

**DESERT HEALTHCARE DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
March 23, 2010**

A Regular Meeting of the Board of Directors of the Desert Healthcare District was held in the Arthur H. "Red" Motley Boardroom, Palm Springs, CA

Attendance:

Members

Glen Grayman, MD - President
Kay Hazen – Vice President/Secretary
Mark Matthews - Treasurer
Sidney Rubenstein, DDS - Director
Michael Solomon, MD - Director

Staff

Lenny Pepper, Chief Executive Officer
Peter Young, Chief Operating Officer
Donna Craig, Chief Program Officer
Samantha Prior, Operations Support Manager
Tricia Wheeler, Executive Administrative Assistant

Legal Counsel

Jeffrey Scott, Esq

Guests

Gail Hoxter, County of Riverside Public Health Department
Nora Ward, County of Riverside Public Health Department
Greg Wetmore, United Cerebral Palsy of the Inland Empire
Cindy Shillman, United Cerebral Palsy of the Inland Empire
Sofia Campos, United Cerebral Palsy of the Inland Empire
John Brown, Family Services of the Desert

CALL TO ORDER

The meeting was called to order at 2:02pm by President Grayman.

APPROVAL OF AGENDA

President Grayman asked for a motion to approve the agenda.

#10-21 MOTION WAS MADE by Director Matthews and seconded by Director Rubenstein to approve the agenda. Motion passed unanimously.

PUBLIC COMMENT

John Brown, Executive Director of Family Services of the Desert (FSOD), addressed the Board regarding services FSOD provides in Desert Hot Springs, CA. Since July they have seen over 268 unduplicated mental health clients, 81 of them were under the age of 18, another 40 were under the age of twenty. Of the 268, 254 of the clients met the HUD guidelines for extremely low income.

It has been very busy in Desert Hot Springs; as the Department of Mental Health has curtailed their hours and service locations, FSOD is now seeing clients who are more chronically ill (that would normally be seen by the Department of Mental Health). Mr. Brown also wanted to acknowledge District Staff, Ms. Craig and Mr. Young, as the new system of reimbursement allows FSOD to maximize all other resources that they can get before tapping into the DHCD funding; it has worked very well for them. Mr. Brown then thanked the Board for their support.

CONSENT AGENDA

Submitted for approval:

1. Board Minutes
 - a. Regular meeting-February 23, 2010
2. District February 2010 financial statements.

#10-22 MOTION WAS MADE by Director Solomon and seconded by Director Rubenstein to approve the Consent Agenda. Motion passed unanimously.

PRESIDENT'S REPORT

President Grayman reported on the various activities and functions he attended during the past month, including conversations with District constituents and health organizations.

DIRECTORS' REPORTS AND COMMENTS

None

DRMC GOVERNING BOARD DIRECTORS' COMMENTS

Director Rubenstein reported the Board of Governors for Desert Regional Medical Center met on March 18, 2010. Director Rubenstein informed the Board that DRMC continues to monitor quality; participate in community activities; and is moving forward with various construction projects within the facility.

COMMITTEE REPORTS

1. Finance Committee – Director Matthews

Director Matthews stated the agenda of the March 18, 2010 was enclosed for review.

The COO/Las Palmas Medical Plaza reports were reviewed as provided in the Board Packet.

2. Program Committee – Director Rubenstein

Director Rubenstein stated the agenda and meeting minutes of March 09, 2010 and the grant administration report were enclosed for review.

Director Rubenstein stated the Final Grant Reports for Grant #279 (Angel View Paratransit Bus) and Grant #241 (Mizell Senior Center Meals on Wheels) were enclosed for review.

Director Rubenstein presented grant requests recommended by the Program Committee for approval:

1. No-cost Grant extension request from California State San Bernardino/Coachella Valley Health Collaborative, re: Grant #451 – three month extension request.

#10-23 MOTION WAS MADE by Director Rubenstein and seconded by Director Solomon to approve the three month, no-cost grant extension to California State University San Bernardino/Coachella Valley Health Collaborative for Grant #451: CV Hunger and Food Insecurity Project. Grant is extended to March 31, 2010. Motion passed unanimously.

2. No-cost Grant extension from Coachella Valley Association of Government, re: Grant #455 – two month extension request.

#10-24 MOTION WAS MADE by Director Rubenstein and seconded by Director Solomon to approve the two month, no-cost grant extension to Coachella Valley Association of Governments for Grant # 455: Desert Resource Center Nurses' Station. Grant is extended to February 28, 2011. Motion passed unanimously.

3. Grant #545: Request in the amount of \$26,008 from United Cerebral Palsy of the Inland Empire to support an afterschool community integration program for District youth with special needs.

