provider\Medical

Background:

Founded in 1983 in the City of Cathedral City, California, Food in Need of Distribution (FIND) Inc. was established to feed hungry people of the Coachella Valley. Since inception, FIND has grown to partner with more than 90+ social service agencies throughout eastern Riverside County to provide emergency food and case management services for food insecure and hungry clients.

FINDs mission is to mobilize the resources of its community through education and awareness to relieve hunger, the causes of hunger, and the problems associated with hunger.

FINDs vision is to create a community where citizens of the Coachella Valley and adjacent rural areas are free of food insecurity and hunger. This is accomplished by educating clients about alternative healthy food choices and informing them of various programs that available to them to alleviate the upward spiral of demand. FIND envisions its food insecure clients obtaining nourishing food through channels that are not solely dependent on private sources; where FIND clients can learn to become self-sufficient while mindful of healthy choices.

As Coachella Valley's only food bank, FIND distributed over seven million pounds of food to approximately 80,000 food insecure and hungry individuals per month in 2010 and expects to distribute more than eight million pounds to the same number of people in 2011.

In 2010, the Board of Directors, under direction of a new chief executive officer, adopted a three-year strategic plan that focused on positioning FIND as the region's expert on food insecurity and hunger as well as the region's centralized hub for creating, fostering, and facilitating partnerships to build healthy communities. The plan places great emphasis on increasing distribution of nutritionally balanced meals and consists of nine specialized programs that employ case management methodologies to initiate a proactive approach to solving the region's rapidly growing food insecurity and hunger issues.

FIND grew its private donor base by 750% in 2010 (from 530 to 4,200) and expects to experience a aggressive growth rate increase in donors in 2011. Additionally, FIND expects to approve 1,200 people for federal food stamp assistance in 2011. This approval creates regional economic benefits by bringing new federal dollars into the economy, which allows FIND to serve additional in need.

Proposal

Type of Request: Hunger relief & food insecurity\Food assistance & distribution
Strategic Plan Link: GOAL #2: Facilitate access & availability to healthcare services\2.4 - Food assistance
GOAL #2: Facilitate access & availability to healthcare services\2.4 - Food assistance

Project Title: Build capacity on distribution of healthy foods to underserved district residents to promote healthy eating active lifestyles

Total Project Cost: \$275,249
Requested from DHCD: \$275,249
Length of Project: 12 months
Start Date: 3/1/2011
End Date: 2/29/2012

Project Description:

FIND Food Bank proposes to distribute an additional 400,000 pounds of nutritious food (fresh fruits, vegetables, and proteins) to food insecure and hungry clients that reside in the District. This proactive approach to improving District residents' health and well-being enables FIND to enhance its current position as the District's hub for nutritious food distribution and expert on promoting healthy eating active living lifestyles.

The proposed program facilitates Goals 1.1, 1.2, 1.3, and 2.4 of the District's Strategic Plan.

Requested funds of \$275,249 will be used to finance allocation of additional percentages of time for existing FIND employees to move forward with program implementation. Program costs include warehouse and program staffing, food acquisition and distribution (to include transportation and freight), inventory control, receiving, storing (400,000 additional pounds of food earmarked specifically for distribution in the District requires a segregated storage area in the warehouse), allocation planning and distribution, shipping, utilities, and shrink-wrapping fresh produce. A detailed budget is enclosed with this proposal.

The specific challenge and/or opportunity to be addressed:

Effectively and efficiently meet continuous increases in demand in the current economic environment by incorporating 400,000 pounds of additional healthy food into existing DHCD distribution channels.

Guarantee that all FIND partner agencies that serve food insecure clients in the District are feeding their clients a well-balanced diet and getting their share of District assistance.

FIND can distribute more healthy food to greater numbers of people at a lesser expense than what the District currently spends on providing small food grants to agencies that are already served by FIND. Increased knowledge and capacity building provides for ongoing operational effectiveness and efficiencies.

Core know-how as it pertains to this request:

FIND is a member of the California Association of Food Banks (CAFB), which enables FIND to purchase produce at costs far lower than that of retail costs (how most DHCD food grantees purchase produce). Also, FIND is a member of Feeding America, which allows FIND to partner with national grocers to secure healthy food at prices lower than wholesale.

Said credentials guarantee each partner agency accessibility to procure nutritionally balanced foods all year long. The guarantee is critical for agencies that do not have resources to purchase and warehouse fresh food at times when particular product costs are low.

Past Achievements as they relate to this request:

2007-08: FIND Board launched a capital campaign strategy, which yielded development and construction of a 36,000 sf distribution facility.

2009: Occupied the facility; increasing storage, processing and distribution capacity.

2010: Established relationships with local growers for success of the CAFB Farm-to-Family program, which introduces local fresh produce in the food roster. Also, FIND began to implement several strategic plan programs like Collaborative Kids Summer Feeding, Food Stamp Outreach, Sustainable Fundraising, and Community Advocacy to continue to build on its proactive approach to combat food insecurity and increase awareness of related health issue such as obesity, diabetes and high cholesterol.

What other organizations have improved their capacity in this manner?

In addition to improving logistics and increasing efficiencies and capacities for the 90+ partner agencies FIND supplies food to on a monthly basis, FIND plays an important role in adding value to regional collaboratives that focus on developing and implementing community health initiatives, like Building Healthy Communities.

Future Program Sustainability:

Funding sources (grants and donations) are strategically diversified so FIND is not reliant on any one source and sources are designed to leverage existing and new programs.

While the percentage of government funding relative to the organization's budget is limited, FIND has had consistent success with securing funding from Riverside County, USDA, and local cities and communities, and is expecting to secure additional funding from these agencies in 2011.

Last year, FIND secured \$1.1 million in unrestricted net income (excluding food) and expects to meet fundraising levels this year. FIND evaluates and modifies program parameters to meet changing client needs.

Results and Approach:

(What will the District get for its investment?)

