



**DESERT HEALTHCARE DISTRICT
BOARD MEETING
Board of Directors
March 26, 2024
5:30 P.M.**

Regional Access Project Foundation
Conference Room 103
41550 Eclectic Street
Palm Desert, CA 92211

This meeting is handicapped-accessible

In lieu of attending the meeting in person, members of the public can participate by webinar using the following link:

<https://us02web.zoom.us/j/88671987917?pwd=T29iRktDZiRDM3ITBmJDWkFiMnVMdz09>
Password: 355860

Members of the public can also participate by telephone, using the following dial in information:

(669) 900-6833 or Toll Free (833) 548-0282
Webinar ID: 886 7198 7917
Password: 355860

You may also email ahayles@dhcd.org with your public comment no later than 4 p.m., Tuesday, 03/26

<i>Page(s)</i>	AGENDA <i>Any item on the agenda may result in Board Action</i>	<i>Item Type</i>
	A. CALL TO ORDER – President PerezGil Roll Call Director Rogers, RN____Director De Lara____ Director Zendle, MD____Director Shorr____ Secretary Barraza____ Vice-President Zavala, PsyD____President PerezGil	
	B. PLEDGE OF ALLEGIANCE	
1-3	C. APPROVAL OF AGENDA	Action
	D. PUBLIC COMMENT At this time, comments from the audience may be made on items <i>not</i> listed on the agenda that are of public interest and within the subject-matter jurisdiction of the District. The Board has a policy of limiting speakers to no more than three minutes. The Board cannot take action on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.	
	E. CONSENT AGENDA All Consent Agenda item(s) listed below are considered routine by the Board Directors and will be enacted by one motion. <u>There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</u>	Action



4-12	1. BOARD MINUTES	
	a. Board of Directors Meeting – February 27, 2024	
13-38	2. FINANCIALS	
	a. Approval of the February 2024 Financial Statements – F&A Approved March 13, 2024	
39-42	3. AGREEMENTS	
	a. Temporary Employment Agreement – Chloe Vartanian, UC Berkeley Spring 2024 Graduate – 8 weeks commencing May 13, 2024	
43-46	b. Consulting Services Agreement Extension – CV Strategies – \$25,000 Increase for Professional Services NTE 6 months	
47-51	4. PERSONNEL	
	a. Program Associate Job Description	
52-53	5. LAS PALMAS MEDICAL PLAZA (LPMP)	
	a. Property Management/Maintenance Agreement Addendum #3 – INPRO Construction, Inc. – 3% increase from \$11,485/mo. to \$11,829/mo. – Effective May 1, 2024 through April 30, 2025	
54-56	6. CEO DISCRETIONARY FUND	
	a. Increase of \$15,000 (totaling \$65,000) through the end of fiscal year June 30, 2024	
	F. PRESENTATIONS	
57-59	1. Jeff Hocker, President & Executive Producer, Hocker Productions – Palm Springs Health Run and Wellness Festival Recap and \$3,000 Check Presentation to One Future Coachella Valley – Black & African American Healthcare Scholarship Fund	Information
60-91	2. Adam Problosky, President, Probolsky Research – Districtwide Voter Survey Results	Information
	G. REPORTS	
92	1. Desert Regional Medical Center CEO Report – Michele Finney, CEO	Information
93	2. Desert Regional Medical Center Governing Board Meeting – President Evett PerezGil and Director Les Zendle, MD	Information
	3. Desert Healthcare District CEO Report – Chris Christensen, Interim CEO	
94-95	a. Partners in Medical Education, Inc. – GME Feasibility Analysis in the Coachella Valley	Information
	b. Remaining Hospital Lease Negotiations Informational Status Meetings	Information
	a. April 2 – The Cathedral City Senior Center April 16 – Fantasy Springs Special Events Center April 30 – UCR Palm Desert Campus Auditorium	
96-97	c. CEO Engagements and District Media Visibility	
	4. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott	Information



H. COMMITTEE MEETINGS

- 1. PROGRAM COMMITTEE** – Chair/President Evett PerezGil, Vice-President Carmina Zavala, PsyD, and Director Leticia De Lara
 - a. The Program Committee did not convene in March.

- 2. FINANCE, LEGAL, ADMINISTRATION & REAL ESTATE COMMITTEE** – Chair/Treasurer Arthur Shorr, Vice-President Carmina Zavala, PsyD, and Director Leticia De Lara
 - a. Draft Meeting Minutes – March 13, 2024

Information

Information

98-101

I. BOARD MEMBER COMMENTS

Information

J. ADJOURNMENT

The undersigned certifies that a copy of this agenda was posted in the front entrance to the Desert Healthcare District offices located at 1140 North Indian Canyon Drive, Palm Springs, California, and the front entrance of the Desert Healthcare District office located at the Regional Access Project Foundation, 41550 Eclectic Street, Suite G100, Palm Desert California at least 72 hours prior to the meeting. If you have a disability or require a translator or accommodation to enable you to participate in this meeting, please email Andrea S. Hayles, Special Assistant to the CEO and Board Relations Officer at ahayles@dhcd.org or call (760) 567-0591 at least 72 hours prior to the meeting.

Andrea S. Hayles

Andrea S. Hayles, Board Relations Officer



**DESERT HEALTHCARE DISTRICT
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Directors Present	District Staff Present	Absent
President Evett PerezGil Vice-President Carmina Zavala, PsyD Treasurer Arthur Shorr Director Les Zendle, MD Director Leticia De Lara, MPA Director Carole Rogers, RN	Chris Christensen, CPA, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, MPH, Chief of Community Engagement Jana Trew, MS, Senior Program Officer Andrea S. Hayles, MBA, Board Relations Officer <u>Legal Counsel</u> Jeff Scott	Secretary Kimberly Barraza

AGENDA ITEMS	DISCUSSION	ACTION
A. Call to Order Roll Call	President PerezGil called the meeting to order at 5:30 p.m. The Clerk of the Board called the roll with all directors present except Secretary Barraza and Director De Lara who joined the meeting at 5:33 p.m.	
B. Pledge of Allegiance	President PerezGil led the pledge of allegiance.	
C. Approval of Agenda	President PerezGil asked for a motion to approve the agenda.	#24-06 MOTION WAS MADE by Director Zendle and seconded by Director Zavala to approve the agenda. Motion passed unanimously. AYES – 4 President PerezGil, Vice-President Zavala, Director Shorr, Director Zendle, and Director Rogers NOES – 0 ABSENT – 2 Secretary Barraza and Director De Lara
D. Public Comment	Matthew Skipped, Local Homeowner, and owner of the neighboring building on Indian Canyon, provided public comments about SB	

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	<p>752 related to Desert Regional Medical Center and the discharge of homeless patients.</p> <p>Ezra Kaufman, Palm Desert Resident, provided public comments related to his request for additional information on the \$570M of intercompany transactions at Desert Regional Medical Center in the fair market valuation.</p>	
<p>E. Consent Agenda</p> <ol style="list-style-type: none"> 1. BOARD MINUTES <ol style="list-style-type: none"> a. Special Meeting of the Board – January 22, 2024 b. Board of Directors Meeting – January 23, 2024 c. Board of Directors Meeting – Revised December 20, 2023 2. FINANCIALS <ol style="list-style-type: none"> a. Approval of the January 2024 Financial Statements – F&A Approved February 14, 2024 3. AGREEMENTS <ol style="list-style-type: none"> a. Coachella Valley Economic Partnership (CVEP)/Desert Healthcare District Study Consulting Services Agreement – The Regional Economic Impacts of DHCD’s Community and Clinical Social Needs Goals and Implementation for Recommendations – NTE \$80,000 	<p>President PerezGil asked for a motion to approve the consent agenda.</p>	<p>#24-07 MOTION WAS MADE by Director Shorr and seconded by Director Rogers to approve the consent agenda with changes to the December 06 meeting minutes.</p> <p>Motion passed unanimously.</p> <p>AYES – 6 President PerezGil, Vice-President Zavala, Director Shorr, Director Zendle, Director De Lara, and Director Rogers</p> <p>NOES – 0</p> <p>ABSENT – 1 Secretary Barraza</p>

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<p>b. Consideration of Board Consent to Desert Regional Medical Center’s Funding of Elevator Modernization Project – \$3,055,900</p> <p>4. POLICIES</p> <p>a. Policy #BOD-02 – Elections and Appointment of Board Officers</p> <p>b. Policy #BOD-15 – Conflict of Interest</p> <p>c. Revised Grantmaking Flow Chart – Supplement to Policy #OP-05 – Grantmaking Policy</p> <p>d. Policy #OP-16 – CEO Discretionary Fund</p> <p>e. Policy #FIN-01 – Financial Operations</p> <p>f. Policy #FIN-04 – Budget Policy</p>		
<p>F. Presentations</p> <p>1. Carmela Meyer, MBA, EdD and Christine Redovan, MBA, MLIS, GME Consultants, Partners in Medical Education, Inc. – GME Feasibility Analysis in the Coachella Valley</p>	<p>Chris Christensen, Interim CEO, introduced Carmela Meyer, Partners in Medical Education, and described the background information on the Board-approved GME assessment. Ms. Meyer provided an overview of her presentation on the GME feasibility analysis.</p> <p>The Board discussed a working group to incorporate all the collaborative partners, the financial aspects, competitive grants, the 5-year cap for CMS reimbursement, forming a committee to explore the GME residency program, the District’s</p>	

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	<p>support role, and directing staff to provide their recommendations for the next steps, including allocating resources and meeting with the partners to work with Partners in Medical Education.</p> <p>Ms. Myers recommended organizing the sponsoring institutions to determine the next steps, such as the number of rotations and other roles.</p>	
<p>G. Strategic Funding</p> <p>1. Grant #1429 - Desert Cancer Foundation – Patient Assistance (PA) Program and Community Outreach: \$163,750 – Goal #2 Proactively expand community access to primary and specialty care services/Strategy #2.7 and Goal #3 Proactively expand community access to behavioral/mental health/Strategy 3.6 – HIGH PRIORITY GOALS</p>	<p>President PerezGil inquired about any questions concerning Desert Cancer Foundation’s \$163,750 grant request.</p> <p>Mark Scheibach, Executive Director, Desert Cancer Network, provided an overview of the grant requests patient assistance program and community outreach.</p>	<p>#24-08 MOTION WAS MADE by Director Zendle and seconded by Director Rogers to approve Grant #1429 - Desert Cancer Foundation – Patient Assistance (PA) Program and Community Outreach: \$163,750.</p> <p>Motion passed unanimously.</p> <p>AYES – 6 President PerezGil, Vice-President Zavala, Director Shorr, Director Zendle, Director De Lara, and Director Rogers</p> <p>NOES – 0</p> <p>ABSENT – 1 Secretary Barraza</p>
<p>H. Reports</p> <p>1. Desert Regional Medical Center CEO Report – Michele Finney, CEO</p>	<p>Michele Finney, CEO, DRMC, DCN, provided an overview of her report describing events, operations, quality, and capital construction projects, including the elevator modernization plan. Mrs. Finney described the recent application submission to the Accreditation Council for</p>	

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<p>2. Desert Regional Medical Center Governing Board Meeting – President Evett PerezGil and Director Les Zendle, MD</p> <p>3. Desert Healthcare District CEO Report – Chris Christensen, Interim CEO</p> <p>a. Hospital Lease negotiations informational status meetings – 5 public forums throughout the Valley i. Op-ed submission to the Desert Sun in response to the Editorial Board’s January 14, 2024, article.</p>	<p>Graduate Medical Education (ACGME) for a twelve-resident transitional year program, further illustrating the program acceptance, the positive outcome of the survey, and a July 1 start date. An 8-8-8 internal medicine program application is also submitted while securing a program director.</p> <p>Director Zendle, MD, described the most recent governing board meeting, highlighting the DRMC transfers from other hospitals, such as Imperial Valley, seventy-one postgraduate physicians with an increase in July, the 2023 nursing students, and the community benefits from charity care.</p> <p>Chris Christensen, Interim CEO, thanked Jana Trew for her service to the District as she advances on to a new opportunity, also providing an overview of the background of the Behavioral Health Initiative.</p> <p>Mr. Christensen read the Op-Ed for publication in the Desert Sun in response to their January 14 article, further describing the informational community public forums throughout the Valley.</p>	
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<p>b. Consideration to approve Gibbins Advisors’ proposal to determine the implications of reassuming operational responsibility for the hospital.</p>	<p>Mr. Christensen provided background on identifying a consultant for potentially reassuming the operational responsibility of the hospital. The Board discussed and requested the inclusion of seismic upgrades for asset purchases on item 9 of the Gibbins Advisors proposal. Additionally, the Board also requested that staff review and reassess the Development Director position to assist with fundraising for the 2030 seismic funding, although it is a low strategic priority.</p> <p>Public Comments: Ezra Kaufman, Palm Desert Resident, provided public comments on the Gibbins Advisors proposal.</p>	<p>#24-09 MOTION WAS MADE by Director Rogers and seconded by Director De Lara to approve Gibbins Advisors’ proposal to determine the implications of reassuming operational responsibility for the hospital. Motion passed 5-1. AYES – 5 President PerezGil, Vice-President Zavala, Director Shorr, Director De Lara, and Director Rogers NOES – 1 Director Zendle ABSENT – 1 Secretary Barraza</p>
<p>c. Ballots – Local Area Formation Commission (LAFCO) Eastern County Special District Member</p>	<p>Mr. Christensen described the nominations and election for the LAFCO Eastern County Special District Member, with President PerezGil representing the District’s vote on the ballot.</p>	
<p>d. CEO Engagements and District Media Visibility</p>	<p>Mr. Christensen described the details of his CEO engagements throughout the month highlighting the District's visibility and role in providing \$10k to the Chance Initiative and \$40k to TODEC for assisting the residents of Cathedral City and the farmworker community connecting residents to</p>	

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<p>4. Legal – Jeffrey G. Scott, Esq., Law Offices of Jeffrey G. Scott</p>	<p>behavioral health services related to Tropical Storm Hilary, further illustrating the recognition at the recent mixer from the Greater Coachella Valley Chamber of Commerce mixer honoring the District and other agencies for their efforts after Tropical Storm Hillary.</p> <p>Jeff Scott, Legal Counsel, described the article in the San Diego Union Tribune on Palomar Healthcare District, the state’s largest public health district, concerning the use of GO Bonds, fiscal year loss, and the board’s approval of an agreement that gives oversight of the C-Suite to a private company.</p>	
<p>I. Committee Meetings –</p> <p>I.1. Strategic Planning Committee</p> <p>a. Draft Meeting Minutes – February 8, 2024</p> <p>b. FY2021-2026 Strategic Plan – Updates and Developing Grants Allocated to the Strategic Plan Goals</p> <p>I.1.2. Board and Staff Communications and Policies Committee Meeting</p>	<p>President PerezGil inquired about any questions concerning the February 8 Strategic Planning Committee meeting minutes, including item b on the updates, and developing grants allocated to the strategic plan goals.</p> <p>There were no questions or comments.</p> <p>President PerezGil inquired about any questions concerning the February 12 Board and Staff</p>	

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<p>a. Draft Meeting Minutes – February 12, 2024</p> <p>I.1.3. Program Committee Meeting</p> <p>a. Draft Meeting Minutes – February 13, 2024</p> <p>b. Health Career Connections (HCC) Summer Intern Project – Hosting an intern for a 10-week period in the Summer 2024 – NTE \$9,100 program fee.</p> <p>c. Progress and Final Reports Update</p> <p>d. Grant Applications and RFP Proposals Submitted and Under Review</p> <p>e. Grant Payment Schedule</p> <p>I.1.4. Finance, Legal, Administration, and Real Estate Committee</p> <p>a. Draft Meeting Minutes of February 14, 2024</p>	<p>Communications and Policies Committee meeting minutes.</p> <p>Director De Lara, chair, highlighted the discussion about ensuring appropriate translation services of Spanish and English languages.</p> <p>President PerezGil inquired about any questions concerning the February 13 Program Committee meeting minutes and items b – e.</p> <p>Director De Lara, chair, recapped the possibility of an opportunity for dispersing additional funding to Health Career Connections for ensuring program availability to benefit other nonprofits.</p> <p>President PerezGil inquired about any questions concerning the February 14 F&A Committee meeting minutes.</p> <p>There were no questions or comments.</p>	
<p>J. Old Business</p> <p>1. Coachella Valley Association of Governments (CVAG) CV Link Q4 Project Report</p>	<p>President PerezGil inquired about any questions concerning the CV Link Q4 project report.</p>	



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	There were no questions or comments.	
K. Board Member Comments	Director Rogers provided the Board with a report on the Coachella Valley Association of Governments (CVAG) Housing Report and an update on the Word of Life \$10k mini grant from the District, including her volunteer work of providing food and housing.	
L. Adjournment	President PerezGil adjourned the meeting at 7:50 p.m.	Audio recording available on the website at http://dhcd.org/Agendas-and-Documents

ATTEST: _____
 Donna Craig, Chief Program Officer
 Desert Healthcare District and Foundation

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer

DESERT HEALTHCARE DISTRICT
FEBRUARY 2024 FINANCIAL STATEMENTS
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DESERT HEALTHCARE DISTRICT
YEAR TO DATE VARIANCE ANALYSIS
ACTUAL VS BUDGET
EIGHT MONTHS ENDED FEBRUARY 29, 2024

Scope: \$25,000 Variance per Statement of Operations Summary				
	YTD		Over(Under)	
Account	Actual	Budget	Budget	Explanation
4000 - Income	\$ 7,987,851	\$ 4,608,456	\$ 3,379,395	Higher interest income and market fluctuations (net) from FRF investments \$2,097k; higher property tax revenues \$1,283k
4501 - Misc Income	\$ 144,500	\$ 6,000	\$ 138,500	Higher misc income \$140k from Coachella Valley Resource Conservation District for 2nd Mobile Medical Unit
5000 - Direct Expenses	\$ 1,154,076	\$ 1,250,864	\$ (96,788)	Lower education expense \$47k; lower health insurance expense \$26k; lower wage related expenses \$12k; lower retirement expenses \$7k; lower board expenses \$4k; lower misc \$1k
6500 - Professional Fees Expense	\$ 615,210	\$ 1,104,304	\$ (489,094)	Lower Professional Services expense \$390k; lower PR/Communications expense \$98k; lower misc \$1k

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2023 through February 2024

	MONTH			TOTAL		
	Feb 24	Budget	\$ Over Budget	Jul '23 - Feb 24	Budget	\$ Over Budget
Income						
4000 · Income	6,456	3,667	2,789	7,987,851	4,608,456	3,379,395
4500 · LPMP Income	120,354	116,723	3,631	946,883	933,784	13,099
4501 · Miscellaneous Income	0	750	(750)	144,500	6,000	138,500
Total Income	126,810	121,140	5,670	9,079,234	5,548,240	3,530,994
Expense						
5000 · Direct Expenses	112,216	156,358	(44,142)	1,154,076	1,250,864	(96,788)
6000 · General & Administrative Exp	47,954	52,110	(4,156)	419,755	416,880	2,875
6325 · CEO Discretionary Fund	1,280	4,167	(2,887)	47,657	33,336	14,321
6445 · LPMP Expenses	119,772	104,163	15,609	826,507	833,304	(6,797)
6500 · Professional Fees Expense	136,590	138,038	(1,448)	615,210	1,104,304	(489,094)
6600 · Mobile Medical Unit	0	0	0	2,073	0	2,073
6700 · Trust Expenses	5,458	6,542	(1,084)	55,464	52,336	3,128
Total Expense Before Grants	423,270	461,378	(38,108)	3,120,732	3,691,038	(570,306)
9000 · Other Income <expenses>	78	0	78	(2,765)	0	(2,765)
7000 · Grants Expense	(227,653)	333,333	(560,986)	2,690,714	2,666,664	24,050
Net Income	(68,729)	(673,571)	604,842	3,265,023	(809,462)	4,074,485

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2023 through February 2024

	MONTH			TOTAL		
	Feb 24	Budget	\$ Over Budget	Jul '23 - Feb 24	Budget	\$ Over Budget
Income						
4000 · Income						
4010 · Property Tax Revenues	85,677	0	85,677	5,861,714	4,579,120	1,282,594
4200 · Interest Income						
4220 · Interest Income (FRF)	194,704	85,000	109,704	912,170	680,000	232,170
9999-1 · Unrealized gain(loss) on invest	(275,925)	(83,333)	(192,592)	1,197,967	(666,664)	1,864,631
Total 4200 · Interest Income	(81,221)	1,667	(82,888)	2,110,137	13,336	2,096,801
4300 · DHC Recoveries	2,000	2,000	0	16,000	16,000	0
Total 4000 · Income	6,456	3,667	2,789	7,987,851	4,608,456	3,379,395
4500 · LPMP Income	120,354	116,723	3,631	946,883	933,784	13,099
4501 · Miscellaneous Income	0	750	(750)	144,500	6,000	138,500
Total Income	126,810	121,140	5,670	9,079,234	5,548,240	3,530,994
Expense						
5000 · Direct Expenses						
5100 · Administration Expense						
5110 · Wages Expense	102,577	131,159	(28,582)	1,016,693	1,049,272	(32,579)
5111 · Allocation to LPMP - Payroll	(6,539)	(6,539)	0	(52,312)	(52,312)	0
5112 · Vacation/Sick/Holiday Expense	7,607	15,000	(7,393)	133,083	120,000	13,083
5114 · Allocation to Foundation	(33,148)	(33,148)	0	(265,184)	(265,184)	0
5119 · Allocation-FED FUNDS/CVHIP-DHCF	(5,633)	(17,071)	11,438	(118,245)	(136,568)	18,323
5120 · Payroll Tax Expense	9,079	10,578	(1,499)	73,585	84,624	(11,039)
5130 · Health Insurance Expense						
5131 · Premiums Expense	19,489	22,456	(2,967)	162,406	179,648	(17,242)
5135 · Reimb./Co-Payments Expense	2,426	1,950	476	6,583	15,600	(9,017)
Total 5130 · Health Insurance Expense	21,915	24,406	(2,491)	168,989	195,248	(26,259)
5140 · Workers Comp. Expense	365	585	(220)	4,693	4,680	13
5145 · Retirement Plan Expense	8,361	10,486	(2,125)	76,963	83,888	(6,925)
5160 · Education Expense	1,547	8,333	(6,786)	19,266	66,664	(47,398)
Total 5100 · Administration Expense	106,131	143,789	(37,658)	1,057,531	1,150,312	(92,781)
5200 · Board Expenses						
5210 · Healthcare Benefits Expense	1,690	4,188	(2,498)	45,688	33,504	12,184
5230 · Meeting Expense	(225)	3,708	(3,933)	18,745	29,664	(10,919)
5235 · Director Stipend Expense	3,936	3,465	471	27,365	27,720	(355)
5240 · Catering Expense	684	1,000	(316)	3,767	8,000	(4,233)
5250 · Mileage Reimbursement Expense	0	208	(208)	980	1,664	(684)
Total 5200 · Board Expenses	6,085	12,569	(6,484)	96,545	100,552	(4,007)
Total 5000 · Direct Expenses	112,216	156,358	(44,142)	1,154,076	1,250,864	(96,788)

Desert Healthcare District
Profit & Loss Budget vs. Actual
July 2023 through February 2024

	MONTH			TOTAL		
	Feb 24	Budget	\$ Over Budget	Jul '23 - Feb 24	Budget	\$ Over Budget
6000 · General & Administrative Exp						
6110 · Payroll fees Expense	222	208	14	1,732	1,664	68
6120 · Bank and Investment Fees Exp	5,420	5,200	220	44,763	41,600	3,163
6125 · Depreciation Expense	2,060	2,000	60	15,797	16,000	(203)
6126 · Depreciation-Solar Parking lot	15,072	15,072	0	120,576	120,576	0
6127 · Depreciation - Autos	6,409	3,287	3,122	34,936	26,296	8,640
6130 · Dues and Membership Expense	5,378	5,385	(7)	25,079	43,080	(18,001)
6200 · Insurance Expense	4,133	4,950	(817)	33,638	39,600	(5,962)
6300 · Minor Equipment Expense	0	42	(42)	0	336	(336)
6305 · Auto Allowance & Mileage Exp	0	500	(500)	2,001	4,000	(1,999)
6306 · Staff- Auto Mileage reimb	121	625	(504)	3,615	5,000	(1,385)
6309 · Personnel Expense	0	375	(375)	0	3,000	(3,000)
6310 · Miscellaneous Expense	0	42	(42)	4,460	336	4,124
6311 · Cell Phone Expense	728	900	(172)	5,720	7,200	(1,480)
6312 · Wellness Park Expenses	0	83	(83)	689	664	25
6315 · Security Monitoring Expense	0	50	(50)	503	400	103
6340 · Postage Expense	0	333	(333)	1,456	2,664	(1,208)
6350 · Copier Rental/Fees Expense	377	500	(123)	3,131	4,000	(869)
6351 · Travel Expense	0	2,500	(2,500)	34,326	20,000	14,326
6352 · Meals & Entertainment Exp	(6)	2,417	(2,423)	10,504	19,336	(8,832)
6355 · Computer Services Expense	4,837	3,083	1,754	44,064	24,664	19,400
6360 · Supplies Expense	854	1,833	(979)	11,100	14,664	(3,564)
6380 · LAFCO Assessment Expense	180	208	(28)	1,440	1,664	(224)
6400 · East Valley Office	2,169	2,517	(348)	20,225	20,136	89
Total 6000 · General & Administrative Exp	47,954	52,110	(4,156)	419,755	416,880	2,875
6325 · CEO Discretionary Fund	1,280	4,167	(2,887)	47,657	33,336	14,321
6445 · LPMP Expenses	119,772	104,163	15,609	826,507	833,304	(6,797)
6500 · Professional Fees Expense						
6516 · Professional Services Expense	128,060	103,038	25,022	434,804	824,304	(389,500)
6520 · Annual Audit Fee Expense	1,441	1,458	(17)	11,528	11,664	(136)
6530 · PR/Communications/Website	1,023	20,542	(19,519)	66,589	164,336	(97,747)
6560 · Legal Expense	9,293	13,000	(3,707)	102,289	104,000	(1,711)
6561 · Payroll Preparation Fees	(3,227)			0		
Total 6500 · Professional Fees Expense	136,590	138,038	(1,448)	615,210	1,104,304	(489,094)

Desert Healthcare District
Profit & Loss Budget vs. Actual
 July 2023 through February 2024

	MONTH			TOTAL		
	Feb 24	Budget	\$ Over Budget	Jul '23 - Feb 24	Budget	\$ Over Budget
6600 · Mobile Medical Unit						
6605 · Mobile Medical Unit Expense	0	0	0	2,073	0	2,073
6700 · Trust Expenses						
6720 · Pension Plans Expense						
6721 · Legal Expense	0	167	(167)	0	1,336	(1,336)
6725 · RPP Pension Expense	5,000	5,000	0	40,000	40,000	0
6728 · Pension Audit Fee Expense	458	1,375	(917)	15,464	11,000	4,464
Total 6700 · Trust Expenses	5,458	6,542	(1,084)	55,464	52,336	3,128
Total Expense Before Grants	423,270	461,378	(38,108)	3,120,732	3,691,038	(570,306)
9000 · Other Income <expenses>	78	0	78	(2,765)	0	(2,765)
7000 · Grants Expense						
7010 · Major Grant Awards Expense	(227,653)	333,333	(560,986)	2,690,714	2,666,664	24,050
Net Income	(68,729)	(673,571)	604,842	3,265,023	(809,462)	4,074,485

