

# DESERT HEALTHCARE DISTRICT

## Finance, Administration, Real Estate and Legal Committee Meeting February 8, 2011

A meeting of the Finance, Administration, Real Estate and Legal Committee of the Desert Healthcare District will be held at 3:00PM, February 8, 2011, in the conference room on the 2<sup>nd</sup> floor of the Jerry Stergios Building, 1140 N. Indian Canyon Drive, Palm Springs, California.

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### AGENDA

#### I. CALL TO ORDER

#### II. APPROVAL OF AGENDA

#### III. PUBLIC COMMENT

At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Committee has a policy of limiting speakers to not more than five minutes. The Committee cannot take action on items not listed on the agenda. Public input may be offered on an agenda item when it comes up for discussion and/or action.

#### IV. APPROVAL OF MINUTES

- a. Minutes – Meeting held January 11, 2011 – Pg 2-4

#### V. CHIEF OPERATING OFFICER REPORT – Pg 5

Staff Action list –2/03/11 – Pg 6-10

LPMP Leasing Update – Pg 11

#### VI. FINANCE REPORTS

1. District and LPMP Financial Statements – Pg 12-23
2. Accounts Receivable Aging Summary – Pg 24
3. District - Deposits – Pg 25
4. District - Property tax receipts – Pg 26
5. LPMP – Deposits - Pg 27-28
6. District - Warrants – Pg 29-30
7. Credit Card – Detail of expenditures – Pg 31
8. LPMP - Warrants – Pg 32
9. Retirement Protection Plan Update – Pg 33

#### VII. OTHER MATTERS

1. Grant Payments Schedule – Pg 34-35
2. Grants – Tracking to Strategic Plan – Pg 36-41
3. Project – Parking Lot – Change Order Guidelines - Pg 42
4. Discussion – CPA Services – Lund & Guttry – Pg 43
5. Discussion – Salary Ranges for District Staff

#### VIII. ADJOURN FINANCE AND ADMINISTRATION MEETING