

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
July 26, 2011**

A Regular Meeting of the Board of Directors of the Desert Healthcare District was held in the Jerry Stergios Building, First Floor, Palm Springs, CA

Attendance:

Members

Mark Matthews – President
Kay Hazen – Vice President/Secretary
Michael Solomon, MD – Treasurer
Sidney Rubenstein, DDS – Director
Glen Grayman, MD - Director

Staff

Kathy Greco, Chief Executive Officer
Peter Young, Chief Operating Officer
Samantha Prior, Operations Manager
Donna Craig, Chief Program Officer
Tricia Wheeler, Program Manager
Steve Brown, Executive Administrative Assistant

Legal Counsel

Jeffrey Scott, Esq.

Guests

Rick Daniels, City Manager, City of Desert Hot Springs
Yvonne Parks, Mayor, City of Desert Hot Springs
Donna Wilk, UC Riverside
Doris Wilson, Assistant Dean, CSUSB, Palm Desert Campus
Dr. Richard Olds, Dean, UCR School of Medicine
Sophia Campos, Director of Programs, UCPIE
Greg Wetmore, President/CEO, UCPIE
Lupe Ramos Watson, Representative for Assemblymember Brian Nestande
Brandi Orr, Director of Foundations Relations, Desert AIDS Project
David Brinkman, CEO, Desert AIDS Project
Christy Porter, Executive Director, Hidden Harvest
Jack Newby, Development Director, Mizell Senior Center
Ginny Foat, Executive Director, Mizell Senior Center
Lisa Houston, Chief Executive Officer, FIND Food Bank
Tim O'Bayley, O'Bayley Communications
Diana Nancy DeLeon, Manager, RAPF, HEALNet Project
Bob Adams, Highmark Capital (Tele-conference)

CALL TO ORDER

The meeting was called to order at 2:00 pm by President Matthews.

APPROVAL OF AGENDA

President Matthews asked for a motion to approve the agenda.

#11-53 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman to approve the agenda. Motion passed unanimously.

PUBLIC COMMENT

Yvonne Parks, Mayor of the City of Desert Hot Springs, spoke about the Wellness Center under construction in their city. Additional funding is necessary and the city is looking to the District as a partner. Mayor Parks respectfully requested that the District set a time for a study session sometime in August for a discussion about a future funding request.

President Matthew introduced Kathy Greco, as the Desert Healthcare District's new Chief Executive Officer.

CONSENT AGENDA

Submitted for approval:

1. Board Minutes
 - a. Special Meeting – June 12, 2011
 - b. Special Meeting - June 13, 2011
 - c. Regular Meeting – June 28, 2011
 - d. Special Meeting – June 28, 2011
2. District June 2011 financial statements.

#11-54 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman to approve the Consent Calendar. Motion passed unanimously with Vice-President Hazen abstaining from the approval of the June 28, 2011 Regular and Special Board Meeting Minutes since she was not present and from Warrant Register #11250.

QUARTERLY INVESTMENT REPORT

Bob Adams of Highmark Capital reviewed the quarterly Cash and Investment Summary for the District.

NEW BUSINESS

1. Consideration of Program Committee recommendation to hold a Special Joint Study Session with the Board and Program Committee to provide and review additional information related to UCR Medical School request - \$12 million "Imaging the Future of Medicine for the Coachella Valley and Surrounding Communities"
Director Rubenstein reported that the Program Committee recommended a joint study session, as soon as possible, with the Board to further review the UCR School of Medicine proposal. The Program Committee had a large agenda and couldn't ask or have all their questions answered. President Matthews expressed concerned about having the Program Committee in a joint meeting with the Board, since the Committee is only advisory. Director Grayman responded that the committee members realize their advisory role, but

he feels they have valuable input. Vice-President Hazen suggested options for how the Program Committee could provide a recommendation to the Board such as convening after the study session to vote on a recommendation for the Board. There was a consensus that a Special Joint Study Session would be valuable and President Matthews called for this meeting on August 23rd at 2:00pm and included Mayor Park's request to have the City of Desert Hot Spring Wellness Center on the agenda as well.

#11-55 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman for the Board President to call for a Study Session with both the Board of Directors and the Program Committee for August 23rd at 2:00pm. Motion passed unanimously.

2. Resolution 11-06 – A Resolution of the Board of Directors of the Desert Healthcare District Approving The Statement of Investment Policy for Fiscal Year 2011 – 2012

#11-56 MOTION WAS MADE by Director Grayman and seconded by Director Rubenstein to approve Resolution No. 11-06 - A Resolution of the Board of Directors of the Desert Healthcare District Approving the Statement of Investment Policy for Fiscal Year 2011-2012. Motion passed unanimously.

DIRECTORS' REPORTS AND COMMENTS

None

DRMC GOVERNING BOARD DIRECTORS' COMMENTS

Director Rubenstein reported that the Board of Governors for Desert Regional Medical Center held their monthly meeting on July 21, 2011. Director Rubenstein informed the Board that DRMC continues to monitor quality, participate in community activities, and is moving forward with various construction projects within the facility.

COMMITTEE REPORTS

1. Finance Committee – Director Solomon:

a.-h. The F&A July 12, 2011 Agenda & Meeting Minutes, COO Report, Parking Lot G Update, Parking Lot G Payment Tracking Schedule by Vendor, Las Palmas Medical Plaza Rental Status, RPP Report, Grant Payment Schedule, and FY 10-12 Strategic Plan Tracking were reviewed as provided in the Board Packet.