Las Palmas Medical Plaza
Profit & Loss Budget vs. Actual
July 2023 through February 2024

	MONTH			TOTAL		
	Feb 24	Budget	\$ Over Budget	Jul '23 - Feb 24	Budget	\$ Over Budget
Income						
4500 · LPMP Income						
4505 · Rental Income	83,194	93,600	(10,406)	652,624	748,800	(96,176)
4510 · CAM Income	37,160	23,040	14,120	294,259	184,320	109,939
4513 · Misc. Income	0	83	(83)	0	664	(664)
Total 4500 · LPMP Income	120,354	116,723	3,631	946,883	933,784	13,099
Expense						
6445 · LPMP Expenses						
6420 · Insurance Expense	5,568	4,050	1,518	44,544	32,400	12,144
6425 · Building - Depreciation Expense	28,271	27,441	830	214,235	219,528	(5,293)
6426 · Tenant Improvements -Dep Exp	19,540	17,917	1,623	103,854	143,336	(39,482)
6427 · HVAC Maintenance Expense	0	1,333	(1,333)	8,898	10,664	(1,766)
6428 · Roof Repairs Expense	0	208	(208)	0	1,664	(1,664)
6431 · Building -Interior Expense	18,980	625	18,355	53,480	5,000	48,480
6432 · Plumbing -Interior Expense	5,960	833	5,127	15,885	6,664	9,221
6433 · Plumbing -Exterior Expense	0	208	(208)	435	1,664	(1,229)
6434 · Allocation Internal Prop. Mgmt	6,539	6,539	0	52,312	52,312	0
6435 · Bank Charges	31	42	(11)	195	336	(141)
6437 · Utilities -Vacant Units Expense	83	183	(100)	241	1,464	(1,223)
6439 · Deferred Maintenance Repairs Ex	0	1,833	(1,833)	16,820	14,664	2,156
6440 · Professional Fees Expense	11,485	11,485	0	91,880	91,880	0
6441 · Legal Expense	0	83	(83)	0	664	(664)
6458 · Elevators - R & M Expense	282	1,083	(801)	9,416	8,664	752
6460 · Exterminating Service Expense	275	1,000	(725)	2,200	8,000	(5,800)
6463 · Landscaping Expense	0	917	(917)	9,833	7,336	2,497
6467 · Lighting Expense	0	417	(417)	0	3,336	(3,336)
6468 · General Maintenance Expense	0	83	(83)	0	664	(664)
6471 · Marketing-Advertising	0	1,250	(1,250)	842	10,000	(9,158)
6475 · Property Taxes Expense	6,167	6,650	(483)	51,328	53,200	(1,872)
6476 · Signage Expense	0	625	(625)	401	5,000	(4,599)
6480 · Rubbish Removal Medical Waste E	1,142	1,500	(358)	9,860	12,000	(2,140)
6481 · Rubbish Removal Expense	2,234	2,900	(666)	22,649	23,200	(551)
6482 · Utilities/Electricity/Exterior	699	625	74	6,850	5,000	1,850
6484 · Utilities - Water (Exterior)	561	833	(272)	5,106	6,664	(1,558)
6485 · Security Expenses	11,955	13,333	(1,378)	96,990	106,664	(9,674)
6490 · Miscellaneous Expense	0	167	(167)	8,253	1,336	6,917
Total 6445 · LPMP Expenses	119,772	104,163	15,609	826,507	833,304	(6,797)
Net Income	582	12,560	(11,978)	120,376	100,480	19,896

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of February 29, 2024

		Feb 29, 24	Feb 28, 23
ASSETS			
Current Assets			
Checking/Savings			
	1000 · CHECKING CASH ACCOUNTS	4,500,043	4,827,982
	1100 · INVESTMENT ACCOUNTS	65,642,246	60,716,749
	Total Checking/Savings	70,142,289	65,544,731
	Total Accounts Receivable	226,337	187,899
Other Current Assets			
	1204.1 · Rent Receivable-Deferred COVID	15,121	56,628
	1270 · Prepaid Insurance -Ongoing	38,804	36,701
	1279 · Pre-Paid Fees	32,027	21,883
	Total Other Current Assets	85,952	115,212
	Total Current Assets	70,454,578	65,847,842
Fixed Assets			
	1300 · FIXED ASSETS	5,297,057	5,092,611
	1335-00 · ACC DEPR	(2,795,588)	(2,520,690)
	1400 · LPMP Assets	6,682,221	6,902,494
	Total Fixed Assets	9,183,690	9,474,415
Other Assets			
	1600 · RIGHT TO USE ASSETS	216,235	0
	1611 · RTU Accumulated Amortization	(22,178)	0
	1700 · OTHER ASSETS	3,698,380	3,499,745
	1800 · OTHER RECEIVABLES	3,048,911	0
	Total Other Assets	6,941,348	3,499,745
TOTAL ASSETS		86,579,616	78,822,002

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of February 29, 2024

		Feb 29, 24	Feb 28, 23
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 - Accounts Payable		162,990	12,179
2001 - LPMP Accounts Payable		25,674	3,799
Total Accounts Payable		188,664	15,978
Other Current Liabilities			
2002 - LPMP Property Taxes		(22,554)	11,970
2003 - Prepaid Rents		23,894	0
2131 - Grant Awards Payable		5,478,329	4,338,224
2133 - Accrued Accounts Payable		249,550	199,550
2141 - Accrued Vacation Time		93,029	103,723
2145 - Payroll Liability		0	(588)
2188 - Current Portion - LTD		0	4,934
2190 - Investment Fees Payable		6,595	9,386
Total Other Current Liabilities		5,828,843	4,667,199
Total Current Liabilities		6,017,507	4,683,177
Long Term Liabilities			
2171 - RPP-Deferred Inflows-Resources		564,584	492,802
2172 - Lease - Deferred Inflows		2,982,703	0
2280 - Long-Term Disability		0	2,981
2281 - Grants Payable - Long-term		2,475,000	3,520,000
2285 - Lease Payable		196,798	0
2290 - LPMP Security Deposits		57,493	64,960
Total Long Term Liabilities		6,276,578	4,080,743
Total Liabilities		12,294,085	8,763,920
Equity			
3900 - *Retained Earnings		71,020,500	67,758,461
Net Income		3,265,023	2,299,621
Total Equity		74,285,523	70,058,082
TOTAL LIABILITIES & EQUITY		86,579,616	78,822,002

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of February 29, 2024

				Feb 29, 24	Feb 28, 23
ASSETS					
Current Assets					
Checking/Savings					
1000 · CHECKING CASH ACCOUNTS					
			1012 · Union Bank Operating - 9356	0	4,471,304
			1016 · US Bank Operating - 5018	4,156,009	0
			1044 · Las Palmas Medical Plaza - 1241	343,534	0
			1046 · Las Palmas Medical Plaza	0	356,178
			1047 · Petty Cash	500	500
			Total 1000 · CHECKING CASH ACCOUNTS	4,500,043	4,827,982
1100 · INVESTMENT ACCOUNTS					
			1130 · Facility Replacement Fund	66,768,718	63,508,868
			1135 · Unrealized Gain(Loss) FRF	(1,126,472)	(2,792,119)
			Total 1100 · INVESTMENT ACCOUNTS	65,642,246	60,716,749
			Total Checking/Savings	70,142,289	65,544,731
			Total Accounts Receivable	226,337	187,899
Other Current Assets					
			1204.1 · Rent Receivable-Deferred COVID	15,121	56,628
			1270 · Prepaid Insurance -Ongoing	38,804	36,701
			1279 · Pre-Paid Fees	32,027	21,883
			Total Other Current Assets	85,952	115,212
			Total Current Assets	70,454,578	65,847,842
Fixed Assets					
1300 · FIXED ASSETS					
			1310 · Computer Equipment	105,830	94,651
			1320 · Furniture and Fixtures	59,559	50,846
			1321 · Mobile Medical Unit	381,768	197,214
			1322 · Tenant Improvement - RAP #G100	32,794	32,794
			1325 · Offsite Improvements	300,849	300,849
			1331 · DRMC - Parking lot	4,416,257	4,416,257
			Total 1300 · FIXED ASSETS	5,297,057	5,092,611
1335-00 · ACC DEPR					
			1335 · Accumulated Depreciation	(249,298)	(225,898)
			1337 · Accum Deprec- Solar Parking Lot	(2,260,972)	(2,080,107)
			1338 · Accum Deprec - LPMP Parking Lot	(227,374)	(204,824)
			1339 · Accum Deprec - Autos	(57,944)	(9,861)
			Total 1335-00 · ACC DEPR	(2,795,588)	(2,520,690)

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of February 29, 2024

		Feb 29, 24	Feb 28, 23
	1400 · LPMP Assets		
	1401 · Building	8,705,680	8,705,680
	1402 · Land	2,165,300	2,165,300
	1403 · Tenant Improvements -New	2,309,146	2,271,406
	1404 · Tenant Improvements - CIP	129,550	129,550
	1406 · Building Improvements		
	1406.1 · LPMP-Replace Parking Lot	676,484	676,484
	1406.2 · Building Improvements-CIP	39,026	459,999
	1406 · Building Improvements - Other	2,776,742	2,153,527
	Total 1406 · Building Improvements	3,492,252	3,290,010
	1407 · Building Equipment Improvements	445,553	444,268
	1409 · Accumulated Depreciation		
	1410 · Accum. Depreciation	(8,344,518)	(8,055,015)
	1412 · T I Accumulated Dep.-New	(2,220,742)	(2,048,705)
	Total 1409 · Accumulated Depreciation	(10,565,260)	(10,103,720)
	Total 1400 · LPMP Assets	6,682,221	6,902,494
	Total Fixed Assets	9,183,690	9,474,415
	Other Assets		
	1600 · RIGHT TO USE ASSETS		
	1610 · Right to Use Asset	216,235	0
	1611 · RTU Accumulated Amortization	(22,178)	0
	1700 · OTHER ASSETS		
	1731 · Wellness Park	1,693,800	1,693,800
	1740 · RPP-Deferred Outflows-Resources	587,440	836,699
	1742 · RPP - Net Pension Asset	1,417,140	969,246
	Total 1700 · OTHER ASSETS	3,698,380	3,499,745
	1800 · OTHER RECEIVABLES		
	1810 · Lease Receivable	3,048,911	0
	Total Other Assets	6,941,348	3,499,745
	TOTAL ASSETS	86,579,616	78,822,002

Desert Healthcare District
Balance Sheet Previous Year Comparison
As of February 29, 2024

			Feb 29, 24	Feb 28, 23
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
		2000 - Accounts Payable	162,990	12,179
		2001 - LPMP Accounts Payable	25,674	3,799
		Total Accounts Payable	188,664	15,978
Other Current Liabilities				
		2002 - LPMP Property Taxes	(22,554)	11,970
		2003 - Prepaid Rents	23,894	0
		2131 - Grant Awards Payable	5,478,329	4,338,224
		2133 - Accrued Accounts Payable	249,550	199,550
		2141 - Accrued Vacation Time	93,029	103,723
		2145 - Payroll Liability	0	(588)
		2188 - Current Portion - LTD	0	4,934
		2190 - Investment Fees Payable	6,595	9,386
		Total Other Current Liabilities	5,828,843	4,667,199
		Total Current Liabilities	6,017,507	4,683,177
Long Term Liabilities				
		2171 - RPP-Deferred Inflows-Resources	564,584	492,802
		2172 - Lease - Deferred Inflows	2,982,703	0
		2280 - Long-Term Disability	0	2,981
		2281 - Grants Payable - Long-term	2,475,000	3,520,000
		2285 - Lease Payable	196,798	0
		2290 - LPMP Security Deposits	57,493	64,960
		Total Long Term Liabilities	6,276,578	4,080,743
		Total Liabilities	12,294,085	8,763,920
Equity				
		3900 - *Retained Earnings	71,020,500	67,758,461
		Net Income	3,265,023	2,299,621
		Total Equity	74,285,523	70,058,082
TOTAL LIABILITIES & EQUITY			86,579,616	78,822,002

Desert Healthcare District
A/R Aging Summary
As of February 29, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	COMMENT
Carmina Zavala	0	26	0	0	0	26	Meal Reimbursement Over Policy Limits
Desert Healthcare Foundation	38,781	36,258	50,669	0	100,442	226,150	Due from Foundation
DPMG	0	160	0	0	0	160	Electricity Expense Reimbursement
TOTAL	38,781	36,444	50,669	0	100,442	226,336	

Desert Healthcare District
Deposit Detail
February 2024

Type	Date	Name	Amount
Deposit	02/02/2024		2,000
		T-Mobile - Cell Tower Lease	(2,000)
TOTAL			(2,000)
Deposit	02/07/2024		71,823
		Riverside County Treasurer - Property Tax	(71,823)
TOTAL			(71,823)
Deposit	02/13/2024		13,854
		Riverside County Treasurer - Property Tax	(13,854)
TOTAL			(13,854)
Deposit	02/20/2024		85
		Dana Christensen - Meal Reimbursement Over Policy Limits	(8)
		Dana Christensen - Meal Reimbursement Over Policy Limits	(4)
		Miscellaneous	(73)
TOTAL			(85)
		TOTAL	87,762

DESERT HEALTHCARE DISTRICT										
PROPERTY TAX RECEIPTS FY 2023 - 2024										
RECEIPTS - EIGHT MONTHS ENDED FEBRUARY 29, 2024										
	FY 2022-2023 Projected/Actual					FY 2023-2024 Projected/Actual				
	Budget %	Budget \$	Act %	Actual Receipts	Variance	Budget %	Budget \$	Act %	Actual Receipts	Variance
July	0.0%	\$ -	0.0%	\$ 3,676	\$ 3,676	0.0%	\$ -	0.8%	\$ 70,152	\$ 70,152
Aug	0.0%	\$ -	2.2%	\$ 175,271	\$ 175,271	0.0%	\$ -	2.0%	\$ 180,642	\$ 180,642
Sep	0.0%	\$ -	0.0%	\$ 3,382	\$ 3,382	0.0%	\$ -	0.0%	\$ -	\$ -
Oct	2.6%	\$ 208,624	0.0%	\$ -	\$ (208,624)	2.6%	\$ 229,840	2.8%	\$ 248,614	\$ 18,774
Nov	0.4%	\$ 32,096	2.5%	\$ 198,217	\$ 166,121	0.4%	\$ 35,360	0.1%	\$ 10,535	\$ (24,825)
Dec	16.9%	\$ 1,356,056	18.2%	\$ 1,458,481	\$ 102,425	16.9%	\$ 1,493,960	19.2%	\$ 1,696,170	\$ 202,210
Jan	31.9%	\$ 2,559,656	40.6%	\$ 3,259,483	\$ 699,827	31.9%	\$ 2,819,960	42.1%	\$ 3,720,800	\$ 900,840
Feb	0.0%	\$ -	0.6%	\$ 46,002	\$ 46,002	0.0%	\$ -	1.0%	\$ 85,677	\$ 85,677
Mar	0.3%	\$ 24,072	1.1%	\$ 84,592	\$ 60,520	0.3%	\$ 26,520	0.0%		
Apr	5.5%	\$ 441,320	6.4%	\$ 510,192	\$ 68,872	5.5%	\$ 486,200	0.0%		
May	19.9%	\$ 1,596,776	48.4%	\$ 3,883,733	\$ 2,286,957	19.9%	\$ 1,759,160	0.0%		
June	22.5%	\$ 1,805,400	0.1%	\$ 5,841	\$ (1,799,559)	22.5%	\$ 1,989,000	0.0%		
Total	100%	\$ 8,024,000	120.0%	\$ 9,628,870	\$ 1,604,870	100.00%	\$ 8,840,000	68.0%	\$ 6,012,591	\$ 1,433,471

**Las Palmas Medical Plaza
Deposit Detail - LPMP
February 2024**

Type	Date	Name	Amount
Deposit	02/05/2024		77
Payment	02/05/2024	Pathway Pharmaceuticals, Inc.	(77)
TOTAL			(77)
Deposit	02/05/2024		5,618
Payment	02/05/2024	DPMG	(2,244)
Payment	02/05/2024	Coachella Valley Volunteers in Medicine-	(3,374)
TOTAL			(5,618)
Deposit	02/07/2024		20,382
Payment	02/05/2024	Brad A. Wolfson, M.D.	(3,927)
Payment	02/05/2024	Cohen Musch Thomas Medical Group	(5,243)
Payment	02/05/2024	Cure Cardiovascular Consultants	(3,435)
Payment	02/05/2024	Palmtree Clinical Research	(7,777)
TOTAL			(20,382)
Deposit	02/07/2024		13,787
Payment	02/07/2024	EyeCare Services Partners Management LLC	(7,053)
Payment	02/07/2024	Desert Oasis Healthcare	(2,701)
Payment	02/07/2024	Ramy Awad, M.D.	(3,871)
Payment	02/07/2024	Desert Oasis Healthcare	(162)
TOTAL			(13,787)
Deposit	02/12/2024		4,589
Payment	02/12/2024	Global Premier Fertility	(4,589)
TOTAL			(4,589)
Deposit	02/14/2024		4,144
Payment	02/14/2024	Desert Family Medical Center	(4,144)
TOTAL			(4,144)

**Las Palmas Medical Plaza
Deposit Detail - LPMP
February 2024**

Type	Date	Name	Amount
Deposit	02/15/2024		3,626
Payment	02/15/2024	Peter Jamieson, M.D.	(3,626)
TOTAL			(3,626)
Deposit	02/20/2024		3,226
		Aijaz Hashmi, M.D., Inc.	(3,226)
TOTAL			(3,226)
Deposit	02/26/2024		68,510
		Steven Gundry, M.D.	(6,113)
		Laboratory Corporation of America	(5,632)
Payment	02/26/2024	Global Premier Fertility	(4,589)
Payment	02/26/2024	Desert Regional Medical Center	(6,177)
Payment	02/26/2024	Desert Regional Medical Center	(6,177)
Payment	02/26/2024	Tenet HealthSystem Desert, Inc.	(32,913)
Payment	02/26/2024	Tenet HealthSystem Desert, Inc	(6,908)
TOTAL			(68,509)
Deposit	02/26/2024		4,478
		Quest Diagnostics Incorporated	(4,478)
TOTAL			(4,478)
Deposit	02/29/2024		7,161
		Howard Aaron Aronow, M.D.	(1,664)
		Desert Oasis Healthcare	(2,782)
Payment	02/29/2024	Pathway Pharmaceuticals, Inc.	(2,716)
TOTAL			(7,162)
		TOTAL	135,598

Desert Healthcare District
Check Register
As of February 29, 2024

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1016 - US Bank Operating - 5018				
Liability Check	02/02/2024		QuickBooks Payroll Service	(567)
Liability Check	02/02/2024		QuickBooks Payroll Service	(53,266)
Bill Pmt -Check	02/07/2024	3046	U.S. Bank	(1,045)
Bill Pmt -Check	02/07/2024	3047	California Consulting	(4,250)
Bill Pmt -Check	02/07/2024	3048	Magdalena Cleaning Services	(400)
Bill Pmt -Check	02/07/2024	3049	Ready Refresh	(55)
Bill Pmt -Check	02/07/2024	3050	Rogers, Carole - Stipend	(695)
Bill Pmt -Check	02/07/2024	3051	Staples	(741)
Bill Pmt -Check	02/07/2024	3052	State Compensation Insurance Fund	(438)
Bill Pmt -Check	02/07/2024	3053	Deveau Burr Group, LLC	(9,500)
Bill Pmt -Check	02/07/2024	3054	Jana Trew - Expense Reimbursement	(180)
Bill Pmt -Check	02/07/2024	3055	TWC Consulting LLC	(6,833)
Bill Pmt -Check	02/07/2024	3056	Desert Arc - Grant Payment	(65,536)
Bill Pmt -Check	02/07/2024	3057	Lift To Rise - Grant Payment	(67,500)
Bill Pmt -Check	02/07/2024	3058	Pueblo Unido CDC - Grant Payment	(11,250)
Bill Pmt -Check	02/07/2024	3059	So.Cal Computer Shop	(2,924)
Bill Pmt -Check	02/07/2024	3060	Arthur Shorr - Health Premium Reimbursement	(8,966)
Check	02/07/2024	Auto Pay	Calif. Public Employees' Retirement System	(17,253)
Bill Pmt -Check	02/08/2024	3061	Sergio Rodriguez - Expense Reimbursement	(64)
Bill Pmt -Check	02/08/2024	3062	Alejandro Espinoza Santacruz - Expense Reimbursement	(2,298)
Bill Pmt -Check	02/08/2024	3063	Steven Hollis - Consulting Services	(24,032)
Check	02/14/2024		Bank Service Charge	(420)
Bill Pmt -Check	02/15/2024	3064	AMS Tax Service, Inc.	(500)
Bill Pmt -Check	02/15/2024	3065	Asthma & Allergy Foundation of America - Grant Payment	(10,000)
Bill Pmt -Check	02/15/2024	3066	CV Strategies	(6,915)
Bill Pmt -Check	02/15/2024	3067	Eric Taylor - Expense Reimbursement	(635)
Bill Pmt -Check	02/15/2024	3068	Kimberly Barraza - Stipend	(1,273)
Bill Pmt -Check	02/15/2024	3069	LoopUp LLC	(24)
Bill Pmt -Check	02/15/2024	3070	Xerox Financial Services	(377)
Bill Pmt -Check	02/15/2024	3071	Blood Bank of San Bernardino - Grant Payment	(8,121)
Bill Pmt -Check	02/15/2024	3072	Frazier Pest Control, Inc.	(33)
Bill Pmt -Check	02/15/2024	3073	NPO Centric	(24,044)
Bill Pmt -Check	02/15/2024	3074	Bob Murray & Associates	(14,240)
Liability Check	02/16/2024		QuickBooks Payroll Service	(503)
Liability Check	02/16/2024		QuickBooks Payroll Service	(53,119)
Bill Pmt -Check	02/16/2024	ACH 022124	Law Offices of Scott & Jackson	(9,293)
Bill Pmt -Check	02/20/2024	3075	Principal Life Insurance Co.	(2,156)

Desert Healthcare District
Check Register
As of February 29, 2024

Type	Date	Num	Name	Amount
Bill Pmt -Check	02/20/2024	3077	Grantmakers In Health	(3,325)
Bill Pmt -Check	02/20/2024	3078	Shred-It	(260)
Bill Pmt -Check	02/20/2024	3079	CoPower Employers' Benefits Alliance	(1,439)
Bill Pmt -Check	02/20/2024	3080	Erica Huskey - Expense Reimbursement	(75)
Bill Pmt -Check	02/20/2024	3081	Spectrum (Time Warner)	(330)
Bill Pmt -Check	02/22/2024	3082	Gannett California LocalIQ	(528)
Bill Pmt -Check	02/22/2024	3083	Regional Access Project Foundation	(2,169)
Bill Pmt -Check	02/22/2024	3084	Evelt PerezGil - Health Premium Reimbursement	(331)
Bill Pmt -Check	02/26/2024	3085	Top Shop	(80)
Bill Pmt -Check	02/26/2024	3086 - VOID	Evelt PerezGil	0
Bill Pmt -Check	02/26/2024	3087	Frazier Pest Control, Inc.	(33)
Bill Pmt -Check	02/26/2024	3088	Evelt PerezGil - Stipend	(695)
Bill Pmt -Check	02/27/2024	3089	Visual Edge IT (Image Source)	(358)
Bill Pmt -Check	02/29/2024	3090	Andrea S. Hayles - Expense Reimbursement	(330)
Bill Pmt -Check	02/29/2024	3091	Carmina Zavala - Stipend	(810)
Bill Pmt -Check	02/29/2024	3092	Partners In Medical Education, Inc.	(11,333)
Bill Pmt -Check	02/29/2024	3093	Uken Report	(400)
Bill Pmt -Check	02/29/2024	3094	Zendle, Les - Stipend	(463)
Bill Pmt -Check	02/29/2024	3095	The Bridge To Better	(280)
Bill Pmt -Check	02/29/2024	3096	Gibbins Advisors, LLC	(50,000)
Bill Pmt -Check	02/29/2024	3097	Staples	(67)
Bill Pmt -Check	02/29/2024	3098	Verizon Wireless	(846)
TOTAL				(483,598)

Desert Healthcare District						
Details for Credit Card Expenditures						
Credit card purchases - January 2024 - Paid February 2024						
Number of credit cards held by District personnel -1						
Credit Card Limit - \$20,000 - Chris						
Credit Card Holders:						
Chris Christensen - Interim CEO/Chief Administration Officer						
Routine types of charges:						
Office Supplies, Dues for membership, Computer Supplies, Meals, Travel including airlines and Hotels, Catering, Supplies for BOD meetings, CEO Discretionary for small grant & gift items						
Statement						
Year	Month	Total Charges	Expense Type	Amount	Purpose	Description
		\$ -				
Chris' Statement:						
2024	January	\$ 7,762.58	District			
			GL	Dollar	Description	
			5230	\$ (5,000.00)	Refund for 2023 VIMY Awards Bronze Sponsorship (duplicate billing, tpayment already made by check)	
			6516	\$ (449.00)	Credit for Federal Filing fee charged in error	
			6530	\$ 14.99	The Desert Sun - marketing subscription	
			6516	\$ 449.00	Federal Filing - fee charged during SAM.gov registration (to be credited)	
			1320	\$ 4,460.01	Budget Blinds - deposit for blind replacement in Palm Springs office	
			5230	\$ 1,562.50	Joslyn Center - Wine and All That Jazz event - President PerezGil, Director Rogers + 1, Director De Lara +1	
			5160	\$ 937.50	Joslyn Center - Wine and All That Jazz event - Chris Christensen, Donna Craig, Andrea Hayles	
			6355	\$ 254.94	Zoom webinar/audio conference expense	
			6130	\$ 390.00	Association of Fundraising Professionals membership	
			6325	\$ 1,000.00	Joslyn Center - CEO Discretionary Fund donation	CEO Discretionary Fund
			6360	\$ 143.99	CalChamber - 2024 posters & pamphlets	
			5230	\$ 913.00	Palm Desert Osher - UCR Palm Desert Campus room rental for 01/022/24 Special BOD meeting	
			5240	\$ 214.97	Jensen's - food for 01/22/24 Special BOD meeting	
			5240	\$ 192.04	El Pollo Loco - food for 01/23/24 BOD meeting	
			6516	\$ 226.80	1-800-Got-Junk - electronic waste disposal	
			5230	\$ 2,000.00	DAP Health - 30th Annual Steve Chase Humanitarian Awards - Director Zendle +1, Director Rogers +1	
			6516	\$ 151.84	Tax1099.com - electronic filing fee for 2023 1099 forms	
			5230	\$ 300.00	Loma Linda Health - Big Hearts for Little Hearts Desert Guild Gala - 02/29/2024 - President PerezGil	
				\$ 7,762.58	*payment of \$1,044.77 made after previous credit applied	

**Las Palmas Medical Plaza
Check Register - LPMP
As of February 29, 2024**

Type	Date	Num	Name	Amount
1000 - CHECKING CASH ACCOUNTS				
1044 - Las Palmas Medical Plaza - 1241				
Bill Pmt -Check	02/07/2024	10857	Green Security Solutions	(11,955)
Bill Pmt -Check	02/07/2024	10858	INPRO Construction Inc.	(11,485)
Bill Pmt -Check	02/07/2024	10859	Palm Springs Disposal Services Inc	(2,695)
Bill Pmt -Check	02/07/2024	10860	INPRO Construction Inc.	(6,780)
Bill Pmt -Check	02/07/2024	10861	INPRO Construction Inc.	(1,010)
Bill Pmt -Check	02/07/2024	10862	INPRO Construction Inc.	(5,500)
Bill Pmt -Check	02/08/2024	10863	Best Signs, Inc.	(401)
Bill Pmt -Check	02/15/2024	10864	Frazier Pest Control, Inc.	(275)
Bill Pmt -Check	02/15/2024	10865	Stericycle, Inc.	(1,142)
Bill Pmt -Check	02/15/2024	10866	INPRO Construction Inc.	(7,560)
Bill Pmt -Check	02/15/2024	10867	INPRO Construction Inc.	(6,700)
Bill Pmt -Check	02/15/2024	10868	INPRO Construction Inc.	(450)
Bill Pmt -Check	02/15/2024	10869	INPRO Construction Inc.	(4,500)
Bill Pmt -Check	02/20/2024	10870	Frontier Communications	(282)
Bill Pmt -Check	02/20/2024	10871	Southern California Edison	(877)
Check	02/20/2024		Bank Service Charge	(593)
Bill Pmt -Check	02/26/2024	10872	Matthew Jennings Riverside Co. Treasurer	(37,152)
Bill Pmt -Check	02/27/2024	10873	INPRO Construction Inc.	(18,498)
Bill Pmt -Check	02/29/2024	10874	Desert Water Agency	(561)
TOTAL				(118,416)

Desert Healthcare District
CEO Discretionary Fund Detail
July 2023 through February 2024

Date	Name	Memo	Amount
6325 - CEO Discretionary Fund			
07/01/2023	California Forward	Knowledge level sponsorship for 2023 Economic Summit	5,000
08/04/2023	U.S. Bank	Planned Parenthood contribution to 60th Anniversary Cocktail Reception - September 23, 2023	5,000
08/11/2023	Blood Bank of San Bernardino	2023 Thanks4Giving Gala Table Sponsorship - Saturday November 11, 2023	3,500
08/15/2023	Coachella Valley Volunteers in Medicine	2023 VIMY Awards - Bronze Sponsorship	5,000
08/17/2023	UC Riverside Foundation	UCR SOM 2023 Gala and Education Building II Grand Opening - Silver Sponsorship	10,000
08/30/2023	Regional Access Project Foundation	Desert Fast Pitch 2023 Sponsorship	5,000
09/06/2023	Cathedral City Senior Center	Table Sponsor at November 13, 2023 Gala	5,000
10/10/2023	Alianza Nacional De Campesinas Inc.	Storm assistance to help Alianza Nacional de Campesinas purchase and distribute food & water after Tropical Storm Hillary	3,698
01/04/2024	U.S. Bank	OneFuture - The Future Is Ours - February 28, 2024 - Empowering Students Sponsor	2,575
01/31/2024	Alejandro Espinoza Santacruz - Expense Reimbursement	Purchased items for refugee children	1,604
02/01/2024	U.S. Bank	Joslyn Center - CEO Discretionary Fund donation	1,000
02/29/2024	The Bridge To Better	Airfare reimbursement donation for individual in need	280
TOTAL			47,657



MEMORANDUM

DATE: March 13, 2024
 TO: F&A Committee
 RE: Retirement Protection Plan (RPP)

Current number of participants in Plan:

	<u>January</u>	<u>February</u>
Active – still employed by hospital	62	62
Vested – no longer employed by hospital	46	44
Former employees receiving annuity	<u>7</u>	<u>6</u>
Total	<u>115</u>	<u>112</u>

The outstanding liability for the RPP is approximately **\$2.5M** (Actives - \$1.4M and Vested - \$1.1M). US Bank investment account balance \$4.5M. Per the June 30, 2023, Actuarial Valuation, the RPP has an Overfunded Pension Asset of approximately **\$1.45M**.