Capacity – A description of current capacity and how this project/program will improve current capacity:

FIND expects to distribute over eight million pounds of food this year (2011) to 100+ partner agencies throughout the Coachella Valley, with 45 agencies located in the District. However, FIND and its partner agencies have experienced a significant increase in the number of individuals requiring food supplementation--20% compounded annually. So, FIND is faced with nutritious food supply shortages that cannot meet demand. Compounded growth and a decline in food and financial donations have affected FINDs ability to continue to feed District residents nutritious food efficiently. In fact, even if donations remain constant, demand still increases.

To better articulate the 20% compounded increase, consider the following example: a working poor family who is faced with underemployment, in the past, has required FIND services for a month or two, now needs FIND for six to 12 months. To help understand this from a different perspective, FINDs been serving the same family for a year, at a frequency of four to six days per month, and now FINDs serving them 10 to 15 days per month. Unfortunately, the increase requires FIND to meet demand with product that is not necessarily deemed nutritional.

An additional 400,000 pounds of fresh fruits, vegetables, and proteins increases FINDs capacity to provide healthy foods to food insecure and hungry people in the District. Increased poundage enhances overall health of the District's food insecure and hungry people due to health benefits associated with consuming fresh produce and proteins. Building capacity on distribution of healthy foods enables FIND to function as the community champion to promote healthy eating and active living lifestyles. And while 400,000 pounds of nutritious food only represents 6% of FINDs annual food distribution, when spread across last year's seven million pounds, nutritional value of total poundage distributed greatly increases.

Providing food insecure and hungry individuals in the District with regular access to healthy foods can be accomplished by supplying the existing 30+ agencies that receive a DHCD food assistance grant and 15 other partnering agencies currently being served solely by FIND with greater amounts of nutritious food. To ensure the program is free of duplication, FIND proposes to supplement the 14 agencies who only receive produce from Hidden Harvest with nutritional staples to complement the produce they receive.

The specific benefits and/or tangible effects to be achieved:

DHCD hungry adults and children

FIND Food Bank staff, board, and advisors are confident that a centralized food distribution network, comprised of highly nutritional products, complements the District's strategic objective of addressing food insecurity with healthy foods--leading to healthier lifestyles. Food insecure and hungry adults and children throughout the District have greater access to healthy foods with less nutrition accountability placed on the District. An increase in healthy foods consumption District-wide potentially results in decreases in health-related illnesses caused by poor dietary habits like juvenile diabetes, cardiovascular disease, and obesity.

DHCD food grantees

FIND provides DHCD food grantees with more nutritious food poundage than what grantees can otherwise purchase on their own with a District small food assistance grant. This is due to FIND's existing supply chain and food acquisition networks, which enable the regional food bank to purchase high quantities of fresh food at wholesale prices.

Agencies that already receive FIND food assistance and food grants from the District will no longer need to travel to multiple destinations to procure food for their clients. The proposed program provides for increased efficiencies and greater quantities of food.

DHCD

FIND facilitates a decrease in District operational costs by distributing equal or greater quantities of nutritious food to DHCD grantees previously provided by District small food grants.

FIND's ability to substitute this program with the District's food assistance grants not only promotes economies of scale for grantees across the board, but also ensures financial accountability to the District by eliminating duplication. Because the manner in which FIND distributes food, that of an agency prorated basis, all hungry people in the District shall receive their equal share of District funds as opposed to only those that apply for District food assistance.

Therefore, the proposed program intends to serve more agencies than what the District has served in the past. While many social service agencies take advantage of DHCD food assistance grants, many do not. That said, FIND has identified a number of agencies in the District that solely come to FIND for food and not the District through its food assistance program. This means that a certain percentage of population of the district benefits from food assistance grant monies and others don't. For example, Hidden Harvest serves produce to only 14 of 45 shared agencies that FIND serves in the District. This program provides for supplemental nutritional food assistance to those agencies.

Milestones to be reached throughout program/project:

Food Acquisition Capacity Building

Deals have been made with fresh produce and nutritious food providers like the California Association of Food Banks and local growers through the Farm-to-Family program and regional grocers to secure best bulk prices and options for future purchased product.

Partnership Development

Planning is underway and agreements have been made with local growers and produce gleaners like Hidden Harvest for enhanced logistics.

Capital Development

To support an increase in distribution throughout the District to the tune of 400,000 pounds, FIND secured (by way of capital grants) two new fleet trucks that have increased refrigeration and storage capacity. Increased capacity is important to ensure that District product is segregated from non-district product while in transit. Also, FIND warehouse staff has begun to make necessary facility improvements, so that additional poundage for distribution in the District is segregated from non-district product and office staff is working on data obtainment to ensure appropriate allocation will take place based on number of individuals served.

Cost Implications – if there are increased costs associated with this project/program, how they are to be covered:

In order to distribute an additional 400,000 pounds of food in the District, FIND has to spend more money on transportation and freight, training for certification of food safety, warehouse operations, food acquisition and handling, consumable supplies, salaries and overhead, and partner agency development.

Requested funds will be used to leverage existing funds, which can be used share existing costs associated with food distribution and acquisition processes. Specific internal logistic adjustments must be made to ensure District residents receive an additional 400,000 pounds.

Organizational change required to successfully implement the project/program:

Major organizational change is underway, but is not relevant to application, administration, or success of the proposed program. Fortunately, said change will augment program success and achievement.

Line Item Budget - Sheet 1 Operational Costs

Approved budgets are the basis for reporting all grant expenditures. Line items may not be added or changed without grant amendment. Prior authorization is required for transferring funds (<10%) between existing line items. Describe budget narrative in cell B38. You may insert rows or create additional worksheets if more space is needed to fully describe your budget.

