



**DESERT HEALTHCARE FOUNDATION  
BOARD MEETING  
Board of Directors  
April 23, 2019  
6:30 P.M.**

**Or As Soon After The Adjournment of the Desert Healthcare District Board Meeting**

Fantasy Springs Casino  
Special Event Center – Hunal (Badger) Room  
84245 Indio Springs Drive  
Indio, CA 92203

***This meeting is handicapped-accessible***

<b>Page(s)</b>	<b>AGENDA</b>	<b>Item Type</b>
	<i>Any item on the agenda may result in Board Action</i>	
	<p><b>A. CALL TO ORDER – Vice-President Zendle, MD</b>            Roll Call            ___ Director De Lara ___ Director Borja ___ Director PerezGil            ___ Director Rogers ___ Director Matthews            ___ Vice-President/Secretary Zendle, MD</p>	
<b>1-2</b>	<p><b>B. APPROVAL OF AGENDA</b></p>	<b>Action</b>
	<p><b>C. PUBLIC COMMENT</b>            At this time, comments from the audience may be made on items <i>not</i> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Foundation. <b>The Board has a policy of limiting speakers to no more than three minutes.</b> The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</p>	
	<p><b>D. CONSENT AGENDA</b>            All Consent Agenda item(s) listed below are considered to be routine by the Board of Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u></p>	<b>Action</b>
<b>3-7</b>	<p>1. BOARD MINUTES            a. Board of Directors Meeting – March 26, 2019</p>	
<b>8-17</b>	<p>2. FINANCE AND ADMINISTRATION            a. Approval of February and March Financial Statements            F&amp;A approved April 9, 2019</p>	



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<i><b>Page(s)</b></i>	<b>AGENDA</b>	<i><b>Item Type</b></i>
	<b>E. DESERT HEALTHCARE FOUNDATION CEO REPORT</b>	
<b>18-19</b>	<b>F. FINANCE &amp; ADMINISTRATION COMMITTEE</b> 1. Meeting Minutes – April 9, 2019	
<b>20-21</b>	<b>G. OLD BUSINESS</b> 1. CVHIP/IEHP	Information
<b>22-23</b>	2. Ready Set Swim and Ready Set Swim, Jr	Information
<b>24-26</b>	3. Homelessness Initiative Update	Information
<b>27-29</b>	a. Letter of Support – Assemblymembers Mayes/Garcia Funding to Combat Homelessness in the Coachella Valley	<b>Action</b>
<b>30</b>	4. Behavioral Health Initiative - Update a. EVALCORP Research & Consulting Update	Information Information
<b>31</b>	b. Behavioral Health Ad Hoc Committee	Information
	<b>H. NEW BUSINESS</b>	
	<b>I. DIRECTOR’S COMMENTS &amp; REPORTS</b>	
	<b>J. ADJOURNMENT</b>	

*If you have any disability which would require accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer, at ahayles@dhcd.org or call (760) 323-6110 at least 24 hours prior to the meeting.*



**DESERT HEALTHCARE FOUNDATION  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
March 26, 2019**

Directors Present	District Staff Present	Absent
President Jennifer Wortham, DrPH Vice-President/Secretary Les Zendle, MD Treasurer Mark Matthews Director Carole Rogers, RN Director Evett PerezGil Director Karen Borja Director Leticia De Lara, MPA	Chris Christensen, CFO, Interim CEO Lisa Houston, COO Donna Craig, Senior Program Officer Alejandro Espinoza, Program Officer and Outreach Director Will Dean, Communications and Marketing Director Andrea S. Hayles, Clerk of the Board  <u>Legal Counsel</u> Jeff Scott	

AGENDA ITEMS	DISCUSSION	ACTION
<b>A. Call to Order</b>  <b>Roll Call</b>	President Wortham called the meeting to order at 7:01 p.m.  The Clerk of the Board called the roll with all Directors present.	
<b>B. Approval of Agenda</b>	President Wortham asked for a motion to approve the agenda.	<b>#17-96 MOTION WAS MADE by Vice-President Zendle and seconded by Director Matthews to approve the agenda. Motion passed unanimously. AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara Motion passed unanimously. NOES – 0 ABSENT – 0 ABSTAIN – 0</b>
<b>C. Public Comment</b>	President Wortham called for public comment. There was no public comment	



**DESERT HEALTHCARE FOUNDATION  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
March 26, 2019**

<p><b>D. Consent Agenda</b></p> <p><b>D.1.a. Special Board Meeting of the Board of Directors – February 26, 2019</b></p> <p><b>2. Special Meeting of the Board of Directors Study Session – March 19, 2019</b></p>	<p>President Wortham asked for a motion to approve the Consent Agenda.</p>	<p><b>#17-97 MOTION WAS MADE by Director Rogers and seconded by President Wortham to approve the Consent Agenda. Motion passed unanimously. AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara NOES – 0 ABSENT – 0</b></p>
<p><b>E. Desert Healthcare Foundation CEO Report</b></p>	<p>No report was provided.</p>	
<p><b>F. Finance &amp; Administration Committee</b></p> <p><b>1. No March Meeting of the F&amp;A Committee</b></p>	<p>Chris Christensen, Interim CEO, explained that the F&amp;A Committee did not meet in the month of March.</p>	
<p><b>G. Old Business</b></p> <p><b>1. CVHIP/IEHP</b></p> <p><b>2. Homelessness Initiative</b></p> <p><b>a. Proposal for Lift to Rise to Establish a Collaborative to End Homelessness</b></p>	<p>Chris Christensen, Interim CEO, explained that the most recent report is in the packet and work is progressing forward.</p> <p>As an employee of the fiscal agent for Lift to Rise, Director De Lara exited the room at 7:03 p.m.</p> <p>Chris Christensen, Interim CEO, described the Homelessness Initiative Study Session and the request of the Board for staff to bring forth a proposal from Lift to Rise that incorporates Greg Rodriguez, Government Relations and</p>	<p><b>#17-98 MOTION WAS MADE by Director Rogers and seconded by Vice-President Zendle to approve the Lift to Rise proposal to establish a Collaborative to End Homelessness. Motion passed unanimously. AYES – 7 President Wortham, Vice-President Zendle, Director Matthews, Director Rogers, Director PerezGil, Director Borja, and Director De Lara NOES – 0 ABSENT – 0</b></p>