The payouts, excluding monthly annuity payments, made from the Plan for the eight (8) months ended February 29, 2024, totaled **\$470K**. Monthly annuity payments (7 participants) total **\$903** per month.

DESERT HEALTHCARE DISTRICT								
OUTSTANDING GRANTS AND GRANT PAYMENT SCHEDULE								
February 29, 2024								
TWELVE MONTHS ENDING JUNE 30, 2024								
Grant ID Nos.	Name	Approved Grants - Prior Yrs	6/30/2023 Bal Fwd	Current Yr 2023-2024	Total Paid Prior Yrs July-June	Total Paid Current Yr July-June	Open BALANCE	
2014-MOU-BOD-11/21/13	Memo of Understanding CVAG CV Link Support	\$ 10,000,000	\$ 3,320,000		\$ -		\$ 3,320,000	
2022-1301-BOD-01-25-22	UCR Regents - Community Based Interventions to Mitigate Psychological Trauma - 1 Yr.	\$ 113,514	\$ 11,352		\$ 5,747		\$ 5,605	
	Unexpended funds Grant #1301						\$ (5,605)	
2022-1311-BOD-04-26-22	Desert Arc - Healthcare for Adults with Disabilities Project Employment of Nurses - 1 Yr.	\$ 102,741	\$ 10,275		\$ 10,275		\$ -	
2022-1313-BOD-04-26-22	Angel View - Improving Access to Primary and Specialty Care Services for Children With Disabilities 1 Yr.	\$ 76,790	\$ 7,680		\$ 7,680		\$ -	
2022-1314-BOD-05-24-22	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.	\$ 60,000	\$ 6,000		\$ 6,000		\$ -	
2022-1325-BOD-06-28-22	Vision Y Compromiso - CVEC Unrestricted Grant Funds - 2 Yrs.	\$ 150,000	\$ 82,500		\$ 33,750		\$ 48,750	
2022-1327-BOD-06-28-22	Youth Leadership Institute - Youth Voice in Mental Health - 2 Yrs.	\$ 50,000	\$ 27,500		\$ 11,250		\$ 16,250	
2022-1328-BOD-06-28-22	EI Sol - Expanding Access to Educational Resources for Promotoras - 2 Yrs.	\$ 150,000	\$ 82,500		\$ 33,750		\$ 48,750	
2022-1331-BOD-06-28-22	Pueblo Unido - Improving Access to Behavioral Health Education and Prevention Services - 2 Yrs.	\$ 50,000	\$ 27,500		\$ 22,500		\$ 5,000	
2022-1324-BOD-07-26-22	Galilee Center - Our Lady of Guadalupe Shelter - 2 Yr.	\$ 100,000	\$ 55,000		\$ 22,500		\$ 32,500	
2022-1332-BOD-07-26-22	Alianza CV - Expanding and Advancing Outreach Through Increasing Capacity Development - 2 Yrs.	\$ 100,000	\$ 55,000		\$ 22,500		\$ 32,500	
2022-1329-BOD-09-27-22	DPMG - Mobile Medical Unit - 3 Yrs.	\$ 500,000	\$ 450,000		\$ 111,572		\$ 338,428	
2022-1350-BOD-09-27-22	JFK Memorial Foundation - Behavioral Health Awareness and Education Program - 1 Yr.	\$ 57,541	\$ 5,755		\$ 5,755		\$ (0)	
2022-1355-BOD-09-27-22	Joslyn Center - The Joslyn Wellness Center - 1 Yr.	\$ 85,000	\$ 8,500		\$ 8,500		\$ 0	
2022-1361-BOD-09-27-22	DAP Health - DAP Health Monkeypox Virus Response - 1 Yr.	\$ 586,727	\$ 340,654		\$ 7,659		\$ 332,995	
	Unexpended funds Grant #1361						\$ (332,995)	
2022-1356-BOD-10-25-22	Blood Bank of San Bernardino/Riverside Counties - Coachella Valley Therapeutic Apheresis Program - 1 Yr.	\$ 140,000	\$ 77,000		\$ 71,121		\$ 5,879	
	Unexpended funds Grant #1356						\$ (5,879)	
2022-1358-BOD-10-25-22	Foundation for Palm Springs Unified School District - School-Based Wellness Center Project - 1 Yr.	\$ 110,000	\$ 60,500		\$ -		\$ 60,500	
2022-1362-BOD-10-25-22	Jewish Family Service of the Desert - Mental Health Counseling Services for Underserved - 2 Yrs.	\$ 160,000	\$ 124,000		\$ 72,000		\$ 52,000	
2022-1326-BOD-12-20-22	TODEC - TODEC's Equity Program - 2 Yrs.	\$ 100,000	\$ 77,500		\$ 22,500		\$ 55,000	
2022-1330-BOD-12-20-22	OneFuture Coachella Valley - Building a Healthcare Workforce Pipeline - 2 Yrs.	\$ 605,000	\$ 468,874		\$ 204,187		\$ 264,688	
2022-1369-BOD-12-20-22	ABC Recovery Center - Cost of Caring Fund Project - 1 Yr.	\$ 332,561	\$ 257,735		\$ 257,735		\$ -	
2022-1333-BOD-01-24-23	Organizacion en California de Lideres Campesinas - Healthcare Equity for ECV Farmworker Women - 2 Yrs.	\$ 150,000	\$ 116,250		\$ 33,750		\$ 82,500	
2023-1363-BOD-01-24-23	Pegasus Riding Academy - Pegasus Equine Assisted Therapy - 1 Yr.	\$ 60,092	\$ 33,052		\$ 27,400		\$ 6,012	
2023-1372-BOD-02-28-23	Reynaldo J. Carreon MD Foundation - Dr. Carreon Scholarship Program - 1 Yr.	\$ 50,000	\$ 27,500		\$ 22,500		\$ 5,000	
2023-1391-BOD-05-23-23	Lift To Rise - Driving Regional Economic Stability Through Collective Impact - 3 Yrs.	\$ 900,000	\$ 832,500		\$ 135,000		\$ 697,500	
2023-1392-BOD-05-23-23	Galilee Center - Galilee Center Extended Shelter - 1 Yr.	\$ 268,342	\$ 207,965		\$ 120,754		\$ 87,211	
2023-1393-BOD-06-27-23	DAP Health - DAP Health Expands Access to Healthcare - 1 Yr.	\$ 1,025,778	\$ 1,025,778		\$ 692,400		\$ 333,378	
2023-1398-BOD-06-27-23	Desert Healthcare Foundation - Core Operating Support - 1 Yr.	\$ 750,000	\$ 750,000		\$ 750,000		\$ -	
2023-BOD-06-27-23	Carry over of remaining Fiscal Year 2022/2023 Funds for Mobile Medical Unit Program*	\$ 395,524	\$ 395,524		\$ 395,524		\$ -	
2023-1399-Mini-07-06-23	Theresa A. Mike Scholarship Foundation - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1401-Mini-07-07-23	Word of Life Fellowship Center - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1396-Mini-07-25-23	Boys & Girls Club of Coachella Valley - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1389-BOD-07-25-23	Step Up on Second Street - Step Up's ECM/ILOS Programs in the Coachella Valley - 1 Yr.			\$ 64,401		\$ 28,980	\$ 35,421	
2023-1394-BOD-07-25-23	CSU San Bernardino Palm Desert Campus Nursing Street Medicine Program - 1 Yr.			\$ 73,422		\$ 33,040	\$ 40,382	
2023-1397-Mini-08-23-23	Well In The Desert - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1402-Mini-09-05-23	Ronnie's House for Hope - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1414-Mini-09-14-23	Desert Access and Mobility, Inc. - Mini Grant			\$ 10,000		\$ 10,000	\$ -	
2023-1400-BOD-09-26-23	Desert Arc - Desert Arc Health Care Program - 1 Yr.			\$ 291,271		\$ 131,072	\$ 160,199	
2023-1404-BOD-09-26-23	Martha's Village and Kitchen - Homeless Housing and Wrap-Around Services Expansion - 2 Yrs.			\$ 369,730		\$ 83,189	\$ 286,541	
2023-1405-BOD-09-26-23	Variety Children's Charities of the Desert - Expansion of Core Programs and Services - 1Yr.			\$ 120,852		\$ 54,383	\$ 66,469	
2023-1408-BOD-10-24-23	Coachella Valley Volunteers In Medicine - Ensuring Access to Healthcare - 1 Yr.			\$ 478,400		\$ 107,640	\$ 370,760	
2023-1410-BOD-10-24-23	Alianza Nacional de Campesinas, Inc. - Coachella Valley Farmworkers Food Distribution - 1 Yr.			\$ 57,499		\$ 25,875	\$ 31,624	
2023-1413-BOD-10-24-23	Voices for Children - Court Appointed Special Advocate Program - 1 Yr.			\$ 81,055		\$ 36,474	\$ 44,581	
2023-1412-BOD-10-24-23	DPMG - DPMG Health Community Medicine - 2 Yrs.			\$ 1,057,396		\$ 100,000	\$ 957,396	
2023-MOU-BOD-11-04-23	TODEC - Outreach and Linkage to Supportive Mental Health Services - Tropical Storm Hilary - 3 Mos.			\$ 40,000		\$ 40,000	\$ -	
2023-MOU-BOD-11-04-23	Chance Initiative, Inc. - Outreach and Linkage to Supportive Services - Tropical Storm Hilary - 3 Mos.			\$ 10,000		\$ 10,000	\$ -	
2023-1403-BOD-12-19-23	Vision To Learn - Palm Desert and Coachella Valley VTL Program - 1 Yr.			\$ 50,000		\$ 22,500	\$ 27,500	
2023-1419-BOD-12-19-23	Blood Bank of San Bernardino/Riverside Counties - LifeStream's Attracting New Donors Initiative - 1 Yr.			\$ 104,650		\$ 47,092	\$ 57,558	
2023-1420-BOD-12-19-23	Braille Institute of America - Low Vision Telehealth Services - 1Yr.			\$ 36,697		\$ 16,514	\$ 20,183	
2023-1421-BOD-12-19-23	Olive Crest - General Support for Counseling and Mental Health Services to Vulnerable Children and Families - 2 Yrs.			\$ 359,594		\$ 80,908	\$ 278,686	
2024-1430-Mini-02-08-24	Asthma & Allergy Foundation of America St. Louis Chapter - Asthma Newly Diagnosed Kit - 1 Yr.			\$ 10,000		\$ 10,000	\$ -	
2024-1429-BOD-02-27-24	Desert Cancer Foundation - Patience Assistance Program & Community Outreach - 1 Yr.			\$ 163,750		\$ 73,687	\$ 90,063	
TOTAL GRANTS		\$ 17,229,610	\$ 8,944,395	\$ 3,428,717	\$ 3,113,950	\$ 961,354	\$ 7,953,329	
Amts available/remaining for Grant/Programs - FY 2023-24:								
Amount budgeted 2023-2024			\$ 4,000,000					
Amount granted YTD:			\$ (3,428,717)			G/L Balance:	2/29/2024	
Financial Audits of Non-Profits; Organizational Assessments			\$ (2,000)			2131	\$ 5,478,329	
Net adj - Grants not used: FY 22-23 Carryover Mobile Medical Unit Funds; 1361; 1301; 1356			\$ 740,003			2281	\$ 2,475,000	
Matching external grant contributions			\$ -			Total	\$ 7,953,329	
Balance available for Grants/Programs			\$ 1,309,286				\$ (0)	



Chief Administration Officer's Report

March 13, 2024

Las Palmas Medical Plaza - Property Management:

Occupancy:

See attached unit rental status report.

94.1% currently occupied –

Total annual rent including CAM fees is **\$1,444,254**.

Leasing Activity:

2 suites (1W-104, & 2W-103/104) are now vacant and available for lease. Rob Wenthold, our broker, will be showing the suites to prospective tenants.

Las Palmas Medical Plaza

Unit Rental Status

As of March 1, 2024

Unit	Tenant Name	Deposit	Lease Dates		Term	Unit Sq Feet	Percent of Total	Monthly Rent	Annual Rent	Rent Per Sq Foot	Monthly	Total Monthly Rent Inclg CAM	Total Annual Rent Inclg CAM
			From	To							CAM		
											\$ 0.80		
1W, 104	Vacant					1,024	2.07%						
2W, 103-104	Vacant					1,878	3.81%						
Total - Vacancies						2,902	5.88%						
Total Suites - 32 - 30 Suites Occupied		\$57,492.84				49,356	94.1%	\$ 83,194.46	\$ 998,333.52	\$ 1.79	\$ 37,160.00	\$ 120,354.46	\$ 1,444,253.52
Summary - All Units													
			Occupied	46,454	94.1%								
			Vacant	2,902	5.9%								
			Pending	0	0.0%								
			Total	49,356	100%								



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 26, 2024
To: Board of Directors
Subject: Summer 2024 Internship

Recommendation: execute a temporary employee agreement for a 2024 summer internship.

Background:

- During summer 2023, the Desert Healthcare District hosted a Health Career Connections intern for an 8-week internship. The internship project focused on healthcare workforce data pulling and using that data to create infographics.
- The work that came out of the 8-week internship was disseminated and shared with various stakeholders to help advance the Coachella Valley’s work towards expanding the healthcare workforce.

Information:

- Desert Healthcare District staff would like to execute a temporary employee agreement for a summer 2024 intern starting May 13, 2024, and concluding July 5, 2024.
- The summer 2024 project would be a continuation of last summer’s work with additional project components related to data visualizations for our grantmaking program.
- At the February 27, 2024, Board of Director’s meeting, the Board was informed of continuing the internship with a temporary employee agreement.
- At the March 13, 2024, Finance & Administration Committee meeting, the Committee recommended forwarding the agreement for approval by the full Board.
- Please see attached temporary employee agreement and scope of work for additional details.

Fiscal Impact:

- \$6,100 to be allocated from the FY 2023/2024 grant budget.

TEMPORARY EMPLOYMENT AGREEMENT

This Employment Agreement (hereinafter “Agreement”) is entered into by and between the Desert Healthcare District (Employer), a California 501(c)(3) Public Benefit Foundation, and Chloe Vartanian (Employee).

R-E-C-I-T-A-L-S

- A. Employer has entered into an MOU with Chloe Vartanian to gather data and create visualizations around focus areas of the Desert Healthcare District’s Strategic Plan focus areas and grantmaking (the Project).
- B. The Project duration will be limited to eight weeks.
- C. In order to implement the Project, Employer desires to hire Employee on a temporary basis to provide services during the term of the Project.
- D. During the term of this Agreement, Employee shall serve as an at-will employee at the pleasure of the District Chief Executive Officer in accordance with the terms and conditions of this Agreement.

C-O-V-E-N-A-N-T-S

- 1. Employment. Employee duties shall include the Job Duties listed on the attached Scope of Work (SOW). Employee shall receive direction from Meghan Kane, Senior Program Officer – Public Health.
- 2. Term. The term of this Agreement shall be of a limited duration and shall not exceed eight weeks.
- 3. Hourly Rate. Commencing May 13, 2024_ Employee shall be paid an hourly rate of \$19.06 payable bi-weekly, subject to all applicable withholdings and deductions.
- 4. Benefits. Employee understands and agrees that Employee shall not be entitled to receive any benefits including medical, dental, vision, life, disability insurance, sick pay, holiday pay or vacation pay.
- 5. Termination of Employment. Employee understands and agrees that Employee is a temporary at-will employee and either the District or Employee

may terminate this Agreement at any time, with or without cause, upon seven (7) days' advance written notice, and shall not extend beyond July 5, 2024.

6. Exhibit A is incorporated into this Agreement.

7. Miscellaneous Provisions.

a. Modification. This Agreement may not be altered in whole or in part except by a modification, in writing, executed by all the parties to this Agreement.

b. Entire Agreement. This Agreement contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. The parties acknowledge that there have not been any oral promises or communications that are not contained in this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda, or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement which represents the final and complete agreement between the parties.

c. Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties and their respective successors, heirs, and assigns.

d. Unenforceable Provisions. The terms, conditions, and covenants of this Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provision of this Agreement, as so interpreted, is held to violate any applicable law or regulation, the remaining provisions shall nevertheless be carried into full force and effect and remain enforceable.

Dated: _____, 2024 DESERT HEALTHCARE DISTRICT

By _____

Dated: _____, 2024 EMPLOYEE

By _____



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Summer Internship: Scope of Work

Internship Term (8-weeks): Internship will begin May 13, 2024, and conclude on July 5, 2024.

Internship Details:

- Continue and expand the summer 2023 internship project that focused on Coachella Valley healthcare workforce data (labor and demographic data) pulling and using that data to create infographics for the Desert Healthcare District staff and external stakeholders.
 - Includes updating workforce data from various primary care, specialty care, behavioral health care professionals, and non-clinical hospital staff.
 - Review pipeline education pathways for healthcare and non-clinical degrees and certification/training programs.
 - Creating and updating data visuals for dissemination.
- Review final report details for full grants and mini grants and create visualizations highlighting community impact with District funding.
- Review the District’s Diversity, Equity, and Inclusion grantee data to highlight and incorporate into the District’s annual report.
 - Would include graphics and various data infographics.



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 26, 2024
To: Board of Directors
Subject: CV Strategies Consulting Services Agreement – Extension NTE \$25,000

Staff Recommendation:

Consideration to approve continuing CV Strategies support of the District’s communication and outreach efforts NTE \$25,000. Expiration 9/30/2024.

Background:

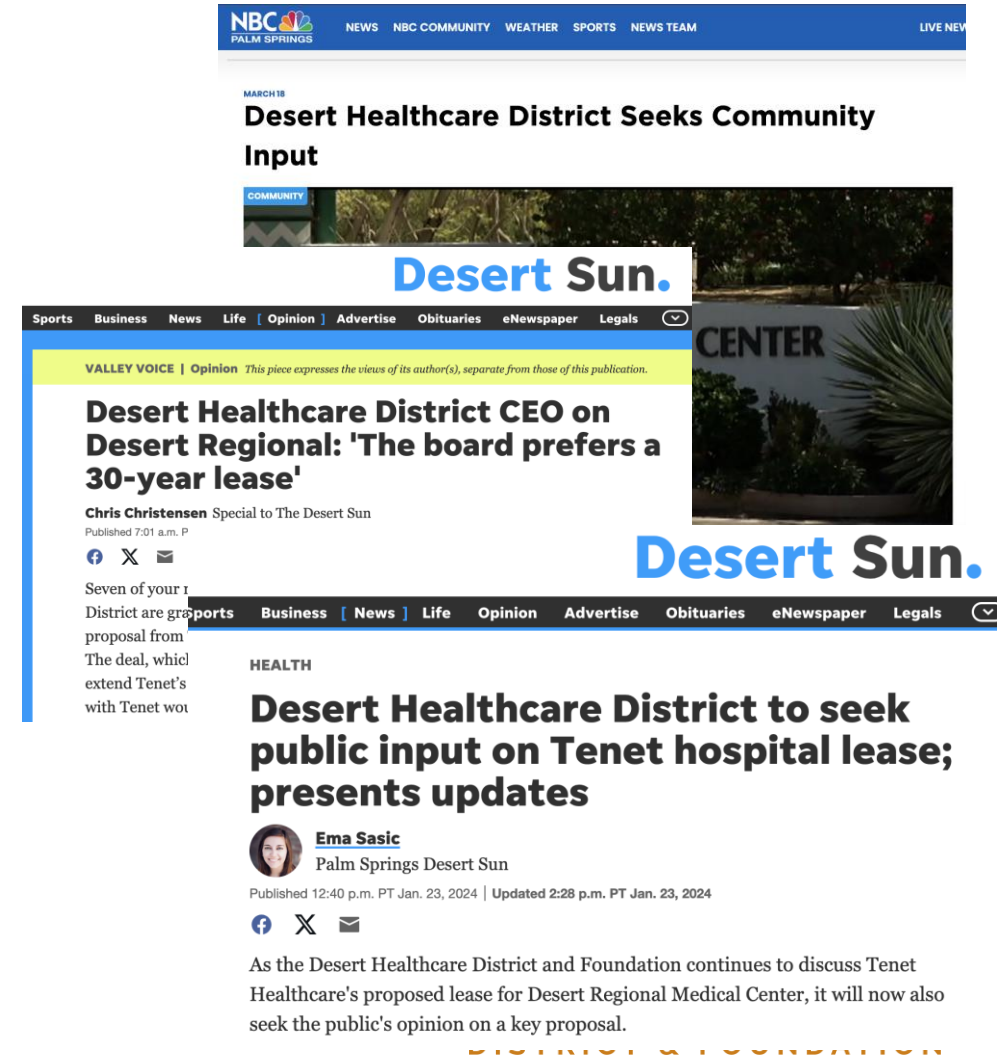
- The District has engaged the services of CV Strategies over the years to assist with executing external communications with stakeholders, the media, and the community.
- In October 2023, the Board-approved an engagement letter with CV Strategies to support the District’s communication and outreach efforts.
- CV Strategies has collaborated with the District to further develop our messaging by informing and educating the public and stakeholders about current communications and messaging strategies, including:
 - i. Advancing the District’s stakeholder and influencer engagement efforts through strategic communications planning and use of multiple media outlets.
 - ii. Draft communication documents to enhance engagement and public outreach.
 - iii. Support staff in outreach meeting preparation and facilitation.
 - iv. Develop collateral, electronic content and other resources for public and customer distribution.
 - v. Prepare, facilitate, and track press releases, news conferences and other media interaction.
 - vi. Identify and enhance strategic community partnerships.
 - vii. Enhance District website messaging through various multimedia efforts.
 - viii. Assist the Interim CEO and Director of Marketing and Communications as needed.
- Included in the packet is a Deliverables Breakdown of the work completed thus far.
- Staff recommends approval of the attached consulting services agreement extension NTE \$25,000

Fiscal Impact:

NTE \$25,000

CV Strategies Deliverables Breakdown

- Outreach Planning: \$4,435
- Meeting Ad Asset Creation: \$2,356.25
- Media Relations: \$10,901.25
- Presentation Support: \$616.25
- Strategic Counsel: \$9,685



Date:

March 7, 2024

Client:

Chris Christensen, CPA
Interim CEO/Chief Administration Officer
Desert Healthcare District
1140 N. Indian Canyon Drive
Palm Springs, CA 92262

Dear Chris:

Thank you for considering CV Strategies to support the Desert Healthcare District in its communication and outreach efforts. Please accept this letter as a request for engagement to provide informational content, strategy and facilitation to the Desert Healthcare District, assisting the District's efforts to inform and educate stakeholders about current issues.

CV Strategies understands this engagement to include the following communications support:

- Provide messaging strategies generally associated with communication and outreach services
- Advance District's stakeholder and influencer engagement efforts through strategic communications planning and use of multiple media vehicles
- Draft communication documents to enhance engagement and public outreach
- Support staff in outreach meeting preparation and facilitation
- Develop collateral, electronic content and other resources for public and customer distribution
- Prepare, facilitate and track press releases, news conferences and other media interaction
- Identify and enhance strategic community partnerships
- Enhance Desert Healthcare District website messaging through various multimedia efforts
- Create additional digital content for online distribution
- Align District communication efforts on all topics with transparency and compliance commitments
- Assist District spokespeople as needed

Sincerely,



Erin LaCombe
President

..... *Rates for Communication Services*

- » President - \$275/hour
- » C-Suite Executives - \$225/hour
- » Directors - \$200
- » Account Manager/Specialist - \$185/hour
- » Design/Video/Photography/Web - \$165/hour
- » Translator - \$125/hour
- » Support Staff - \$100/hour

..... *Terms & Compensation*

It is mutually understood that this continued engagement shall not exceed \$25,000 for Professional Services, without prior discussion and approval by the client.

The agreement shall expire September 30, 2024. Either party may end this agreement by providing written notice to the other party. In the event of termination, CV Strategies shall be paid for all hours and expenses accrued up to the date of termination.