PROGRAM OPERATIONS		Total Program Budget	Funds from Other Sources Detail on sheet 3	Amount Requested from DHCD
Total Labor Costs	Detail on sheet 2	42448		42448
Equipment (itemize)				
1				
2		0		
3		0		
4		0		
Supplies (itemize)				
1	Shrink Wrap/ plastic bags/ gloves/	11287		11287
2		0		
3		0		
4		0		
Printing/Duplication		0		
Mailing/Postage/Delivery		0		
Travel		7899		7899
Education/Training		125		125
Facilities (Detail)				
	Office/Rent/Mortgage	8400		8400
	Meeting Room Rental	0		
	Telephone/Fax/Internet	860		860
	Utilities	4200		4200
	Insurance	1680		1680
	Maintenance/Janitorial	470		470
	Other Facility costs (itemize)			
1		0		
2		0		
3		0		
4		0		
Other Program Costs not described above (itemize)				
1	Fresh Produce	25000	0	25000
2	Canned Veg/Fruit	100000	0	100000
3	Rice	9520	0	9520
4	Protein	63360	0	63360
Total Program Budget		275249	0	275249

Line Item Budget - Sheet 1 Operational Costs

Budget Narrative

Fully describe items above in this cell (B38) Supplies are used to handle incoming and out going product to ensure food safety and the ability to distribute appropriate allocation to district residence through partnering agencies. Travel includes increase cost associated with direct distribution to agency to ensure appropriate handling of perishable product. (refridgeration is imperative for fresh produce) Space cost is based on allocation of warehouse space to ensure speration of product to prevent comingling of inventory. Telephone and Fax are used in all cases from purchase to distribution. Utilities/Insurence/Maintenance/Janitorial is based on a prorated share of allocation costs to operate warehouse and office space. Other program costs are representation of typical product to be purchased.

Line Item Budget
Sheet 2 - Labor Costs

Staff Salaries					
Employee Position/Title		Annual Salary	% of Time Allocated to Program	Actual Program Salary	Amount of Salary Paid by DHCD Grant
1	CEO	120000	10	12000	12000
2	Director of Programs	40000	15	6000	6000
3	VP Warehouse	47900	15	7185	7185
4	Inventory	25168	10	2517	2517
5	Receiving/ Handling	26094	7	1826	1826
6	Warehouse Office Support	25457	7	1782	1782
7	Agency Customer Service	22554	7	1579	1579
8	Receiving/ Handling	22554	10	2255	2255
9	Driver	33130	7	2319	2319
10	Fridge Benefits for all above	55388	9	4985	4985
<i>Enter this amount in Section 1, Employee Salaries</i>				Total >	42448
Budget Narrative	Fully describe costs listed above in this cell (B12). Each individual party plays a role in the handling of purchased product and the distribution of product. Starting with the acquisition, inventory control, data information update from each agency, allocation based on numbers, allocation of product/repackaging of product (fresh produce usually comes in large loose quantities and has to be repackaged prior to distribution to ensure appropriate allocation), handling of agency relations and transportation/distribution management, followed by ongoing agency auditing and verification of food handling standards.				
Consultants/Contractors					
Consultant/Contractor Name		Hourly Rate	Hours/Week	Monthly Fee	Amount of Salary Paid by DHCD Grant
1					
2					
3					
4					
5					
6					
7					
8					
<i>Enter this amount in Section 1, Professional Services/Consultants</i>				Total >	0
Budget Narrative	Fully describe costs listed above in this cell (B24).				

Line Item Budget - Other Program Funds

Funding for this program received from other sources			Amount
Fees			325000
Donations			362500
Grants (List Organizations)			
1		Corp/ Private Foundations	325000
2		Government Grants	113000
3		City Grants/ CDBG	200000
4		CAFB/ Feeding America/ Organizations	56500
Fundraising (describe nature of fundraiser)			
		Walk Against Hunger/ Hunger Action Month - Telethon	50000
Other Income, e.g., bequests, membership dues, in-kind services, investment income, fees from other agencies, etc. (Itemize)			
1	1	In Kind	75000
2			
3			
4			
Total funding in addition to DHCD request			1507000

Budget Narrative	<p style="color: red;">Fully describe program income listed above in this cell (B19). Note whether income is "projected" or actual. The above document is based on the operating income approved by the board and ammended in December 2010. This support is used to ensure the continuation of over 7 million pounds of further product distributed on a regular basis.</p>
-------------------------	--

Desert Healthcare District
Program Committee
Grant Application Evaluation Form
(Achievement Building)

ORGANIZATION: FIND Food Bank

COMMITTEE MEMBER:

GRANT #: 637

DATE:

PROJECT TITLE: Build Capacity on Distribution of Healthy Foods to Underserved District Residents to Promote Healthy Eating Active Living Lifestyles.

RESULTS BUYING:

1. Will new/added capacity lead to results in at least one of the four areas: reduced cost, increased revenue, increased results, or decreased time to get results?

1 2 3 4 5

2. Is relationship clear between project results and gains anticipated for participants with this new/added capacity?

1 2 3 4 5

Comments:

CHANCE AT RESULTS:

1. Do the characteristics of new staff or consultants clearly contribute to the project success?

1 2 3 4 5

2. Is there a clear commitment to implementing critical organization changes?

1 2 3 4 5

3. Is the description of three to four steps and related achievements predictive of success?

1 2 3 4 5

Comments:

Desert Healthcare District
Program Committee
Grant Application Evaluation Form
(Achievement Building)

BEST USE OF \$

1. Are the requested funds to create new or added capacity reasonable?

1 2 3 4 5

2. Is it clear what our funds are paying for and how these contribute to the organization's ability to achieve new or added capacity?

1 2 3 4 5

3. If operating costs increase, is it clear how these costs will be covered?

1 2 3 4 5

Comments:



Date: February 8, 2011

To: Program Committee

Subject: Grant # 270 - Coachella Valley Economic Partnership (CVEP)/Pathways to Success – DHCD Scholarship Program: no-cost grant extension

The original terms of agreement were approved as follows:

- Match scholarship support: \$100,000 April 1, 2009 through June 30, 2011
- Operating support: \$18,000 January 1, 2009 through December 31, 2009

CVEP/Pathways to Success is requesting a no-cost grant extension, extending the grant agreement through June 30, 2011, specific to the operating support section of the grant agreement. This technically will match the time of the operating support of monitoring, tracking and providing student services to all Desert Healthcare District scholarship recipients for the duration of their scholarship awards (August 2009 through June 2011). A no-cost grant extension and extended work plan are attached.