There were no questions or comments.

2. Program Committee – Director Rubenstein

a. - b. Director Rubenstein stated the agenda, meeting minutes of July 19, 2011, and the Grant Administration Report were enclosed for review.

c. Director Rubenstein reported that the Progress Reports for the Stroke Recovery Center and the Health Assessment Resource Center were included in the packet for the Board's review.

d. Director Rubenstein reported that the Final Reports from Family Services of the Desert and Jewish Family Services of San Diego were included in the packet for the Board's review.

e. Food Assistance Program Transition Report

The report outlined the proposed changes for the DHCD food assistance program. The action required is to only approve the Food Assistance Transition Report. Vice-President Hazen clarified that Staff was looking for direction from the Board to proceed with the recommendations as outlined in the reports and will bring back at the appropriate time individual action items, such as policy changes, procedures changes and future consideration for grant awards for organizations. The changes include using the primary three food providers in the region, FIND, Hidden Harvest and Bridges of Hope to supply the stable food products to the District's non-profits providing food assistance. Additionally, these individual organizations may apply to the District, for a maximum of \$20,000 per year for individual food assistance grants to supplement the products they receive from the 3 main food providers. Boardmembers thanked Staff for this very forward thinking program which raises the capacity for the participating organizations and provides a healthy opportunity for our residents.

#11-57 MOTION WAS MADE by Director Grayman and seconded by Director Rubenstein to accept the Food Assistance Transition Report. Motion passed unanimously

f. Director Rubenstein presented the following grant requests recommended by the Program Committee for approval:

(1) Grant request #636 in the amount of \$202,482 to Hidden Harvest to support the Fresh and Healthy Program.

Vice-President Hazen asked for clarification of the increase of \$18,850 to the budget. Ms. Porter responded that they had a major increase in the citrus rescue program and that the funds will be used for pick-up and distribution of the fruits, which will become a regular part of their overall produce distribution program. It was also reported that Hidden Harvest had completed their audited financials.

#11-58 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman to approve the grant request in the amount of \$202,482 to the Hidden Harvest to support the Fresh and Healthy Program. Motion passed unanimously

(2) Grant request #667 in the amount of \$72,763 to FIND Food Bank to support Administration of Healthy Emergency Food to District Food Agencies.

Director Grayman complimented Lisa Houston for implementing healthy food programs to their services.

#11-59 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman to approve the grant request in the amount of \$72,763 to FIND Food Bank to support Administration of Healthy Emergency Food to District Food Agencies. Motion passed unanimously

(3) Grant request #671 in the amount of \$175,068 to Mizell Senior Center to support Meals on Wheels.

#11-60 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman to approve the grant request in the amount of \$175,068 to Mizell Senior Center to support Meals on Wheels. Motion passed unanimously.

(4) Grant request #668 in the amount of \$300,000 for 3 Years to the California State University San Bernardino Palm Desert Campus (CSUSB) in support of the BSN Nursing Program.

The funding requested is to replace funding that the 3 local hospitals are unable to fund at this time. The need for nurses locally will be needed again in 2015, at the time that the nursing class being funded will graduate. Vice-President Hazen suggested Staff look at any legislative action and advocacy that may be necessary for funding and tuition for the nursing program.

#11-61 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman to approve the grant request in the amount of \$300,000 for 3 Years to the California State University San Bernardino Palm Desert Campus (CSUSB) in support of the BSN Nursing Program. Motion passed unanimously.

(5) Grant request #669 in the amount of \$151,439 for 2 years to the Desert AIDS Project in support of the Electronic Records Management System.

Vice-President Hazen asked if there is a standard for the type of system. Mr. Brickman responded that there is a federal and state standard for the system which they are planning to purchase that allows the agency to receive the highest reimbursement for services .

#11-62 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman to approve the grant request in the amount of \$151,439 for 2 years to the Desert AIDS Project in support of the Electronic Records Management System. Motion passed unanimously

(6) Grant request #677 in the amount of \$28,000 to United Cerebral Palsy of the Inland Empire to support the Community Integration Program.

#11-63 MOTION WAS MADE by Director Rubenstein and seconded by Director Grayman to approve the grant request in the amount of \$28,000 to United Cerebral Palsy of the Inland Empire to support the Community Integration Program. Motion passed unanimously.

ADJOURNMENT OF OPEN SESSION

The open session was adjourned at 3:20pm.

RECONVENE TO CLOSED SESSION

The meeting was reconvened to closed session at 3:45 pm. Topic discussed:

1. Pursuant to Government Code Section 32106 concerning a report involving trade secrets.
Discussion will concern possible new services

ADJOURNMENT OF CLOSED SESSION

The meeting was adjourned at 4:40 pm.

RECONVENE TO OPEN SESSION

The meeting was reconvened to open session at 4:40 pm.

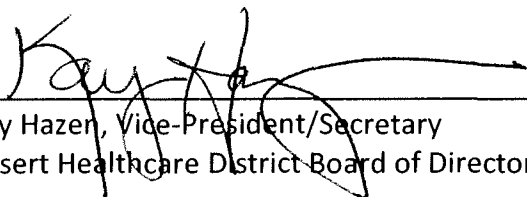
REPORT AFTER CLOSED SESSION

The Board in closed session directed Legal Counsel to take appropriate action concerning the trade secret matters and possible new services.

ADJOURNMENT

The meeting was adjourned at 4:40 pm.

ATTEST:



Kay Hazer, Vice-President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Steve Brown, Executive Administrative Assistant