**DESERT HEALTHCARE FOUNDATION  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
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	<p>Public Policy Advisor, Supervisor V. Manuel Perez, through a grant-funded process, ensuring understanding and transparency for staffing the collaboration.</p> <p>Vice-President Zendle suggests renaming the subcommittee to possibly Collaborative Action Network (CAN) to ensure there is no misdirection to the formation of the collective.</p> <p>Heather Viakona, Executive Director, Lift to Rise, explained the subcommittees of the housing stability CAN and perhaps removing the “sub” portion of the committee and working with the Board on a broader term.</p> <p>Director Matthews suggests that staff, Coachella Valley Association of Governments (CVAG), the county, and other agencies provide support for the proposal.</p> <p>Director Borja is concerned that the proposal does not include Greg Rodriguez, Government Relations and Public Policy Advisor, Supervisor V. Manuel Perez to ensure county engagement; thus, a separate proposal is necessary.</p>	
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**DESERT HEALTHCARE FOUNDATION  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
March 26, 2019**

	Directors Rogers, De Lara, and PerezGil will serve on the committee.	
<b>H. New Business</b>	None	
<b>I. Directors' Comments &amp; Reports</b>	None	
<b>J. Adjournment</b>	President Wortham adjourned the meeting at 7:40 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Agenda-Board-of-Directors">http://dhcd.org/Agenda-Board-of-Directors</a></b>

ATTEST: \_\_\_\_\_  
 Les Zende, MD, Vice-President/Secretary  
 Desert Healthcare District Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board*

DRAFT

<b>DESERT HEALTHCARE FOUNDATION</b>					
<b>FEBRUARY &amp; MARCH 2019 FINANCIAL STATEMENTS</b>					
<b>INDEX</b>					
Statement of Operations					
Balance sheet					
Allocation of Restricted Funds					
Deposit Detail					
Check Register					
Credit Card Expenditures					
Schedule of Grants					



**Desert Healthcare Foundation**  
**Profit & Loss Budget vs. Actual**  
 July 2018 through March 2019

	MONTH						TOTAL		
	Feb 19	Budget	\$ Over Budget	Mar 19	Budget	\$ Over Budget	Jul '18 - Mar 19	Budget	\$ Over Budget
<b>Income</b>									
4000 · Gifts and Contributions	-	-	-	9,247	100,000	(90,753)	17,247	105,000	(87,753)
4003 · Grants	-	-	-	-	-	-	136,000	250,000	(114,000)
4007 · Grant Income - RSS Jr	-	-	-	-	-	-	63,192	-	63,192
4116 · Bequests - Frederick Lowe	8,677	7,083	1,594	-	7,083	(7,083)	50,428	63,750	(13,322)
4130 · Misc. Income	-	83	(83)	-	83	(83)	-	750	(750)
8015 · Investment Interest Income	10,261	5,417	4,844	14,582	5,417	9,165	69,474	48,750	20,724
8040 · Restr. Unrealized Gain/(Loss)	48,568	833	47,735	52,167	833	51,334	214,734	7,500	207,234
<b>Total Income</b>	<b>67,506</b>	<b>13,417</b>	<b>54,090</b>	<b>75,996</b>	<b>113,417</b>	<b>(37,420)</b>	<b>551,076</b>	<b>475,750</b>	<b>75,326</b>
<b>Expense</b>									
5001 · Accounting Services Expense	647	628	19	647	628	19	5,821	5,651	171
5035 · Dues & Memberships Expense	-	83	(83)	-	83	(83)	24	750	(726)
5057 · Investment Fees Expense	2,784	1,100	1,684	2,744	3,600	(856)	22,249	17,400	4,849
5065 · Legal Costs Ongoing Expense	-	83	(83)	-	83	(83)	-	750	(750)
5100 · Office Supplies Expense	136	-	136	-	-	-	136	-	136
5101 · DHCD-Exp Alloc Wages& benefits	17,668	17,668	(0)	17,668	17,668	(0)	159,012	159,015	(3)
5106 · Marketing & Communications	10	4,167	(4,157)	10	4,167	(4,157)	2,894	37,500	(34,606)
5110 · Other Expenses	-	125	(125)	171	125	46	2,987	1,125	1,862
5115 · Postage & Shipping Expense	-	8	(8)	-	8	(8)	-	75	(75)
5120 · Professional Fees Expense	-	-	-	-	250	(250)	-	750	(750)
5210 · RSS Jr - Expense Clearing Acct	(866)	-	(866)	(710)	-	(710)	(16,492)	-	(16,492)
8051 · Major grant expense	-	18,250	(18,250)	-	18,250	(18,250)	1,465	164,250	(162,785)
8052 · Grant Expense - Collective/Mini	-	26,667	(26,667)	-	26,667	(26,667)	136,000	240,000	(104,000)
8053 · Grant Expense - RSS Jr	-	-	-	-	-	-	63,192	-	63,192
<b>Total Expense Before Social Services Fund</b>	<b>20,378</b>	<b>68,779</b>	<b>(48,401)</b>	<b>20,529</b>	<b>71,529</b>	<b>(51,000)</b>	<b>377,288</b>	<b>627,266</b>	<b>(249,978)</b>
5054 · Social Services Fund	6,000	2,083	3,917	-	2,083	(2,083)	24,000	18,750	5,250
<b>Net Income</b>	<b>41,128</b>	<b>(57,446)</b>	<b>98,574</b>	<b>55,467</b>	<b>39,804</b>	<b>15,663</b>	<b>149,788</b>	<b>(170,266)</b>	<b>320,053</b>