Hard costs incurred by CV Strategies will be billed to the client with a nominal service charge of 10% (not to exceed \$250 per item). This includes all anticipated hard costs such as printing, mailing, photography, video, advertising, etc. Required travel mileage will be billed at the published IRS rate.

All services and hard costs will be billed monthly. Invoices should be paid in full upon receipt.

..... *Agreed & Approved*

Name Signature

Title Date



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 26, 2024
To: Board of Directors
Subject: Program Associate Job Description

Recommendation: to forward to the Board of Directors the approval of the position of Program Associate in lieu of replacing the Senior Program Officer – Behavioral Health position.

Background:

- Jana Trew joined the Desert Healthcare District and Foundation in April 2021, filling the position of Senior Program Officer – Behavioral Health. Jana served three years in this position and resigned February 29, 2024.

Information:

- Rather than seek a replacement for the Senior Program Officer – Behavioral Health position, staff researched and discussed the creation of a new position, Program Associate, with the intention of focusing on not just behavioral health but to incorporate the advancement of the other two priority goals set by the board – Primary care and specialty care (goal #2) and environmental health (goal #6).
- Under the guidance of the Chief Program Officer, this position would include participation in the grantmaking process through program research reviewing grant request; evaluating grants; Results-Based Accountability (RBA) metric implementation/management; grantmaking system management; communicating with grantees and the public through outreach, grants webpage management, data walks, and RFP development.
- A fully developed position description is attached. This position description has been reviewed by District Legal Counsel.
- At the March 13, 2024, Finance & Administration Committee meeting, the Committee recommended forwarding the position for approval by the full Board.

Fiscal Impact: Salary range \$70,000- \$95,000



Program Associate

POSITION SUMMARY

The Program Associate has an advanced understanding of healthcare, behavioral health, environmental health and is a proactive team player with excellent project management, leadership, and partnership building skills. The Program Associate is primarily responsible for the advancement of the current Desert Healthcare District and Foundation's Strategic Plan. This includes participating in the grantmaking process through program research; reviewing grant requests; evaluating grants; results-based accountability metric implementation/management; grantmaking system management; communicating with grantees and the public through outreach, grants webpage management, data walks, and request for proposal development; participating in projects and documentation development under the guidance of the Chief Program Officer.

FLSA Status

This position is non-exempt under the Fair Labor Standards Act.

Reporting Relationship

Reports to the Chief Program Officer.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The Program Associate is responsible for researching and analyzing community needs and supporting the creation and management of grantmaking opportunities that align with the Desert Healthcare District and Foundation's Strategic Plan goals and strategy areas. The Program Associate will help expand community involvement through data walks, assist with requests for proposal development, provide grantee capacity support, and help monitor grant funding impact. Specific responsibility include:

- In collaboration with the programmatic staff, review and evaluate grant proposals submitted to the District and Foundation.
- Provide capacity assistance to grant applicants as needed.
- Assist with request for proposal (RFP) development.
- Contribute to ongoing development, refinement and implementation of the District and Foundation's grantmaking outreach.
- Contribute to Strategic Plan goal and strategy development, refinement, and implementation to scale impact.

- In coordination and collaboration with the Senior Program Officer – Public Health, assist with the management and implementation of results-based accountability tracking and impact dissemination.
- In coordination and collaboration with the Director of Communications and Marketing, monitor and update the grants program’s main webpage.
- Be informed of community decisions/actions involving local and regional nonprofit, philanthropic, and government organizations that may impact District and Foundation work.
- Plan and coordinate community data walks, webinars, and networking opportunities between nonprofit organizations.

Other duties may be assigned. The duties listed here are typical examples of the work performed; not all duties assigned are included, nor is it expected that all similar positions will be assigned every duty.

Supervisory Responsibilities

This position has no supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education

A Bachelor’s degree from an accredited institution with a degree in Public Health or a related area of study.

Professional Experience

Three (3) years of relevant work experience, preferably in a role involving community engagement, grantmaking, and Strategic Plan advancement.

Language Skills

- The ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations.
- The ability to write reports and business correspondence.
- The ability to effectively present information and respond to questions from groups of managers, constituents, internal and external stakeholders, and the general public.

Mathematical Skills

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret graphs.

Reasoning Ability

- Ability to solve practical problems and deal with a variety of concrete variables where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

- Solid experience with computer skills in email and calendaring applications, and in using word processing, spreadsheets, presentation, and database software.

Other Skills & Qualifications

- Familiarity with the principles of grant and program management.
- Familiarity with non-profit operations, management, and organizational structure.
- Knowledge of, and experience addressing issues impacting underserved communities, including a good understanding of community organizing and local government policies and processes.
- Proven experience in working collaboratively across the non-profit, private, and public sectors.
- Proven ability to work well with diverse groups with flexibility, efficiency, enthusiasm, and diplomacy, both individually and as member of a team.
- Ability to listen critically, learn from others, and build consensus.
- Demonstrated ability to lead and build relationships by gaining the respect and trust of others.
- Programmatic knowledge base in community health and wellness.
- Experience in offering capacity assistance to nonprofit service providers.
- Ability to manage and prioritize multiple tasks and projects according to established organization criteria and protocols.
- Strong organizational and time management skills.
- Strong interpersonal skills and the ability to work in a diverse work environment.

Certificates, Licenses, and Registrations

None.

Travel Requirements

This position requires local travel up to 25% of the time.
Access to reliable transportation.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

The employee will sit, talk, hear, and use hands up to 2/3 of the time. The employee will stand and walk up to 1/3 of the time. The employee is routinely required to carry and/or lift up to 25 pounds.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

This position requires the flexibility to work weekends or evenings as required.

DRAFT



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 26, 2024
To: Board of Directors
Subject: Addendum #3 to the Property Management/ Maintenance Agreement with INPRO Construction, Inc. for property maintenance services for Las Palmas Medical Plaza extending to April 30, 2025, and increasing compensation to \$11,830 per month.

Staff recommendation:

Consideration to approve a Property Management - Maintenance Agreement with INPRO Construction, Inc. for property maintenance services for Las Palmas Medical Plaza, extending to April 30, 2025, and increasing compensation to \$11,830 per month.

Background:

- INPRO Construction, Inc. (INPRO) has been the onsite property maintenance company for the Las Palmas Medical Plaza (LPMP) since 2017.
- INPRO continues to maintain a positive working relationship with the LPMP tenants and District staff.
- INPRO frequently responds to maintenance issues outside of the scope of work, often at no extra cost.
- Staff recommends a 3% increase from \$11,485 per month to \$11,830.
- At the March 13, 2024, Finance & Administration Committee meeting, the Committee recommended forwarding the addendum for approval by the full Board.
- Staff recommends approval of the draft addendum to the management/maintenance agreement for the period May 1, 2024 – April 30, 2025.
- Draft Addendum #3 is attached for your review.

Fiscal Impact:

\$11,830 per month.

The Las Palmas Medical Plaza FY24-25 annual budget will be adjusted to accommodate the increase.

NOTE: The property maintenance fees are charged to the LPMP tenants through the CAM fees.

**LAS PALMAS MEDICAL PLAZA
PROPERTY MANAGEMENT/MAINTENANCE AGREEMENT
ADDENDUM #3**

This Property Management/Maintenance Agreement (“Agreement”) was entered into on April 18, 2022, by and between Desert Healthcare District (“District”), a public agency organized and operating pursuant to California Health and Safety Code section 32000 et seq., and INPRO Construction, Inc. (“Manager”) as follows:

R-E-C-I-T-A-L-S

1. This Addendum extends and revises the termination date in Section 1 to April 30, 2025.
2. This Addendum increases the compensation to \$11,830 per month (a 3% increase).
3. All other terms and conditions of the original agreement remain unchanged.

“District”:

Desert Healthcare District

By: _____
Chris Christensen
Interim CEO

Date: _____

“Consultant”:

INPRO Construction, Inc.

By: _____
Rick Lykins
Owner

Date: _____



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 26, 2024
To: Board of Directors
Subject: Increase of the CEO Discretionary Fund through the New Fiscal Year - \$15,000

Staff Recommendation:

Consideration of increasing the CEO Discretionary Fund by \$15,000 through June 30, 2024. The total budget amount would be \$65,000.

Background:

- In 2023, the Board approved the CEO’s Discretionary Fund annual budget of \$50,000.
- Increasing the District’s visibility with additional community engagements will continue to strengthen and highlight the District’s partnerships and collaborations.
- The temporary \$15,000 increase is through the end of fiscal year of June 30, with the 2024/2025 fiscal year budget to be \$50,000.
- Staff recommends approval of increasing the FY2023/2024 CEO Discretionary Fund budget to \$65,00, an increase of \$15,000.
- At the March 13, 2024, Finance & Administration Committee meeting, the Committee recommended forwarding the budget increase for approval by the full Board.

Fiscal Impact:

The current annual budget of the CEO Discretionary Fund is \$50,000 for the fiscal year. The proposed increase of \$15,000 would only apply until the end of the fiscal year on June 20, 2024.



POLICY TITLE: CEO DISCRETIONARY FUND

POLICY NUMBER: OP-16

COMMITTEE APPROVAL: 02-12-2024

BOARD APPROVAL: 02-27-2024

POLICY #OP-16: Discretionary funds awarded to the Chief Executive Officer (“CEO”) are intended to supplement existing and available funds and can be used to fund any qualified non-salaried District expenditure, except as noted in #3 below. Such expenditures, while not integral to District grant-making activities, support the overall activities of the CEO and the Desert Healthcare District community at large.

Discretionary Funds operate under the following guidelines:

1. The CEO Discretionary Fund is structured as a restricted account in the fiscal year awarded. The budget is established at \$50,000 per year.
2. The CEO Discretionary Fund cannot operate with a deficit balance.
3. Expenses greater than \$2,500.00 shall require notification to and approval by the Board President prior to incurring the expense.
4. Legitimate Business Purpose – The CEO must ensure expenses charged to Discretionary Fund are for legitimate business purposes as defined under IRS regulations and District policies. Examples of eligible expenditures are:
 1. Travel to meetings of professional associations or for research activities (subject to approval per Policy #OP-14)
 2. Temporary positions (consultants)
 3. Subscriptions to professional periodicals, memberships in professional organizations, reference books
 4. Sponsorship of events, conferences, and donations to local organizations
 5. Business-related meals and beverages, or hosted professional functions
5. Expenses Not Eligible – Personal expenses of any kind are not eligible for use of discretionary Fund. Examples of items not allowable include:
 1. Home office costs such as furniture and equipment, maintenance expenses, and supplies
 2. Political contributions under any circumstances
 3. Postage for personal correspondence
 4. Office phone sets, or ordinary line charges
 5. Memberships in social clubs or airline travel clubs



6. Donations to organizations currently supported by District/Foundation grants are capped at \$5,000

Monthly, the cumulative CEO Discretionary report shall be included in the financials presented to the Finance & Administration Committee. A detailed explanation of new charges shall also be presented by the CEO during the monthly CEO report.

AUTHORITIES

Desert Healthcare District Bylaws Article V, section 5.6

DOCUMENT HISTORY

Revised	02-27-2024
Revised	03-28-2023
Approved	02-22-2022



Date: March 26, 2024

To: Board of Directors

Subject: Summary of the 2024 Palm Springs Health Run and Wellness Festival, with the Desert Healthcare District and Foundation as presenting sponsor

The Desert Healthcare District and Foundation Board of Directors and staff members were among 1,500 to 2,000 attendees at the annual Palm Springs Health Run and Wellness Festival presented on Jan. 27, 2024, at Ruth Hardy Park. (Informational)

Background:

- As the presenting sponsor, the District received a prominent exhibit space with a large tent to the immediate right of the stage and near our two mobile medical clinics. The newest clinic was parked and open for residents to sneak a peek inside. The ample exhibit space allowed the District to give away hundreds of branded materials, ranging from mini first-aid kits and water bottles to copies of our history book.
- More important, the exhibit space provided many opportunities throughout the day for Board Directors and staff to meet and engage with community residents about our grants program, health-and-wellness initiatives, and other issues of interest.
- The District’s presence was prominent at the event, with a staff member opening the festival from the stage, and staff and Directors participating in various runs/walks. (Program Assistant Sergio Rodriguez placed first in his age category in the 5K.)
- A special highlight was the awards luncheon, where the District honored two of its community partners with festival awards: DPMG Health and OneFuture Coachella Valley. The luncheon was attended by Directors Evett PerezGil, Carole Rogers and Dr. Carmina Zavala. President PerezGil presented the award to OneFuture Coachella Valley, and Chief of Community Engagement Alejandro Espinoza presented the award to DPMG Health.
- As the presenting sponsor, the District was featured in every TV and radio promotion by Hocker Productions before and during the festival. In addition to the inclusion of our logo and sponsorship on the event’s social media platforms, website, and news releases, District staff participated in a local TV broadcast and a podcast interview – furthering the District’s visibility among residents across the valley.
- The festival’s tradition is to support the local community by donating a portion of event proceeds to nonprofit organizations and/or worthy causes. On behalf of the District and Foundation, our community partner, OneFuture Coachella Valley, was selected to receive a \$3,000 check in support of the Black/African American health careers scholarship fund.

Fiscal Impact:



Desert Healthcare District and Foundation Board of Directors,

Hocker Productions would like to extend our gratitude for all of your invaluable support of and participation in the 2024 Palm Springs Health Run & Wellness Festival. Your presence truly made a difference, and we couldn't have achieved the success we had without your contribution.

2024 Milestones:

- Desert Healthcare District and Foundation as Presenting Sponsor.
- Award Luncheon Honorees:
 - Health & Wellness Influencer: Dr. Gemma and Dr. Tae Kim, Desert Physicians Medical Group Health
 - Community Wellness Advocate: Sheila Thornton and OneFutureCV
 - Lifetime Achievement: Keisha D. Mimms, entertainer and advocate
- Beneficiaries: OneFutureCV (Black and African American Healthcare Scholarships), Palm Springs Unified School District Foundation, and Palm Springs Frontrunners.
- H.N. and Frances C. Berger Foundation presented a \$30,000 grant to Make-A-Wish Foundation at the event.
- New and Expanded Partners: City of Palm Springs, ACBCI, H.N. and Frances C. Berger Foundation, and Grace Helen Spearman Foundation.
- Lifestream Blood Bank reported that 32 people registered to give blood surpassing their goal, and 31 pints were donated, with 17 being first-time donors!
- 535 Runners, 125 more than 2023. (58% male, 42% female)
- 1,500-2,000 attendees to the Wellness Festival, up from 2023.
- 75 vendors, 15 more than 2023.
- 60 Awards Luncheon attendees, 20 more than 2023.

- **Increased media partnerships:** KESQ News Channel 3, The Desert Sun, Marker Broadcasting, Alpha Media, KGAY 106.5 FM & MeTV Radio 103.1 FM, CV Independent and we hired a social media expert.
- Worked with Palm Springs Unified School District to bring in the PlayWorks program to elementary school kids.

Photos from PS Health Run & Wellness Festival by David A. Lee

<https://www.flickr.com/groups/14879305@N21/pool/>

Post Event Media:

H.N. and Frances C. Berger Foundation Grant Presentation

<https://kesq.com/news/2024/01/26/new-impact-grant-program-awarded-to-make-a-wish/>

Festival Kick-Off Feature:

<https://kesq.com/news/2024/01/27/palm-springs-health-run-wellness-festival-kicks-off/>

Your dedication to delivering quality and engaging experiences to our guests did not go unnoticed and we are grateful for your flexibility and cooperation throughout the planning and execution of the festival. Your professionalism and enthusiasm were truly appreciated by our team and the attendees.

As we look ahead to the future Palm Springs Health Run and Wellness Festival, we are eager to continue our partnership with you. Your insights and suggestions for improvement are invaluable to us, and we are committed to improving each year.

Thank you for your support, passion for promoting health and wellness, wishing you continued success and good health.

Save the date for January 25, 2025!

Jeff Hocker, Executive Producer
Hocker Productions (a 501 © 3 Tax Exempt Corporation)



Desert Healthcare District Desert Regional Medical Center Voter Survey Results Presentation

March 2024



**Opinion Research on
Elections and Public Policy**



Desert Healthcare District – DRMC Voter Survey

Survey Methodology*

	Survey Details
Mode	Phone (landline and mobile) Online (email and text to web)
Language	English and Spanish
Length	18 minutes
Target Respondents	Desert Healthcare District likely General Election voters
Survey Fielding	February 28 – March 5, 2024
Margin of Error	+/-5%
Survey Participants	400

Sample

The sample was compiled from data obtained from the Riverside County Registrar of Voters. We called, emailed, and texted voters. We matched the demographics of Desert Healthcare District likely General Election voters.

Data Collection Explained

Interviews were conducted by phone (33%) and online (67%) modes. Phone interviews were conducted via landline (34%) or mobile (66%). Online participants were invited by email (50%) and text message (50%) for the online method.

Respondents in all modes chose their preferred language, English (90%) and Spanish (10%).

The online survey was accessible by computer, tablet, and smart phone.

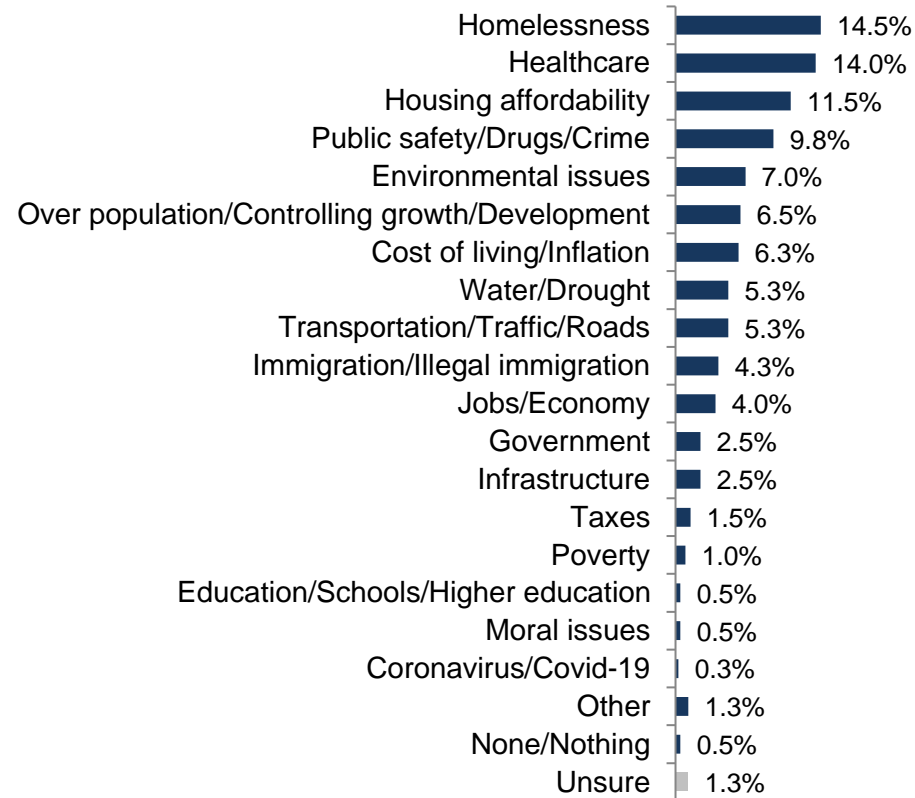
Security measures precluded individuals from completing the survey more than once.

Probolsky Research is a Latina- and woman-owned market and opinion research firm with corporate, election, government, and non-profit clients.



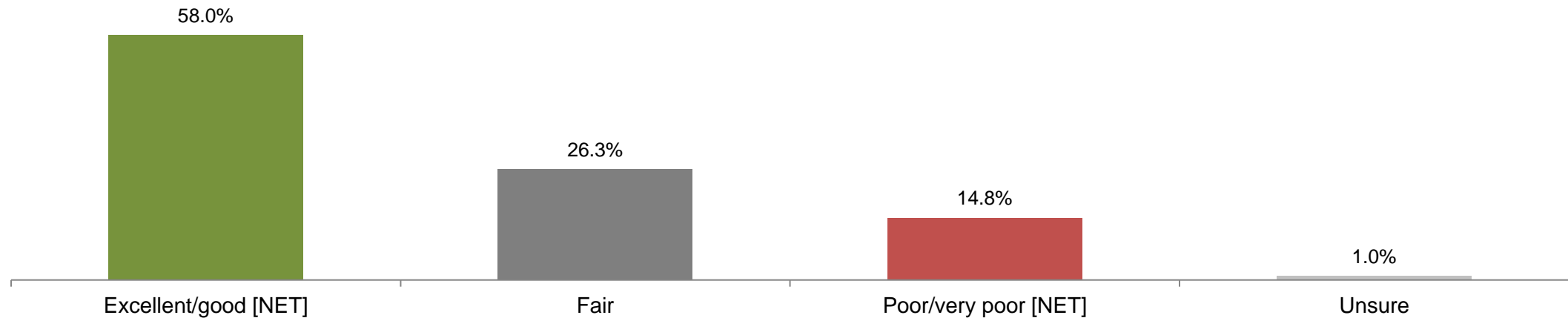
Homelessness and healthcare are the most important issues facing the Coachella Valley today

Question 1: In your own words, what do you feel is the most important issue facing the Coachella Valley today?
[OPEN-ENDED RESPONSE]



58% rate the overall quality of health care that is available in their community as excellent/good

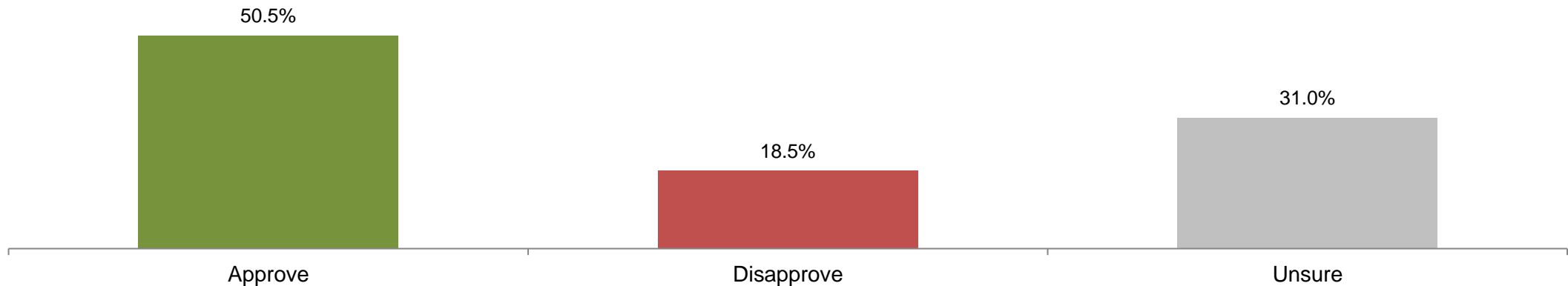
Question 3: How would you rate the overall quality of health care that is available in your community? Would you say that it is excellent, good, fair, poor, or very poor?



51% approve of the job the Desert Healthcare District is doing

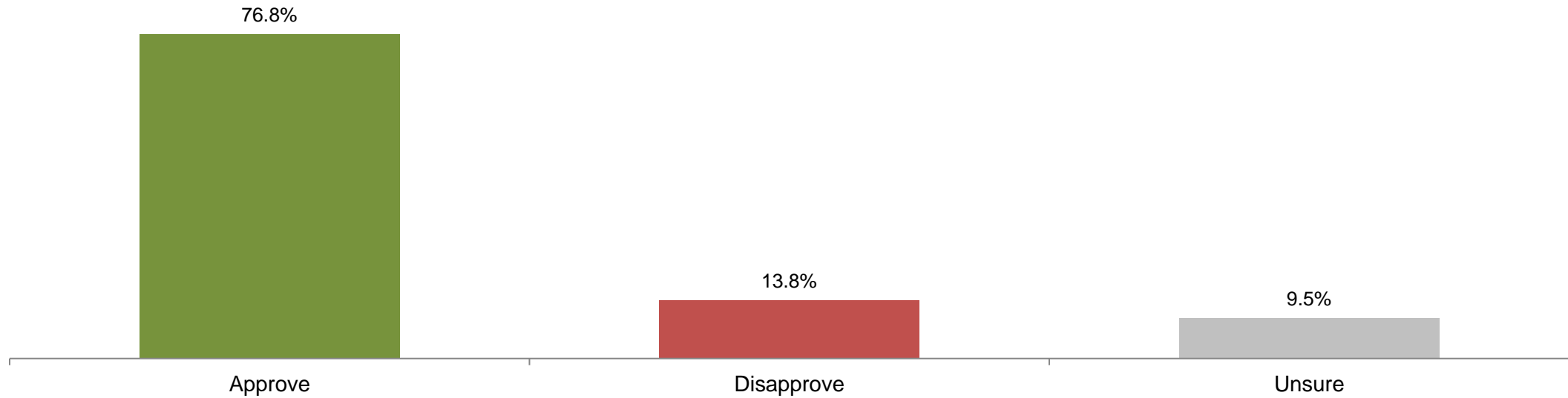
The Desert Healthcare District is a local government agency formed in 1948. Its mission is to achieve optimal health at all stages of life for all Desert Healthcare District residents. The Desert Healthcare District includes more than 400,000 residents and encompasses the entire Coachella Valley. The District, which is governed by a seven-member elected board of directors, owns Desert Regional Medical Center hospital in Palm Springs, the only trauma center in the Coachella Valley. Along with its Desert Healthcare Foundation, they are one of the largest funders of nonprofits in the Coachella Valley. These funds are used to assist residents — especially the underserved — in accessing vitally needed resources, such as primary and behavioral healthcare.

Question 4: In general, do you approve or disapprove of the job the Desert Healthcare District is doing?



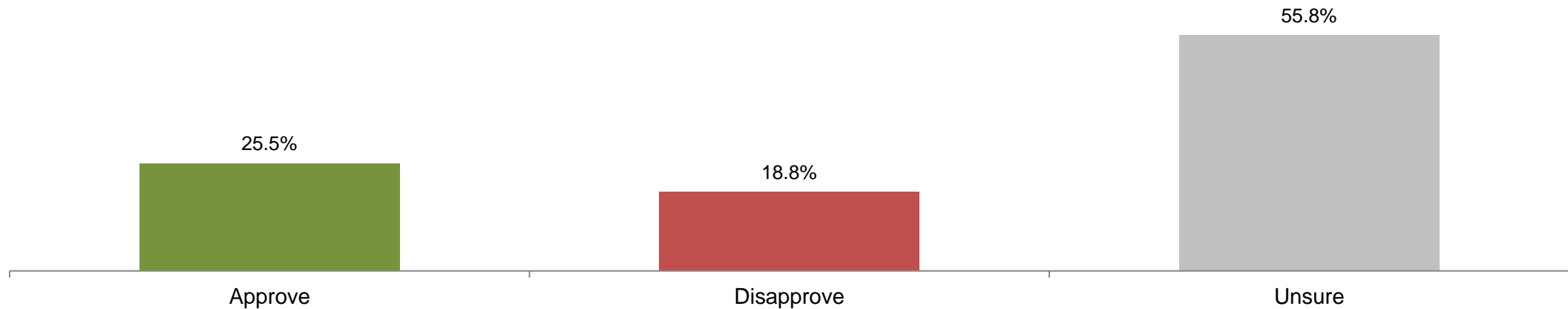
77% approve of the healthcare services Eisenhower Medical Center is providing

Question 5: Do you approve or disapprove of the healthcare services the Eisenhower Medical Center in Rancho Mirage is providing?