Staff recommendation: To approve the no-cost grant extension, extending the grant agreement June 30, 2011.

DESERT HEALTHCARE DISTRICT GRANT EXTENSION AGREEMENT

This agreement is entered into by the Desert Healthcare District (“DISTRICT”), a California health care district organized and operating pursuant to Health and Safety Code section 32000 et seq., and Coachella Valley Economic Partnership (“RECIPIENT”) and is effective upon execution by both parties.

1. **Grant Extension**

Purpose and Use of Extension: Coachella Valley Economic Partnership is hereby granted a seven-month extension to the original grant agreement approved on November 18, 2008 for Pathways to Success - DHCD Scholarship

No additional funds will be disbursed. RECIPIENT shall use remaining dollars, if any, from original grant amount of \$118,000 during extension period.

2. **Term of Agreement**

The amended end of term of this agreement shall be June 30, 2011.

3. **Agreement Requirements**

RECIPIENT shall submit a final report with tracking documents to DISTRICT within thirty (30) days from the expiration of this agreement. All other requirements and conditions not specified in this extension agreement remain the same as in the original grant agreement.

4. **Signatories**

The persons executing this extension agreement on behalf of the RECIPIENT have been designated by the governing body or fiscal agent of the RECIPIENT as the official signatories of this agreement and all related documents. At least one of these persons is a member of the RECIPIENT'S governing board, and both persons have the authority to execute this agreement on behalf of RECIPIENT.

RECIPIENT:

Coachella Valley Economic Partnership
73-710 Fred Waring Drive Suite 106
Palm Desert, CA 92260

Name: President/Chair of RECIPIENT
Governing Body

Name: Executive Director

PLEASE PRINT

PLEASE PRINT

SIGNATURE

SIGNATURE

DATE

DATE

Authorized Signatory for Desert Healthcare District:

Name: Peter Young
Title: Interim Chief Executive Officer

SIGNATURE

DATE

Desert Healthcare District
1140 N. Indian Canyon Dr.
Palm Springs, CA 92262

WORK PLAN

All systems of marketing, scholarship information distribution, scholarship awards deadlines and implementation of student support systems are linked to a final decision by the College Access Foundation to award a scholarship and operations grant to CVEP in November 2008. Under this assumption, the timeline for activities of the program is as follows:

December 9, 2008: Press conference announcing Pathways to Success. All members of CVEP, CAF, Pathways committees and partners are invited to attend a major announcement of the program. The press conference will announce a major valley wide collaborative effort to increase college going rates and college success of our youth. Web site demonstration provided to the media. Matching scholarship organization are featured along with Pathways scholarship criteria.

December 9-April 17: Workshops implemented for students, parents and community leaders about the Pathways scholarship program and matching partners and about college readiness and college success. Advertising campaign implemented to inform the community about Pathways and about college success. Website goes live with application online.

April 17: Scholarship applications due. RAP fiscal process for distribution of scholarship funds in place. Scholarship review committee in place and trained. Scoring criteria reviewed by committee and with participating college and university partners. All agreements in place with local and regional college and university financial aid offices.

April 17-May 20: All scholarship application are reviewed and scored. Notices of award sent to students announcing a scholarship awards event on May 22, 2009.

June 19: Scholarship awards event. Students invited with parents to receive scholarship awards letters and be given an overview of Pathways program and services.

August 18-September 25: scholarships awards are disbursed to college and university financial aid offices. Students are entered into tracking system and matched with volunteers from the "Take Five" program. Student files are in place with student information. Troubleshooting begins to solve student issues in enrollment, housing, personal issues, and academic linkages to support system.

Extended Work Plan: 2009-2011

- PTS will monitor, track and provide student services to all Desert Healthcare District scholarship recipients for the duration of their scholarship awards (August 2009 - June 2011).

- PTS will disburse scholarship funds to all academic institutions for the duration of their scholarship awards (August 2009 – June 2011) and provide quarterly financial reports.
- PTS will continue to build upon the availability of internships and mentoring relationships for healthcare majors including those within the DHCD boundaries.
- PTS will streamline the scholarship application process by implementing an online application system for the DHCD Healthcare Professionals Scholarship.
- PTS will further develop communication strategies for scholarship recipients, so that we may more efficiently provide student support to students, regardless of where they are attending college.
- PTS will expand access to financial aid assistance to all applicants and recipients by implementing a regional campaign for the Free Application for Federal Student Aid (FAFSA) utilizing CVEP Board Member support.
- PTS will work more closely with high school and college counselors so that they are better informed about the DHCD Healthcare Professionals Scholarship application process and may assist in increasing the number of applicants in the coming years.



Date: February 8, 2011

To: Program Committee

Subject: Coachella Valley Association of Governments (CVAG) - Grant #455 – Desert Resource Center Nurse’s Station

Program staff recommendation: To approve a second no-cost grant extension, extending the grant agreement through May 31, 2011.

Background:

In November 2009, the Coachella Valley Association of Governments (CVAG) was awarded a grant for \$184,300 for a public health nurse position and overall operation of a nurse’s station at Roy’s Desert Resource Center. The original agreement was for the period beginning November 1, 2009 through December 1, 2010.

At the March 23, 2010 Board meeting a no-cost grant extension was approved, extending the grant agreement through February 28, 2011. This was due to the late opening date of Roy’s and a time delay of when the nursing position would be filled. The public health nurse rotation began in the beginning of February 2010.

CVAG is requesting a second no-cost grant extension, extending the grant agreement through May 31, 2011. This will allow the nursing services to be provided for an extra three (3) months.

A no-cost grant extension with a revised requirements and payment schedule are attached.

DESERT HEALTHCARE DISTRICT GRANT EXTENSION AGREEMENT

This agreement is entered into by the Desert Healthcare District (“DISTRICT”), a California health care district organized and operating pursuant to Health and Safety Code section 32000 et seq., and Coachella Valley Association of Governments (“RECIPIENT”) and is effective upon execution by both parties.