**Desert Healthcare Foundation**  
**Balance Sheet**  
As of March 31, 2019

				Mar 31, 19
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>100 · CASH</b>				
		146 · Checking - Pacific Premier 6718		994,835
		149 · Money Market - Pacific Premier		1,941
		150 · Petty Cash		200
<b>Total Checking/Savings</b>				<b>996,977</b>
<b>Other Current Assets</b>				
<b>476-486 · INVESTMENTS</b>				
<b>477 · Morgan Stanley-Investments</b>				
		477.2 · Unrealized Gain/(Loss)		29,562
		477 · Morgan Stanley-Investments - Other		3,853,880
<b>Total 477 · Morgan Stanley-Investments</b>				<b>3,883,442</b>
<b>486 · Merrill Lynch</b>				
		486.1 · Merrill Lynch Unrealized Gain		279,202
		486 · Merrill Lynch - Other		1,638,684
<b>Total 486 · Merrill Lynch</b>				<b>1,917,886</b>
<b>Total 476-486 · INVESTMENTS</b>				<b>5,801,328</b>
<b>500 · CONTRIBUTIONS -RCVB -CRTS</b>				
		515 · Contrib RCVB-Pressler CRT		66,389
		530 · Contrib RCVB-Guerts CRT		122,540
<b>Total 500 · CONTRIBUTIONS -RCVB -CRTS</b>				<b>188,929</b>
<b>601 · Prepaid Payables</b>				<b>2,441</b>
<b>Total Other Current Assets</b>				<b>5,992,698</b>
<b>Total Current Assets</b>				<b>6,989,675</b>
<b>Other Assets</b>				
<b>460 · Investments - Point Center Fin</b>				
		461 · Reserve - Point Center - Loan		(25,015)
		460 · Investments - Point Center Fin - Other		25,015
<b>Total Other Assets</b>				<b>-</b>
<b>TOTAL ASSETS</b>				<b>6,989,675</b>

**Desert Healthcare Foundation**  
**Balance Sheet**  
As of March 31, 2019

				<b>Mar 31, 19</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
		<b>Accounts Payable</b>		39,218
		<b>Other Current Liabilities</b>		
		<b>2190 · Current - Grants payable</b>		3,321,447
		<b>Total Current Liabilities</b>		3,360,666
<b>Long Term Liabilities</b>				
		<b>2186 · Grants payable</b>		1,200,000
		<b>Total Liabilities</b>		4,560,666
<b>Equity</b>				
		<b>3900 · Retained Earnings</b>		2,279,221
		<b>Net Income</b>		149,788
		<b>Total Equity</b>		2,429,009
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>6,989,675</b>



DESERT HEALTHCARE FOUNDATION					
BALANCE SHEET 3/31/19					
ALLOCATION OF MAJOR CATEGORIES/LIABILITIES					
		T/B	GENERAL Fund	Restricted Funds	Trusts
<b>ASSETS</b>					
	146 · Checking Pacific Premier 6718	994,835	194,835	800,000	
	149 · Money Market Pacific Premier Bank	1,941	1,941		
	150 · Petty Cash	200	200		
	<b>Total 100 · CASH - UNRESTRICTED</b>	<b>996,977</b>	<b>196,977</b>	<b>800,000</b>	<b>-</b>
	477 · Invt-Morgan Stanley				
	477.2 · Unrealized Gain	29,562	29,562		
	477 · Invt-Morgan Stanley	3,853,880	132,433	3,721,447	
	<b>Total 477 · Invt-Morgan Stanley</b>	<b>3,883,442</b>	<b>161,995</b>	<b>3,721,447</b>	
	6441 486.1 · Merrill Lynch Unrealized Gain	279,202	279,202		
	486 · Merrill Lynch	1,638,684	1,638,684		
	<b>Total 486 · Merrill Lynch</b>	<b>1,917,886</b>	<b>1,917,886</b>	<b>-</b>	
	515 · Contrib RCVB-Pressler CRT	66,389			66,389
	530 · Contrib RCVB-Guerts CRT	122,540			122,540
	601 - Prepaid payables	2,441	2,441		
	<b>Total Current Assets</b>	<b>6,989,675</b>	<b>2,279,299</b>	<b>4,521,447</b>	<b>188,929</b>
	<b>TOTAL ASSETS</b>	<b>6,989,675</b>	<b>2,279,299</b>	<b>4,521,447</b>	<b>188,929</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
Current Liabilities					
Accounts Payable					
	1000 · Accounts Payable	144	144		
	1052 - Account Payable - DHCD - Alloc Expenses	39,074	39,074		
	2180 - Accrued Accounts Payable	-	-		
	2190 - Grants Payable - Current Portion	3,321,447		3,321,447	
	<b>Total Current Liabilities</b>	<b>3,360,666</b>	<b>39,218</b>	<b>3,321,447</b>	<b>-</b>
	2186 - Grant Payable - Long Term	1,200,000		1,200,000	
	<b>Total Liabilities</b>	<b>4,560,666</b>	<b>39,218</b>	<b>4,521,447</b>	<b>-</b>
<b>Equity</b>					
	3900 · Retained Earnings	2,279,221	2,090,292		188,929
	Net Income	149,788	149,788		
	<b>Total Equity</b>	<b>2,429,009</b>	<b>2,240,080</b>	<b>-</b>	<b>188,929</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,989,675</b>	<b>2,279,299</b>	<b>4,521,447</b>	<b>188,929</b>