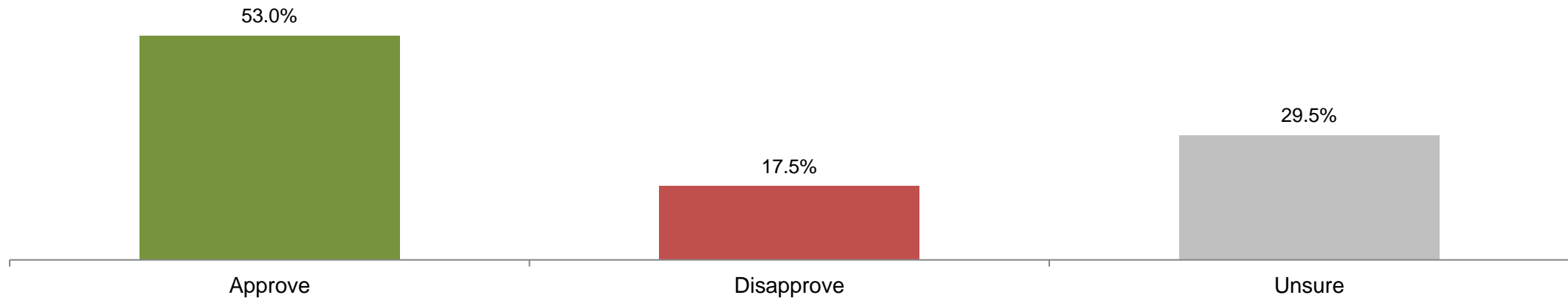
Majority is unsure about the healthcare services John F. Kennedy Memorial Hospital is providing

Question 6: Do you approve or disapprove of the healthcare services the John F. Kennedy Memorial Hospital in Indio is providing?



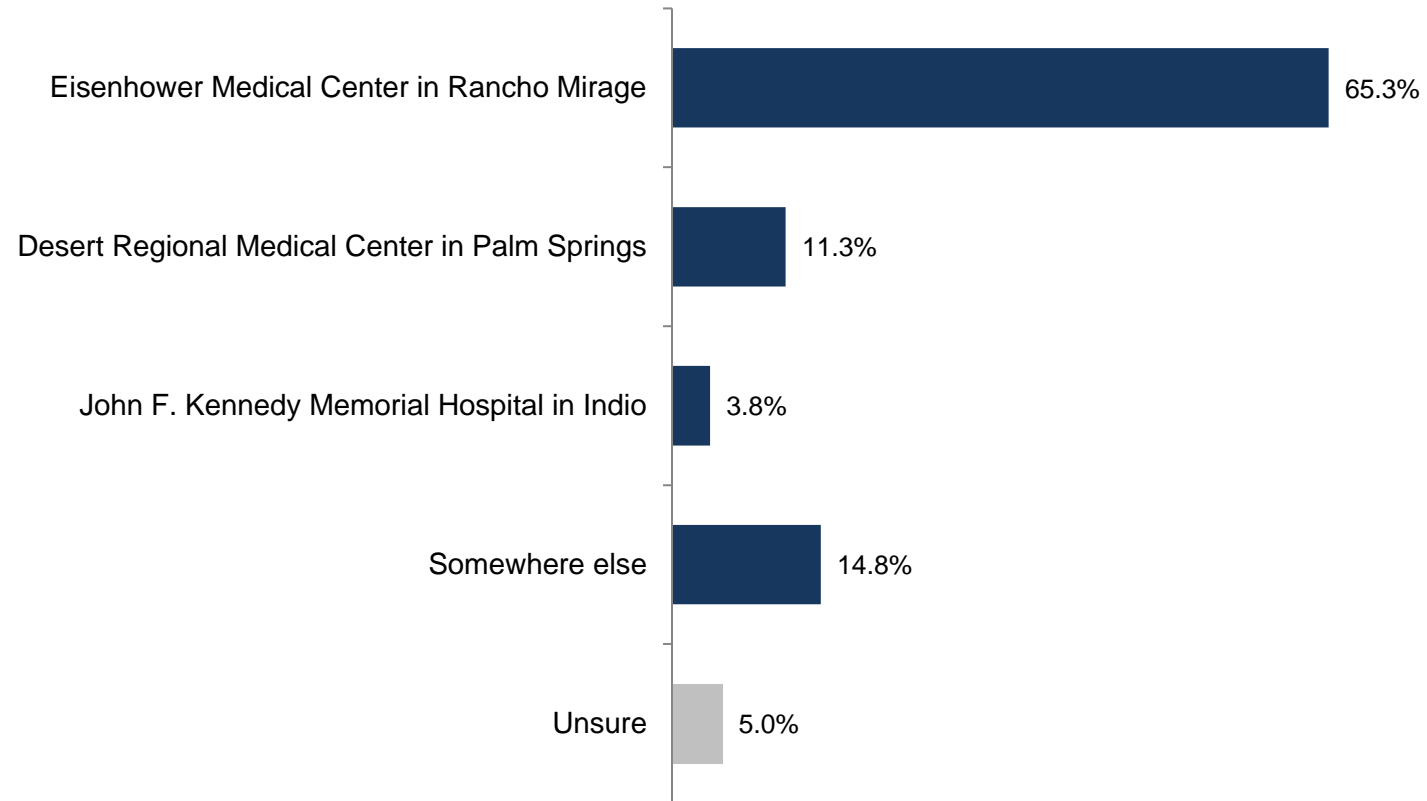
53% approve of the healthcare services Desert Regional Medical Center is providing

Question 7: Do you approve or disapprove of the healthcare services the Desert Regional Medical Center in Palm Springs is providing?



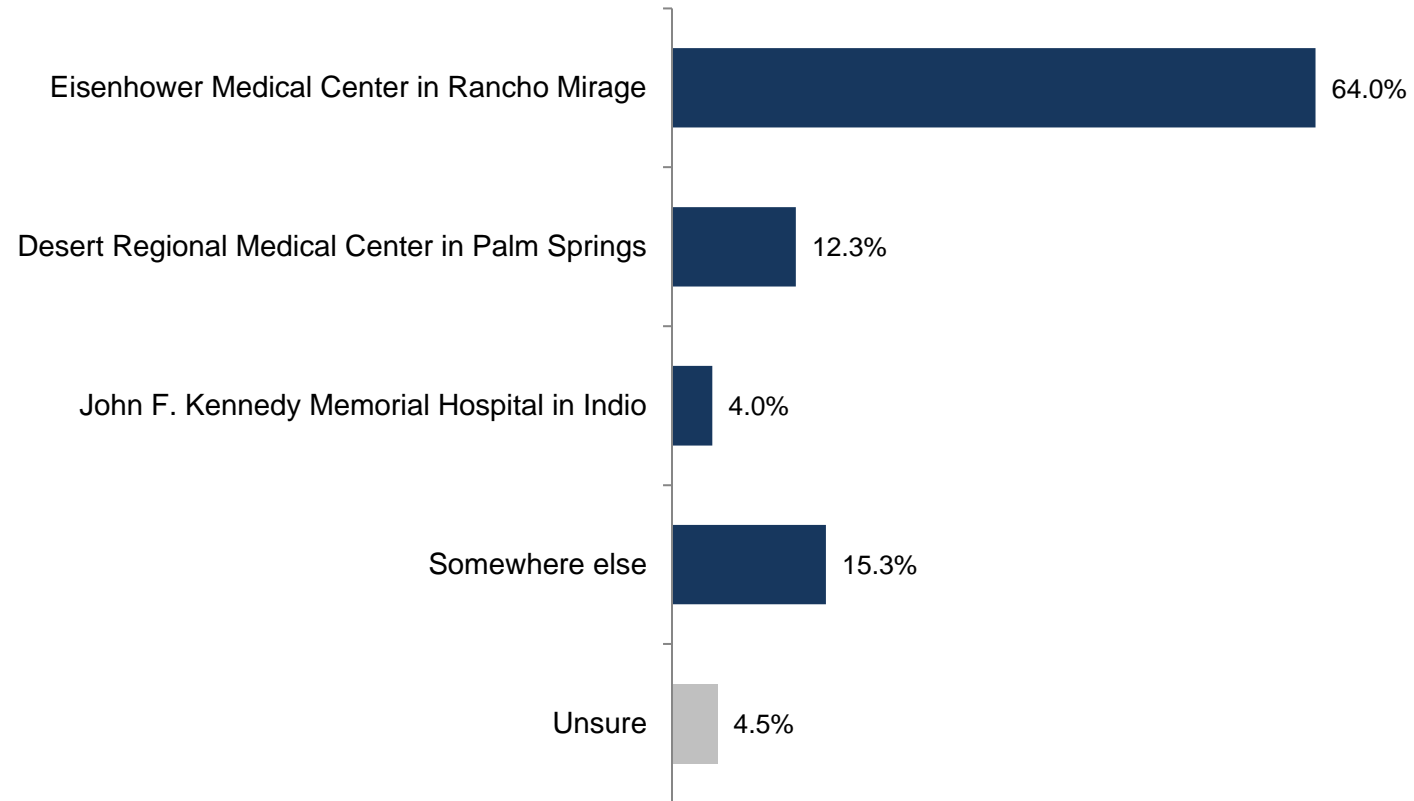
65% would choose to go to Eisenhower Medical Center, based on their insurance coverage, if they were sick with a non-life-threatening illness

Question 8: Based on your insurance coverage, if you were sick with a non-life-threatening illness, where would you go for treatment? Choose one.



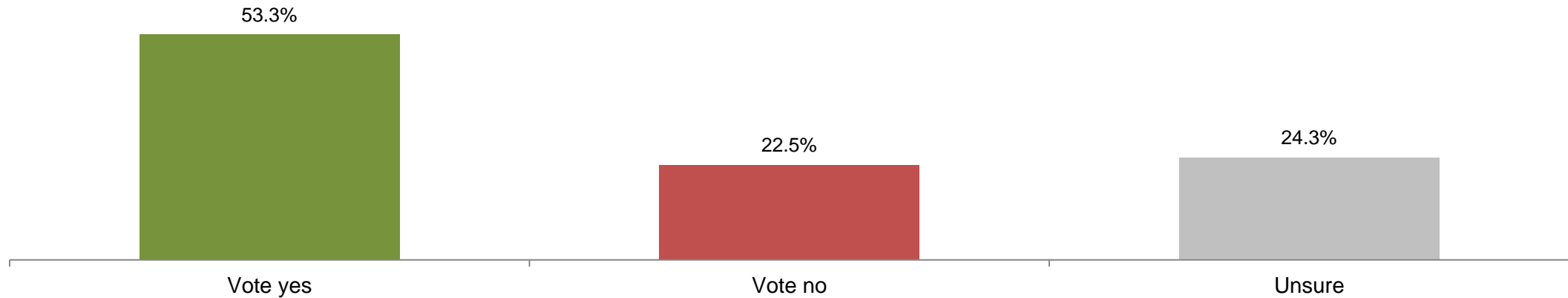
64% would choose to go to Eisenhower Medical Center if they were sick with a non-life-threatening illness and could go anywhere for treatment

Question 9: If you were sick with a non-life-threatening illness and could go anywhere for treatment, where would you choose to go? Choose one.



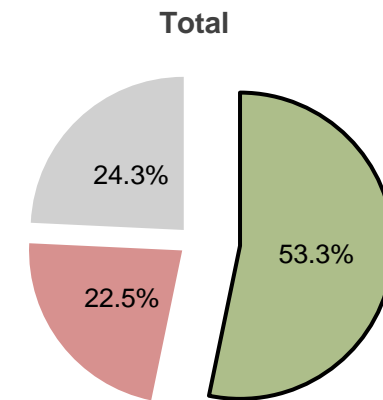
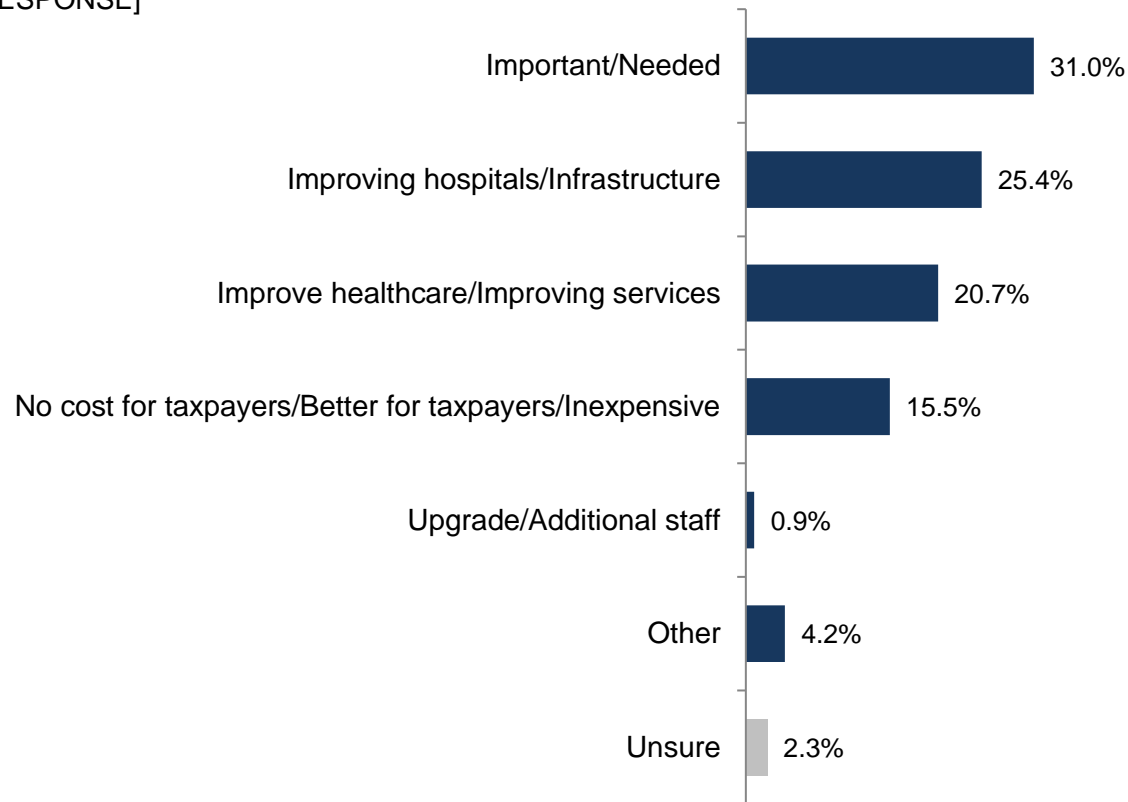
Initial vote: 53% vote yes on measure that includes transfer of ownership

Question 10: If the election were held today, how would you vote on the following measure? "In order to continue providing comprehensive medical and emergency healthcare services at Desert Regional Medical Center, shall the Desert Healthcare District extend the current lease of the hospital with Tenet Health for an additional 30-year period, with ownership of the hospital transferring to Tenet Health, if it chooses, at the end of that new lease period? In consideration for that 30-year lease with ownership transfer, Tenet Health would pay approximately \$300 million to the District, as well as assume responsibility for seismic upgrades of the hospital, currently estimated to cost \$185 million, at no additional cost to the taxpayers. All amounts in today's dollars." Would you vote yes or vote no?



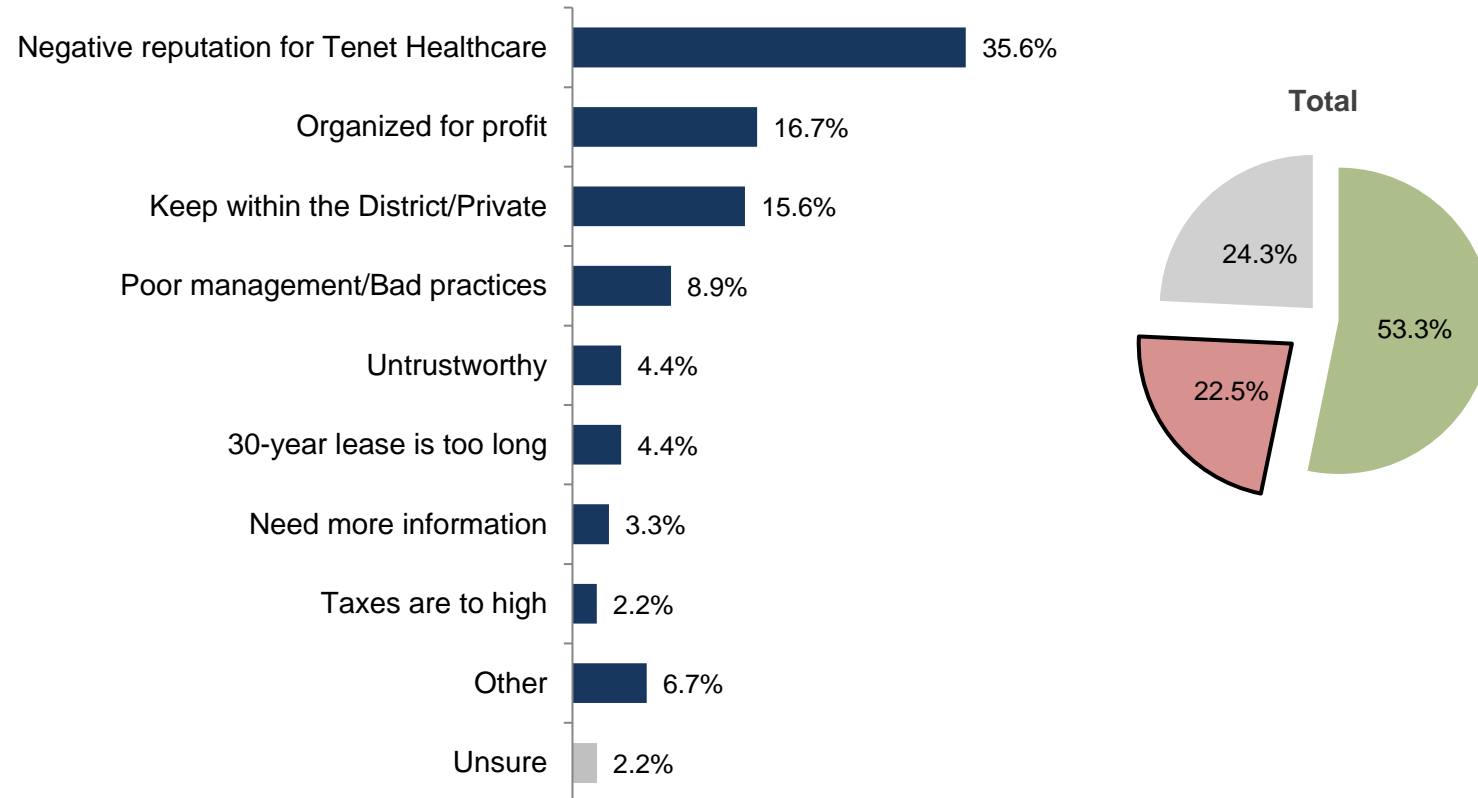
Among those who would vote yes on the measure that includes transfer of ownership, 31% cite its importance/need

Question 11: Why would you vote yes on the measure?
[IF ANSWERED 'VOTE YES' TO Q10]
[OPEN-ENDED RESPONSE]



Among those who would vote no on the measure that includes transfer of ownership, 36% cite Tenet Healthcare's negative reputation

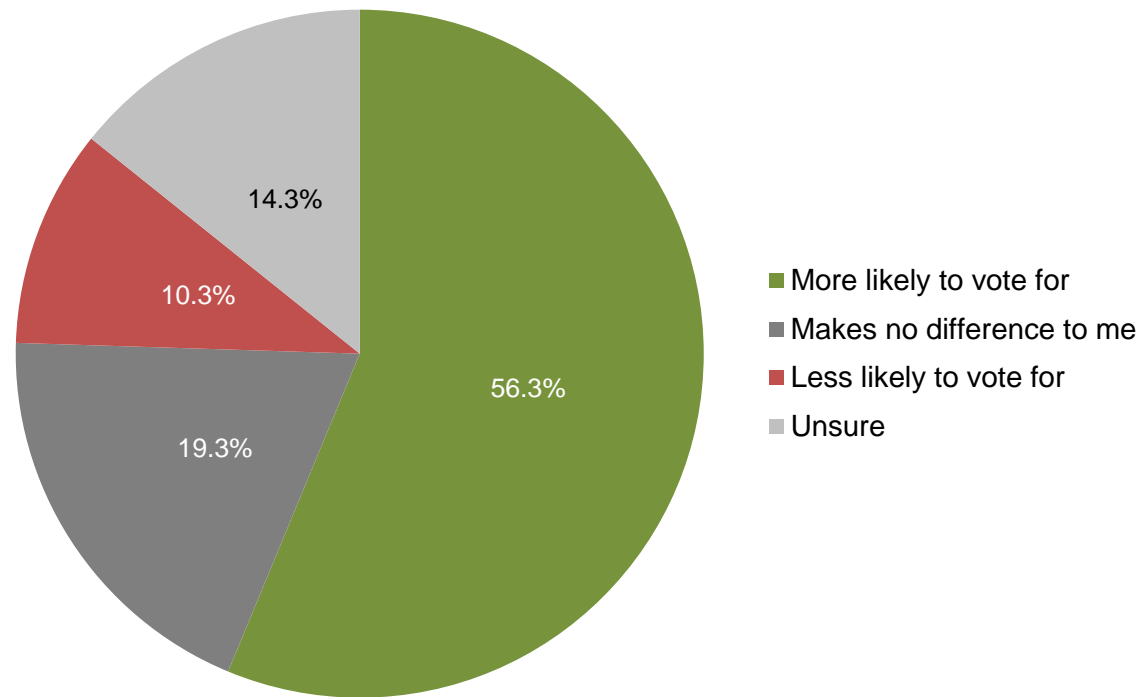
Question 12: Why would you vote no on the measure?
[IF ANSWERED 'VOTE NO' TO Q10]
[OPEN-ENDED RESPONSE]



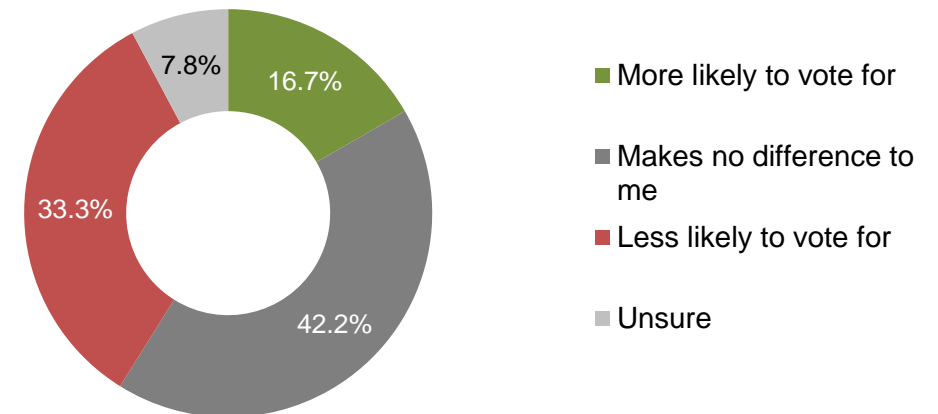
Desert Healthcare District owns the Desert Regional Medical Center and leases it to Tenet Health who operates it. The current lease ends in 2027. Tenet Health proposed renewing the lease for another 30 years with the stipulation that they would acquire the hospital at the end of the lease. Tenet Health proposes paying a total of \$300 million to the District for the lease with transfer of ownership. Tenet Health would also be responsible for the state mandated seismic earthquake safety retrofit estimated to cost approximately \$185 million. The new lease with ownership-transfer that Tenet has proposed would be placed on a future ballot and would require voter approval.

56% are more likely to vote for the transfer after hearing payments from the proposed lease could be used to support the expansion of primary care and mental health services across the Coachella Valley

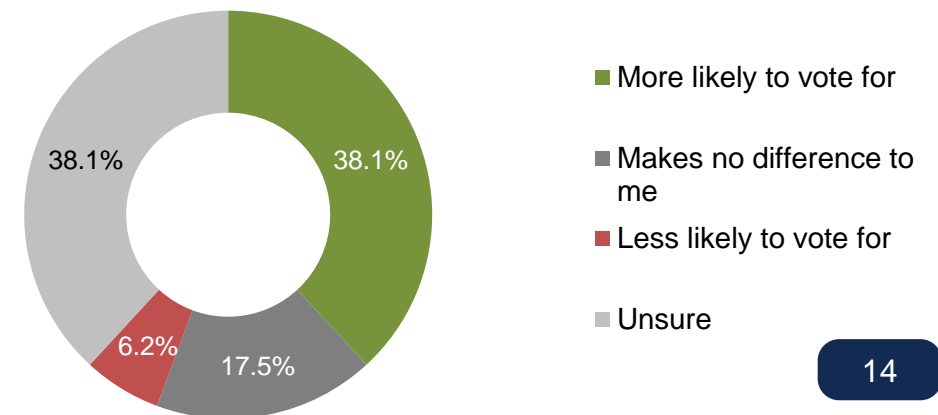
Question 13: Tenet Health is required to pay fair market value for the medical center. The cash payments under the proposed lease total approximately \$300 million and could be used by the District to support the expansion of other forms of medical care such as primary care and mental health services across the Coachella Valley, better serving the healthcare needs of underserved residents. Does this make you more likely to vote for or less likely to vote for a lease with an option to purchase the Desert Regional Medical Center to Tenet Health?