1. **Grant Extension**

Purpose and Use of Extension: Coachella Valley Association of Governments is hereby granted a three-month extension to the original grant agreement approved on July 28, 2009 for Desert Resource Center Nurse's Station.

No additional funds will be disbursed. RECIPIENT shall use remaining dollars, if any, from original grant amount of \$184,300 during extension period.

2. **Term of Agreement**

The amended end of term of this agreement shall be May 31, 2011.

3. **Agreement Requirements**

RECIPIENT shall submit a final report with tracking documents to DISTRICT within thirty (30) days from the expiration of this agreement. All other requirements and conditions not specified in this extension agreement remain the same as in the original grant agreement.

4. **Signatories**

The persons executing this extension agreement on behalf of the RECIPIENT have been designated by the governing body or fiscal agent of the RECIPIENT as the official signatories of this agreement and all related documents. At least one of these persons is a member of the RECIPIENT'S governing board, and both persons have the authority to execute this agreement on behalf of RECIPIENT.

RECIPIENT:

Coachella Valley Association of Governments
73-710 Fred Waring Drive
Suite 200
Palm Desert, CA 92260

Name: President/Chair of RECIPIENT
Governing Body

Name: Executive Director

PLEASE PRINT

PLEASE PRINT

SIGNATURE

SIGNATURE

DATE

DATE

Authorized Signatory for Desert Healthcare District:

Name: Peter Young

Title: Interim Chief Executive Officer

SIGNATURE

DATE

Desert Healthcare District
1140 N. Indian Canyon Dr.
Palm Springs, CA 92262

PAYMENT SCHEDULE, REQUIREMENTS & DELIVERABLES

<u>Project Title</u>	<u>Start/End</u>
Desert Resource Center Nurse's Station	07/28/2009
	02/28/2011

PAYMENTS:

(4) Payments: \$41,468.00

10% Retention: \$18,428.00

Scheduled Date	Grant Requirements for Payment	Payment
11/01/2009	Signed Agreement	Advance of \$41,468.00 (paid) for time period 11/01/2009 - 05/31/2010
06/01/2010	1 st quarter (11/01/2009 - 05/31/2010) progress and budget reports submitted & accepted. Extended reported time due to contract extension.	Advance of \$41,468.00 for time period 06/01/2010 - 08/31/2010
09/01/2010	2 nd quarter (06/01/2010 - 08/31/2010) progress and budget reports (plus detail) submitted & accepted.	Advance of \$41,468.00 for time period 09/01/2010 - 11/30/2010
12/01/2010	3 rd quarter (09/01/2010 - 11/30/2010) progress and budget reports (plus detail) submitted & accepted.	Advance of \$41,468.00 for time period 12/01/2010 - 05/31/2011
03/01/2011	4 th quarter (12/01/2010 - 02/28/2011) progress and budget reports (plus detail) submitted & accepted.	\$0

DISTRICT _____ RECIPIENT _____

06/01/2011	5 th quarter (03/01/11 - 05/31/11) progress and budget reports (plus detail) submitted and accepted.	\$0
03/31/2011	Final report (11/01/2009 - 05/31/2011) and final budget submitted and accepted.	\$18,428.00 (10% retention)

TOTAL GRANT AMOUNT: 184,300.00

DELIVERABLES:

Per original contract, Exhibit “E” (below)

For the time period 03/01/11 - 05/31/11, the progress report shall consist of the three monthly “Roy’s Desert Resource Center Nurse’s Station Visits Progress Report” as prepared by Riverside County Department of Public Health and provided to the Coachella Valley Association of Governments Homelessness Committee.

DISTRICT _____ RECIPIENT _____

EXHIBIT E

EVALUATION PLAN

The success of the services provided at the Desert Resource Center's Nurse Station will be assessed for achievement of objectives and outcomes through development and then analysis of a monthly report. The report will be completed by the Public Health Nurse (PHN) and delivered to the Center Administrator (for review by the Homelessness Committee, as appropriate) and the County Department of Public Health's Nursing Director. Percentages of discovered health disparities among the Center's residents and clients will be compared to the current local and national statistics. These comparisons will steer the activities of the PHN in providing surveillance, assessment and care at the Desert Resource Center as well as the Nurse Manager's engagement in on-site provider meetings and community collaboratives.

Activities involved in the evaluation process include:

- Develop or modify existing tools to assess residents and visitors health status and track outcomes resulting from nursing activities.
- Develop or modify existing tools to be used for surveillance of communicable disease and other health risks of the aggregate.
- Develop or modify existing audit tools to measure quality of care, timeliness and percentage of aggregates served by the PHN.
- Develop or modify existing tools to ensure safety and protection of protected health information and compliance with the Health Portability and Accountability Act (HIPAA).
- Develop a monthly report to track nursing activities.
- Provide a report to the Center Administrator and the Public Health Nursing Director showing outcomes and comparisons to local and national averages.

TARGET OUTCOME #1: The PHN will implement age-appropriate population focused services in a culturally and ethnically sensitive manner, seeking feedback from the aggregate, community and professional peers.

The PHN will implement plans for accomplishing goals and integrates knowledge of current practice standards into action plans. Target outcomes will be based on the measurable objectives and tracked via a monthly report.

MEASUREMENT INDICATORS #1:

- Monthly report to include: meetings attended, demographics of clients assessed, classes and education provided
- Plan of care will be established and outcomes tracked

DISTRICT _____ RECIPIENT _____

- Outcomes will be measured by Healthy People 2010 and 2020 standards

TARGET OUTCOME #2: Health disparities for the aggregate population will be reduced through increasing community awareness, improving organizational policies and practices and building staff capacity.

The Desert Resource Center's policies, practices and procedures for the Nurse's Station will be developed and revised through the lens of a health equity framework and will incorporate considerations of the social determinants of health as evidenced by changes in the internal operations, staff training, public communications, data collection and reporting methods, as well as prioritization of health issues to reflect a health equity agenda.