#10-25 MOTION WAS MADE by Director Rubenstein and seconded by Director Solomon to approve Grant #545 in the amount of \$26,008 to the United Cerebral Palsy of the Inland Empire to support an afterschool community integration program for District youth with special needs. Motion passed unanimously.

Gayle Hoxter and Nora Ward from the County of Riverside, Department of Public Health Nutrition Services ("County") made a presentation (separate handout) to the Board of Directors regarding the State Share Match program, Network for a Healthy California. Ms. Hoxter and Ms. Ward informed the Board that qualifying nutrition and physical activity educational programs the District funds can be matched 50% by the State for funding to the County.

Should the District choose to participate, the County would apply for the State Share Match naming the District as a matching partner and the County would utilize the State funds to provide additional resources to the District (regarding nutrition education and physical activity programs). The funding cycle begins October 2010; therefore qualifying programs are those funded as of that date through September 2011.

The County requested District participation in the State Share Match program in the amount of \$200,000 based on funded District qualifying programs. Director Hazen asked, and the County representatives agreed, that any agreement reflect that the District and State funds would be over and above those currently being spent in the Valley and would not be used to replace existing funding.

Original motion:

#10-26 MOTION WAS MADE by Director Hazen and seconded by Director Rubenstein to direct staff to ID those categorical focus areas and negotiate draft MOU and bring it back to the next BOD meeting.

Ms. Ward informed the Board that timing was an issue: they need a commitment prior to the next Board meeting.

#10-26 MOTION WAS AMMENDED by Director Hazen and seconded by Director Rubenstein to direct staff to prepare a Letter Of Intent expressing the District's commitment to participate in the State Share Match/Network for Healthy California in the amount of \$200,000 and execute that letter of intent and further, to develop the scope of work and MOU for Board consideration at the next meeting. Motion passed unanimously.

Director Rubenstein reviewed the draft "Desert Healthcare District Program Committee Criteria and Policies" with the Board. Discussion ensued regarding the Resolution and Policy.

For "Exhibit A" of the policy:

Staff was directed to apply the alternate language (second paragraph on page 65 of the Board packet) indicating community members will go before the Board for appointment.

Staff was directed to apply the proposed language changes made by Community Member Rob Taylor.

Staff was directed to have consistent language stating that members should "reside or be primarily employed" within the District to serve on the committee

Discussion ensued regarding grantees being Program Committee Members. There was consensus from the Board that staff needed to explore this issue further, leading to the following motion:

#10-27 MOTION WAS MADE by Director Matthews and seconded by Director Solomon to table the "Desert Healthcare District Program Committee Criteria and Policies" until it has been further refined by Staff and Legal Counsel. Motion passed unanimously.

COUNSEL REPORT

Mr. Scott updated the Board on SB1240 adding Section 32121.6 to the Health and Safety Code relating to operation of hospital by others.

Mr. Scott discussed incorporating the Family Medical Leave Act into the District's Employee Manual. The law does not currently require the District to have such a policy. Staff was directed to draft a policy for review at April 13, 2010 meeting of the Finance and Administration Committee and should a policy recommendation be made, present it at the April 27, 2010 Board Meeting.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Pepper reviewed his report as provided in the Board Packet.

STRATEGIC PLAN UPDATE

Ms. Wheeler presented the draft RFP for the operation of HEALNet for approval. Discussion ensued regarding language. Staff was directed to have Legal Counsel include language in the RFP indicating the District has a right to refuse all applications.

#10-28 MOTION WAS MADE by Director Solomon and seconded by Director Matthews to approve the RFP for the operation of HEALNet with the modification by Legal Counsel indicating that the District has a right to refuse all applications. Motion passed unanimously.

Ms. Wheeler updated the Board on the status of the Strategic Plan work plan.

ADJOURNMENT OF OPEN SESSION

The meeting was adjourned at 3:38p.m.

RECONVENE TO CLOSED SESSION

The meeting was reconvened to closed session. Topics were:

- 1. Pursuant to Government Code Section 32106 concerning a report involving trade secrets. Discussion will concern possible new services. Estimated date of disclosure: June 2010.
- 2. Personnel matter pursuant to Government Code Section 54957.

ADJOURNMENT OF CLOSED SESSION

The meeting was adjourned at 4:36p.m.

RECONVENE TO OPEN SESSION

The meeting was reconvened to open session at 4:36p.m.

REPORT AFTER CLOSED SESSION

The Board directed that staff and counsel take appropriate action concerning the closed session items.

ADJOURNMENT

The meeting was adjourned at 4:37p.m.

ATTEST: _____

Kay Hazen, Vice President/Secretary
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Tricia Wheeler, Executive Administrative Assistant