Among those who initially voted "no"

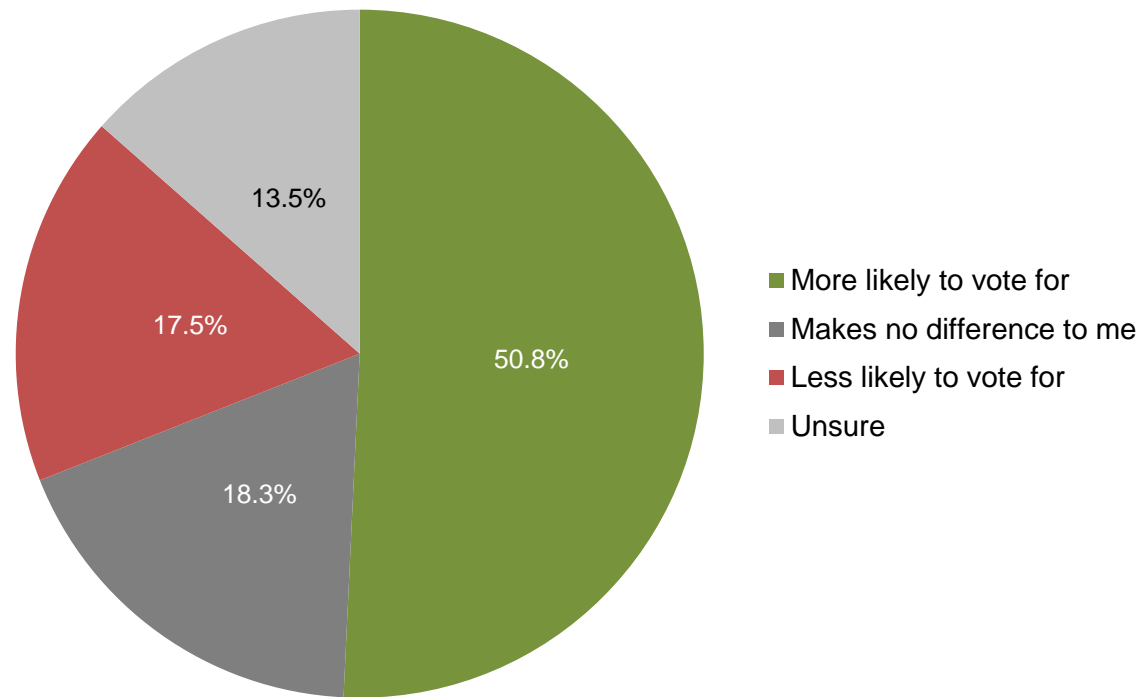


Among those who initially voted "unsure"

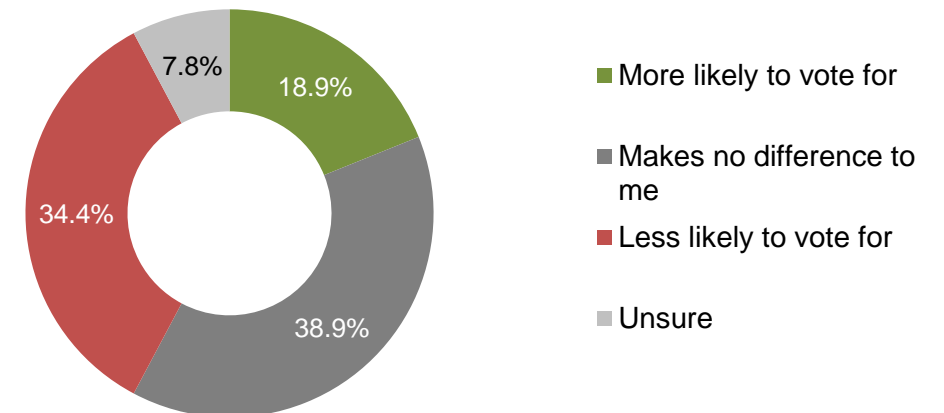


51% are more likely to vote for the transfer after hearing property taxes on residents would increase to pay for state-mandated seismic earthquake safety retrofit upgrades

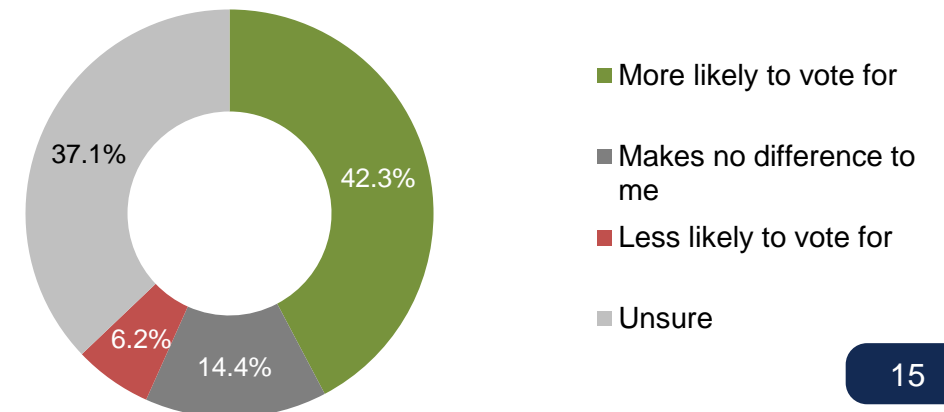
Question 14: If the Desert Healthcare District **chose not** to accept Tenet’s lease with transfer of ownership, it is unlikely they would find another long-term lessee in the time available and might be forced to take over operation of the Desert Regional Medical Center. This would require an increase in property taxes on local residents to cover the approximate \$185 million in seismic earthquake safety retrofit upgrades mandated by the state and at least \$100 million in new operating capital. Does this make you more likely to vote for or less likely to vote for a lease with an option to purchase the Desert Regional Medical Center to Tenet Health?



Among those who initially voted “no”

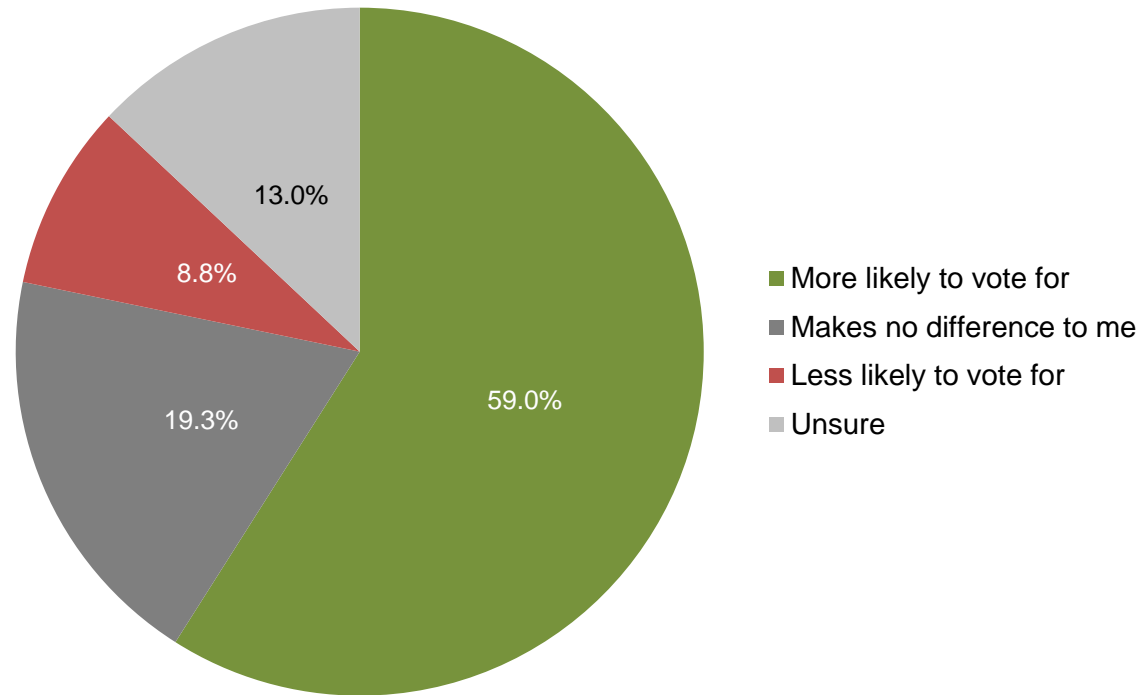


Among those who initially voted “unsure”

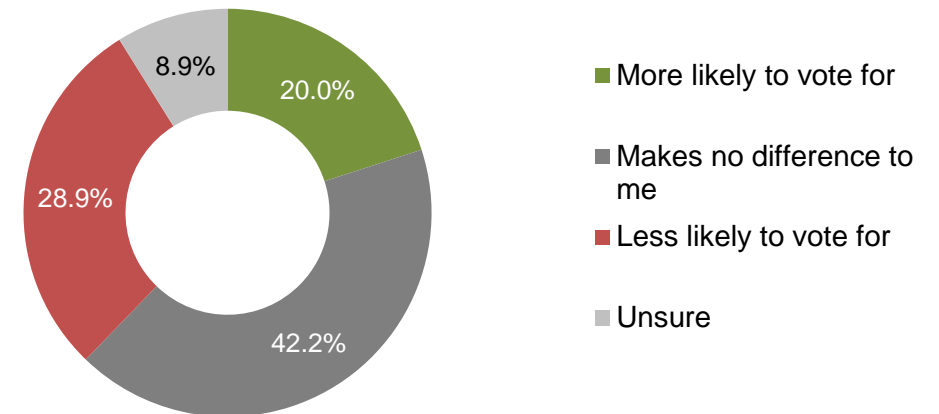


59% are more likely to vote for the transfer after hearing Tenet Health will take responsibility for the state-mandated seismic earthquake safety retrofit

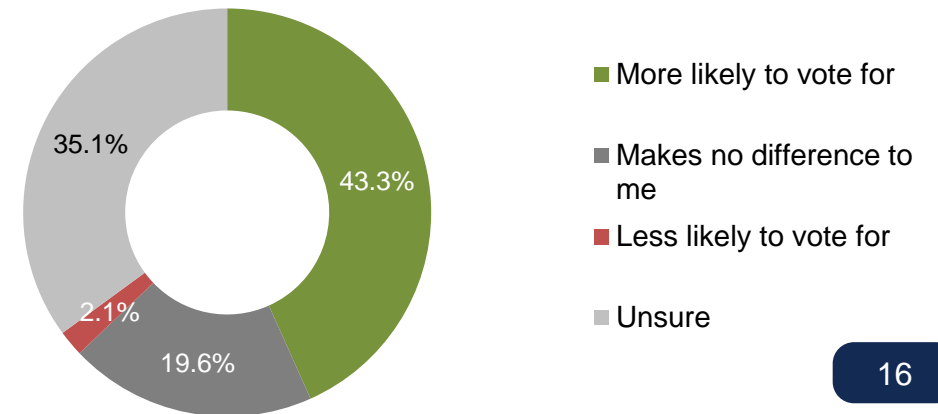
Question 15: If the Desert Healthcare District and the voters agree to a lease with transfer of ownership with Tenet Health, Tenet Health will take responsibility for the state-mandated seismic earthquake safety retrofit which is estimated to cost \$185 million. Senate Bill 1953 mandates that by Jan. 1, 2030, all hospitals rebuild or retrofit so they are able to remain fully functional in the event of an earthquake. If a hospital does not make this deadline, it may be required under current law to close their doors and cease operation. Does this make you more likely to vote for or less likely to vote for a lease with transfer of ownership of the Desert Regional Medical Center to Tenet Health?



Among those who initially voted "no"

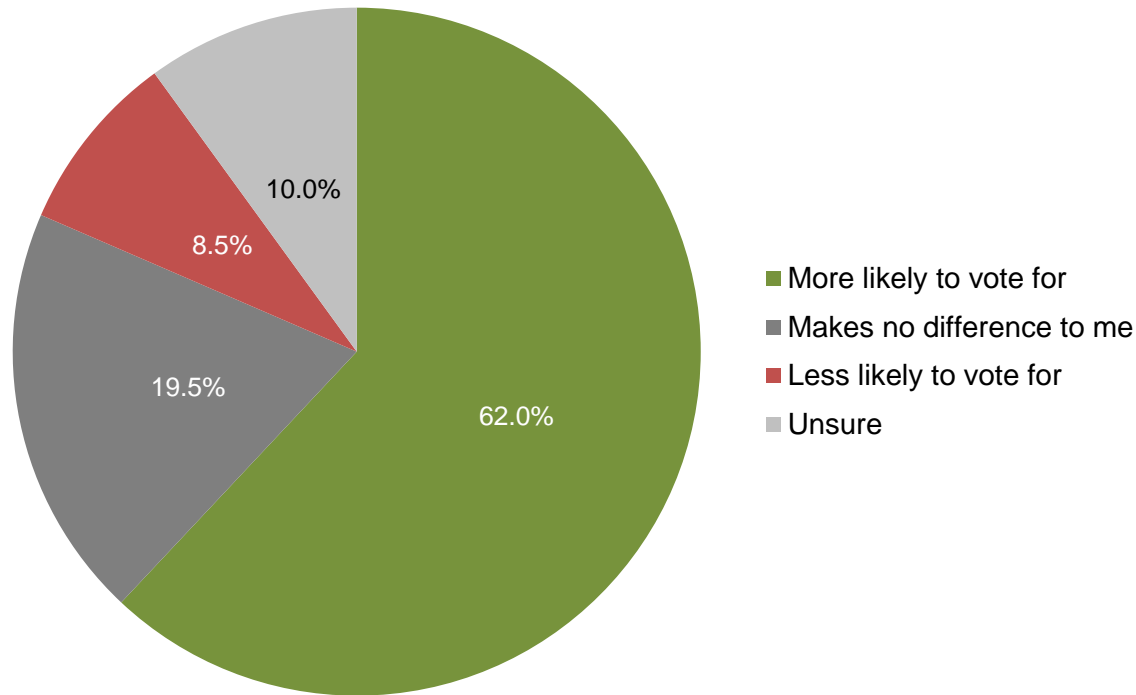


Among those who initially voted "unsure"

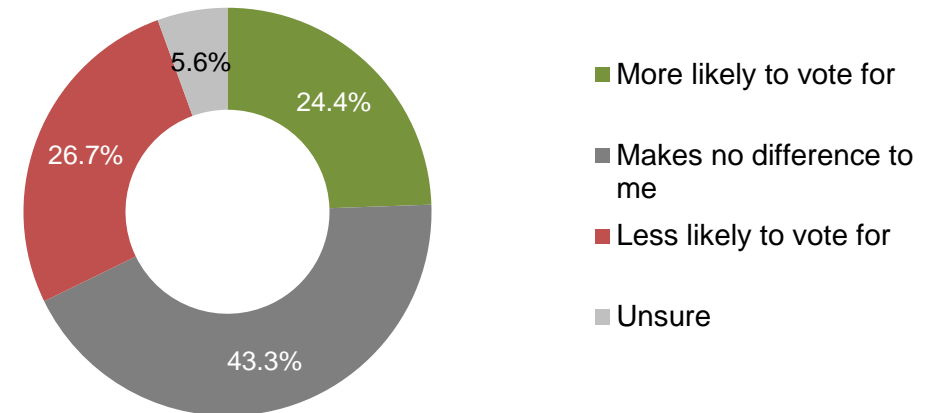


62% are more likely to vote for the transfer after hearing funds can allow Desert Healthcare District to address the physician shortage

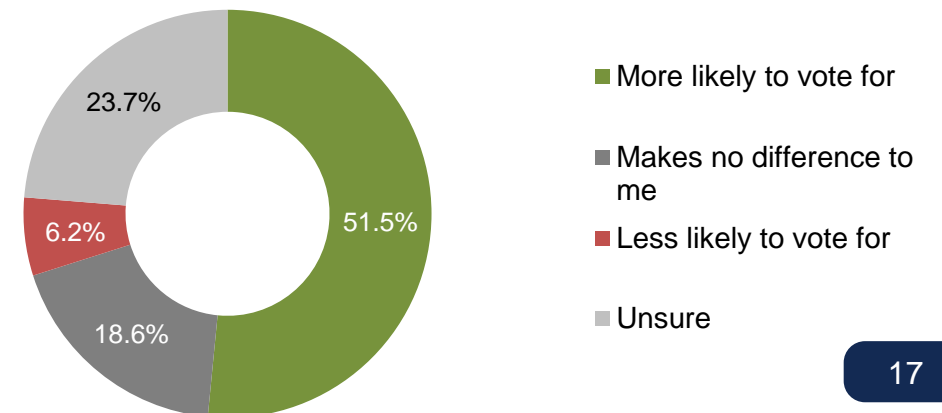
Question 16: Studies by the District indicate the Coachella Valley is currently facing a shortage of approximately 240 physicians with 75% of that shortage being in primary care. Continual population growth is only making this shortage worse. Funds from a lease with ownership transfer of the Desert Regional Medical Center can allow the Desert Healthcare District to address this critical shortage of physicians. Does this make you more likely to vote for or less likely to vote for a lease with transfer of ownership of the Desert Regional Medical Center to Tenet Health?



Among those who initially voted “no”

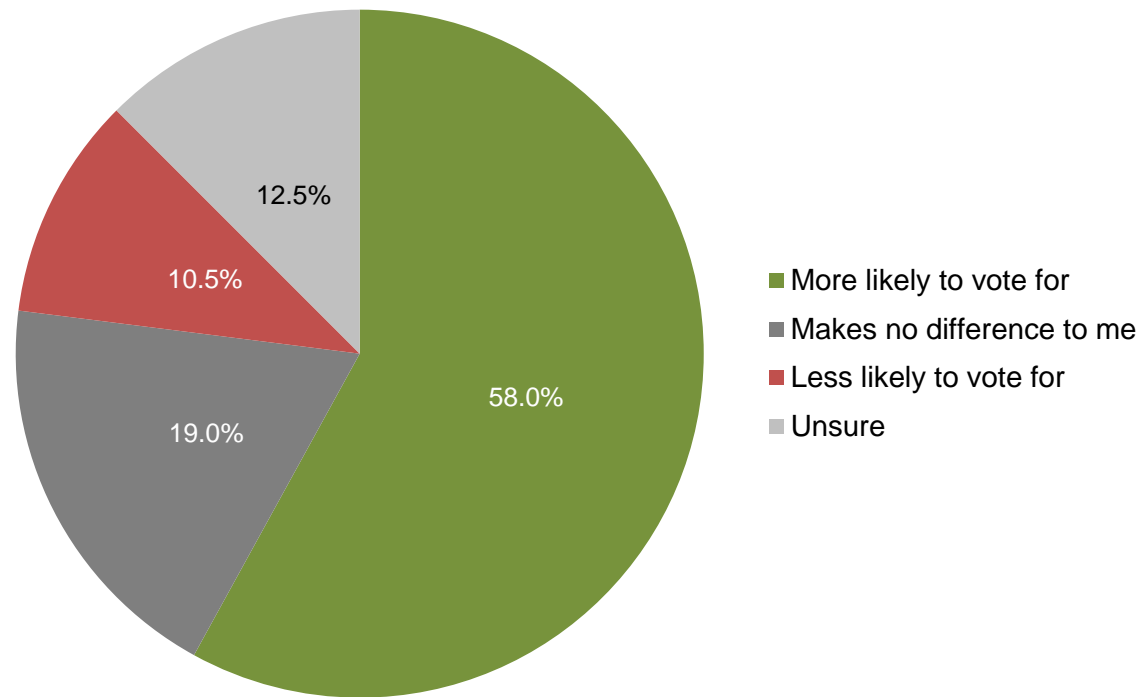


Among those who initially voted “unsure”

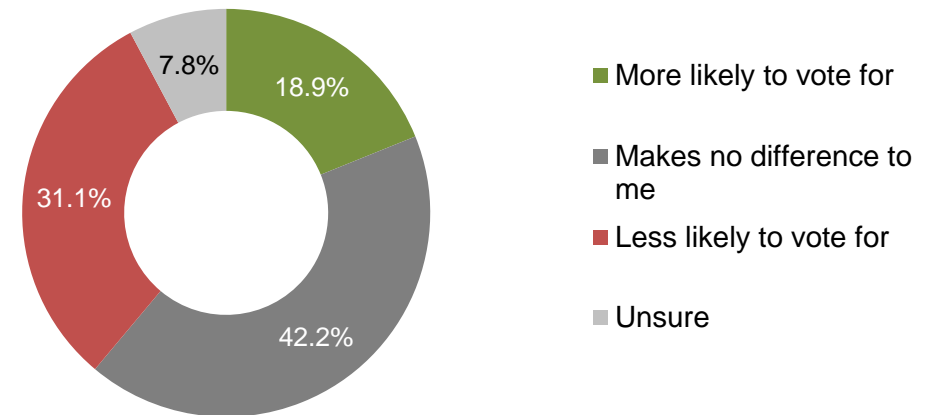


58% are more likely to vote for the transfer after hearing that the funds from the transfer can improve access to healthcare throughout the Valley

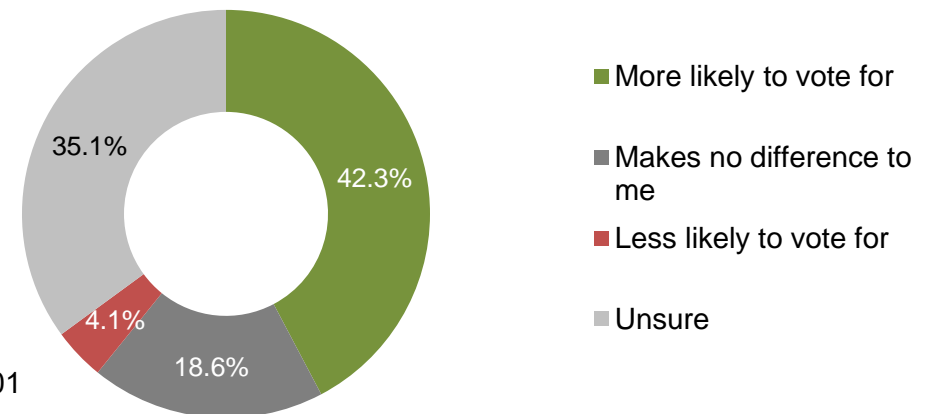
Question 17: Healthcare resources are clustered in the middle of the Coachella Valley leaving many outer areas of the region medically underserved. Nearly one in three people in the Coachella Valley live in one of these underserved communities. Funds from the lease with transfer of ownership of the Desert Regional Medical Center will allow the Desert Healthcare District to improve access to healthcare to all communities in the Valley. Does this make you more likely to vote for or less likely to vote for a lease with transfer of ownership of the Desert Regional Medical Center to Tenet Health?



Among those who initially voted “no”

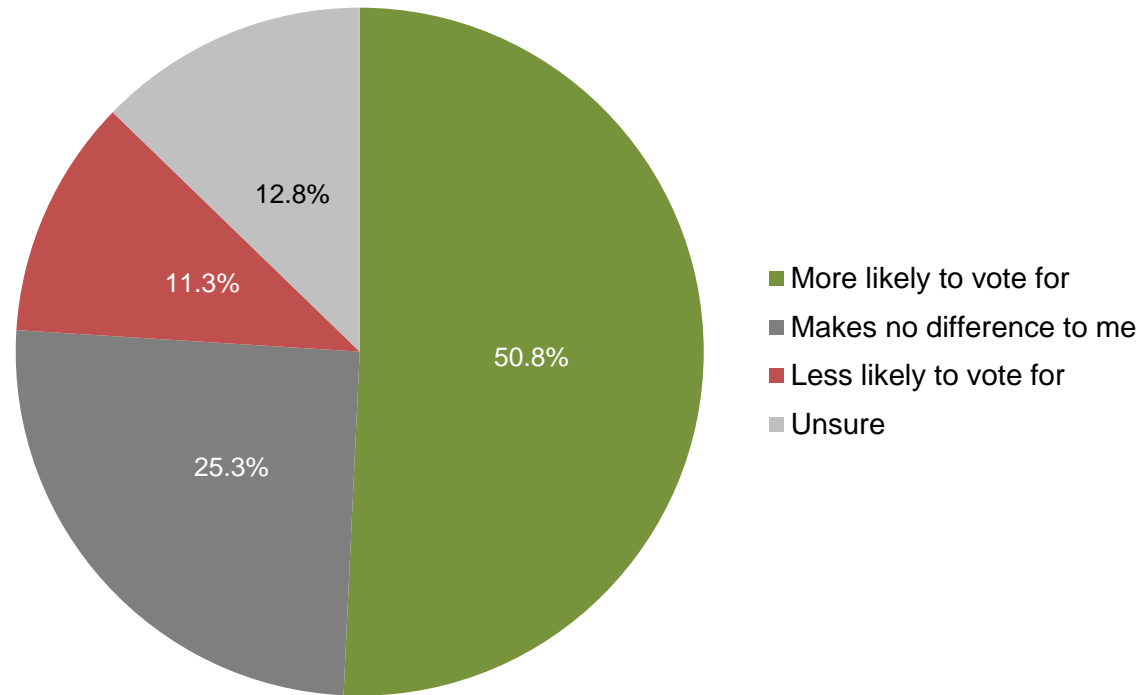


Among those who initially voted “unsure”

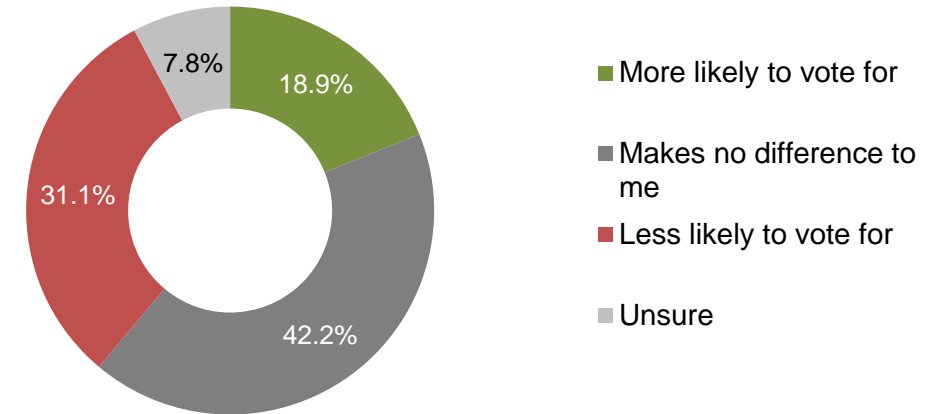


51% are more likely to vote for the transfer after hearing that the funds from can increase the number of pediatricians in the Valley

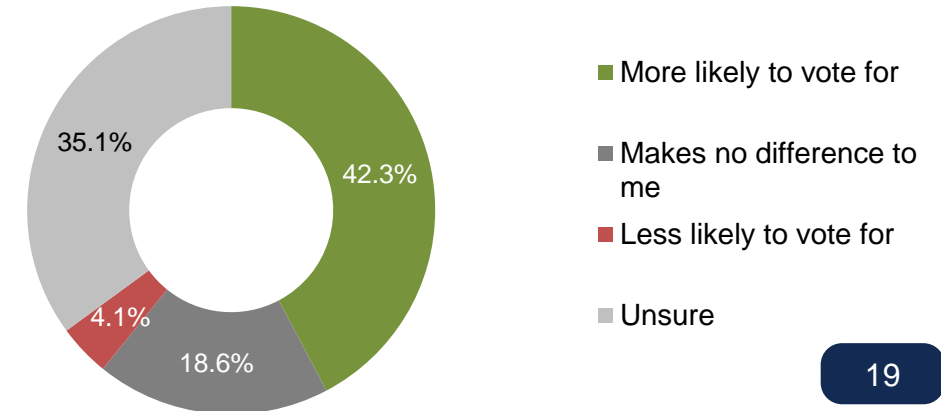
Question 18: Studies by the District indicate there are 70 fewer pediatricians in the Coachella Valley than there should be based on the youth population. Every child in the Coachella Valley deserves access to healthcare and the funds from the lease with an option to purchase of the Desert Regional Medical Center could be used by the Desert Healthcare District to begin to make that a reality. Does this make you more likely to vote for or less likely to vote for a lease with transfer of ownership of the Desert Regional Medical Center to Tenet Health?