MEASUREMENT INDICATORS #2:

- Analysis of statistics collected by PHN and reporting of findings to Director of Public Health Nursing
- Policies and procedures developed will be on file and available for review
- Description of chosen or developed health equity framework will be on file and available for review
- Sign-in sheets will be on file for staff training and community meetings will be held
- Data collection tool and analysis will be on file and available for review
- List of priorities developed will be on file and available for review

TARGET OUTCOME #3:

There will be an increase in awareness among and engagement by residents, clients, and community-based organizations about health equities.

This will require identification of and action to address health inequity priorities discovered in the Desert Resource Center which will result in the establishment of collaboratives committed to the implementation of health equity action plans based on available options.

MEASUREMENT INDICATORS #3:

- Sign in sheet and list of participating residents and community based organizations will be on file as available for review.
- Number of new partnerships created to address health inequities.

DISTRICT _____ RECIPIENT _____



Riverside County Community Health Agency
 Department of Public Health,
 Public Health Nursing
 4065 County Circle Drive, 4th Floor
 Riverside, CA 92503
 Contact Person: Sheila Brown
 Telephone: (951) 358-7448

Contract Period: November 1, 2009 - February 28, 2011
 Projection Period: September 1, 2010 - June 30, 2011
 December 15, 2010

DESCRIPTION	APPROVED BUDGET	11/1/09 - 5/31/10 Quarter 1 Invoice	6/1/10 - 8/31/10 Quarter 2 Invoice	9/1/10 - 11/30/10 Quarter 3 Projection	12/1/10 - 2/28/11 Quarter 4 Projection	3/1/11 - 5/31/11 Quarter 5 Projection	* 6/1/11 - 6/30/11 Projection	CUMULATIVE EXPENSES Plus PROJECTIONS	BUDGET BALANCE w/ PROJ. ASSUMPTIONS
Personnel Costs									
Salaries	91,691	27,660	20,429	20,432	20,117	20,746	6,915	116,300	(24,609)
Fringe Benefits	41,701	9,677	5,924	5,480	5,396	5,564	1,855	33,895	7,806
Total Personnel	133,392	37,337	26,353	25,912	25,513	26,310	8,770	150,195	(16,803)
Equipment									
Glucometer	400	382	-	-	-	-	-	-	-
Adult Scale	300	322	-	-	-	-	-	-	-
Infant Scale	350	11	-	-	-	-	-	-	-
Privacy Screen	220	353	-	-	-	-	-	-	-
Locking File Cabinet	217	-	-	-	-	-	-	-	-
Small Refrigerator	150	-	-	-	-	-	-	-	-
Ambu Bag	50	97	-	-	-	-	-	-	-
AED (Refurbished)	950	-	-	-	-	-	-	-	-
All-in-one Fax, Printer, Copier	350	-	421	-	-	-	-	-	-
Treatment Table, pillow, sheet, blanket	500	184	-	-	-	-	-	-	-
Total Equipment	3,487	1,348	421	531	531	531	177	3,539	(52)
Supplies									
Basic First Aid Supplies	100	107	-	-	-	-	-	-	-
Sharps Container	45	53	-	-	-	-	-	-	-
Gloves and Miscellaneous	100	87	-	-	-	-	-	-	-
Table Paper/Chux	65	22	-	-	-	-	-	-	-
Hand Sanitizer/Dispenser	70	128	-	-	-	-	-	-	-
Office/Other Medical Supplies	900	534	61	-	-	-	-	-	-
Pregnancy Kits	80	-	-	-	-	-	-	-	-
Thermometer and Probe Covers	300	123	-	-	-	-	-	-	-
Total Supplies	1,660	1,053	61	334	334	334	111	2,229	(569)
Printing/Duplication	150	-	14	-	136	-	-	150	-
Mailing/Postage/Delivery	50	-	-	-	9	9	5	23	27
Travel	2,000	59	190	190	190	190	63	883	1,117
Education/Training	1,000	-	-	-	-	-	-	-	1,000
Facilities	-	-	-	-	-	-	-	-	-
Other Costs									
Overhead									
Workers Comp Insurance	1,769	-	-	-	-	-	-	-	-
Insurance Liability	580	-	23	-	-	-	-	-	-
Malpractice Insurance	27	-	-	-	-	-	-	-	-
Insurance Property	484	-	-	-	-	-	-	-	-
County Support Svcs (Cowcap)	971	-	119	-	-	-	-	-	-
Personnel Services	3,156	-	45	-	-	-	-	-	-
Oasis - Financial & HRMS	1,012	-	23	-	-	-	-	-	-
Capital Lease-Other	1,042	-	-	-	-	-	-	-	-
Internal Overhead (Admin Support Svcs)	23,249	7,356	3,300	-	-	-	-	-	-
Total Overhead	32,290	7,356	3,510	3,260	3,260	3,260	1,087	21,731	10,559
Cell Phones	600	20	61	88	74	74	25	342	258
TOTAL AMOUNT REIMBURSABLE	174,629	47,174	30,610	30,314	30,047	30,708	10,238	179,091	(4,462)

* NOTE: This period reflects only one month to show spending within the current fiscal year.

Projection Assumptions by Budget Categories Riverside County Community Health Agency

Personnel Costs: Costs based on current actual trends for permanent and TAP employees for regular worked hours for pay periods remaining in FY10/11.

Total Equipment assumption: Summed equipment reported for the periods 11/1/09 - 5/31/10 and 6/1/10 - 8/31/10. Divided by total months elapsed (10 months) and multiplied by 3 months for subsequent quarters to reflect average spending. $((\$1,348 + \$421) / 10) * 3$.

Total Supplies assumption: Summed supplies reported for the periods 11/1/09 - 5/31/10 and 6/1/10 - 8/31/10. Divided by total months elapsed (10 months) and multiplied by 3 months for subsequent quarters to reflect average spending. $((\$1,053 + \$61) / 10) * 3$.

Printing/Duplication: Bulk printing order in process to spend remaining \$136.

Mailing/Postage/Delivery: Assumption is for minor intermittent mailings as expected.