**Desert Healthcare Foundation**  
**Deposit Detail**  
February through March 2019

Type	Date	Name	Amount
Deposit	02/28/2019		8,677
		American Society of Composers	(8,677)
TOTAL			(8,677)
Deposit	03/29/2019		1
		Investment Interest Income	(1)
TOTAL			(1)
Deposit	03/31/2019		9,247
		Saint Paul Foundation	(5,197)
		Walter L. & Patricia Rootness	(373)
		DRMC/Tenet - Patient Donation	(3,677)
TOTAL			(9,247)
		<b>Total Deposits</b>	<b>17,925</b>

**Desert Healthcare Foundation**  
**Check Register**  
February through March, 2019

Type	Date	Num	Name	Amount
<b>100 · CASH</b>				
<b>146 · Checking - Pacific Premier 6718</b>				
Bill Pmt -Check	02/12/2019	10979	Desert Recreation District	(8,936)
Bill Pmt -Check	02/12/2019	10980	Desert Regional Medical Ctr Aux	(6,000)
Bill Pmt -Check	02/12/2019	10981	Meghan Kane-	(258)
Bill Pmt -Check	02/12/2019	10982	Boys & Girls Club of Palm Springs	(5,140)
Bill Pmt -Check	02/12/2019	10983	Desert Healthcare District	(135,625)
Bill Pmt -Check	02/19/2019	10984	Cardmember Services	(10)
Bill Pmt -Check	02/21/2019	10985	State of Calif. Dept. of Insurance	(136)
Bill Pmt -Check	03/04/2019	10986	Boys & Girls Club of Palm Springs	(7,310)
Bill Pmt -Check	03/04/2019	10987	City of Desert Hot Springs - VOID	-
Bill Pmt -Check	03/04/2019	10988	Meghan Kane-	(192)
Bill Pmt -Check	03/05/2019	10989	City of Desert Hot Springs	(2,000)
Check	03/11/2019		Pacific Premier - Canceled Check Fee	(32)
Bill Pmt -Check	03/14/2019	10990	Boys & Girls Club of Palm Springs	(3,895)
Bill Pmt -Check	03/21/2019	10991	Alejandro Espinoza	(391)
Bill Pmt -Check	03/21/2019	10992	Cardmember Services	(10)
Bill Pmt -Check	03/28/2019	10993	City of Palm Springs	(93,426)
<b>TOTAL</b>				<b>(263,361)</b>









DESERT HEALTHCARE FOUNDATION							
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE							
March 31, 2019							
TWELVE MONTHS ENDED JUNE 30, 2019							
A/C 2190 and A/C 2186-Long term			6/30/2018 Open	New Grants Current Yr	Total Paid	3/31/2019 Open	
Grant ID Nos.	Name		BALANCE	2018-2019	July-June	BALANCE	
	Mayor's Check recorded - \$100K HP		\$ 46,106		\$ (29,555)	\$ 75,661	100 HP-cvHIP
	Mayor's Check recorded - \$100K HP		\$ 100,000		\$ -	\$ 100,000	100 HP - cvHIP
BOD - 7/25/17 (#937)	*West Valley Homelessness Initiative - Matching Grant		\$ 1,382,000		\$ 253,288	\$ 1,128,712	Homelessness
BOD - 9/26/17- RSS	RSS Funds-From Investment Funds for additional 4th year		\$ 53,904		\$ 94	\$ 53,810	RSS
TCE Grant 01/31/18	Cal Endowment - Community & Health Policy Analysts 12/1/17- 11/30/18		\$ 189,375		\$ 100,996	\$ 88,379	TCE
BOD - 04/24/18	Behavioral Health Initiative Collective Fund		\$ 2,000,000			\$ 2,000,000	Behavioral Health
BOD - 06/26/18 BOD	Avery Trust Funds-Committed to Pulmonary services		\$ 1,000,000			\$ 1,000,000	
BOD - 10/23/18 BOD	RSS Grant from Desert Healthcare District			\$ 136,000	\$ 61,114	\$ 74,886	
<b>TOTAL GRANTS</b>			<b>\$ 4,771,385</b>	<b>\$ 136,000</b>	<b>\$ 385,938</b>	<b>\$ 4,521,447</b>	
<b>Summary: As of 3/31/19</b>			\$ 217,292		A/C 2190	\$ 3,321,447	
Health Portal (CVHIP):	\$ 175,661		\$ 200,000		A/C 2186	\$ 1,200,000	
Swim	\$ 53,810		\$ 417,292		<b>Total</b>	<b>\$ 4,521,447</b>	
Swim (funded by DHCD 10.25.18)	\$ 74,886		\$ 4,354,093		Diff	\$ -	
West Valley Homelessness Initiative	\$ 1,128,712						
Cal Endowment-Analysts	\$ 88,379						
Behavioral Health Initiative Collective Fund	\$ 2,000,000						
Avery Trust - Pulmonary Services	\$ 1,000,000						
<b>Total</b>	<b>\$ 4,521,447</b>						
* West Valley Homelessness Initiative - COMMITTED FUNDS \$1,927,863 (BALANCE \$72,137)							
<b>Amts available/remaining for Grant/Programs - FY 2018-19:</b>			<b>FY17 Grant Budget</b>				
<b>Amount budgeted 2018-2019</b>		\$ 539,000		\$ 219,000			
<b>Amount granted year to date</b>		\$ (136,000)		\$ 320,000			
Mini Grants:							
Net adj - Grants not used:							
<b>Balance available for Grants/Programs</b>		<b>\$ 403,000</b>					