Among those who initially voted "no"

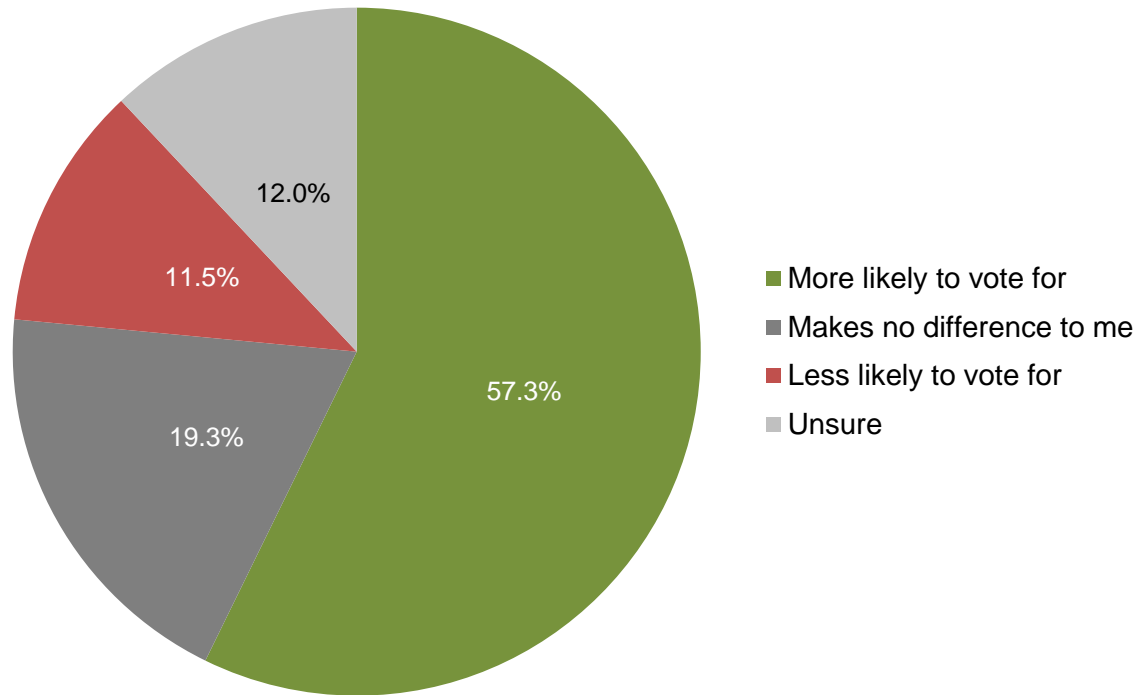


Among those who initially voted "unsure"

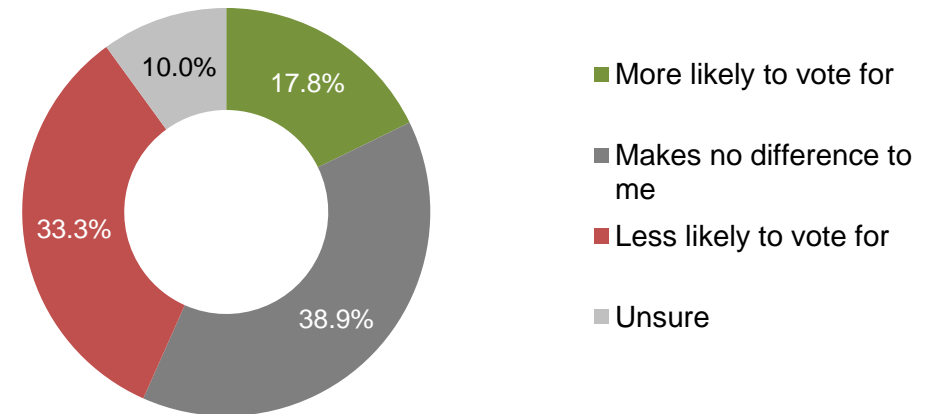


57% are more likely to vote for the transfer after hearing that the funds from the transfer can fix mental health disparities in the Valley

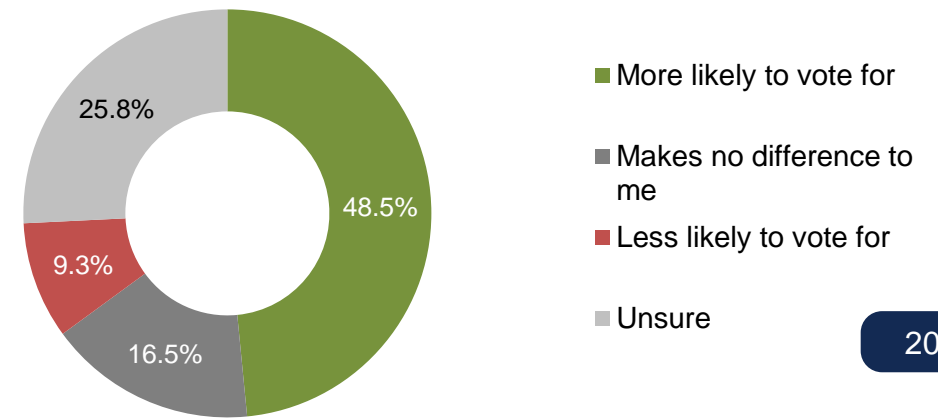
Question 19: Mental health is just as important as physical health but there exist major disparities in psychiatry and mental health services in the Coachella Valley. Funds from the lease with an option to purchase of the Desert Regional Medical Center could allow the Desert Healthcare District to expand access to and use of telehealth and other means to fix these disparities. Does this make you more likely to vote for or less likely to vote for a lease with transfer of ownership of the Desert Regional Medical Center to Tenet Health?



Among those who initially voted “no”

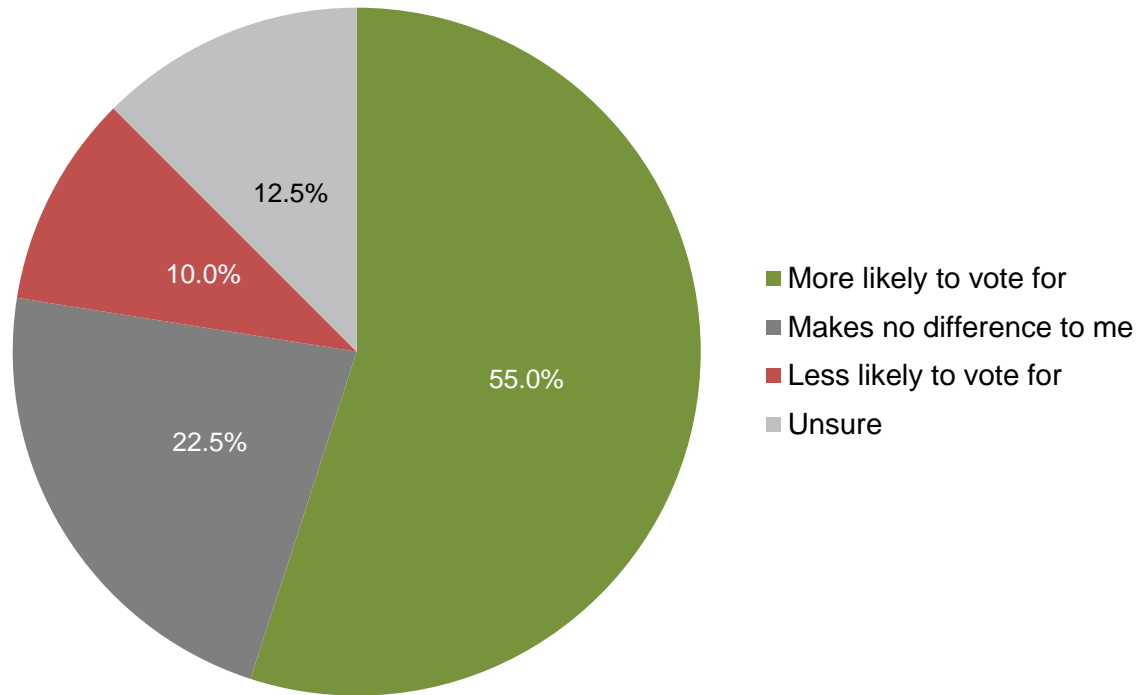


Among those who initially voted “unsure”

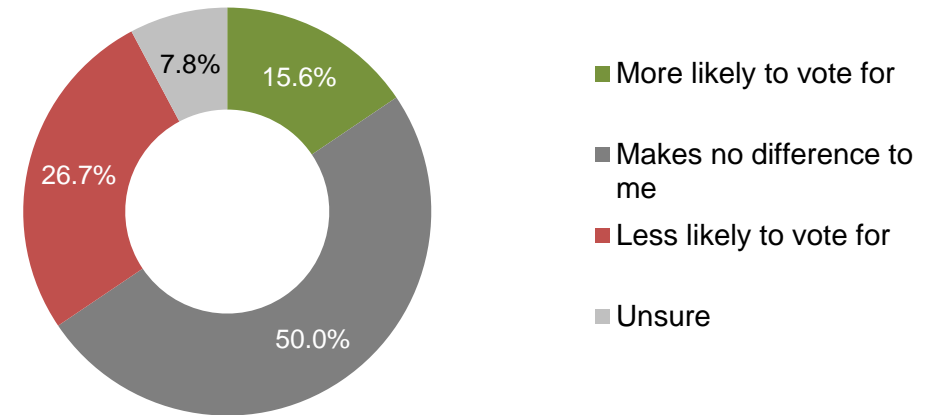


55% are more likely to vote for the transfer after hearing that it will limit disruptions to healthcare services in the Valley

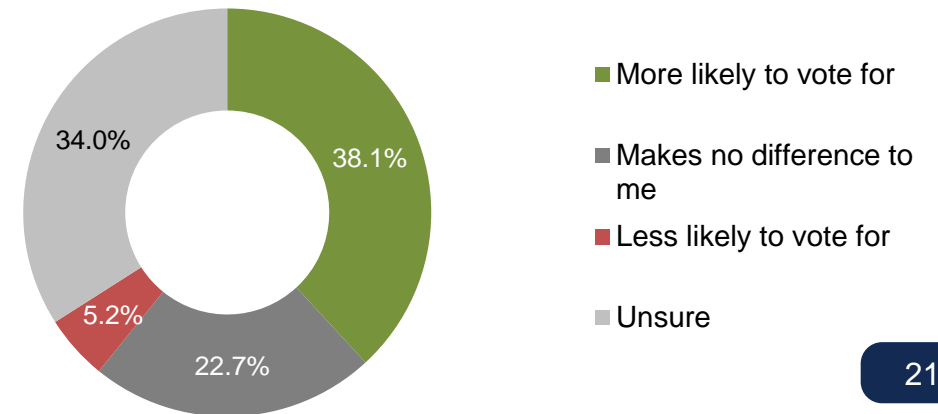
Question 20: Tenet Healthcare has operated Desert Regional Medical Center successfully in partnership with the Desert Healthcare District for over 25 years and has a long history of understanding how to best serve the needs of this community. If Tenet Health enters into a new lease with an option to purchase the hospital, there would be no disruptions to healthcare services in the Coachella Valley from a transition to another operator. Does this make you more likely to vote for or less likely to vote for a lease with transfer of ownership of the Desert Regional Medical Center to Tenet Health?



Among those who initially voted “no”

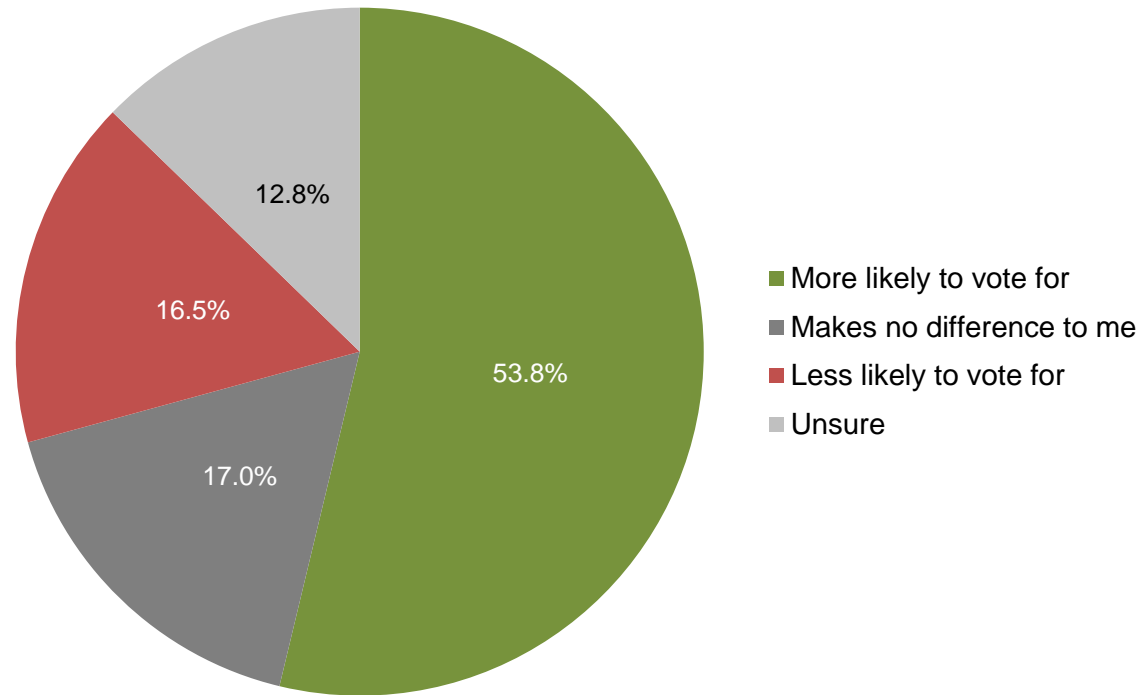


Among those who initially voted “unsure”

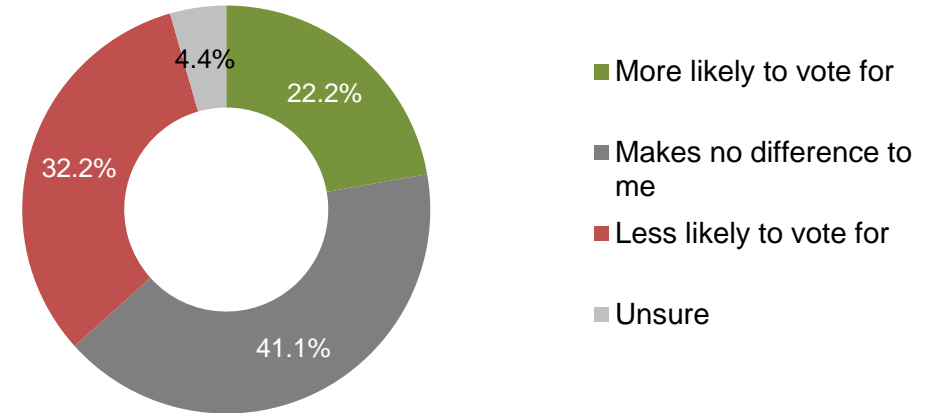


54% are more likely to vote for the transfer after hearing that any potential takeover of DRMC will require the end of the District's grants and programs

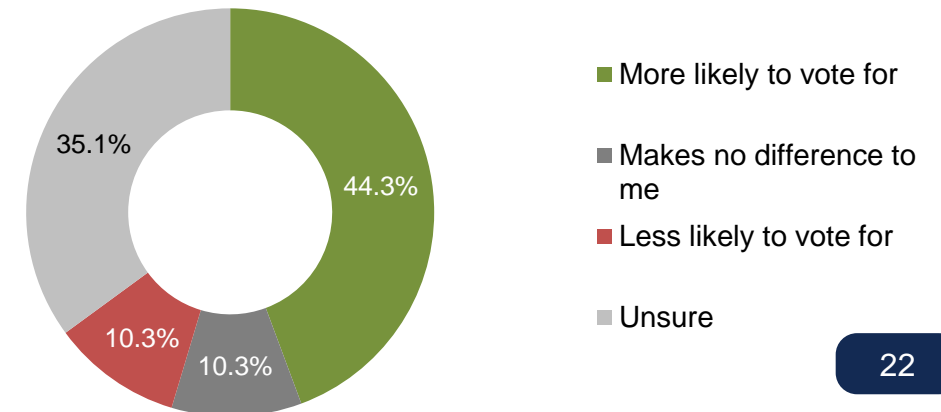
Question 21: If there is no lease extension agreement for Desert Regional Medical Center with Tenet Healthcare, the Desert Healthcare District would need to take over operations of the hospital. This would require so much money in start-up costs that it would end the District's ability to fund grants in the Coachella Valley and halt all programs to expand healthcare beyond the hospital. For context, over the last ten years these kinds of grants and programs have totaled \$60 million. Does this make you more likely to vote for or less likely to vote for transfer of ownership of the Desert Regional Medical Center to Tenet Health?



Among those who initially voted "no"

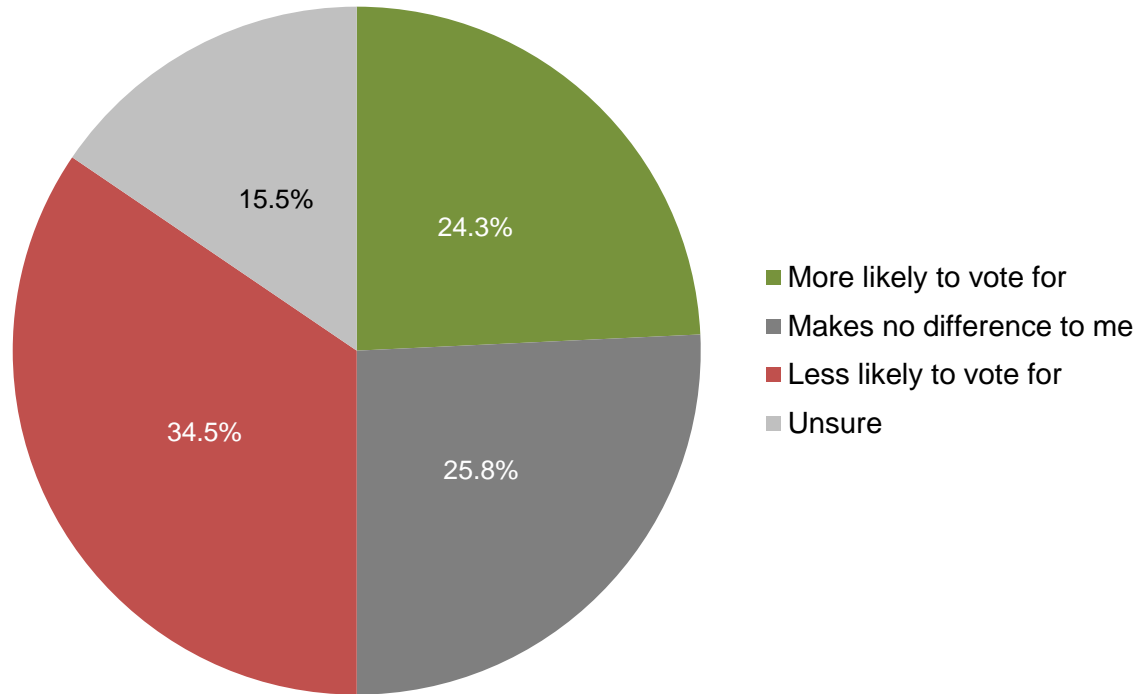


Among those who initially voted "unsure"

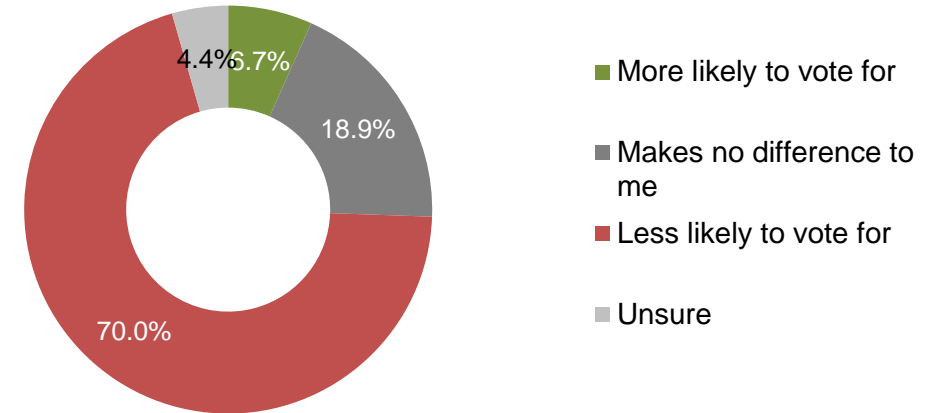


35% are less likely to vote for the transfer after hearing that the District will cease to have oversight over the DRMC

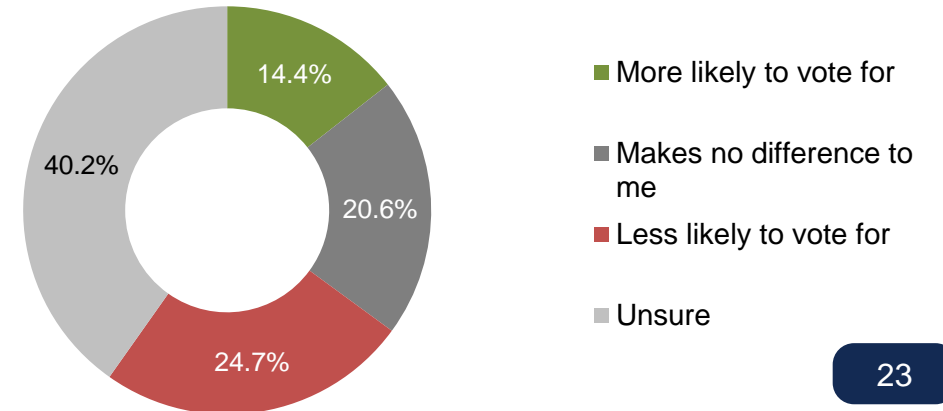
Question 22: The Desert Healthcare District does not have operational control over the Desert Regional Medical Center, but since Tenet Health leases it from the District, the Desert Healthcare District does have minor oversight. If, at the end of a new 30-year lease, the transfer of ownership option is exercised by Tenet Health, District oversight will cease. Does this make you more likely to vote for or less likely to vote for a lease with transfer of ownership of the Desert Regional Medical Center to Tenet Health?



Among those who initially voted “no”

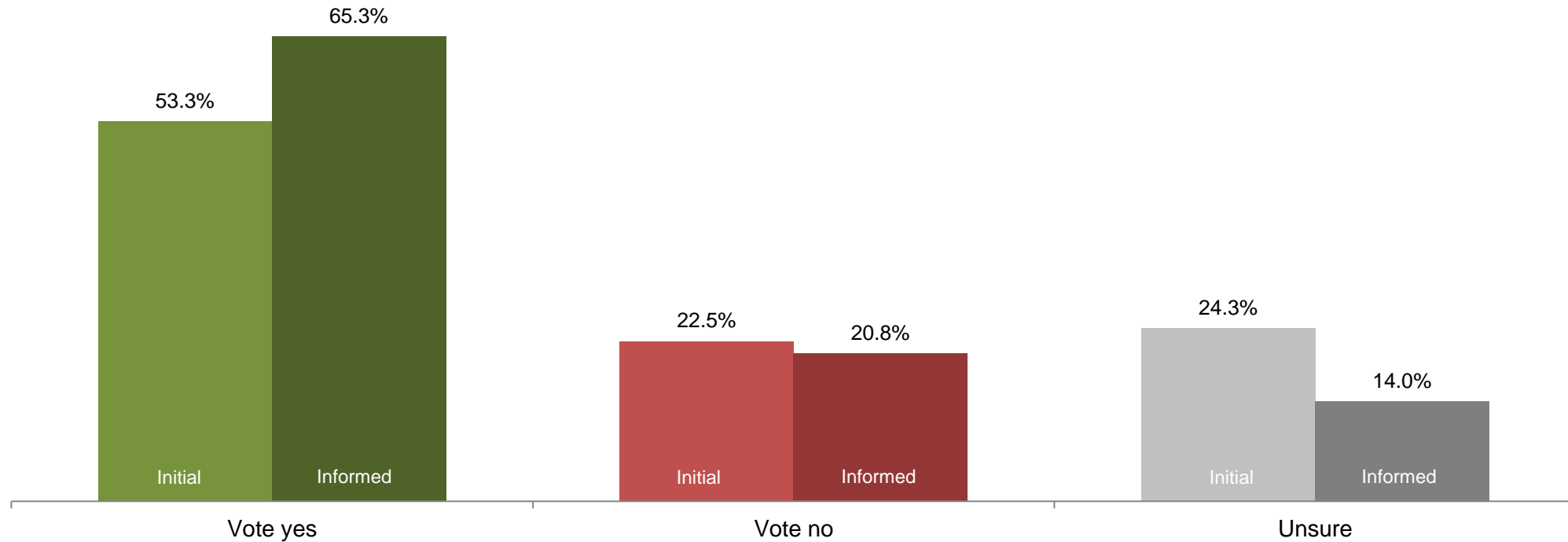


Among those who initially voted “unsure”



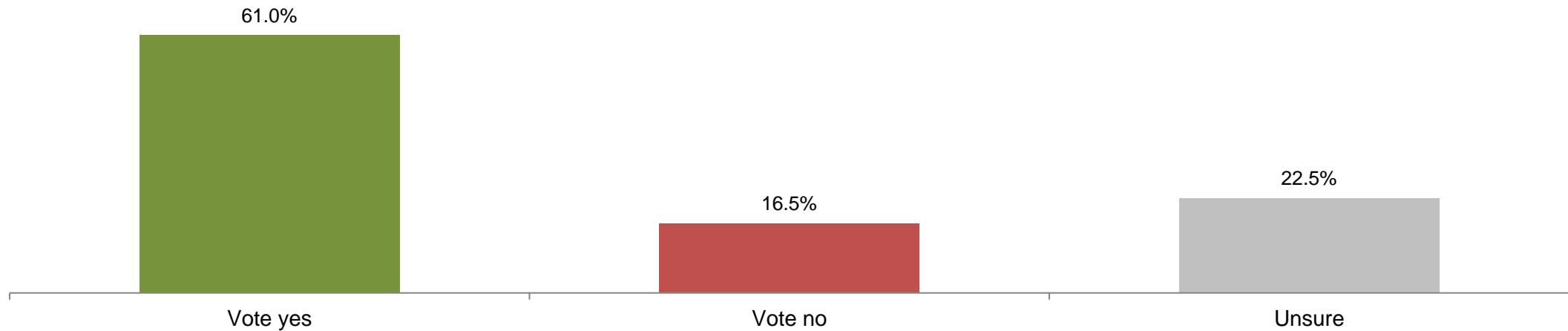
Informed Vote: 65% vote yes on the measure that would transfer ownership

Question 23: Knowing what you know now, if the election were held today, how would you vote on the following measure? "In order to continue providing comprehensive medical and emergency healthcare services at Desert Regional Medical Center, shall the Desert Health District extend the current lease of the hospital with Tenet Health for an additional 30-year period, with ownership of the hospital transferring to Tenet Health, if it chooses, at the end of that new lease period? In consideration for that 30-year lease with ownership transfer, Tenet Healthcare would pay approximately \$300 million to the District, as well as assume responsibility for seismic upgrades of the hospital currently estimated to cost \$185 million, at no additional cost to the taxpayers. All amounts in today's dollars.". Would you vote yes or vote no?



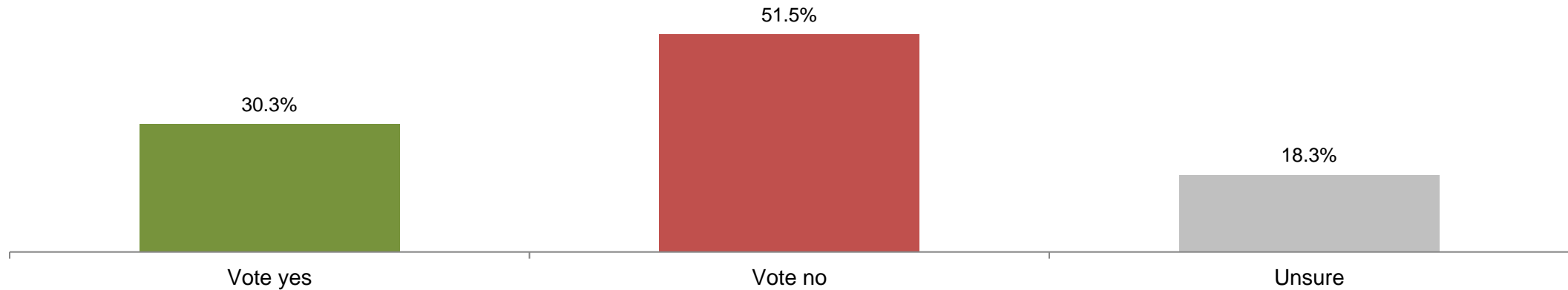
61% would vote yes on the extension of the lease with no transfer of ownership

Question 24: Knowing what you know now, if the election was held today, how would you vote on the following measure? “In order to continue providing comprehensive medical and emergency healthcare services at Desert Regional Medical Center and to ensure that seismic earthquake safety compliance and future hospital improvements are completed at no additional cost to the taxpayers, shall the Desert Healthcare District, in consideration for payment from Tenet Health of approximately \$290 million in today’s dollars, extend the current lease to operate the hospital for an additional 30-year period with no transfer of ownership to Tenet Health at the end of the term.” Would you vote yes or vote, no?