Travel: Used Q2 expense as a representation for subsequent quarters.

Education/Training: Not expecting to expend this line at this time. Considering redirection to another line.

Other: Summed overhead reported for the periods 11/1/09 - 5/31/10 and 6/1/10 - 8/31/10. Divided by total months elapsed (10 months) and multiplied by 3 months for subsequent quarters to reflect average allocations $(\$7,356 + \$3,510 / 10) * 3$.

Cell Phones: Summed actual cell phone expenses for the periods 6/1/10 - 8/31/10 and 9/1/10 - 11/30/10. Divided by total months elapsed for this period (3 months) and multiplied by 3 months for subsequent quarters to reflect average spending $((\$61 + \$88) / 6) * 3$. Q1 expense was not used in the projection as it does not represent a realistic spending pattern.

Roy's Desert
Resource Center

*Public Health Care
Nursing Report*

October – November 2010

*Physical Address: 19531 McLane St., North Palm Springs, CA 92258
Mailing Address: P.O. Box 580459, North Palm Springs, CA 92258
Office: 760.676.5200 ... Fax: 760.676.5201*

Roy's Desert Resource Center Nurse's Station Visits Progress Report

October, November, December 2010

- | | | |
|------------------------|----------------------|-----------------------|
| ➤ Oct: 88 Adult visits | Nov: 81 Adult Visits | Dec: 119 Adult Visits |
| ➤ Oct: 0 Child visits | Nov: 4 Child Visits | Dec: 8 Child Visits |
- Oct: 15 TB tests (0 +) Nov: 13 TB tests (1 +) Dec: 25 TB tests (3 +)
- Total 300 visits. Averaged 5-6 visits per day. 53 TB Tests performed.
- Path of Life Ministries Clinic held on 12/2/10: Dr. Ashley: 17 clients seen
- **Challenges:**
 - No shows for Infectious Disease Classes and TB testing continued in October as we had 10 no shows for the class and 2 did not return for test reading.
 - **Accomplishments:**
 - First Path of Life Ministries Clinic held on December 2nd. Nancy Chlebnik, PHN assisted Dr. Ashley with 17 clients and performed follow-up coordination of obtaining lab results, medications, x-rays, and specialty care as needed.
 - TB/ Infectious disease prevention Classes continue 2x per month.
 - Student nurses rotation went well. Summer intern from Mt. Saint Mary's University put together and trained a Case Manager Supervisor for use of the emergency equipment located in the nurse's station.
 - Working with 2 organizations that provide free medical exams and follow up
 - **Services provided include assessment and linkage for health problems such as:**
 - High risk pregnancy, Degenerative disc disease, Breast Cancer, Lupus, emphysema, upper respiratory infection, hypertension, diabetes, mental health needs, pain, nausea, vomiting, gout, assist with making doctor's appointments, follow up checks, post ER visit check, post hospitalization check, skin lesion, lost prescription, toothache, weight loss check, assist obtaining medications, several with colds,
 - Child Visits: Asthma, respiratory problem, updating immunization records review, TB testing.
-

Program Committee

February 8, 2011

PENDING GRANTS UNDER REVIEW/
DISCUSSIONS WITH COMMUNITY-BASED ORGANIZATIONS

Pending Grant Under Review.

1. Health Career Connections (HCC) – \$35,000 towards Undergraduate Summer Internship Program in partnership with Pathways to Success (PTS) healthcare scholarship recipients. HCC and CVEP-PTS are partnering to address workforce shortages within the region by providing paid summer internships back in the Coachella Valley to DHCD funded organizations. Interns will gain exposure and experience in a variety of health leadership careers in administration, allied health and public health. Interns will be at sites full time for 10 weeks, participate in workshops, be linked to a mentor from the site while working on projects to address key health initiatives for the District. Economic development is a key component of the internship program and interns will receive a stipend. Interns will develop goals, midterm reports, and final reports in addition to project deliverables as part of their internship.

HCC is requesting District funding for internship program fee to sponsor interns in at least 5 sites not to exceed \$35,000. The program fee includes the intern stipend and program costs. Interns will be college students who are from the District, interested in a career in health, are from underrepresented and ethnic, social and or economic backgrounds are good fit with the organizations hosting the intern.

Status: March Program Committee agenda item

Strategic Plan Objective: Goal 2.1 – Support efforts to alleviate local healthcare workforce shortage

CBOs invited to submit an application – applications not yet received.

1. Piranha Swim Team – Fit Fish program specific to non-competitive children that will enroll in a 12 month fitness and nutrition program that will measure progress utilizing MaxVO₂ (maximum volume of oxygen intake) and the percentage against the height/weight growth chart. Approximate request amount – \$45,000

2. Healthy Families Foundation – expansion of the Home Visitation Program to include nutrition education, obesity prevention and reduction through their one-on-one, in-home parenting education services. Request amount unknown at this time.

3. CSUSB/Coachella Valley Health Collaborative – Part 2 of the Physical Fitness Challenge – grant request to pay for the salaries of the Project Director and Part-time Administrative Assistant to maintain and run the program. In a meeting with Program staff and Program Committee Chair Sid Rubenstein, it was emphasized that this request must include a definite statement of outcomes; how these outcomes will be measured; funding is contingent upon receiving mental health funding (Riverside County Prevention and Early Intervention) that will pay for ½ of the salaries; type of reporting; a definite correlation to HEALNet; and a threshold to be set with a cut-off project date if not met. Approximate request amount - \$65,000

4. Desert Women for Equality – request to continue the We Care program that offers free mammograms through mobile clinics within the District for underinsured and uninsured District residents. Request amount unknown at this time.

7. Pathways to Success Scholarship Program - request for continued scholarship matching partnership support and operating costs to manage the scholarship application and selection process. Approximate request amount - \$130,000 (\$100,000 for scholarships; \$30,000 for operating costs).

8. Eisenhower Medical Center – Luci Curci Cancer Center – request for funding a physician-referred exercise program for cancer patients through the Center’s Cancer Support Services program. Best practice models and recommendations for program follow up and guidelines from Institute of Medicine and National Cancer Institute. Approximate request amount \$25,000.