**DESERT HEALTHCARE FOUNDATION**  
**FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND HOSPITAL GOVERNANCE &**  
**OVERSIGHT COMMITTEE**  
**MEETING MINUTES**  
**April 9, 2019**

<b>Directors Present</b>	<b>District Staff Present</b>	<b>Absent</b>
Chairman/Treasurer Mark Matthews Director Jennifer Wortham, DrPH Director Leticia De Lara Community Member Sid Rubenstein	Chris Christensen, Interim CEO & CFO Lisa Houston, COO Stephen Huyck, Accounting Manager Andrea S. Hayles, Clerk to the Board	Arthur Shorr, Community Member

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. Call to Order</b>	Chair Matthews called the meeting to order at 3:38 p.m.	
<b>II. Approval of Agenda</b>	Chair Matthews asked for a motion to approve the Agenda.	<b>It was moved and seconded (community member Rubenstein, Director De Lara) to approve the agenda. Motion passed unanimously.</b>
<b>III. Public Comment</b>	No public comment.	
<b>IV. Approval of Minutes</b>	Chair Matthews asked for a motion to approve the minutes of the February 12, 2019 F&A Committee meeting.	<b>It was moved and seconded (community member Rubenstein, Director De Lara) to approve the agenda. Motion passed unanimously.</b>
<b>V. CEO Report</b>	No CEO report was provided.	
<b>VI. Financial Reports</b> <b>1. Financial Statements</b> <b>2. Deposits</b> <b>3. Check Register</b> <b>4. Credit Card Expenditures</b> <b>5. General Grants Schedule</b>	Chris Christensen, Interim CEO, reviewed the specifics of the financials. Peter Young, prior Chief Financial Officer, will be assisting the District with the budget including current items while the accounting manager is away on maternity leave.	<b>It was moved and seconded (community member Rubenstein, Director De Lara) to approve the February &amp; March 2019 Foundation Financial Reports – items 1.-5. and forward to the Board for approval. Motion passed unanimously.</b>



**DESERT HEALTHCARE FOUNDATION  
FINANCE, ADMINISTRATION, REAL ESTATE, LEGAL, AND HOSPITAL GOVERNANCE &  
OVERSIGHT COMMITTEE  
MEETING MINUTES  
April 9, 2019**

<b>VII. Other Matters</b>		
<b>Public Comment</b>	<p>Katherine J Sullivan, PhD, PT, FAHA, Medi-Cal and neurological services expert, suggests the construction of another budget for the Foundation that includes additional revenue from the rehabilitation center she outlined in the District portion of the meeting, further explaining her work with Sharp Memorial and Grossmont Rehabilitation Centers.</p> <p>Director De Lara requested that Chris Christensen, Interim CEO, meet with Dr. Sullivan to broaden the District’s understanding of her recommendations.</p>	
<b>VIII. Adjournment</b>	Chair Matthews adjourned the meeting at 3:50 p.m.	<b>Audio recording available on the website at <a href="http://dhcd.org/Finance-and-Administration">http://dhcd.org/Finance-and-Administration</a></b>

ATTEST:

\_\_\_\_\_  
Mark Matthews, Chair/ Treasurer Finance & Administration Committee  
Desert Healthcare Foundation Board of Directors

*Minutes respectfully submitted by Andrea S. Hayles, Clerk of the Board.*



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: April 23, 2019  
To: Board of Directors  
Subject: CVHIP Update

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**Staff Recommendation:** Informational item only.

**Background:**

**September 2018:**

- The Desert Healthcare District and Foundation staff had meetings with representatives from Inland Empire Health Plan (IEHP) and Aunt Bertha (platform operator); and determined the ConnectIE platform would give our local healthcare providers an opportunity to create and track referrals and “close the loop” of services.

**October 2018:**

- At the October 23, 2018, Board of Directors meeting, a staff presentation revealed what a partnership with IEHP could do to enhance CVHIP. The Board directed staff to continue the pursuit of a partnership with both parties and bring back an MOU for approval.

