

**DESERT HEALTHCARE DISTRICT
BOARD MEMBER APPOINTMENT PROCESS
(Health & Safety Code Section 32499.2)**

The following is a calendar which describes the process for increasing the number of District Board members from 5 to 7 in the event **Measure BB** passes in the November 2018 election.

November 6, 2018 ELECTION DAY

November 8, 2018 CANVASS OF ELECTION

The county elections officer commences the canvass of the returns not later than the first Thursday after each general district election. (Elections Code, § 10547)

December 3, 2018 ELECTION RESULTS

Not later than the Monday before the first Friday in December, the county elections officer declares the election results, which includes the certification of whether Measure BB has passed. (Elections Code, § 10551)

December 7, 2018 ELECTED DIRECTORS TAKE OFFICE

The 2 directors from Desert Healthcare District Zones 2 and 4 who are the successful candidates at the November 6, 2018, election take office at noon on the first Friday in December. (Elections Code, § 10554)

**Between
December 3, 2018,
and January 2, 2019 ADOPTION OF RESOLUTION BY BOARD**

If **Measure BB** passes, within 30 days after the election has been certified - and not later than **January 2, 2019** - the Board **must** adopt a resolution to increase the number of District Board members from 5 to 7. (Health & Safety Code, § 32499.2(a))

December 18, 2018 SPECIAL BOARD MEETING

December 18, 2018, a special meeting Board of Directors to consider the resolution to increase the number of Board members.

**Before January 2,
2019**

TERMS OF THE RESOLUTION

The resolution to increase the number of Board members becomes effective on the date of, and subject to **any conditions specified in, the resolution**. This provides the Board with flexibility relating to the appointment process. (Health & Safety Code, § 32499.2(a))

**During January
2019**

PROCESS OF APPOINTMENT

The resolution passed at the December special meeting would follow Government Code §1780 and would describe the appointment process of the 2 new directors and include the following:

- Publication of a notice, for a minimum of 15 days, indicating that the Board of Directors would be holding a special meeting in January 2019 to consider applications to fill the 2 new seats on the District Board. **(The third Tuesday, January 15th is a suggested date).**
- The notice would be posted in a minimum of three conspicuous places in the District (Post Offices, City Halls, and at the District, etc.). The notice would also be posted on the District website, sent via email blasts, and published at least once a week over a 3-week period in a local newspaper.
- The notice would provide that applicants must reside in the newly annexed area and would have until Tuesday, January 8, 2019 (one week before the special meeting) to submit an application stating the applicant's qualifications and reasons for wanting to serve on the District Board.
- The notice would also state that the Board would consider the written applications and interview of the applicants at a public meeting to be held on January 15, 2018. Applicants would also have to comply with the filing of FPPC Disclosure Statements.

**January 15, 2019
(suggested date)**

SPECIAL BOARD MEETING TO APPOINT 2 NEW DIRECTORS

The Board would interview each of the applicants at the public meeting in an open and transparent process. At the conclusion of the interviews, Board members would have the opportunity to nominate candidates and the Board would ultimately appoint the 2 new Board members. In accordance with Health & Safety Code Section 32499.2(c), lots would be drawn, and one new member would be appointed to a **term ending in December 2020** and the other member would be appointed to a **term ending December 2022**.