52% vote no on the District assuming operational responsibility and management of the DRMC

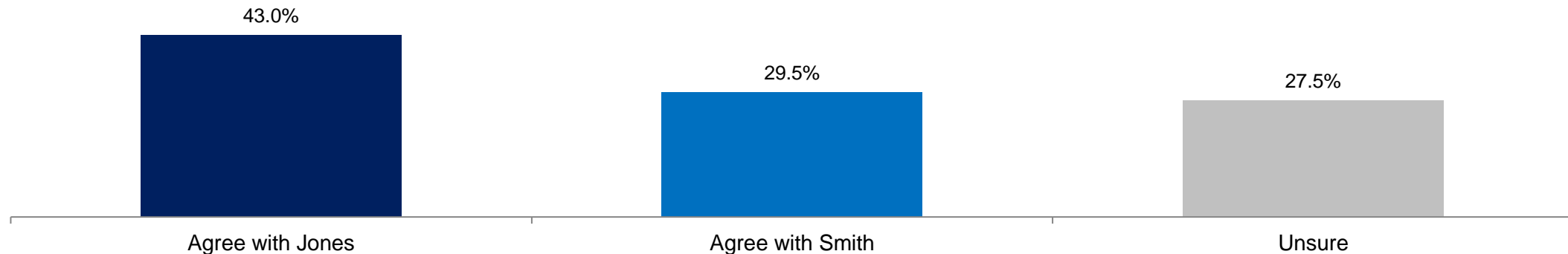
Question 25: Knowing what you know now, if the election was held today, how would you vote on the following measure? “Shall the Desert Health District assume operational responsibility and management of the Desert Regional Medical Center in 2027 when the current lease with Tenet Health ends and impose a property tax on all residential properties to pay for the cost of the state-mandated seismic earthquake safety upgrades at a cost of approximately \$185 million and eliminate all community grants for expanded access to healthcare in the Coachella Valley.” If the election was held today, would you vote yes or vote no?



43% agree with Jones that the District should transfer ownership

Question 26: Smith says: “The Desert Regional Medical Center is one of the most prized public assets in our community. Tenet Health has profited millions from our region. The Desert Healthcare District should assume operational responsibility and management over the Desert Regional Medical Center and run it as a public hospital for the benefit of the residents.”

Jones says: “Tenet Health has been part of our community for 30 years. We can’t afford to have any disruptions to the healthcare. The Desert Healthcare District should agree to the proposed lease with transfer of ownership, let Tenet Health worry about the \$185 million cost of the seismic earthquake safety retrofit, and use the \$300 million from the new lease to support other forms of healthcare service throughout the Coachella Valley.”



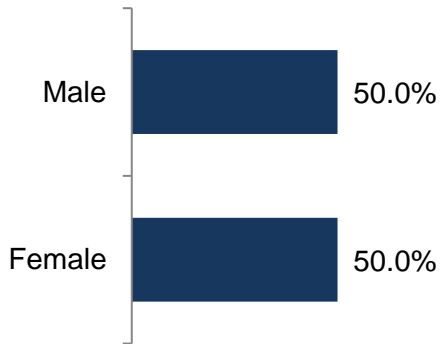
Key Findings

- When comparing the regions medical centers, respondents rated **Eisenhower Medical Center** top with **77%** approval followed by **Desert Regional Medical Center (53%)** and **JFK Memorial Hospital (26%)**.
- Before learning any additional information, the ballot measure that includes a new 30-year lease with ownership transfer received **53% Yes**, 23% No, and 24% Unsure.
- The top messages that move voters to be more likely to support a ballot measure that includes a new 30-year lease with ownership transfer were Q16 “**address physician shortage**” (**62%**), Q15 “**Tenet to cover seismic retrofit costs**” (**59%**), and Q17 “**improve access for underserved communities**” (**58%**).
- After hearing the messages, support increases for the ballot measure that includes a new 30-year lease with ownership transfer to **65% Yes**, 21% No, and 14% Unsure.
- When testing a possible lease renewal only, the **yes vote totals 61% Yes**, 17% No, and 23% Unsure.
- When testing the District taking over operations of the Desert Regional Medical Center, votes said: 30% Yes, **57% No**, and 18% Unsure.

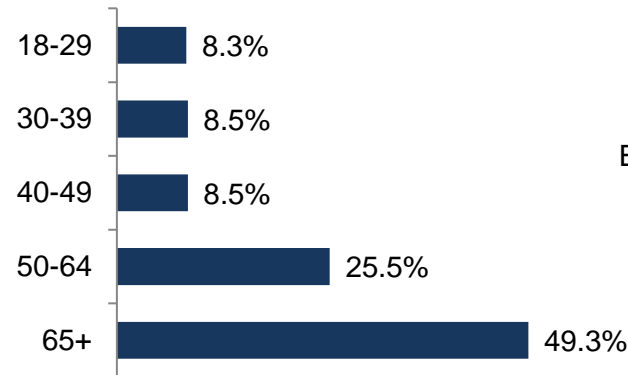
Demographics

Respondent demographics by gender, age group, ethnicity, city, party preference, vote propensity, and birth origin

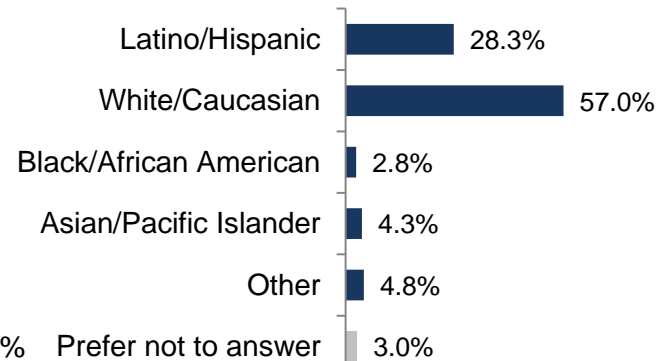
Gender



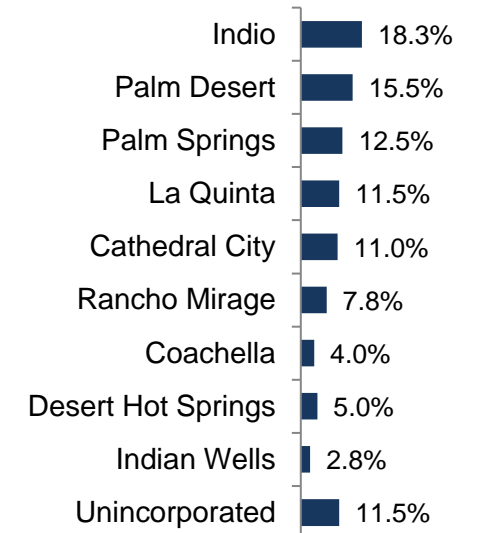
Age Group



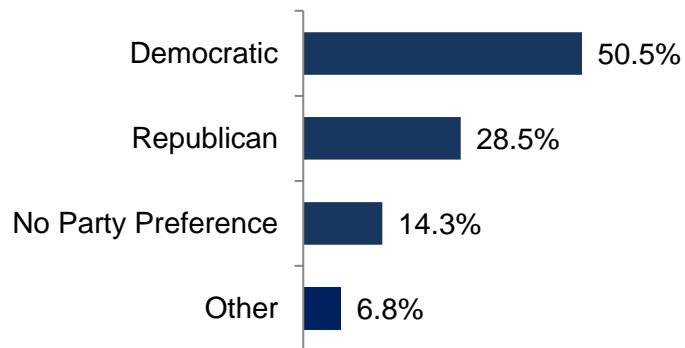
Ethnicity



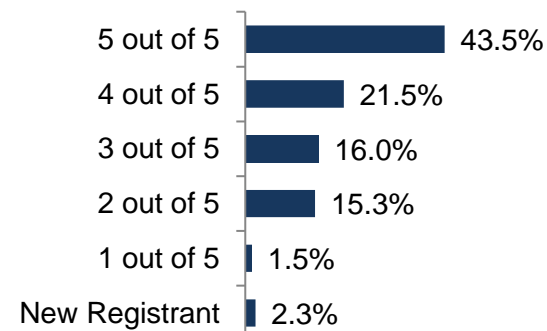
City



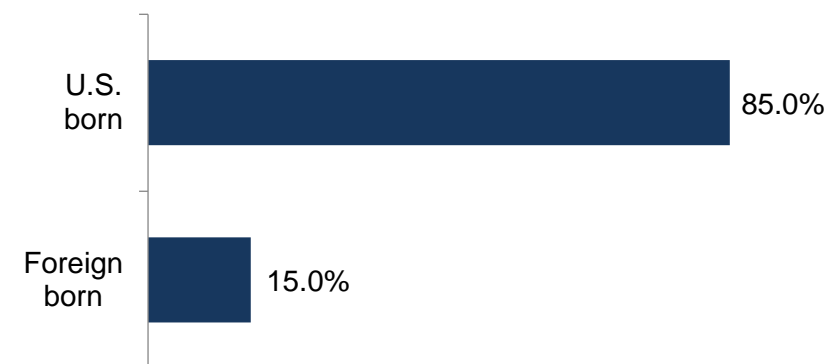
Party Preference



Vote Propensity



Birth Origin



Questions?

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E: adamp@probolskyresearch.com

Joshua Emeneger, Senior Research Analyst

O: 202-559-0270



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Date: March 21, 2024
To: Desert Healthcare District and Foundation Board
From: Michele Finney, CEO
Re: **DRMC CEO - District Board Meeting Report March 2024**

I'm pleased to provide this monthly report to the District Board to share highlights about Desert Regional Medical Center for the month of March.

People/Quality:

- All DRMC Residency programs matched during the ACGME March match process. The application and interview process for both the Internal Medicine Program and the Transitional Year Program are completed. Formal Regional Review Board action is expected the later part of April.
- Planning for Doctor's Day, Nurses Day and Hospital week is well underway. All network hospitals are planning themed activities throughout the weeks to recognize our providers, nurses, and hospital staff.
- Good faith bargaining continues through with SEIU-UHW.
- DCN participated in the RIVCO EMS Strategic Plan Workshop with other agencies to evaluate and set goals for emergency management services delivery system for the entire Riverside County.

Survey Activity:

- DRMC is in the process of upgrading its TJC Perinatal Certification to Advanced status. This is a new designation offered by The Joint Commission (TJC).

Services/Events:

- DRMC has pledged to continue its building donation to DAP Health for the "Vista Sunrise II Housing Project". This is a five-year commitment of \$500,000 per year. DRMC will be the named sponsor of this housing complex that offers wrap-around services, job training and placement on the expanded DAP Health campus. Our pledge signifies our support of "Housing is Health".
- Desert Care Network is the Presenting Sponsor of this year's DAP Health Steve Chase Gala on March 30th.
- DRMC and DCN participated in a number of community events to foster education and wellness and support local non-profit charities. These events have been focused in areas such as blood donation at all three hospitals, Medi-Cal redetermination, Chamber State of the City's, non-profit fundraiser events, and clinical services outreach to the unhoused and those most vulnerable throughout our community.

Capital & Construction Projects Underway:

- Cath Lab 1 Replacement is underway. Expected completion and opening in early April. Chamber Ribbon Cutting event in planning process. District staff and directors are invited to attend.
- East campus roof and air handler replacement should be completed by April. Recent rains caused additional issues in the lab/pathology area.
- JFK – MRI construction still underway. DRMC – MRI replacement in architect and engineering phase.
- OR Light, Video Integration and LIM project. OR 2, 3, and 4 are fully completed. OR 5 is underway and OR 8 will be next.
- ICU Isolation Room Project - Two out of four rooms have been completed. Room 3109 is complete and pending HCAI approval. Final room will be 3101.
- Elevator Replacement - Replacement of all elevators is expected to start in Q3 2024. This project is currently in the architectural and planning phase. S3 remains out of service.
- Kitchen Equipment – reviewing plans for selected equipment replacement.



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 26, 2024
To: Board of Directors
From: Les Zendle, MD, Director
Subject: Report of DRMC Governing Board Meeting of 3/21/2024

1. Sam Roth, Tenet Director of Government Relations provided an extensive update. Both Federal and California issues were covered including legislation affecting Medicaid/Medi-Cal/Medicare, hospital closures (both current and potential), Seismic Compliance, Hospital Mandates, and Labor Issues. Interestingly, 15 million (1 in 3 - 50% of all children) California residents are on Medi-Cal (compared to 1 in 15 in 1966). 2 million California residents are insured by Covered California.
2. A presentation by Scott Morey, RN (Chief Nursing Officer) was given on Emergency Department Wait Times — past, present, and further improvements. The issues are multifactorial and are heavily influenced by waiting for a hospital bed (for patients being admitted as inpatients) or transportation and social issues (for people being discharged from the ED).
3. CEO Report given by DRMC CEO Michele Finney
4. Reports were given and approved for the credentialing and privileging of medical and allied professional staff, as well as Peer Review by the Medical Executive Committee.
5. A Quality Report was given by CQO Chris Langenwalter
6. The February Financial Report was given by CFO Jimmy Fish
7. Policies and Procedures were reviewed and approved by the Governing Board as part of the Consent Agenda



DESERT HEALTHCARE
DISTRICT & FOUNDATION

Date: March 26, 2024
To: Board of Directors
Subject: Graduate Medical Education – Residency Program Feasibility

Information:

Update on the GME Residency Program feasibility.

Background:

- The DHCD's 2021 Strategic Plan identified **proactively expand community access to primary and specialty care services** as Strategic Goal 2.
- Goal 2.5 specifies to *Collaborate/partner with culturally competent training programs to expand primary care residency and nursing programs with required retention initiatives.*
- The DHCD sponsored a report on the existing healthcare infrastructure (DHCD Community Clinical and Social Needs Assessment) completed by Huron in March 2023 (Huron Report).
- One of the key findings of the Huron Report is the significant variations in ethnic, socioeconomic, and demographic characteristics across the District, directly impacting the healthcare resources needed by each community.
- The Report identified gaps in the existing availability of the healthcare workforce. It quantified the need for Primary Care Providers (PCPs) at nearly 200.
- To close existing gaps, the report recommends **Growing Residency Programs Across DHCD, With Particular Focus on FQHCs.**
- To explore how best to advance these recommendations, DHCD staff met with Partners in Medical Education <https://partnersinmeded.com>. Partners in Medical Education is a renowned team of GME consulting experts providing **hands-on** consulting and education to GME professionals since 1994. They work with programs and institutions, from small community hospitals to large academic medical centers, by providing *custom* consulting to help them to start new GME programs, improve existing programs, or innovate to achieve the best possible ACGME (Accreditation Council for Graduate Medical Education) accreditation result.
- Preliminary conversations with Partners in Medical Education helped us realize that building residency programs at FQHCs can pose challenges that are difficult to overcome.

Update:

- At the February 27, 2024 Board meeting, Partners in Medical Education provided an informational power point presentation, per the terms of the engagement, to inform the Board and staff on how a collaborative alliance might work.
- The “high level” presentation described the District & Foundation as the Sponsoring Institution and potential alliance partners: DAP Health, DRMC, Eisenhower, JFK Hospital, and Coachella Valley Behavioral Health.
- Although some of the proposed alliance partners were engaged with (DAP Health and DRMC) for the study, others were not.
- The described model possesses **several challenges** and will require extensive

planning, including consulting engagements, development of alliance partner relationships, and financial modeling with the buildout.

- The District is presently involved in a lease negotiation with Desert Regional Medical Center.
- The outcome of the negotiations may impact the District's commitment to the program.
- Due to the extensive nature of the project and the on-going lease negotiations, staff recommends revisiting this project at a later date.

Fiscal Impact:

Presently None



**DESERT HEALTHCARE
DISTRICT & FOUNDATION**

Date: March 26, 2024
To: Board of Directors
Subject: Interim CEO Meetings, Engagements, District Media Visibility, and CEO Discretionary Fund

Background:

- The following is brief information regarding the CEO's current meetings and community engagements.
- The report includes District media visibility and the CEO Discretionary Fund expenditures.

Meetings and Engagements 02/28/2024 – 03/22/24

- Tenet Healthcare, legal counsel, and consultant Steve Hollis meetings on the hospital negotiations.
 - Inland Empire Healthcare (IEHP) collaborative meeting with the new Director Community Partnership and Engagement, Laura Acosta, Cesar Armendariz, Sr. Director Community Health, IEHP, and Gaby Ayala Reyes, Community Partnership Representative
 - CV Strategies public relations meeting
 - One Future 7th Annual The Future Is Ours - Awards Celebration and Fundraiser – District Sponsor
 - Kevin Moore, Seismic Regulatory Compliance (SGH)
 - Deveau Burr Group Seismic Legislation Update
 - Governance updates meetings with Larry Walker, President, The Walker Company
 - Association of California Healthcare District (ACHD) CEO Roundtable
-

District Media Visibility

Desert Healthcare District on NBC Palm Springs (March 19 & 20, 2024) Promotion of the March 19 community meeting.

<https://mms.tveyes.com/Transcript.asp?StationID=4195&DateTime=3%2F19%2F2024+11%3A01%3A34+AM&u=1347694&e=true&t=True&aln=59124047>

(AD) Public service announcement about the March 19 community meeting in Mecca appeared March 14, 2024, in El Informador newspaper.

https://www.elinformadordelvalle.net/files/ugd/231d4b_dd20a794b41f41e1a42184cfb8cf65f9.pdf

Public service announcement on KUNA Radio announcing March 19 community meeting in Mecca. (March 15-18, KUNA Radio link unavailable).

(AD) DHCD to host community meetings on Tenet lease (March 11, 2024, The Uken Report) <https://ukenreport.com/dhcd-to-host-community-meetings-on-tenet-lease/>

NBC Palm Springs reported on public forum on hospital lease negotiations (March 5, 2024) <https://mms.tveyes.com/Transcript.asp?StationID=4195&DateTime=3%2F5%2F2024+5%3A00%3A27+PM&u=1347694&e=true&t=True&aln=77337180>

Desert Healthcare District CEO on Desert Regional: ‘The Board prefers a 30-year lease’ (March 3, The Desert Sun) <https://www.desertsun.com/story/opinion/contributors/valley-voice/2024/03/03/desert-healthcare-district-ceo-on-desert-regional-the-board-prefers-a-30-year-lease-without-the-opti/72805231007/>

DHCD to host community meetings on Tenet lease (The Uken Report, Feb. 29, 2024) <https://ukenreport.com/dhcd-to-host-community-meetings-on-tenet-lease/>

Desert Healthcare District announces public forums on Palm Springs hospital lease (The Desert Sun, Feb. 28, 2024) <https://www.desertsun.com/story/news/health/2024/02/28/desert-healthcare-district-meeting-public-forums-palm-springs-area-hospital-lease/72760126007/>

CEO Discretionary Fund

Date	Name	Memo	Amount
6325 - CEO Discretionary Fund			
07/01/2023	California Forward	Knowledge level sponsorship for 2023 Economic Summit	5,000
08/04/2023	U.S. Bank	Planned Parenthood contribution to 60th Anniversary Cocktail Reception - September 23, 2023	5,000
08/11/2023	Blood Bank of San Bernardino	2023 Thanks4Giving Gala Table Sponsorship - Saturday November 11, 2023	3,500
08/15/2023	Coachella Valley Volunteers in Medicine	2023 VIMY Awards - Bronze Sponsorship	5,000
08/17/2023	UC Riverside Foundation	UCR SOM 2023 Gala and Education Building II Grand Opening - Silver Sponsorship	10,000
08/30/2023	Regional Access Project Foundation	Desert Fast Pitch 2023 Sponsorship	5,000
09/06/2023	Cathedral City Senior Center	Table Sponsor at November 13, 2023 Gala	5,000
10/10/2023	Alianza Nacional De Campesinas Inc.	Storm assistance to help Alianza Nacional de Campesinas purchase and distribute food & water after Tropical Storm Hillary	3,698
01/04/2024	U.S. Bank	OneFuture - The Future Is Ours - February 28, 2024 - Empowering Students Sponsor	2,575
01/31/2024	Alejandro Espinoza Santacruz - Expense Reimbursement	Purchased items for refugee children	1,604
02/01/2024	U.S. Bank	Joslyn Center - CEO Discretionary Fund donation	1,000
02/29/2024	The Bridge To Better	Airfare reimbursement donation for individual in need	280
TOTAL			47,657



DESERT HEALTHCARE DISTRICT
FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
MEETING MINUTES
March 13, 2024

Directors Present via Video Conferencing

District Staff Present via Video Conferencing

Absent

Vice-President Carmina Zavala, PsyD Director Leticia De Lara, MPA	Chris Christensen, Interim CEO Donna Craig, Chief Program Officer Alejandro Espinoza, Chief of Community Engagement Eric Taylor, Accounting Manager Andrea S. Hayles, Board Relations Officer	Chair/Treasurer Arthur Shorr
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AGENDA ITEMS	DISCUSSION	ACTION
I. Call to Order	Director De Lara called the meeting to order at 5:09 p.m. in the absence of Director Shorr. The meeting adjourned and reconvened at 5:11 p.m. due to technical difficulties.	
II. Approval of Agenda	Director De Lara asked for a motion to approve the agenda.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the agenda. Motion passed unanimously.
III. Public Comment	There was no public comment.	
IV. Approval of Minutes 1. F&A Minutes – Meeting February 14, 2024	Director De Lara motioned to approve the February 14, 2024.	Moved and seconded by Director De Lara and Vice-President Zavala to approve the February 14, 2024, meeting minutes. Motion passed unanimously.
V. Interim CEO Report	Chris Christensen, Interim CEO, described the CEO executive search, stating that in the past, the District reimbursed candidates for their travel expenses while ensuring the most reasonable compensation – \$2,500 maximum expenses.	
VI. Chief Administration Officer Report		

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FINANCE, ADMINISTRATION, REAL ESTATE, AND LEGAL COMMITTEE
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<p>1. Las Palmas Medical Plaza Leasing Update</p>	<p>Mr. Christensen described the two vacant suites and the occupancy rate of 94%.</p>	
<p>VII. Financial Reports</p> <ol style="list-style-type: none"> 1. District and LPMP Financial Statements 2. Accounts Receivable Aging Summary 3. District – Deposits 4. District – Property Tax Receipts 5. LPMP Deposits 6. District – Check Register 7. Credit Card – Detail of Expenditures 8. LPMP – Check Register 9. Retirement Protection Plan Update 10. Grant Payment Schedule 	<p>Mr. Christensen reviewed the February financial statements with the committee, highlighting the CEO Discretionary Fund with an over budget of \$14k; thus, requesting additional funding. Further, Mr. Christensen reviewed the property tax revenue of \$1.3M, exceeding the budgeted amount, and the gains in the investment accounts while responding to other questions from the committee related to the Profit & Loss Budget vs. Actual and a lengthy discussion about the CEO Discretionary Fund and the CEO’s authority and criteria versus a board member request.</p> <p>Director De Lara recused and excluded herself from the motion for Check Register #3073 – NPO Centric.</p>	<p>Moved and seconded by Director De Lara and Vice-President Zavala to approve the February 2024 financials – items 1-10 and forward to the Board for approval with the recusal of Director De Lara’s vote of Check Register #3073 – NPO Centric. Motion passed unanimously.</p>
<p>VIII. Other Matters</p> <ol style="list-style-type: none"> 1. Program Associate Job Description 	<p>Mr. Christensen described the Program Associate position as a higher level of support for the Chief Program Officer, Chief of Community Engagement, and Senior Program Officer to</p>	<p>Moved and seconded by Director De Lara and Vice-President Zavala to approve the Program Associate Job Description and forward to the Board for approval. Motion passed unanimously.</p>

**DESERT HEALTHCARE DISTRICT
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<p>2. Temporary Employment Agreement – Chloe Vartanian, UC Berkeley Spring 2024 Graduate – 8 weeks commencing May 13, 2024</p>	<p>assist with the strategic plan goals, request for proposals, involvement with the grantees results-based accountability, and the Foundant grant-making software.</p> <p>Mr. Christensen described the background and challenges with Health Career Connections (HCC), such as scheduling conflicts for the internship. As a result, Chloe Vartanian would enter into an 8-week internship with a temporary employment agreement. However, at the committee’s direction, staff communicated to HCC the District’s support of funding an intern at another agency, which is in progress and an agency identified.</p>	<p>Moved and seconded by Director De Lara and Vice-President Zavala to approve the Temporary Employment Agreement – Chloe Vartanian, UC Berkeley Spring 2024 Graduate – 8 weeks commencing May 13, 2024 and forward to the Board for approval. Motion passed unanimously.</p>
<p>2. Property Management/Maintenance Agreement Addendum #3 – INPRO Construction, Inc. – 4% increase from \$11,485/mo. to \$11,944/mo. – Effective May 1, 2024, through April 30, 2025</p>	<p>Mr. Christensen described INPRO Construction’s work as the property manager at the Las Palmas Medical Plaza, the addendum to the agreement, and an increase of 4% through April 30, 2025. After discussion, the committee approved a 3% increase in the agreement renewal.</p>	<p>Moved and seconded by Director De Lara and Vice-President Zavala to approve the Property Management/Maintenance Agreement Addendum #3 – INPRO Construction, Inc. – recommending a 3% increase from \$11,485/mo. to \$11,829/mo. – Effective May 1, 2024, through April 30, 2025, and forward to the Board for approval. Motion passed unanimously.</p>

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<p>3. Consulting Services Agreement Extension – CV Strategies – \$25,000 Increase for Professional Services</p>	<p>Mr. Christensen described the professional services of CV Strategies since October 2023, with the \$25k expended to date.</p> <p>The committee inquired about a timeframe of six months for expending another \$25k, whether the excess in hours was unanticipated, and requested a summary of the billable hours forwarded to the board and committee.</p>	<p>Moved and seconded by Director De Lara and Vice-President Zavala to approve the Consulting Services Agreement Extension – CV Strategies – \$25,000 Increase for Professional Services with the inclusions of a summary of the billable hours with a timeline for the expenditures and forward to the Board for approval. Motion passed unanimously.</p>
<p>4. CEO Discretionary Fund Increase of \$15,000 (totaling \$65,000) through the end of fiscal year June 30, 2024</p>	<p>Mr. Christensen described the annual budget, \$40k expended through September, and the requested increase of \$15k until the new fiscal year totaling \$65k for the CEO Discretionary Fund.</p>	<p>Moved and seconded by Director De Lara and Vice-President Zavala to approve the CEO Discretionary Fund Increase of \$15,000 (totaling \$65,000) through the end of fiscal year June 30, 2024 and forward to the Board for approval. Motion passed unanimously.</p>
<p>IX. Adjournment</p>	<p>Chair Shorr adjourned the meeting at 6:00 p.m.</p>	<p>Audio recording available on the website at http://dhcd.org/Agendas-and-Documents</p>

ATTEST: _____
Leticia De Lara, Director, Board of Directors
Finance & Administration Committee Chair
Desert Healthcare District Board of Directors

Minutes respectfully submitted by Andrea S. Hayles, Board Relations Officer