**February 2018:**

- The MOU was executed and signed by the executive directors from IEHP, Inland Empire Health Information Organization (IEHIO), Inland Empire United Way/San Bernardino County 211 and the Desert Healthcare Foundation.
- Aunt Bertha will conclude the conversion and validation of the CVHIP resource database onto the Connect IE platform on April 1, 2019.

**March 2019:**

- DHCD/F staff notified Healthify of the cancellation of the service agreement, effective May 1, 2019.

**April 2019:**

- DHCD/F staff is working to update the CVHIP.com website/landing page with the ConnectIE.org search engine feature.
- DHCD/F will meet with the IEHP marketing team to design pamphlets, brochures and promotional items with the CVHIP logo.

## **Marketing / Outreach Plan**

### Phase 1: April/May 2019

- Outreach to Coachella Valley CBOs who have large outreach / case management teams to claim and update their own profile.
- Develop a list of the most commonly referred services/programs for the development of the referral network.

### Phase 2: June/July 2019

- Onboarding on main CBOs serving large populations i.e. CVRM, DAP, Joselyn, Angel View, etc.
- CBO launch event.

### Phase 3: August/September 2019

- Full data analysis presented to the Board to show steady increased use of the platform.
- Driven by data, establish the next steps alongside IEHP, i.e., incentives and marketing.
- CBO listening forums and continued training.
- Identify additional service providers for additional onboarding, i.e., school districts, first responders, Riverside University Health System, etc.

**Fiscal Impact:** None.



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: April 23, 2019  
To: Board of Directors  
Subject: Ready, Set, Swim (RSS) & Ready, Set, Swim Jr. (RSS Jr) programs

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**Staff Recommendation:**

Seeking guidance on the continuation of the Ready, Set, Swim program & reimplementation Ready, Set, Swim Jr. program.

**Background:**

The Ready, Set, Swim (RSS) program since its inception in the 2014/2015 school year has established itself as a model, award-winning program that combines physical activity and nutrition education. The program has taught well over 3,000 Palm Springs Unified School District third-grade students how to swim and interactive nutrition education classes leveraging NEOPB funds.

- Funding for the program (2014-2018) initially came from a collective fund established between the City of Palm Springs and the Desert Healthcare Foundation.
- For FY 2018-2019, the Board, at the September 25, 2018 Board of Directors meeting, instructed staff to continue running the program internally with an annual budget of \$140,000, using the Desert Recreation District as a sub-contractor.
- The RSS program and NEOPB have been ideal partner programs. However, due to the transition of the NEOPB program to the CalFresh Healthy Living program, the RSS program will stand alone.
- With the District expansion, the FY 2019-2020 RSS program could expand to include the expanded area at an increased cost to the District/Foundation that could be \$300,000 to \$400,000, but will require extensive work to develop the program.
- Staff is seeking direction from the Board to continue developing the program for FY 2019-2020.

The Ready, Set, Swim Jr. was developed in 2017 leveraging the partnerships established by the Ready, Set, Swim program and funding from First 5 Riverside. The RSS Jr. program provided free swimming lessons to children ages 18 months to 5 years old and water safety workshops for parents/caretakers. The reach of the RSS Jr. program extended into the cities Desert Hot Springs, Palm Springs, Cathedral City, La Quinta, Indio, Coachella, Thermal, Oasis and Mecca.

- Funding for the RSS Jr. program was provided by a \$220,658.00 grant from First 5 Riverside covering the time period from 11/01/16 to 06/30/18.
- Between 11/01/16 to 06/30/18 the RSS Jr. program graduated a total of 388 children ages 18 months to 5 years old and provided 455 parents/caretakers with a water safety workshop.

- First 5 Riverside will be releasing a request for proposals (RFP) for the 2019-2020 fiscal year and has approached DHCD/F staff to inquire about the interest to implement the program once again in the Coachella Valley.
- The RSSJr program would stand alone should the RSS program discontinue.
- Staff is seeking direction from the Board to consider a proposal from First 5 for the 2019-2020 fiscal year.

**Fiscal Impact:**

Presently unknown.



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: April 23, 2019  
To: Board of Directors – Desert Healthcare Foundation (DHF)  
Subject: Coachella Valley Collaborative to End Homelessness (Collaborative) Update

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**Staff Recommendation: Information only**

1. Status update: action from the CVAG Homelessness Committee of April 17, 2019. Greg Rodriguez, Government Relations and Public Policy Advisor with the office of Riverside County 4<sup>th</sup> District Supervisor, V. Manuel Perez, to develop the work as a subject matter expert in homelessness.
2. Status update on the grant application with Lift To Rise