Preliminary conversations with CBOs.

1. UCR/Desert Regional Medical Center partnership – staff met with Craig Beam of MDS Consulting, who has been retained jointly by UCR and DRMC to explore the District’s interest in a capital investment to repurpose/refit the current UCR Palm Desert education center to

include a clinic for a practice residency program. This clinic would be ambulatory and encompass both teaching and clinical space servicing pediatrics to geriatrics. No dollar amount was discussed.

2. CVAG – continued funding support for the Public Health Nurse(s) position at Roy’s Desert Resource Center. It is unclear if the request will be made by CVAG or Riverside County Dept. of Public Health. It is anticipated that they will be requesting two year funding. Anticipated dollar amount of \$230,000.

**DESERT HEALTHCARE DISTRICT
FY 10-12 STRATEGIC PLAN TRACKING - ACTUAL AND PROJECTED GRANT AMOUNTS**

Total Budget for Grants FY 10-11 - 4,000,000			
Total Spent - \$2,645,175			
Balance Available for Grants/Programs - \$1,354,825			
Total Expected Requests - \$1,088,881			
Difference - \$265,944			
	BUDGET	SPENT	PROJ
GOAL #1: PROMOTE HEALTHY BEHAVIORS THROUGHOUT THE DISTRICT	\$ 2,805,000	\$ 2,057,662	\$ 465,000
<i>Remaining</i>	\$ 747,338		
Objectives:			
1.1 Develop and implement programs to decrease the number of overweight and obese District residents	\$ 1,100,000	\$ 1,127,438	\$ 45,000
1.1.A. Fund programs to reduce and prevent obesity and increase knowledge and awareness about health, weight			
1.1.B. Collaborate with and support other agencies, funders and foundations			
<i>Piranha - Fit Fish (Expected date: March 2011)</i>			\$ 45,000
<i>Healthy Families Foundation - Childhood Obesity Program (Expected date: April 2011)</i>			
1.2 Promote, develop and implement health related sustainability activities and practices	\$ 155,000	\$ -	\$ 65,000
1.2.A. Participate in regional and local activities that improve the health of residents and communities			
1.2.B. Fund programs that support health related sustainability activities and practices			
1.2.C. Incorporate sustainability considerations into the future design, procurement, leasing, construction, maintenance and management of District owned property			
1.2.D. Continually improve knowledge about sustainability through education and training and through opportunities to actively engage in developing agency capability in this area			
<i>CSUSB/CVHC - Physical Fitness Challenge (Expected date: March 2011)</i>			\$ 65,000
1.3 Utilize grantmaking to improve the health of District residents	\$ 1,550,000	\$ 920,099	\$ 355,000
1.3.A. Fund programs that support the goals of Healthy People 2010/2020:			
1.3.B. Fund programs that comply with District Grant Guidelines			
<i>Desert Women for Equality - Mammogram Program (Expected date: March 2011)</i>			\$ 100,000
<i>CVAG (or RivCo) - Public Health Nurse, Roy's Desert Resource Center, 2 years of funding (Expected date: March 2011)</i>			\$ 230,000
<i>Eisenhower Medical Center - Lucy Curci Cancer Center - MD Ordered Exercise Programs for Cancer Patients</i>			\$ 25,000

**DESERT HEALTHCARE DISTRICT
FY 10-12 STRATEGIC PLAN TRACKING - ACTUAL AND PROJECTED GRANT AMOUNTS**

GOAL #2: FACILITATE ACCESS & AVAILABILITY TO HEALTHCARE SERVICES FOR DISTRICT RESIDENTS	\$ 1,045,000	\$ 470,890	\$ 623,881
Remaining	\$ 574,110		
Objectives:			
2.1 Support efforts to alleviate local healthcare workforce shortage	\$ 345,000	\$ 132,000	\$ 165,000
2.1.A. Fund projects related to healthcare workforce development			
<i>Health Career Connections - Summer Internships for Scholarship Students (Expected date: March 2011)</i>			\$ 35,000
<i>Pathways to Success - Scholarship Program (Expected date: March 2011)</i>			\$ 130,000
2.2 Increase awareness of existing behavioral health services in the District	\$ 100,000	\$ -	\$ -
2.2.A. Fund project for continuing data collection & reporting of available behavioral health resources			
<i>CVHC</i>			
2.3 Collaborate with Desert Regional Medical Center to facilitate access to health care		\$ -	\$ -
2.3.A. Monitor local market need for medical office space			
2.3.B. Assess feasibility and funding options for expanding on-campus parking facilities			
2.4 Address Food Insecurity and Hunger Relief within the District	\$ 500,000	\$ 168,494	\$ 458,881
2.4.A. Assess options and potential solutions to alleviate Food Insecurity and Hunger Relief			
2.4.B. Continue Year Round Food Assistance Program			
<i>FIND and Hidden Harvest - Food Assistance Programs; to replace mini grants; 12 month proposals (Expected date: February, March 2011)</i>			\$ 458,881
2.5 Access to Healthcare in Underserved Areas	\$ 100,000	\$ 170,396	

**DESERT HEALTHCARE DISTRICT
FY 10-12 STRATEGIC PLAN TRACKING - ACTUAL AND PROJECTED GRANT AMOUNTS**

GOAL #3: DEVELOP AND SUPPORT INNOVATIVE HEALTHCARE SOLUTIONS	\$ 150,000	\$ 116,623	\$ -
Remaining	\$ 33,377		
Objectives:			
3.1 Create a promising practices incubator and support network to develop promising and/or innovative community based health care initiatives	\$ 25,000	\$ 116,623	\$ -
3.1.A. Promote and fund promising community based health care initiatives			
3.2 Promote access to needed prescription medication for at-risk District residents	\$ 100,000	\$ -	
3.2.A. Fund a prescription medication program(s)			
3.3 Ensure all District residents have access to immunizations against communicable diseases	\$ 25,000	\$ -	
3.3.A. Fund immunization program(s)			