**Background:**

- November 27, 2018 - A strategic action plan was developed by District-engaged consultant Barbara Poppe. The Desert Healthcare Foundation Board of Directors approved Pillar One – Establish the Coachella Valley Collaborative to End Homelessness.
- January 22, 2019 – Staff presented to the DHF Board, a budget of \$812,000 to hire 3 staff for the Collaborative.
- February 20, 2019, the CVAG Homelessness Committee moved in support of an offer from Supervisor V. Manuel Perez to contribute dedicated staff time to support implementation of the collaborative, with in-kind staff support provided by CVAG.
- February 26, 2019 - Heather Vaikona, CEO, of Lift to Rise (Lift), described the organization’s work as a collective impact organization and was requested to provide a presentation at the FDN’s March 19, 2019 Special Study Session on Homelessness.
- March 19, 2019 (Special Study Session) –introduced the concept to house the homelessness collaborative as a committee within Lift’s Housing Stability Collaborative Action Network (CAN).
- March 26, 2019 - Lift submitted a concept proposal to the FDN Board regarding the Homelessness Collaborative, requesting funding support for staffing, capacity building, partner-tested interventions and research support, and would be the backbone organization for the Collaborative. NTE \$825,000 over 2 years.
  1. Staff was directed to work with Lift to develop a detailed scope of work, timeline, deliverables, and reporting requirements to submit a grant application through the Desert Healthcare District and to bring back a proposal for including Greg Rodriguez in the Collaborative process.
- April 9, 2019 – DHF staff met with Heather Vaikona, Christy Holstege, Tom Kirk,



and Greg Rodriguez.

1. Lift indicated the Project Manager, one of the staff of the Collaborative, will be hired through a transparent process and must maintain independence with Mr. Rodriguez.
  2. Mr. Rodriguez’s role was discussed to serve as a subject matter expert in homelessness and would be a conduit to Riverside County (Supervisor’s office and Continuum of Care), assisting in breaking down system barriers to support progress of the Collaborative, working together with the Project Manager of the Collaborative and closely with CVAG’s Housing First program, etc.
  3. Mr. Rodriguez is developing a job description for consideration in this role.
- Recognizing the strong similarities between the **Collaborative concept** and Lift’s **Collective Impact model**, the two Tracks, illustrated below, will operate parallel to each other, to allow Lift to integrate the work of the Collaborative into Lift’s Collective Impact model through the Housing Stability CAN, while Mr. Rodriguez works parallel to continue the CV Housing First program and to advance the Collaborative by breaking down barriers and creating fast track opportunities.

**Proposed: two separate tracks but parallel to each other**

<p style="text-align: center;"><b>TRACK ONE</b></p> <p style="text-align: center;">Desert Healthcare District/Lift To Rise</p>	<p style="text-align: center;"><b>TRACK TWO</b></p> <p style="text-align: center;">Desert Healthcare Foundation Homelessness Collective Fund and Coachella Valley Association of Governments (CVAG) Coachella Valley Housing First program</p>
<p>Desert Healthcare District considers an NTE \$825,000 two-year grant contract to Lift To Rise.</p> <p><b>Deliverables will be developed with Lift to Rise in alignment with a work plan developed by Mr. Rodriguez, CVAG, and the Desert Healthcare Foundation.</b></p>	<p>Greg Rodriguez, Government Relations and Public Policy Advisor with the office of Riverside County 4<sup>th</sup> District Supervisor Manuel Perez, could be the key point person linking the strategies of the CV Collaborative to End Homelessness with CVAG’s CV Housing First and LTR’s Housing Stability CAN and Homelessness committee. As a subject matter expert in homelessness, Greg would be the conduit to Riverside County (Supervisors and Continuum of Care); and would assist in breaking down systems barriers to impact the collaborative; fast track opportunities; and work closely with Lift’s Project Manager and CVAG’s Housing First among other responsibilities.</p> <p><i>At the 4/17/19 CVAG Homelessness Committee meeting it was unanimously approved to move forward with the recommended collaborative by Barbara Poppe; move forward the proposal from Supervisor Perez; and allocate up to \$90,000 from CVAG’s CV Housing First funds to support, for one year, Greg Rodriguez (contingent upon County Executive Office approval) as the lead, point person in developing</i></p>

	<p><i>out the Collaborative to End Homelessness in the Coachella Valley.</i></p> <p><b>POTENTIAL DELIVERABLES</b></p> <p><b>Short term:</b></p> <ol style="list-style-type: none"> <li>1. Maintain the continuity of CV Housing First</li> <li>2. Landlord Navigator to secure required housing</li> <li>3. Assist with a Lift test intervention by implementing pilot program of 25 <i>Familiar Faces</i> in Palm Springs (chronic homeless on the streets)</li> <li>4. The development of diversion training for homeless service providers</li> </ol>
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**Next Steps:**

- The grant application for Lift will be presented to the Program Committee during a special Program Committee meeting on April 29<sup>th</sup>.
- MOU developed between Riverside County and CVAG for the services of Greg Rodriguez (contingent upon County Executive Office approval)



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: April 23, 2019  
To: Board of Directors – Desert Healthcare Foundation (DHF)  
Subject: Letter of Support for Assemblymembers Chad Mayes and Eduardo Garcia for Funding to Combat Homelessness in the Coachella Valley

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**Staff Recommendation:**

Consideration to approve a Letter of Support for Assemblymembers Chad Mayes and Eduardo Garcia for Funding to Combat Homelessness in the Coachella Valley.

**Background:**

- On April 9, 2019, Assemblymembers Chad Mayes and Eduardo Garcia submitted a letter to Governor Gavin Newsom requesting \$10M in state funding for homelessness initiatives in Coachella Valley.
- This funding would be received by CVAG and would bolster the regional housing first approach through several projects to expand the inventory of crisis stabilization housing and rapid rehousing units, create a new navigation center, and provide additional support for existing services.
- Funding would benefit the entire region, as well as provide targeted support in the western valley.
- A Letter of Support is included for the Board’s consideration to approve.

**Fiscal Impact:**

Indirectly, would provide \$10M to support homelessness initiatives.

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Assembly  
California Legislature



CHAD MAYES  
ASSEMBLYMEMBER, FORTY-SECOND DISTRICT

DISTRICT OFFICE  
41608 INDIAN TRAIL, SUITE 1  
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(760) 346-6342  
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April 9, 2019

The Honorable Gavin Newsom  
Governor, State of California  
State Capitol  
Sacramento, CA 95814

Dear Governor Newsom:

Thank you for your leadership on the issue of homelessness in California. As you are well aware, this issue is at a crisis level in every community across this state. Since 2016, we have experienced a larger increase in homelessness than any other state in the country. That is why your focus on this issue is so welcome. We are in agreement that this is a moral responsibility and the crisis must be addressed head on.

We believe the state must partner with local governments who are often best positioned to combat this issue. That is why we respectfully request \$10 million in state funding for the Coachella Valley Association of Governments (CVAG) effort to combat homelessness in the Coachella Valley.

CVAG will distribute these funds with a formula of 70% going towards "projects" in the Western Coachella Valley and 30% allocated towards existing "programs" for homeless services within the broader Coachella Valley. There is strong regional support for this funding as it would greatly assist the Coachella Valley in addressing the root causes of homelessness.

- Property Acquisition: CVAG is ready to work with the Riverside County Housing Authority to purchase properties to utilize for Crisis Stabilization Housing or Rapid Rehousing. Currently, the CVAG Housing First Program is at capacity in crisis stabilization beds. While CVAG leases these units, purchasing through the Housing Authority that already owns and operates housing would solidify long-term housing availability. This type of housing is also critical to the successful outcomes of Housing First programs.
- Hotel/Motel Renovations: Palm Springs is currently doing an inventory of unused hotel/motel space that could be acquired and renovated for the purposes of serving homeless or at-risk individuals or families, in turn increasing the amount of crisis stabilization housing available. This funding could be used to support those efforts or similar efforts in other cities in the Western Coachella Valley.
- Navigation Center: These are taking the place of the old traditional shelter model. While the center would still have some emergency shelter beds, the focus is to utilize the centers for intake into Housing First programs with the full array of wrap-around services. Funding is

needed to help with first-year operational costs, land acquisitions, as well as design and planning.

- Support for existing homeless services to provide food, clothing, and other basic necessities for the disadvantaged in the broader Coachella Valley region.

Thank you for your consideration of this important request. Should you have any questions, please do not hesitate to contact John Knobel at [John.Knobel@asm.ca.gov](mailto:John.Knobel@asm.ca.gov) or 319-2942.

Sincerely,



Chad Mayes  
Assemblymember, 42<sup>nd</sup> District



Eduardo Garcia  
Assemblymember, 56<sup>th</sup> District



**DESERT HEALTHCARE**  
**DISTRICT & FOUNDATION**

Date: April 23, 2019  
To: Board of Directors  
Subject: Behavioral Health Initiative Update

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**Recommendation:** Information only

**Background:**

- In July 2017, the Board of Directors approved the scope of work for the Behavioral Health Consultant NTE \$50,000.
- March 27, 2018 the Board of Directors approved a \$2 million collective fund for a behavioral health initiative.
- At the February 26, 2019 Board of Directors meeting, the preliminary scope of work from EVALCORP Research and Consulting to conduct a community behavioral/mental health needs assessment was presented for review and discussion. At that meeting, staff was directed to bring forward a proposal from EVALCORP.
- At the March 26, 2019 Board of Directors meeting, the proposal from EVALCORP Research and Consulting was approved to conduct a comprehensive community behavioral/mental health needs assessment
  - A Mental Health Ad Hoc Committee was established, naming Director Rogers, Director De Lara, and Director PerezGil as the members
  - A monthly phone call schedule has been set (first Monday of the month) to allow for check in and updates.

UPDATE: EVALCORP has interviewed DHCD/F board members to get their feedback on the greatest issues and prioritizations on behavioral/mental health issues and to begin collecting recommendations from 8-12 key stakeholders.

Prior to the next monthly check-in call, a telephone-conference with staff and ad-hoc committee is scheduled for April 25 to assist EVALCORP with feedback on the tools EVALCORP has developed and to identify groups they would like to engage in their data collection.



**DESERT HEALTHCARE**  
DISTRICT & FOUNDATION

Date: April 23, 2019  
To: Board of Directors  
Subject: Behavioral Health Ad Hoc Committee

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**Recommendation:**

To define the purpose of the Behavioral Health Ad Hoc Committee

**Background:**

- In November 2013, the Foundation established an Ad Hoc Mental Health Committee, which concluded their purpose by recommending staff develop an RFP to hire a mental health consultant.
- In March 2019, EVALCORP Research and Consulting was engaged to conduct a comprehensive community behavioral/mental health needs assessment.
- A Behavior Health Ad Hoc Committee was established, naming Director Rogers, Director De Lara, and Director PerezGil as the members
- At the time, a specific purpose of the ad hoc committee was not defined.
- Staff recommends the purpose to be as follows:
  - The Behavioral Health Ad Hoc committee will work with staff and the Consultant (EVALCORP) to develop a needs assessment. When the needs assessment is completed and presented to community conveners and stakeholders, the committee will develop strategies in response to the needs assessment and convening results/outcomes. The Program Committee will be involved in any or all of the strategies by grant/program funding, possibly utilizing an RFP process.

**Fiscal Impact:**

None